

**MINUTES OF THE WORKSESSION  
CITY OF TWIN OAKS BOARD OF ALDERMEN  
WEDNESDAY, APRIL 5, 2017**

The Workshop Meeting was called to order by Mayor Fortune at 6:07 p.m. in the Board Room of the City Office pursuant to public notice and agenda. Roll Call was taken:

Mayor Russ Fortune

Aldermen Lisa Eisenhauer – yea  
Tim Stoeckl – arrived at 6:35 p.m.  
Jeff Graves – yea  
Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney  
Kathy A. Runge, Administrator/Clerk

**ADMINISTRATOR’S REPORT**

- **Creek Restoration Project:** We are thankfully coming to the end of the project. Landesign requested a final payment which left a \$5000 retainer. After speaking with Wes and knowing the many delays we have had, I told them we needed at least a \$20,000 retainer until at least we knew if the new pump worked. They agreed as they did not want their payment delayed until April 19<sup>th</sup>. *Mayor Fortune stated that there is an area which needs building up by the bridge. Mayor Fortune has also reached out to BFA stating that the rate of water flow from the detention basin needs to be slowed down.*
- **Big Bend Square:** We received a building permit application for the re-facing of the current retail. Wes is currently reviewing this. Also, we have had inquiries for permits regarding the demolition of the Schnucks building. *Propper Development has stated that the County would like to remove a portion of the median at the east end of the intersection at 141 and Big Bend. Propper would like the cities support with the County to keep the median.*
- **Fireworks Bids:** Detail of the bids are in drop box. Four bids were received ranging from \$23,500 to \$25,000. We are analyzing the specifications and hope to have a bid for approval at our next meeting, April 19<sup>th</sup>.
- **Dredging the Lake:** Wes met with another contractor to get a comparison bid for the “dirt bag” dredging.
- **Street Repairs for Meramec Station:** Asphalt street repair bids are due on Tuesday, April 11<sup>th</sup>. We had a pre-bid meeting last week and had four interested parties.

- **Traffic Signal at Boly/Big Bend:** Contacted Chris Hauber at St. Louis County for the traffic count studies they performed at this location as stated in their letter.
- **Intersection Standards:** John met with a second company, Joseph Ward Painting, who also paints intersection standards. We hope to have a comparison price within the next week. I contacted Bazaan as requested by e-mail and phone with no response. I also contacted two other industrial painting companies but have not heard back.
- **PNC Building:** Received a call from a Credit Union stating they were looking into purchasing the PNC bank building. They wanted to know what type of permits they needed for revamping the building and restoring the drive through.
- **Regions Bank:** I have heard nothing since they presented their preliminary plan.

### **FIREWORK PROPOSALS**

Alderman Whitmore had prepared an overview of the firework proposals that the City had received. Mayor Fortune stated that he felt that it was between J&M Displays and API-ARC, a spinoff of Extreme Pyrotechnics. The Board was in agreement. Mayor Fortune stated he would like to bring in the two companies to answer any questions the Board may have concerning the programs that have been proposed. The Board was in agreement. Administrator Runge will organize the meetings.

### **RECODIFICATION OF THE MUNICIPAL CODE**

Alderman Eisenhower reviewed the process spelled out in the contract for recodification of the Municipal Code Book. She stated that the process is fairly straightforward, however some coordination will be needed with the zoning portion working with the Planning and Zoning Commission.

### **INSURANCE POLICY REVIEW**

Administrator Runge reviewed the City's insurance proposal from CJ Thomas Insurance Agency. After meeting with Mr. Wittenberg of CJ Thomas, several items within the City had been added to the policy - such as the wooden bridge by the Comfort Station, the Arctic Cat terrain vehicle and the new Creek Restoration.

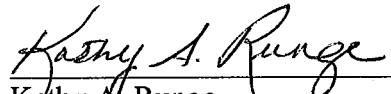
There was a question concerning who was paying for the builders risk insurance for the construction of the Twin Oaks City Center. Mayor Fortune stated that it should be Wright Construction, however, this will be verified and the contract will be amended if needed.


**ADJOURNMENT**

Alderman Whitmore motioned to adjourn the Work session Meeting at 6:52 p.m., seconded by Alderman Graves and motion passed with the unanimous consent of the Board of those present.

Date of Approval: 4-19-17

ATTEST:

  
Kathy A. Runge,  
Administrator/Clerk

  
Russ Fortune  
Mayor