

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF ALDERMEN OF TWIN OAKS,  
TWIN OAKS TOWN HALL  
ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, APRIL 28, 2021**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:19 pm. Roll Call was taken:

Mayor: Russ Fortune -- yea

Aldermen: April Milne -- yea  
Dennis Whitmore -- yea

Lisa Eisenhauer -- yea  
Tim Stoeckl -- yea

Also Present: Frank Johnson, City Clerk  
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Eisenhauer motioned to approve the Agenda, seconded by Alderman Whitmore. The motion passed by a voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the April 7, 2021 Work Session Minutes, the April 7, 2021 Regular Session Minutes, the Bills List from April 3, 2021 to April 23, 2021, the Credit Card List from February 1, 2021 to February 28, 2021 and the Credit Card List from March 1, 2021 to March 31, 2021. Alderman Whitmore motioned to approve the Consent Agenda seconded by Alderman Milne. The motion passed by voice vote.

**ELECTION RESULTS**

**Resolution No. 2021-11-A Resolution Of The Twin Oaks Board Of Aldermen  
Accepting The Abstract Of The City Election Held On April 6, 2021 As Returned To  
The City By the Board Of Election Commissioners Of St. Louis County:**

Mayor  
Russ Fortune 57 votes

Aldermen  
Lisa Eisenhauer 54 votes  
Dennis Whitmore 49 votes

Mayor Fortune asked for any questions concerning Resolution 2021-11. Mayor Fortune asked for a motion to approve Resolution 2021-11. Alderman Milne motioned to approve Resolution 2021-11, seconded by Alderman Whitmore. The motion passed by voice vote.

### **ADJOURNMENT SINE DIE**

Mayor Fortune asked for a motion declaring the meeting over via adjournment sine die. Alderman Stoeckl motion to adjourn, seconded by Alderman Milne. The motion passed by a voice vote.

### **OATHS OF OFFICE**

City Clerk Johnson swore in Lisa Eisenhauer and Dennis Whitmore each for a two-year term as Aldermen for the City of Twin Oaks, and Russ Fortune as Mayor for the City of Twin Oaks for a two-year term.

### **ROLL CALL OF NEW BOARD**

Roll call was taken for the new Board.

Mayor: Russ Fortune-yea

Aldermen: April Milne – yea  
Dennis Whitmore – yea

Lisa Eisenhauer – yea  
Tim Stoeckl – yea

### **ELECT BOARD PRESIDENT**

Mayor Fortune stated that it is an annual requirement to elect a Board President. He asked for the Aldermen to write down who they would like to see as Board President. Lisa Eisenhauer was voted in as President of the Board of Aldermen.

### **REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS**

**March Financial Statements:** Jeff Blume, Financial Consultant, reviewed the Financial Statements for March 2021 with the Board. Mr. Blume stated that sales tax receipts had been running lower than expected. He does see a trend with the April tax reports of an

increase. If the trend continues he feels that the City should have in excess of \$100,000 which will fully fund the "sinking fund" for 2021.

Mr. Blume also stated that the City's finances are stable at this time due to lower spending during last year and the beginning of this year.

### **PRELIMINARY CITIZEN COMMENTS**

There were no Preliminary Citizen Comments.

### **OLD BUSINESS**

**Resolution 2021-10-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement With Game World Event Services LLC For Bungee Trampoline Activities At Twin Oaks Family Fun Day, October 2, 2021:** City Clerk Johnson stated that this Resolution was tabled pending several items being revised in the contract. Mayor Fortune asked for any questions concerning Resolution 2021-10. Mayor Fortune asked for a motion to approve Resolution 2021-10. Alderman Whitmore motioned to approve Resolution 2021-10, seconded by Alderman Milne. The motion passed by voice vote of four yes, zero no.

### **NEW BUSINESS**

**Appointment To The Park Committee:** Cindy Slama has resigned from the Park Committee. Mayor Fortune stated that this leaves an opening on the Committee and that they have an application from Becky Krewson to fill the open position. Mayor Fortune asked for a motion to appoint Ms. Krewson to the Twin Oaks Park Committee. Alderman Eisenhower moved to appoint Ms. Krewson, seconded by Alderman Stoeckl. The motion passed by a voice vote.

### **DISCUSSION ITEMS**

**Boly Lane Entrance Landscaping:** City Clerk Johnson stated that John Williams, Public Works, had proposed plantings at the Boly entrance. He asked for the Board's thoughts on going forward with the plantings. The Board was in agreement for Mr. Williams to decide on the appropriate plantings and go ahead with the project.

### **ATTORNEY'S REPORT**

Attorney Rost did not have anything to report at this time.

## **CITY CLERK'S REPORT**

### **General Updates**

#### **Financial Consultant Search**

- Staff will be reaching out to the Government Finance Officers Association as well as other municipalities to compile a list of potential accounting firms. These firms will then be contacted for informal interviews. Staff will also work on drafting an agreement or contract outlining the accounting services required by the City.

#### **2020 Audit**

- Held conference call on 4/19 with Jeff Blume and Allen Schulte to start planning for 2020 audit. Auditor fieldwork will be conducted in the next few weeks.

#### **Potential Tenant for 1300 Meramec Station Road**

- The City has been contacted by the Inland Realty, owner's of the former Shop n Save property, about a potential tenant that would occupy approximately half of the space remaining after the Aldi's development is complete. The name of the tenant was not disclosed.

#### **Exposed Manhole near 141 Southbound Onramp**

- There has been some back and forth between MSD and MoDOT on who's responsible for this. MoDOT plans to check the reference number on the manhole, which should help determine the responsible party. MoDOT has taken care of?

#### **Drug Takeback Day**

- The St. Louis County Police Department will be holding a Drug Takeback Day from 10 a.m. to 2 p.m. on April 24. Notice of the event will be posted on the City website and shared with residents.

#### **Phone System Upgrade**

- Phone system update is tentatively scheduled to go live on April 27<sup>th</sup>.
- Brainmill has updated the software used for the city's phone system. We are working on configuring it before going live. It will offer several useful new features and flexibility, such as automatic forwarding to city cell phones and an easily configurable auto attendant.

### **Project Updates**

#### **Resurfacing/Resealing of Park Paths**

- Topps Asphalt resurfaced the park paths on March 29<sup>th</sup> and March 30<sup>th</sup>. The paths and pedestrian entrances gates were closed while this work was in progress. The contractor will return in approximately 90 days for the resealing of the paths.

### **Golden Oak Sinkhole**

- MSD has scooped its sewer lines in the area and reports that there are no breaks or issues.
- Staff is moving forward with obtaining two more bids for the work, as the initial bid came in at \$6,950.

### **Electrical Repairs in the Park**

- Maintenance Supervisor John Williams will meet with an electrician from J. Bathe Electric on April 30 to spend a day troubleshooting the wiring in the park. Anticipated cost is \$1,000.
- This will help the City obtain a more clear scope for the electric work that is needed in the park.

### **Twin Oaks Presbyterian Church Berm**

- The review process continues with the County for the sitework permit. They have requested more additional information this week. BFA has talked with the County on what is required and feels it will be relatively simple to provide.

City Clerk Johnson also explained the Emergency Authority for Mulch Purchase. Staff ran into a problem securing bids for the mulch. It was felt that to secure a company to mulch the designated areas within the City in a timely and cost-effective manner an immediate decision needed to be made. City Clerk Johnson spoke with both Mayor Fortune and Alderman Eisenhower for approval of this expenditure.

City Clerk Johnson also reviewed the proposed newsletter for the City. He asked if the Aldermen had any suggestions to please contact him.

### **MAYOR AND ALDERMAN COMMENTS**

Mayor Fortune reviewed the Zoom meeting with Alderman Tim Fitch of St. Louis County and the traffic engineers concerning the intersection at Big Bend and Meramec Station Road regarding the findings of the safety study of this intersection. Mayor Fortune stated that the St. Louis County did not find any safety issues with the intersection. Solutions or mediations were suggested to the County however the County officials would not agree to the suggestions at this time. Alderman Eisenhower stated that the engineers had data they were referring to during the meeting regarding the safety of the intersection. She requested a copy of this data but at this time had not received any information. She will continue to pursue this request.

Alderman Eisenhower thanked Cindy Slama for her years of service on the Park Committee.

Alderman Whitmore also thanked Ms. Slama for your time on the Park Committee. He would like to see the City do something to recognize Ms. Slama. Mayor Fortune felt that a

plaque would be appropriate and asked City Clerk Johnson to look into the purchase of the plaque.

### FINAL CITIZEN COMMENTS

There were no final citizen comments.

### ADJOURNMENT

There being no further business, Alderman Milne motioned to adjourn the regular meeting at 8:06 p.m., seconded by Alderman Stoeckl and the motion passed with the unanimous consent of the Board of those present.

Drafted By: Theresa Gonzales  
Theresa Gonzales,  
Administrative Assistant

Date of Approval: 5-5-2021

ATTEST:

Frank Johnson  
Frank Johnson  
City Clerk

Russ Fortune  
Russ Fortune,  
Mayor, Board of Aldermen