

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, AUGUST 18, 2021**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm. Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea Lisa Eisenhauer – yea
 Dennis Whitmore – yea Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk
 Paul Rost, City Attorney
 Jeff Blume, Financial Consultant via Zoom

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked for a motion to approve the agenda. Alderman Whitmore so motioned, seconded by Alderman Eisenhauer. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked for a motion to approve the Consent Agenda consisting of the August 4, 2021 Regular Session Minutes; August 4, 2021 Work Session Minutes; the Bills List from July 31, 2021 to August 13, 2021 and the Credit Card list from July 1, 2021 to July 30, 2021. Alderman Milne so motioned, seconded by Alderman Whitmore. The motion passed by voice vote.

REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS

Financial Statements-Jeff Blume: Jeff Blume, Financial Consultant, joined the meeting via Zoom. Mr. Blume reviewed the financial statement for July with the Board. Mr. Blume reviewed the sales and property tax revenues. Revenues did pick up from last month, however they are behind from last year at this time. Overall the City is seeing a decrease in tax collections. In September Mr. Blume will report on how sales tax revenues are trending which should provide a guide for budgeting for 2022.

The final per capita figures from the Census should be out in November. With the increase in population, the City should see an increase in per capita funds.

PRELIMINARY CITIZEN COMMENTS

There were no preliminary citizen comments.

DISCUSSION ITEMS

IT Proposal: City Clerk/Administrator Johnson asked the Board if they would like to move forward with the proposal received from Brain Mill for IT services. He feels that the cost of the security package which has been added is a good idea with the environment we live in. He also stated that this is the first increase the City has incurred since 2014 when the City entered a contract with Brain Mill. Several attempts were made to meet with previous administrations with no success.

Alderman Milne stated that she felt the City should go out to bid for contracts such as this and not stay with the same person. She feels the City needs to see what is available periodically.

Alderman Eisenhower stated that at this time the City is not unhappy with the service being provided. The Board has a lot going on with the sidewalk project and this should be something the Board would look into in the future. She also feels an RFP (Request for Proposal) needs to be developed so companies are bidding on the same items. Discussion ensued.

Alderman Whitmore motioned to accept the terms of the proposal from Brain Mill for one year, seconded by Alderman Stoeckl, and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-yea Whitmore-yea and Stoeckl-yea.

Special Enforcement Areas: Alderman Whitmore would like to impose a double fine area on Crescent Avenue to help with the speeding issue on this road. Discussion ensued. Attorney Rost recommended waiting until the City has all of the data concerning Crescent Road and the radar data from Crescent Avenue before a decision is made. The Board was in agreement.

ATTORNEY'S REPORT

Attorney Rost reminded the Board that if they were interested in participating in the Use Tax an ordinance needs to be passed by the Board allowing this issue to be put on the April 2022 ballot.

CITY CLERK'S REPORT

General Updates

New City Work Truck

- The Ford F-150 ordered by the City in April was delivered on Aug. 12. Staff is planning to keep the old truck and use it for applying salt to City streets.

Municipal Distribution of the Gas Tax Increase

- The Missouri Department of Transportation has released an estimate of the revenue each city will receive as part of the gas tax increase passed by the state legislature. The state will start collecting the increase on Oct. 1 and it will be phased in over five years. Once fully phased in, the City of Twin Oaks can expect to receive an additional \$7,611 per year (this figure is not based on the 2020 Census data, but it will be adjusted as data becomes available).

Dunkin Donuts

- Dunkin Donuts is currently targeting Sept. 6 for its opening.

September Board Meetings

- The second Board meeting in September, normally scheduled for Sept. 15, will instead be held on Sept. 22 to allow for sufficient time to prepare the ordinance for setting the 2022 property tax rates.

Project Updates

Twin Oaks Presbyterian Church Berm

- St. Louis County has stated that a permit is still needed for this work, citing the fact that a small portion of the north terminus of the berm lands on adjacent property (the property in question is the "no man's land" strip owned by the City). BFA is working with the County to revise the plans and address this concern.

Crescent Avenue Sidewalk

- BFA delivered the preliminary plan for the Crescent Avenue sidewalk project on Aug. 11. The next steps for the City will be approving the preliminary plans, setting a budget for the project for 2022, and starting the right-of-way acquisition process.

Asphalt Overlay in the Park/Golden Oak Sinkhole Repair

- These projects were both completed on Monday, August 9.

MAYOR AND ALDERMAN COMMENTS

Mayor Fortune stated that the City seems to be experiencing more sink holes in the past few weeks. The most recent is on Birnamwood Trails Drive. Staff will contact Missouri American Water and MSD to make sure there is not an underlying problem.

The concert held August 13th was well attended. Since the concerts are going later in the season, the Park is dark when people are leaving.

Alderman Whitmore learned that the Commerce Bank in Twin Oaks is the third busiest branch in West County.

Alderman Whitmore also asked if the City was planning on holding the Appreciation Dinner in December. Mayor Fortune stated he felt that the City should have the dinner. Alderman Milne asked if it would be possible to have the dinner at City Hall and have the food catered. It was felt that it would be easier to go to Nicolettis. Staff will contact the restaurant to see what seating possibilities were available.

FINAL CITIZEN COMMENTS

There were no final citizen comments.

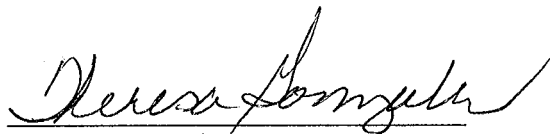
MOVE TO CLOSED SESSION

Alderman Milne motioned to go into closed session at 8:15 p.m. to discuss matters pursuant to Section 610.021 (1 and 3), seconded by Alderman Eisenhauer. The motion passed by roll call vote as follows: Aldermen Eisenhauer-yea, Milne-yea, Whitmore-yea and Stoeckl-yea.

ADJOURNMENT

The Board returned to regular session at 8:31 p.m. There being no further business, Alderman Eisenhauer motioned to adjourn the regular meeting at 8:31 p.m., seconded by Alderman Milne and the motion passed with the unanimous consent of the Board of those present.

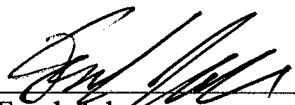
Drafted By:




Theresa Gonzales
Administrative Assistant

Date of Approval: 9-1-2021

ATTEST:



Frank Johnson
City Clerk/Administrator



Russ Fortune,
Mayor, Board of Aldermen