

Park Committee Meeting Minutes

July 19, 2019

The meeting was called to order at 1:05 p.m.

Roll Call

Committee Members present: Cindy Slama, Chairperson, Carol Boughman, Connie Fortune, Janet Herbold, Cortney Kelley, Mary Lou Knox, Tim Stoekl, Board Liaison, John Williams, Staff, Theresa Gonzales, Staff

Approval of Agenda

Janet moved to approve the agenda as written, seconded by Connie – Approved 5-0

Approval of June 2019 Minutes

Carol moved to approve the minutes as written, seconded by Janet – Approved 5-0

Staff Report

Staff is checking on the current amount of paper products we have to determine what needs to be purchased prior to the August 17th concert and 25th park anniversary celebration.

John and Randy will both be unavailable to set up for the August 17th event.

Budget Discussion

Cindy asked the committee members to review the budget to be discussed at the August 2019 meeting.

Park Reservation Policy

Cindy provided the committee members with the park reservation policies of a couple of the surrounding municipalities and asked the members to review those policies and be prepared to discuss recommendations for the park reservation policies for Twin Oaks Park.

5 Year Plan

Cindy walked the committee members through an exercise in which all members were given a list of eighteen possible park projects to be completed within the next five years. The members were asked to rate what they felt the priorities were or if they felt the project was something they did not want to pursue. Cindy was going to tabulate and send to the committee members the results. She was also going to investigate the cost of the projects.

John recommended that once the Committee had identified the park projects they were going to recommend to the Board be done that if any of them required the park to be closed, it would be desirable to complete all such projects at the same time.

Events

Evaluation of July 3rd concert and fireworks

The consensus was the fireworks were great.

It was suggested that because of the number people attending, we needed more police presence.

The tennis court should be locked during the event.

Committee Members thought the band was good but were apparently unaware of the logistics for setting up and breaking down. The band used an out-of-town agent and it appears that even though the agent was aware of the logistics, those were not communicated to the band members. It was suggested going forward we not use a third party in an effort to ensure the band is fully aware of the park restrictions/policies. It was also suggested that because of the number of people attending this event and the limited pavilion space, it would be better to have a band with fewer members and less equipment. Laytham & Holmes was suggested for 2020.

August 17th Concert and 25th Park Anniversary Celebration

Mary Lou gave the committee members a preliminary list of Twin Oaks' restaurants from which we will purchase food for the celebration and there was a discussion as to what food we may want to buy from those restaurants. The final list of food to be served will be finalized at the August PC meeting. It was determined to have enough food for 125 people and have it delivered at 5:30 p.m. The Committee thought the food tents should be spread out to make the distribution easier. It was also suggested each tent have a sign attached indicating the vendor and perhaps one or two signs strategically placed in the park listing the vendors and what food they have.

Schedule of Events

- Laser tag will be set up on the basketball court from 5:00 to 9:00 p.m.
- Food available at 5:30 p.m.
- Concert by Pennsylvania Slim – 7:00 to 9:00 p.m.

A communication regarding the event will be sent to all residents and other invited guests the week of August 4th with a follow-up communication on August 15th. This communication will also be on the Twin Oaks website and on Facebook.

It was suggested we put out two misting fans and two regular fans if it is hot on the 17th.

Family Fun Day

Office Wehner met with the Committee and offered to have the St. Louis County radar trailer available to measure the speed of baseballs being thrown by the children attending FFD. He also said they would have DARE information available. The committee members liked the idea and decided to add it to the event.

There was a brief review of the other planned activities which will be discussed in-depth at upcoming PC meetings.

Miscellaneous

Cindy told the Committee the Board is planning an ice cream social in the park on August 6 from 6:30 to 8:30 to coincide with National Night Out.

The committee members were given a letter received by John Williams from Davey Resource Group listing their comments about the health of the trees in the park and their recommendations for future tree maintenance. Cindy asked the members to review the letter for discussion at a later meeting.

At 2:45 p.m. Carol moved to adjourn the meeting, seconded by Cortney. Approved 6-0

APPROVED THIS _____ DAY OF _____, 2019



Cindy Slama, Chairperson



Connie Fortune, Secretary