

**MEETING MINUTES OF THE  
PLANNING & ZONING COMMISSION  
TWIN OAKS, MISSOURI  
TUESDAY, JUNE 27, 2023**

The Planning and Zoning Meeting was called to order at 6:31 p.m.

Members:	Roger Loesche, Chairman	X	Joe Krewson	
	John Antonacci	X	Lisa Eisenhauer, Alderman	X
	Jeff Graves		Shazia Brown	X
	Ray Slama	X	Russ Fortune, Mayor	X

Also, in attendance was Frank Johnson, City Clerk/Administrator; Paul Rost, City Attorney.

**APPROVAL OF THE AGENDA**

Commissioner Ray Slama moved, seconded by Alderman Lisa Eisenhauer, to approve the Agenda. Motion passed with the unanimous consent of the Commission.

**APPROVAL OF THE CONSENT AGENDA**

Commissioner Slama moved to approve the Consent Agenda consisting of the meeting minutes from March 28, 2023. Alderman Eisenhauer seconded the motion and on voice vote, the motion was announced passed.

**NEW BUSINESS**

**Consideration of Amendments to the City of Twin Oaks Municipal Code Pertaining to Temporary Commercial Signs.**

City Clerk/Administrator Frank Johnson stated that staff are recommending several minor changes to the regulations regarding temporary commercial signs in Twin Oaks. The changes are designed to make the enforcement process more consistent and clear for both businesses and City staff. The proposed amendments are 1) change the duration limits from "per calendar quarter" to "any 90-day period" for banners, inflatable signs, and yard signs; and 2) remove the 30-day duration limit for temporary window signs. In regards to the temporary window signs, City Clerk/Administrator Johnson stated that since those kind of signs do not require a permit, they have become difficult to regulate and enforce.

Mayor Russ Fortune asked if it would be possible to tailor the regulations to allow for a longer duration for new businesses. City Clerk/Administrator Johnson responded that it would technically be possible, but it was his preference that the sign code be kept as simple as possible to minimize the administrative burden in its enforcement.

Commissioner Antonacci stated that he would like to see the 30-day duration limit increased to 31 days so that business may have promotional signs up for a full month. The Commission discussed whether this would create any issues or conflicts with other parts of the code. City

Clerk/Administrator Johnson stated that he did not see any immediate problems and that the Commission could recommend whatever duration limit they deem appropriate. Chairman Loesche motioned that the Commission recommend the Board of Aldermen approve the proposed amendments with the 30-day duration limit changed to 31 days for temporary banner signs and yard signs. Alderman Eisenhower seconded, and the motion passed on unanimous voice vote.


### MISCELLANEOUS BUSINESS

There was no miscellaneous business.

### ADJOURNMENT

Commissioner Slama moved, seconded by Commissioner Shazia Brown, to adjourn the meeting. Upon voice vote, the motion was announced passed. The meeting adjourned at 6:31 p.m.

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Roger Loesche, Chairman  
Planning & Zoning Commission

8/22/23  
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Date of Approval

ATTEST:

  
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Frank Johnson, City Clerk/Administrator