

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
ALDERMEN OF TWIN OAKS,  
TWIN OAKS TOWN HALL  
ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, JULY 18, 2018**

The regular meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm.  
Roll Call was taken:

Mayor: Russ Fortune-absent

Aldermen: April Milne –yea  
Dennis Whitmore – yea

Lisa Eisenhauer – yea  
Tim Stoeckl – yea

Also Present: Paul Rost, City Attorney  
Kathy Runge, City Administrator/Clerk  
Patrick Worzer, Gateway Design & Construction Service, LLC

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

Alderman Stoeckl, Board President, asked if there were any changes to the agenda. Hearing none, Alderman Whitmore motioned to approve the Agenda seconded by Alderman Milne. The motion passed by a voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Alderman Stoeckl asked if there were any changes to the Consent Agenda consisting of the July 2, 2018 Regular Meeting Minutes, the June 2, 2018 Closed Meeting Minutes, the Bills for Approval from July 3rd through July 18, 2018. Alderman Whitmore inquired as to the nature of the work that was done for the payment on the Bills for Approval List to Sohn Enterprises. Administrator Runge stated that Sohn Enterprises had cleared, leveled, seeded and planted trees at the area under the cell tower. Alderman Whitmore motioned to approve the Consent Agenda seconded by Alderman Milne. The motion passed by voice vote, with one abstention by Alderman Eisenhauer.

**PARK GRANT PUBLIC HEARING**

Alderman Stoeckl opened the Public Hearing concerning the Park Trails Grant for trails within Twin Oaks Park at 7:04 p.m. Alderman Stoeckl introduced Patrick Worzer of Gateway Design & Construction Services, LLC, who presented the revised plans for the

trails. Mr. Worzer presented the plans for the trails which included the suggestions and recommendations he received from the Public Hearing at the June 20<sup>th</sup> Board of Aldermen meeting and the Park meeting he attended on June 14<sup>th</sup>. He stated that only a portion of the trails, which will be a solid surface, will be ADA compliant. The remainder of the trails, which will not be ADA compliant, will be wood chips. The wood chips will be constructed of playground standards which will be approximately 6" deep. Cost estimates were made, for the grant, of asphalt, concrete and the Organic Lock. At this time concrete is the most expensive. Discussion ensued. The Board felt that going with the Organic Lock may be cost effective, it is less expensive than the concrete and it is a self-healing product. It was also suggested going with the Organic Lock for the entire trail system. The Board felt it would be a plus when submitting to the Park Grant Commission.

Mr. Worzer stated that at the trail head off of the entrance road, safety barriers would be installed to prevent people from driving any motorized vehicle on the trails.

It was decided that the Board brainstorm what they would like to add or delete from the plan. Mr. Worzer will attend the August 1<sup>st</sup> meeting to hear what the final decision of the Board.

With no further comments the Public Meeting ended at 8:06 p.m.

### **REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS**

**Park Report:** Cindy Slama, Park Chairman, stated that at the last Park Committee Meeting they invited residents to attend to give their comments on allowing non-resident park pavilion reservations. The Committee will discuss this at their next meeting and give the Board of Aldermen their recommendation.

The Committee is getting bands scheduled for the 2019 Park Concert series. Family Fun Day plans are coming along well.

**June Financials:** Jeff Blume, Financial Advisor, reviewed the Financial Statements for June 2018 with the Board. The Board accepted the Financial Statements as submitted.

**6 Month Overview:** Jeff Blume, Financial Advisor, provided the semi-annual disclosure of revenues, expenditures and indebtedness that is required to post to the public.

Mr. Blume stated to the Board that within the next few months the Board will begin the budget process. He ask the Board to begin thinking about the Budget for 2019. Alderman Eisenhower requested that the 5 year plan to be placed in Dropbox.

### **PRELIMINARY CITIZEN COMMENTS**

There were no citizen comments.

## UNFINISHED BUSINESS

**Community Outreach:** Alderman Stoeckl stated that it had been brought to the Board by Alderman Milne to have more informal meetings with residents at various locations within the City. Alderman Stoeckl ask Attorney Rost to give his views on this and any guidelines which would to be followed.

Attorney Rost stated that if it's a Board event/meeting the event must follow the Sunshine Law. An agenda would need to be posted as well as minutes would need to be taken. Also, a beginning and ending time would need to be set. If no formal business is being conducted, you could post the meeting to inform the public and stating that no formal business will be conducted.

Officer Maxwell stated that the police at one time did a "Walk and Talk" where the Police would walk through neighborhoods. The residents would have been informed of the event, and the Police would walk through the neighborhoods talking with the residents about any concerns they may have.

Alderman Whitmore suggested that the City could host "Coffee with the Mayor".

It was discussed that the Board could have several of these events held in different locations, i.e. the Park Pavilion, during the year.

Alderman Milne will write up a proposal and will email this to the Board and discussion will be held at the August 1<sup>st</sup> Board meeting.

## ACTION ITEMS

1. Boly Entrance Enhancement-*Administrator Runge stated Mayor Fortune has been talking with BFA and they will be in attendance at a future Board meeting.*
2. Lighting on Big Bend-*Administrator Runge stated the bases to the three lights by Regions have been installed. The City has not received an answer from Walgreens. Commerce Bank stated they will discuss the lighting during upcoming budget talks.*
3. Accessibility Issues at Big Bend Square-*Nothing to report at this time.*
4. Crescent Road Landscaping Plan- *The bid that was received for the striping of Crescent Road and Crescent Ave. which was under \$5,000.00. Alderman Whitmore questioned the price, as his recollection was that we were able to do the entire City for around the same price. Administrator Runge stated she would look into this for the August 1<sup>st</sup> meeting. Alderman Eisenhower questioned if the other roads within the City were assessed. Administrator Runge stated that they had been assessed and were fine. The ordinance will be ready for the Board at the August 1<sup>st</sup> meeting.*

## **NEW BUSINESS**

**Bill No. 18-25-An Ordinance Approving An Agreement With Jeffrey Koziatek For Entertainment During The 2018 Family Fun Day Event In Twin Oaks Park:** First reading of Bill No. 18-25 was read. Alderman Stoeckl ask if there was any discussion on Bill No. 18-25. Alderman Eisenhower stated the contract should include a provision if the performer is asked to perform for additional time at a prorated hourly rate based on contract price not to exceed \$350.00. The second reading of Bill No. 18-25 was read. Alderman Whitmore motioned to approve Bill No. 18-25 as amended, seconded by Alderman Eisenhower and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-yea Whitmore-yea and Stoeckl-yea. Alderman Stoeckl stated that Bill No. 18-25 Being duly passed becomes Ordinance No. 18-25.

**Resolution 2018-05-A Resolution Authorizing Application To The Municipal Parks Grant Program In The County Of St. Louis For A Park Grant:** Alderman Stoeckl asked for any questions concerning Resolution 2018-05. Alderman Stoeckl asked for a motion to approve Resolution 2018-05. Alderman Whitmore motioned to approve Resolution 2018-05, seconded by Alderman Eisenhower. The motion passed by voice vote.

Attorney Rost stated to hold Resolution 2018-05 until Mr. Worzer returns with final numbers for the Park Trails Grant.

## **SPECIAL DISCUSSION**

**Community Room Sink:** Administrator Runge stated that Alderman Whitmore had inquired about installing a sink in the Community Room. Administrator Runge stated that an action item list has been developed containing items that could be done within the new Town Hall. These items will need to be put in order of importance and a decision on how to proceed.

**Attorney's Report:** Attorney Rost stated that all is well.

**Mayor and Aldermen Comments:** Alderman Eisenhower stated that she will be on vacation for the August 1<sup>st</sup> Board meeting. She will make comments on any items in Dropbox.

Alderman Whitmore is encouraged by the Park Grant plans.

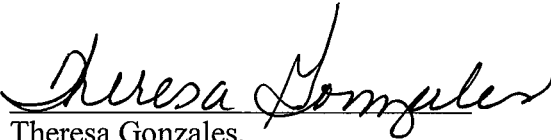
## **FINAL CITIZEN COMMENTS**

There were no final citizen comments.

## ADJOURNMENT

There being no further business, Alderman Whitmore motioned to adjourn the regular meeting at 9:08 p.m., seconded by Alderman Eisenhower and the motion passed with the unanimous consent of the Board of those present.

Drafted By:



Theresa Gonzales,  
Administrative Assistant

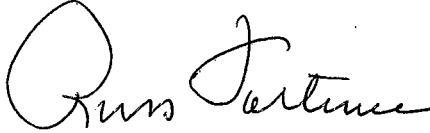
Date of Approval:

8-1-18

ATTEST:



Kathy A. Runge,  
City Administrator/Clerk



Russ Fortune,  
Mayor, Board of Aldermen