

**MINUTES OF THE WORKSESSION
CITY OF TWIN OAKS BOARD OF ALDERMEN
WEDNESDAY, MAY 16, 2018**

The Work Session was called to order by Mayor Fortune at 6:00 p.m. in the Board Room of the City Office pursuant to public notice and agenda. Roll Call was taken:

Mayor Russ Fortune-yea

Aldermen Lisa Eisenhower – arrived at 6:03 p.m.
Tim Stoeckl – yea
April Milne – yea
Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney
Kathy A. Runge, Administrator/Clerk
Ray Frankenberg, BFA
Tiffany Meyer, BFA

BOLY ENTRANCE DISCUSSION-BFA

Mayor Fortune welcomed the residents of Twin Oaks who were in attendance. He gave a brief overview of what was discussed at the May 2nd Work Session/Public Meeting. Ray Frankenberg of BFA, reviewed what they proposed for the intersection – this would include narrowing the median in which they would recommend using pavers, (however low plants would also work within the median). Mr. Frankenberg stated it would be advisable to run a sleeve under the street for irrigation. He suggested light poles to match the intersection lights that could be placed on either corner. It was brought to the Board's attention that St. Louis County will only maintain the green street signs. BFA will check if County will approve and if we can replace the green street sign with the decorative street sign. He added that the city would have to agree to maintain them. He stated that matching light poles would be installed at the entrance to Woodland Oaks Drive and Boly. Mr. Frankenberg suggested that new concrete be installed at the entrance. Concrete is recommended over asphalt since asphalt requires more maintenance than concrete.

Mr. Frankenberg stated that BFA will work up a cost estimate of the project including the cost of concrete versus asphalt.

ADMINISTRATOR'S REPORT

- **Town Hall:** We have prepared the final retainage check for Wright Construction but have issues with reimbursement of our final utility bills and minor punch list items. The Mayor and I have discussed having

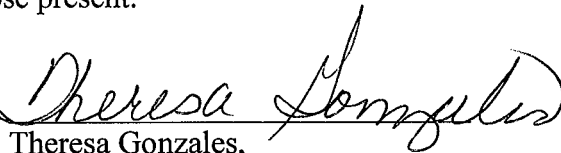
Paul send a letter on our behalf basically saying "don't use us for a reference". But, before sending it out, want to know the Board's feeling on the matter.

- **Big Bend Square/Villages of Twin Oaks:** We have sent back the Master Signage Plan to Warren Signs (Big Bend Square) for additional information. Depending on when they address the items listed, it will most likely postpone our review by the P and Z Committee by a few weeks.
- **Intersection Painting:** St. John's painting has given us a start date of June 4th with a 7 day completion date and one year warranty on the work. I have contacted them and I will be sending over the contract for signature.
- **Crescent Road:** We are having the chain link fencing removed and all downed tree trunks and branches over 2" in diameter. They will also be removing old stumps, and vines. This is part two, ongoing maintenance plan, of Crescent Road now that the safety issues have been addressed.
- **Fish Kill Claim:** I have sent over a fish kill claim to Holland Construction (their sub was Budravich that did the damage) for reimbursement. We have been told that Holland has also done a study to see how their accident affected our ponds.
- **Twin Oaks as Polling Place:** We were visited by the Board of Election about using our facility for a polling place. We received word today that they indeed would like to use it. So, Twin Oaks Town Hall has now been designated as a polling place.
- **Sirengps:** The database has been loaded and I have been informed we are ready for the "kick-off" to our residents.

ADJOURNMENT

Alderman Whitmore motioned to adjourn the Work Session Meeting at 6:42 p.m., seconded by Alderman Stoeckl and motion passed with the unanimous consent of the Board of those present.

Drafted By:

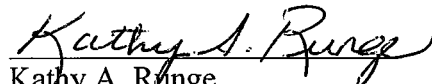


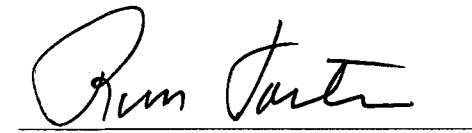
Theresa Gonzales,
Administrative Assistant

Date of Approval: _____

6-6-18

ATTEST:


Kathy A. Range,
City Administrator/Clerk


Russ Fortune,
Mayor, Board of Aldermen