

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF ALDERMEN OF TWIN OAKS,  
VIRTURAL MEETING  
ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, DECEMBER 16, 2020**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm. Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea  
Dennis Whitmore – yea

Lisa Eisenhauer – yea  
Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk  
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

Mayor Fortune removed the Park Committee report from the Agenda since Cindy Slama, Park Chairman, was not able to attend the meeting. He asked if there were any additional changes to the agenda. Hearing none, Alderman Stoeckl motioned to approve the Agenda, seconded by Alderman Milne. The motion passed by a voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the December 2, 2020 Regular Session Minutes, the December 2, 2020 Work Session Minutes, the Bills List from November 28, 2020 to December 11, 2020 and the Credit Card List from October 17, 2020 to November 15, 2020. Alderman Whitmore and Alderman Milne had corrections to the Regular Meeting Minutes. Alderman Milne motioned to approve the Consent Agenda as amended seconded by Alderman Stoeckl. The motion passed by voice vote of four yes, zero no.

**REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS**

**November Financials:** Jeff Blume, Financial Consultant, reviewed the Financial Statements for November 2020 with the Board. Mr. Blume stated in November the revenue collections were down. This should pick up in December. Mr. Blume reminded

the Board that what is collected by St. Louis County in December will not be received by the City until February 2021.

**Budget Narrative:** Mr. Blume reviewed the Narrative/Transmittal Letter which is at the beginning of the City's 2021 Budget. This letter states where the City is financially and is a guide through the document. Alderman Milne asked Mr. Blume if the letter could be put on the City's new letterhead. Alderman Whitmore reviewed several corrections he would like made to the letter. Alderman Whitmore also asked if a statement could be included regarding the arrival of Dunkin Donuts in the City as well as Aldi. City Clerk Johnson stated that Aldi is still in the preliminary stages.

### **PUBLIC HEARING**

The Public Hearing for public comment and consideration of the recommendation of the Planning & Zoning Commission concerning the amendments to Chapter 400 of the City's Zoning Regulations was called to order by Mayor Fortune at 7:20 p.m. Mayor Fortune stated the first reading of Bill 20-21 was read at the December 2<sup>nd</sup> Board meeting. The Board was able to review the narrative provided by Attorney Rost since the December 2<sup>nd</sup> Board meeting.

Attorney Rost stated that the zoning review done by the Planning & Zoning Commission has been a 12 to 14 month process. He gave an overview of the changes for the public. The biggest change made was to accessory structures in a residential district. Lot size is now the main determining factor in approval of a structure.

Mayor Fortune stated that there has been a revamp on parking regulations on residential property. The regulations are now clear and concise.

There were no citizen comments or questions on these changes. Mayor Fortune thanked Alderman Eisenhower, Attorney Rost and the Planning & Zoning Commission for all of their work on this project.

There being no further questions or discussion, Mayor Fortune closed the Public Hearing at 7:26 p.m.

### **OLD BUSINESS**

#### **Bill No. 20-21-An Ordinance Approving Text Amendments to the Zoning Code Of The City Of Twin Oaks And Adopting Revisions To The Official Zoning Map:**

Second reading of Bill No. 20-21 was read. Alderman Whitmore motioned to approve Bill No. 20-21, seconded by Alderman Eisenhower and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 20-21 being duly passed becomes Ordinance No. 20-21.

## **NEW BUSINESS**

**Resolution 20-29-A Resolution Of The Twin Oaks Board Of Aldermen Approving And Authorizing An Agreement With Gerstner Electric, Inc. For Work On Woodland Oaks Drive:** Mayor Fortune asked for any questions concerning Resolution 20-29. Mayor Fortune voiced a concern of the possible cost of electric repairs in Twin Oaks Park. Since this light is not an emergency situation should it be postponed until the Board has received a proposal to fix the electric situation in the Park. City Clerk Johnson stated that this light is budgeted for in the 2020 budget. The electric repairs in the Park are included in the 2021 budget.

Alderman Whitmore asked if the electric issue was caused by the Christmas lights installed in the Park for the holidays. City Clerk Johnson stated that this has been an ongoing problem.

Alderman Milne stated that since the light at Woodland Oaks has been budgeted for in 2020 she would like to recommend going ahead with the project.

Mayor Fortune asked for a motion to approve Resolution 20-29. Alderman Milne motioned to approve Resolution 20-29, seconded by Alderman Stoeckl. The motion passed by voice vote of four yes and zero no.

**Resolution 20-30-A Resolution Of The Twin Oaks Board Of Aldermen Approving And Authorizing An Agreement With NuToys Leisure Products, Inc. For Installation Of Soft Playground Surface:** City Clerk Johnson gave a brief explanation of the scope of work to be done. This expense is considered Park Maintenance. Mayor Fortune asked for any questions concerning Resolution 20-30. Mayor Fortune asked for a motion to approve Resolution 20-30. Alderman Whitmore motioned to approve Resolution 20-30, seconded by Alderman Eisenhauer. The motion passed by voice vote of four yes and zero no.

## **DISCUSSION ITEMS**

There were no discussion items.

## **ATTORNEY'S REPORT**

Attorney Rost has reviewed the City's Dangerous Animal section in the codebook. He has some suggestions which will make this section clear and updated. He would like to work on this and bring a recommendation to the Board. The Board was in agreement

## **CITY CLERK'S REPORT**

### **General Updates**

#### **Restaurant Assistance**

- Staff reached out to every restaurant in the City with a phone call to offer assistance and inform them of the temporary outdoor dining extension (where applicable). Received one specific request for assistance from Imo's in regards to an issue with the traffic light at the north exit to the shopping center on Big Bend. It reportedly will sometimes not cycle, leaving drivers unable to go west or north.
- Staff contacted St. Louis County's Traffic Department to investigate, who stated that the light uses a video detection system and that they occasionally have had issues with these systems failing to detect drivers. They asked that drivers report any problems to their signals malfunction hotline when they occur.

#### **Additional Signage for Crescent Road**

- The City is currently exploring adding additional signage to Crescent Road that would clearly state where the one-way traffic begins with the goal of educating drivers to stay in their proper lane. The City may also look at restriping the centerline for added visibility.

#### **Dog Bite**

- St. Louis Animal Control is continuing to investigate this incident. They have received statements from both parties and are waiting on a report from the veterinary. Officer Wehner will work with the County to issue any ordinance violations following the investigation's conclusion.

#### **Aldi's Development**

- BFA estimates they will have their review of the preliminary plans completed by Dec. 16.

#### **Dunkin Donuts**

- Based on recent discussions with the developer, construction could begin on this project in the next several weeks. Lease negotiations that are nearly finalized had partly been responsible for delaying the start date.

### **Project Updates**

#### **Park Paths Patching and Sealing**

- The City received bids from Topps Paving and Sealing for patching two sections (101 square yards total) for \$3,451 and for seal coating approximately 2,428 square yards for \$3,035.

- Contracts for the work have been sent to Topps for approval. Project is planned for spring 2021.

#### **Playground Surface Repair**

- The playground surface in the swings area has started to separate from the concrete edge. This two-step project will first involve Focal Pointe cutting and removing a 1' wide strip around the perimeter and then NuToys will install pour-in-place surface.
- The cost for the removal by Focal Pointe is \$1,487 and the cost for the install of new surface by NuToys is \$6,065, for a total cost of \$7,552. Work will be done in the spring as it requires consistent warmer temperatures.

#### **Woodland Oaks Light**

- Gerstner estimates the cost of replacing the broken fixture and installing the pole at \$6,895.50. It assumes trenching a similar amount of conduit as the Boly Entrance project.

#### **Rose Garden Irrigation**

- We received an estimate for \$1,200 from Alternative Rain to replace the drip irrigation system in the Rose Garden with a spray system. Work was completed on Dec. 9.

#### **Creek Bed Repair**

- DJM completed the project on Dec. 1.

#### **Crescent Road Sidewalk Project**

- Topographic survey completed on Nov. 23. BFA expects to have preliminary design completed by the end of December.

#### **Autumn Leaf Runoff**

- City Attorney Paul Rost has drafted an initial agreement for a Stormwater Management Easement. We will be meeting with BFA on Monday to discuss next steps on finalizing the agreement.

#### **Autumn Leaf Sewer Backups**

- Approval for this work was issued on Nov. 17. Contractor is now estimating work to begin on Dec. 16. We will send out information to residents once it's confirmed.

#### **Crescent Triangle Footbridge**

- Installed and completed by maintenance staff on December 9.

### **MAYOR AND ALDERMAN COMMENTS**

Alderman Whitmore stated that the new bridge in the Crescent Road triangle is a nice addition to this area. He feels, however that the new plantings in this area are a little disappointing in the size and quality of the plants.

Alderman Whitmore feels the City dropped the ball in their response to the dog attack which occurred at the Golden Oak entrance to the Park. He stated that the City should have done more concerning to more quickly address the concerns from residents about the incident.

Alderman Whitmore thanked City Clerk Johnson for all of his work for the City and he appreciates his dedication.

Alderman Eisenhower thanked City Clerk Johnson for working through the COVID situation and keeping the lines of communication open. It has been very refreshing.

Alderman Stoeckl was in agreement with Alderman Whitmore in regards to the City's response to the dog attack. He felt that the residents in the condos should have been notified of the incident. He wished everyone a Merry Christmas and will be glad when the Board meetings can be held at City Hall once again.

Alderman Milne also thanked City Clerk Johnson for all of his work for the City. She said that it is refreshing the way the Board is kept informed on issues as they arise. She also is pleased with the bridge in the Crescent Road triangle. In the future she would like to see more seating and picnic tables in this area.

Mayor Fortune thanked the Board for all of their hard work this year. He also feels City Clerk Johnson has done a great job getting the City and the Board through this year.

City Clerk Johnson thanked the Board for their support while he was getting on his feet as City Clerk.

### **FINAL CITIZEN COMMENTS**

Jeff Graves thanked everyone for their hard work and wished everyone a Merry Christmas.

### **ADJOURNMENT**

There being no further business, Alderman Whitmore motioned to adjourn the regular meeting at 8:07 p.m., seconded by Alderman Eisenhower and the motion passed with the unanimous consent of the Board of those present.

Drafted By:

Theresa Gonzales  
Theresa Gonzales,  
Administrative Assistant

Date of Approval:

1-6-2021

ATTEST:

Frank Johnson  
Frank Johnson  
City Clerk

Russ Fortune  
Russ Fortune,  
Mayor, Board of Aldermen