

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
VIRTUAL MEETING
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, JANUARY 20, 2021**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm. Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea
Dennis Whitmore – yea

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Whitmore motioned to approve the Agenda, seconded by Alderman Eisenhauer. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the January 6, 2021 Regular Session Minutes, the Bills List from January 6, 2021 to January 15, 2021, the Mastercard Credit Card List from November 16 to December 16, 2020 and the Visa Credit Card from November 3, 2020 to November 30, 2020. Alderman Eisenhauer motioned to approve the Consent Agenda seconded by Alderman Stoeckl. The motion passed by voice vote of four yes, zero no.

REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS

Park Report: Cindy Slama, Park Chairman, was unable to attend the meeting this evening. Alderman Stoeckl delivered the report from the Park Meeting of January 14th. Alderman Stoeckl stated that the Park Committee discussed projects in the Park which they would like to see addressed. The Committee discussed the proposed repair of the electric in the Park. John Williams, Public Works, is in the process of acquiring bids for the repair.

The Committee also discussed the tennis courts and the repairs that will need to be made in the next few years. Discussion ensued concerning the amount of use that the courts receive. There was discussion a lot of people do not realize the courts are in the Park. Suggestions were made to trim the honeysuckle to make the courts more visible. Also, to install signs in the Park which direct visitors to the courts. The Committee discussed if this is something that they would like to consider as a Capital repair and recommend to the Board. No decision was made at that time.

The Committee discussed the Park events for 2021. Alderman Stoeckl reported that the Committee has decided not to hold the Easter Egg Hunt along with the concerts in June and July. They would like to see how things are progressing with the virus and possibly look into having a concert in August. The Committee is also still considering having Family Fun Day which is held the first part of October.

The Committee is looking into having someone from the Department of Conservation to hold a workshop in the Park this Spring on Catch and Release fishing.

Alderman Stoeckl stated that the Committee was wondering the timeline on use of the cow pond area where the slug from the lake restoration was piped. Mayor Fortune stated that BFA was going to do a re-evaluation of the area after a year. City Clerk Johnson will contact Ray Frankenberg of BFA Engineering to discuss this.

Alderman Stoeckl asked if the apartment residents are informed about the Park. Discussion ensued. Mayor Fortune asked City Clerk Johnson to contact the apartments to see if we could put information about the Park on the TV monitor at the apartments.

December Financials: Jeff Blume, Financial Consultant, reviewed the Financial Statements for December 2020 with the Board. Mr. Blume stated that due to the decrease in spending during 2020 the net change in the fund balance is ahead of this time in 2019. At the end of 2020 the balance in the debt service account is \$100,000.00. Mr. Blume stated that the economy is still unpredictable. He recommended that the City still be conservative in their spending.

Compliance with City's Ordinance: Mr. Blume reviewed the 6 Month Compliance statement with the Board. The statement will be published in compliance with the City's ordinance and State Statue.

PRELIMINARY CITIZEN COMMENTS

There were no preliminary citizen comments.

NEW BUSINESS

Bill No. 21-2-An Ordinance Authorizing The City Of Twin Oaks To Enter Into And Execute A Contract With St. Louis County, Missouri For Vector Control Services And Authorizing And Directing The Mayor Of The City Of Twin Oaks To Enter Into On Behalf Of Said City A Contract With St. Louis County, Missouri For Vector Control Services: First reading of Bill No. 21-2 was read. Alderman Milne asked if the spraying was for the Park only or the entire City. Mayor Fortune clarified that the spraying is for the entire City. Mayor Fortune ask if there was any further discussion on Bill No. 21-2. The second reading of Bill No. 21-2 was read. Alderman Whitmore motioned to approve Bill No. 21-2, seconded by Alderman Milne and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 21-2 being duly passed becomes Ordinance No. 21-2.

Resolution 21-1-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement With DJM Ecological Services, Inc. For Certain Services Related To Drainage Swale Repair In Twin Oaks Park: City Clerk Johnson gave a brief explanation of the scope of work to be done. The expense of moving the rocks along the stream bed is covered by warranty, however the extra cost will be incurred by moving the larger rocks for seating and the honeysuckle removal. Mayor Fortune asked for any questions concerning Resolution 21-1. Mayor Fortune asked for a motion to approve Resolution 21-1. Alderman Stoeckl motioned to approve Resolution 21-1, seconded by Alderman Eisenhower. The motion passed by voice vote of four yes and zero no.

DISCUSSION ITEMS

Electrical Rewiring In The Park: City Clerk Johnson stated that the electric in the Park is in need of extensive repairs. John Williams, Public Works, has been acquiring bids as well as vetting companies who the he feels will work well with the City for future repairs. Mr. Williams has received one bid for the project at this time which was over \$15,000.00. The City will need to go out to bid for this project. Discussion ensued.

Alderman Milne motioned to approve City Clerk Johnson to go ahead with a Request for Proposal process and add this cost to the Capital projects in the budget, seconded by Alderman Eisenhower and the motion passed by a voice vote.

ATTORNEY'S REPORT

Attorney Rost had nothing to report at this time.

CITY CLERK'S REPORT

General Updates

AT&T Equipment Upgrade

- AT&T has submitted a permit for upgrading some of the equipment on the pole in Twin Oaks Park. The permit will be reviewed by the City Attorney and, following City approval, they will need an electrical permit from St. Louis County.

Reciprocal Agreement with City of Ballwin

- Ballwin Park and Rec Director Chris Conway is drafting an agreement that he will bring to the Ballwin City Council for approval at their Jan. 25 meeting. Following this, Twin Oaks will approve the agreement.

Occupancy Permit Process and Fees

- City has completed transition with St. Louis County performing its first round of inspections for the apartments on Jan. 14. The occupancy fee changes will first go to the P&Z commission at their Jan. 26 meeting with a public hearing and board approval at the Feb. 6 meeting.

Aldi's Development

- The City received comments from BFA on Dec. 21, which were forwarded to the developer. Received developer response on Dec. 29 and second round of comments from BFA on Jan. 15. Preliminary Development Plan application will be reviewed by the P&Z Commission at their Jan. 27 meeting. Board consideration and public hearing are scheduled for the Feb. 17 meeting.

Project Updates

Electrical Repairs in the Park

- The electrical infrastructure in the park needs an overhaul to prevent recurring shorts and outages. A patchwork approach to maintenance in the past has exacerbated this issue.
- Staff is recommending moving \$18,000 for electrical wiring in the CIP from 2022 to 2021. We have received one bid from Accurate Electric in that amount. However, since the cost exceeds \$15,000, the City is required to do a formal RFP process.

Condo Curb Repairs

- Maintenance staff is continuing to work on getting two more bids in addition to the \$8,550 bid from Crowder.

Additional Signage for Crescent Road

- John has purchased and received signs. Location has been marked and utility locates have been called in, signs were installed on Jan. 8.

Woodland Oaks Light

- Contractor is working with Ameren to get an estimate for their costs for creating a new connection to the utility pole on Big Bend Road just east of the Woodland Oaks entrance. Contractor's estimated costs are an additional \$1,600.

Crescent Road Sidewalk Project

- BFA finished the preliminary plan and updated cost estimate on Jan. 5, which the Board discussed at a work session on Jan. 15. Staff will work with BFA to prepare an alternate option for routing the sidewalk and curb around the utility poles.

Autumn Leaf Runoff

- Sent Twin Oaks Presbyterian Church the draft stormwater management agreement and berm plans on Jan. 13. Staff will follow up with the church to assist with moving forward on berm construction.
- Easement description for the final agreement is expected to be completed by the beginning of February.

MAYOR AND ALDERMAN COMMENTS

Alderman Whitmore asked for the status on the Woodland Oaks light installation. City Clerk Johnson stated that Gerstner is still working with Ameren on where the City should tap into the electrical for the light.

Mayor Fortune stated that sign up for the April election was closed. All positions are unopposed. He congratulated Alderman Eisenhower and Alderman Whitmore on their re-election to their positions.

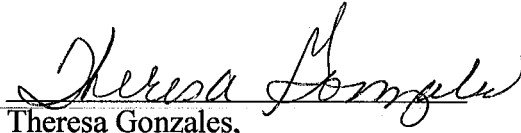
FINAL CITIZEN COMMENTS

There were no final citizen comments.

ADJOURNMENT

There being no further business, Alderman Eisenhower motioned to adjourn the regular meeting at 7:59 p.m., seconded by Alderman Stoeckl and the motion passed with the unanimous consent of the Board of those present.

Drafted By:



Theresa Gonzales,
Administrative Assistant

Date of Approval:

2-3-2021

ATTEST:



Frank Johnson
City Clerk



Russ Fortune,
Mayor, Board of Aldermen