

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
VIRTURAL MEETING
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, FEBRUARY 3, 2021**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm. Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea
Dennis Whitmore – yea

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Whitmore motioned to approve the Agenda, seconded by Alderman Stoeckl. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the January 20, 2021 Regular Session Minutes, the January 15, 2021 Work Session Minutes and the Bills List from January 16, 2021 to January 30, 2021. Alderman Eisenhauer motioned to approve the Consent Agenda seconded by Alderman Milne. The motion passed by voice vote of four yes, zero no.

REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS

Police Report: Officer John Wehner reviewed the January Police Report as well as the hours he logged on the bike for January. Alderman Whitmore inquired if the repairs to the bike Officer Wehner reviewed at a previous meeting have been made. Officer Wehner stated that the parts were on back order. They should be coming in within the next few weeks.

Park Cameras: Brian Mehl, of The Brain Mill, explained to the Board the status of the cameras at the Park and City Hall. The video cannot be accessed through the App being used at this time. The cameras are still recording, however to view the recordings you need to go use a specific software program. The program was recently updated and unexpectedly is no longer compatible with the City's digital video recorders (DVRs). Mr. Mehl suggested replacing the DVRs with new hardware that is compatible with new software system. He feels this will be a good fix to the situation and should not have the same compatibility issue within the near future. The cost for this repair is approximately \$600.00. Mr. Mehl stated the physical cameras are not being replaced at this time. Discussion ensued.

Alderman Whitmore motioned to approve the cost to update the camera system at the Park and City Hall, seconded by Alderman Stoeckl and the motion passed by a voice vote of four yes and zero no.

PUBLIC HEARING

The Public Hearing for public comment and consideration of the recommendation of the Planning & Zoning Commission concerning amendments to the City's Zoning Regulations, Chapter 400 of the City of Twin Oaks Municipal Code, Section 400.490 and 400.500 pertaining to occupancy permit fees and related text, and Section 400.130 pertaining to accessory structures and related text was called to order by Mayor Fortune at 7:24 p.m. City Clerk Johnson stated at this time the fee charged for Occupancy Inspections for a home is \$150.00. The change which is being proposed is stating that the fee charged by the City will reflect cost charged by St. Louis County.

The word "structures" was added to accessory buildings section to read "accessory building, structures."

There being no further questions or discussion, Mayor Fortune closed the Public Hearing at 7:24 p.m.

NEW BUSINESS

Resolution 21-2-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement With The City Of Ballwin, Missouri Regarding Twin Oaks Residents Membership Rates And Access At City Of Ballwin Park Facilities: City Clerk Johnson gave a brief review of the agreement. Mayor Fortune asked for any questions concerning Resolution 21-2. Alderman Whitmore asked if there was any limitation on the number of memberships the City will allow. City Clerk Johnson stated he will monitor memberships for the first year and a decision can be made at that time. Mayor Fortune asked for a motion to approve Resolution 21-2. Alderman Stoeckl motioned to approve Resolution 21-2, seconded by Alderman Eisenhauer. The motion passed by voice vote of four yes and zero no.

Resolution 21-3-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement For Curb Restoration Services: City Clerk Johnson reviewed the three bids the City received. He stated John Williams, Maintenance Supervisor, felt that any of the companies would be acceptable. The bids were as follows:

\$8,550.00 Crowder Construction
\$7,995.00 Oreo & Botta
\$9,780.00 Lamke

Alderman Eisenhower felt that since all companies are acceptable the City should go with the lowest best bid.

Mayor Fortune asked for any further questions concerning Resolution 21-3. Mayor Fortune asked for a motion to approve Resolution 21-3 approving Oreo & Botta for curb restoration services. Alderman Whitmore motioned to approve Resolution 21-3, seconded by Alderman Eisenhower. The motion passed by voice vote of three yes, one abstention and zero no.

Bill No. 21-3-An Ordinance Approving Text Amendments To The Zoning Code Of The City Of Twin Oaks: First reading of Bill No. 21-3 was read. Mayor Fortune ask if there were any questions concerning Bill No. 21-3. The second reading of Bill No. 21-3 was read. Alderman Milne motioned to approve Bill No. 21-3, seconded by Alderman Eisenhower and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 21-3 being duly passed becomes Ordinance No. 21-3.

DISCUSSION ITEMS

There were no Discussion Items at this time.

ATTORNEY'S REPORT

Attorney Rost is working on the ordinance for the Preliminary Development Plan for Aldi. He is also keeping an eye on the Legislative Session for any issues which may affect the City.

CITY CLERK'S REPORT

General Updates

Reciprocal Agreement with City of Ballwin

- Agreement approved by Ballwin at their Jan. 25 meeting and is on the agenda, for your approval at the Feb. 3 meeting.

Aldi's Development

- The Planning and Zoning Commission recommended approval of the preliminary development application with conditions at their meeting on Jan. 27. Plans and application materials were emailed to the board on 1/28.
- Public hearing and Board consideration are scheduled for the Feb. 16th meeting.

Dunkin Donuts Construction

- The City received notification that the developer for the Dunkin Donuts has received sign-off and approval from MSD. This was one of the major items preventing construction from commencing.

Papa Murphy's Ownership

- The Papa Murphy's located at 1393 Big Bend Rd. is under new ownership. The new owner is Tim Garner. He has submitted his application for the business license and is in the process of getting his re-occupancy inspection from St. Louis County.

Dog Bite of City Employee

- On the morning of Tuesday, Jan. 26, John Williams received a minor injury from a dog bite while working in the park. The owner of the dog is a Twin Oaks resident and was walking the dog on leash through the park. John had interacted with the resident and his dog on several occasions previously and approached the dog on his own.
- John immediately received treatment at a Total Access Urgent Care, where the bite was cleaned and bandaged. It did not require any stitches and the doctor cleared him to return to work with no limitations.
- A claim has been filed with the city's insurance provider, Accident Fund, to pay for the cost of the treatment. The bite was also reported to the St. Louis County Department of Health.

Project Updates

Electrical Repairs in the Park

- Staff is continuing to work on the RFP for the electrical repairs and upgrades in the park.

Condo Curb Repairs

- Maintenance staff has received three bids for this work, one for \$8,550 from Crowder, one for \$9,780 from Lamke, one for \$7,995 from Oreo & Botto.

Woodland Oaks Light

- Gerstner Electric is working with Ameren to get an estimate for the cost to create

a new connection to the utility pole on Big Bend Road just east of the Woodland Oaks entrance. Gerstner and John Williams will be meeting Ameren on Monday at the site to verify what's needed to make the connection.

- Gerstner's estimated costs are an additional \$1,600, plus any fees or charges from Ameren.

After reviewing the cost of the project the Board made the decision to postpone this project for a year and re-evaluate at that time.

Crescent Road Sidewalk Project

- BFA finished the preliminary plan and updated cost estimate on Jan. 5, which the Board discussed at a work session on Jan. 15. Staff is working with BFA to prepare an alternate option for routing the sidewalk and curb around the utility poles. We should have these ready for discussion at a work session before the Feb. 16th meeting.
 - Work on this has been delayed to the plan designer previously contracting COVID-19 and quarantining. The employee is now back at work.

Autumn Leaf Runoff

- Twin Oaks Presbyterian Church has engaged a member of the congregation who owns Knibb's Lawn Service as their contractor for this project. At Mr. Knibb's suggestion, the church is considering digging a swale on the church side of the berm. Mr. Knibb has talked with Tiffaney Campbell at BFA and she does not have any initial concerns based on what was described, provided that the berm is 12" above the level of the soccer field. Mr. Knibb is also looking into additional drainage for the soccer field.
- Mr. Knibbs is working on a revised plan and should have that to the city for our review soon. The maintenance agreement drafted by City Attorney Paul Rost stipulates that the plan must be approved by the City.
- Once the church's plan is approved and we have the easement description, we will work on getting the maintenance agreement signed.
- The church and the contractor are both aware of the need to get this completed by the spring and are working with that goal in mind. However, this project will likely require a permit from St. Louis County and that could potentially delay the work.

Cow Pond in Twin Oaks Park

- BFA advised that, at this point, the City can consider projects such as a council ring, paths or picnic tables for the area. However, given that it will likely continue to settle for some time, they do not recommend more substantial projects or structures, such as a parking lot or a building.
- In addition, there is still an open permit with St. Louis County on the area that needs to be closed before any project could be undertaken. We need them to sign off that the grass has been successfully established in the area.

MAYOR AND ALDERMAN COMMENTS

Mayor Fortune stated he was contacted by Schnucks. They are wanting to honor their workers for all they have done during the Pandemic. They asked the City to do a Proclamation honoring their food service workers. City Clerk Johnson stated that he is working on this. This will be done sometime in February.

Alderman Whitmore had a few questions concerning the colors of the materials being used for the proposed Aldi. Mayor Fortune stated that the Planning & Zoning Commission felt that the colors being used are more appealing than the existing colors of the former Shop n' Save.

Alderman Stoeckl asked who will be responsible for the retaining wall behind the former Shop n' Save. City Clerk Johnson stated that Aldi does not own the building. The responsibility for the wall lies with the owners of the building.

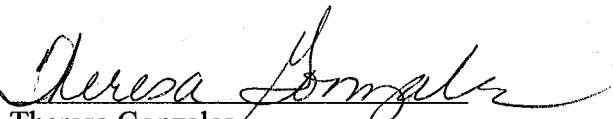
FINAL CITIZEN COMMENTS

There were no final citizen comments.

ADJOURNMENT

There being no further business, Alderman Whitmore motioned to adjourn the regular meeting at 7:59 p.m., seconded by Alderman Milne and the motion passed with the unanimous consent of the Board of those present.

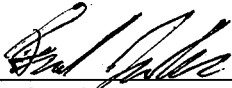
Drafted By:


Theresa Gonzales,
Administrative Assistant

Date of Approval:

2-17-2021

ATTEST:



Frank Johnson
City Clerk



Russ Fortune,
Mayor, Board of Aldermen