

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, MARCH 17, 2021**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm. Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea
Dennis Whitmore – yea

Lisa Eisenhauer – yea
Tim Stoeckl –absent

Also Present: Frank Johnson, City Clerk
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Whitmore motioned to approve the Agenda, seconded by Alderman Eisenhauer. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the March 3, 2021 Regular Session Minutes, the March 3, 2021 Work Session Minutes and the Bills List from February 27, 2021 to March 12, 2021. Alderman Whitmore had a change to the Regular Session Minutes. Alderman Eisenhauer motioned to approve the Consent Agenda as amended seconded by Alderman Whitmore. The motion passed by voice vote.

REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS

February Financial Statements: Jeff Blume, Financial Consultant, reviewed the Financial Statements for February 2021 with the Board. Mr. Blume voiced a concern with the revenue sales taxes collected at this point of 2021. He stated we are behind from last year and he is concerned there could be a possibility that the City may not catch up during the year.

Mr. Blume touched on the addition of Aldi's to Twin Oaks. He feels that though this is a positive addition, there will be a migration of shoppers from Schnucks to Aldi's like the migration when Shop n Save closed to Schnucks. There will be some additional revenue but this will be minimal. He again stressed to the Board to be fiscally conservative in their spending.

PRELIMINARY CITIZEN COMMENTS

There were no Preliminary Citizen Comments.

NEW BUSINESS

Bill No. 21-4-An Ordinance Approving Amendments To The Personal Policy Of The City Of Twin Oaks: First reading of Bill No. 21-4 was read. Mayor Fortune ask if there were any questions concerning Bill No. 21-4. The second reading of Bill No. 21-4 was read. Alderman Whitmore motioned to approve Bill No. 21-4, seconded by Alderman Eisenhower and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-yea Whitmore-yea and Stoeckl-absent. Mayor Fortune stated that Bill No. 21-4 being duly passed becomes Ordinance No. 21-4.

Bill No. 21-5-An Ordinance Approving Insurance Proposals By C.J. Thomas, Inc.: TABLED. City Clerk Johnson spoke with Bill Wittenberg, of C.J. Thomas. Mr. Wittenberg did not recommend the City include the Terrorism Policy which had been included. Mr. Wittenberg also suggested raising the City's deductible from \$1,000 to \$5,000. These suggestions will lower the total cost for 2021. The Board was in agreement. They will meet in a special session, to be arranged by City Clerk Johnson, to approve these changes.

Appointments To The Planning & Zoning Commission: Mayor Fortune stated that there are two positions open on the Planning & Zoning Commission to be filled. Four applications have been received and are all qualified candidates. Mayor Fortune proposed at the April 7th Board meeting to draw two names to fill the positions. The other two candidates would fill any vacancy which would arise within the next year. Discussion ensued.

Alderman Whitmore raised a concern that three of the four candidates live within close proximity to each other.

Alderman Eisenhower proposed expanding the number of members to serve on the Planning & Zoning Commission since we have such an interest. This would have to go before the Planning & Zoning Commission for approval at their meeting in April.

The Board agreed to select two candidates to serve on the Planning & Zoning Commission at the April 7th Board meeting. They will wait for the approval of the Commission before appointing the other two candidates.

DISCUSSION ITEMS

Playground and Restroom Cleanings in Twin Oaks Park: City Clerk Johnson stated that the City has had some unexpected expenses recently. He proposed reducing the number of cleanings per month in the Park from Jan-Pro. John Williams, Public Works and Randy Overfield are cleaning the restrooms on a daily basis at this time. The City purchased the disinfecting sprayer which could be used in place of Jan-Pros services.

Alderman Eisenhauer motioned to terminate Jan-Pro and have the sanitizing done in house, seconded by Alderman Whitmore and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhauer-yea Whitmore-yea and Stoeckl-absent.

Third Of July Celebration: City Clerk Johnson asked the Board their thoughts on holding the July 3rd concert and fireworks. Mayor Fortune felt that considering the venue and the crowd that has attended in the past it was not a good idea for the City to hold the event this year. The Board was in agreement. The City will monitor the situation with the Pandemic and look into the possibility of holding the fireworks later in the year. Clerk Johnson will contact J&M Displays to see what options are available

ATTORNEY'S REPORT

Attorney Rost is working with City Clerk Johnson and Mayor Fortune on the American Rescue Act. He is looking into guidance for how the City should proceed.

Attorney Rost is also reviewing the City's sign code, making sure the code is up to date and clear. He will be working with City Clerk Johnson on the revision. Once completed it will be sent to Planning & Zoning Commission for review.

CITY CLERK'S REPORT

General Updates

New Clerks Institute and MOCCFOA Spring Institute

- I virtually attended the Missouri City Clerks and Finance Officers Association's (MOCCFOA) New Clerks Institute on March 8 and the Spring Institute on March 9-11. Topics covered in the conference sessions included sunshine law, municipal operations and employment practices in the time of COVID, economic development, election administration, and surviving deadly encounters/active shooter situations.

American Rescue Act

- A preliminary report from the Municipal League of Metro St. Louis estimates Twin Oaks would receive between \$73,550 to \$88,410 as part of the COVID stimulus legislation. Because of the city's size, the funds will be allocated by the state of Missouri and not directly from the federal government. Legislation requires funds to be deposited within 90 days.
- Analysis of the legislation by the League states that the funding will have stipulations and must be used for:
 - Responding to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses and nonprofits, or aid to impacted industries such as tourism, travel and hospitality.
 - Providing government services to the extent of the reduction in revenue (i.e. online, property or income tax) due to the public health emergency.
 - Making necessary investments in water, sewer or broadband infrastructure, or
 - Premium pay for eligible workers performing essential work (as determined by each state or tribal government) during the pandemic.

Aldi's Development

- Aldi submitted the final development plan for approval on March 8 and has been forwarded to the city attorney and city engineer for review. The sign permit was submitted on March 12 and is under review as well. Staff expects the final development plan will be ready for consideration by the Board at the April 7 meeting.

Project Updates

Highway 141/Big Bend Intersection Cypress Tree Mulching

- According to city maintenance staff, mulching of the Cypress trees at the Highway 141/Big Bend intersection is not necessary for the health of the trees, which are well established.
- If the City does want to re-establish the tree rings, they would likely need to be mulched every two years. Staff is currently working on getting a cost estimate.

Pump for North Woods Creek

- Pump Shop has removed the pump for inspection and identification of the problem and any potential fix. In the process of removing the pump, they noted that the area that houses it has become clogged with mud and suggested that City staff clean it out.
 - This will likely need to become an ongoing maintenance task. Staff will check with Vandeventer to see if it can be added to the annual maintenance they perform on the waterfall pump.

Golden Oak Sinkhole

- Staff has contacted MSD, who will review the area with the sinkhole and report if they have any sanitary or sewer lines in the vicinity.

North Woods Creek

- DJM has completed the additional rehab work and rock removal for the creek in the North Woods area of the park.

Electrical Repairs in the Park

- First draft of the RFP has been completed and feedback received from City Attorney Paul Rost and Maintenance Supervisor John Williams. Staff is currently working to finalize project specifications.

Crescent Road Sidewalk Project

- Staff is continuing to work with BFA to revise the preliminary plan into a single, final version based on feedback from residents and the Board. BFA is currently estimating that they will not be able to start on the revisions until March 29.

Autumn Leaf Runoff

- The City is still waiting on review of the revised license agreement by the Church's attorney. Church management has said they have no further revisions or comments on the agreement.
- The site work permit submitted by the Church's contractor for the swale/berm has been approved by the City. The contractor is now working on getting approval from St. Louis County. This work will be proceeding as we continue to work on finalizing the license agreement.

MAYOR AND ALDERMAN COMMENTS

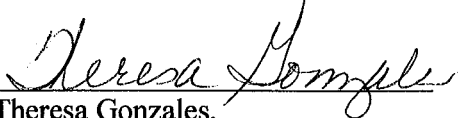
Alderman Whitmore noticed that the lights in the Schnucks parking lot are not coming on when they should. Also, the lights on the flagpole at the Park are still not working.

FINAL CITIZEN COMMENTS

There were no final citizen comments.

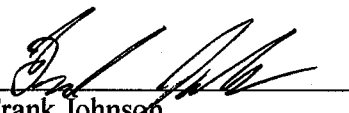
ADJOURNMENT

There being no further business, Alderman Whitmore motioned to adjourn the regular meeting at 7:53 p.m., seconded by Alderman Eisenhower and the motion passed with the unanimous consent of the Board of those present.

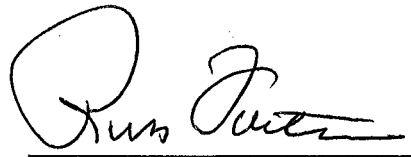
Drafted By: 
Theresa Gonzales,
Administrative Assistant

Date of Approval: 4-7-2021

ATTEST:



Frank Johnson
City Clerk



Russ Fortune,
Mayor, Board of Aldermen