

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF ALDERMEN OF TWIN OAKS,  
TWIN OAKS TOWN HALL  
ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, JUNE 2, 2021**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:01 pm. Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea  
Dennis Whitmore – yea

Lisa Eisenhauer – yea  
Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk  
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Whitmore motioned to approve the Agenda, seconded by Alderman Milne. The motion passed by a voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the May 19, 2021 Regular Session Minutes and the Bills List from May 15, 2021 to May 28, 2021. Alderman Eisenhauer motioned to approve the Consent Agenda seconded by Alderman Stoeckl. The motion passed by voice vote of three yeas and one abstention.

**REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS**

**Police Report:** Officer John Wehner reviewed the May Police Report as well as the hours logged on the bike for May. Alderman Milne asked about the stops related to speeding in the City and where the stops were made. Officer Wehner stated that the majority of the stops were on Big Bend, Meramec Station and 141.

Mayor Fortune feels that car theft seems to be on the rise. Officer Wehner agreed and the theft of catalytic converters are also on the rise.

**FY 2020 Audit Report:** Allen Schulte of Botz Deal reviewed the 2020 Audit with the Board. The Audit consists of the Financial Statement and Management Report. Mr. Schulte reviewed the Financial Statement and stated that the recommendations stated in the letter were minor. Since the City has a small staff, he gave a few recommendations to help provide the Board with more checks and balances with regard to the City's financial transactions. He then reviewed the CAFR and this process.

Alderman Whitmore had several questions on the report. Corrections will be made and sent to the City.

### **PUBLIC HEARING**

The Public Hearing for public comment and consideration of the recommendation of the Planning & Zoning Commission concerning amendments to the City's Zoning Regulations, Chapter 400 of the City of Twin Oaks Municipal Code, Section 400.550 pertaining to the membership of the Planning and Zoning Commission and related text was called to order by Mayor Fortune at 7:24 p.m. City Clerk Johnson stated this will expand the number of members, increasing by two members. The membership will be seven members to not more than nine members. It is a good idea to increase the number to provide coverage of the entire City.

Hearing no further questions Mayor Fortune closed the Public Hearing at 7:26 p.m.

### **ST. LOUIS COUNTY REPORT**

Stephanie Streeter of St. Louis County Public Works Division and Ryan Pierce an Operation Engineer with St. Louis County presented the findings of the study on the safety of the intersection of Big Bend and Meramec Station Road. The study found that there was no significant concern with safety at this time. However, they did find that with the rutting of Meramec Station Road the sensors which are in the pavement have broken. These sensors control the stop lights in accordance with the amount of traffic at the intersection and provide better traffic flow than cameras.

The County has installed cameras at the intersection to help with the traffic flow until such time as the sensors are repaired, however they do not detect back-ups and do not provide the same effectiveness as the loop sensors.

Since the City of Twin Oaks owns Meramec Station Road, the County proposed sharing the cost of installing the new loop sensors. The County will pay the cost of the equipment which would total approximately \$79,000 and the City would cover the cost of the road repairs on Meramec Station in the intersection which they estimate would total approximately \$150,000. The City would be able to go out to bid for these repairs.

Ms. Streeter stated that there are funds available the City could apply for to help cover the cost of this repair.

### **STATE LEGISLATIVE UPDATE**

Representative Trish Gunby gave a report on the highlights from the 2021 Legislative Session. A lot of the legislation that passed this year was done by bipartisan vote.

### **NEW BUSINESS**

**Bill No. 21-08-An Ordinance Approving A Text Amendment To The Zoning Code Of The City Of Twin Oaks Relating To The Membership Of The Planning And Zoning Commission:** First reading of Bill No. 21-08 was read. Mayor Fortune ask if there were any questions concerning Bill No. 21-08. The second reading of Bill No. 21-08 was read. Alderman Whitmore motioned to approve Bill No. 21-08, seconded by Alderman Eisenhower and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 21-08 being duly passed becomes Ordinance No. 21-08.

**Bill No. 21-09-An Ordinance Adopting And Enacting A New Code Of Ordinances Of The City Of Twin Oaks; Establishing The Same; Providing For The Repeal Of Certain Ordinances Not Included Therein, Except As Herein Expressly Provided; Providing For The Manner Of Amending Such Code Of Ordinances; Providing Penalty For The Violation Thereof; And Providing When This Ordinance Shall Become Effective:** First reading of Bill No. 21-09 was read. Mayor Fortune ask if there were any questions concerning Bill No. 21-09. The second reading of Bill No. 21-09 was read. Alderman Eisenhower motioned to approve Bill No. 21-09, seconded by Alderman Whitmore and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 21-09 being duly passed becomes Ordinance No. 21-09.

**Resolution 2021-18-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement With Crowder Construction, Inc. For Removing And Replacing An Existing Tie Wall And Removing Honeysuckle:** This repair is for wooden tie wall at the entrance of Boly Lane on the west side of the intersection. Mayor Fortune asked for any questions concerning Resolution 2021-18. Mayor Fortune asked for a motion to approve Resolution 2021-18. Alderman Eisenhower motioned to approve Resolution 2021-18, seconded by Alderman Milne. The motion passed by voice vote of four yes, zero no.

**Resolution 2021-19-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement With Davey Tree Expert Company For Tree Removal In Twin Oaks Park:** This removal is for a large tree in the Park. There are several additional trees which are small enough that Public Works Director John Williams and Randy Overfield will be removing these trees. The City acquired several bids for this job and this was the most reasonable. Mayor Fortune asked for any questions concerning Resolution 2021-19.

Alderman Whitmore motioned to approve Resolution 2021-19, seconded by Alderman Stoeckl. The motion passed by voice vote of four yes, zero no.

**Committee/Commission Reappointments:** City Clerk Johnson stated that these are the final reappointments to the Committees/Commissions for this year. He presented for reappointment Connie Fortune for Board of Adjustment with her term to expire in May of 2026 and Janet Herbold for Park Committee with her term to expire in May of 2024. Mayor Fortune asked for a motion to approve these Committee/Commission appointments. Alderman Milne motioned to approve the presented reappointments, seconded by Alderman Whitmore. The motion passed by voice vote of four yes, zero no.

### **DISCUSSION ITEMS**

**Fireworks Display:** City Clerk Johnson stated that the fireworks are scheduled for Saturday, October 16<sup>th</sup> with the rain date of Saturday, October 23<sup>rd</sup>. Mayor Fortune feels that it is very important for the City to promote the fireworks.

Alderman Whitmore did a comparison of the 2018 cost to the cost for this year's show and there is an increase of 7%.

City Clerk Johnson will be organizing a planning meeting for the event within the next few weeks.

Mayor Fortune stated that the Park Committee did not know about the Water Play Date. They should be informed.

**Radar Sign Data and Speeding On Autumn Leaf:** City Clerk Johnson retrieved data from the radar signs on Autumn Leaf and Boly. There were a couple of signs he was unable to retrieve the data. He reviewed the available data with the Board. The data shows that most vehicles traveling on Autumn Leaf are in compliance with the speed limit. Boly Lane shows a slight increase in the speed levels.

Alderman Milne asked what options the City has to address the speeding issue. Officer Wehner stated that the City could have an Office monitoring at all times, an officer monitoring periodically or installing speed bumps. He stated that the radar trailer that St. Louis County uses is large and takes up a lot of space on the road which may not be wise to use on Autumn Leaf.

Mayor Fortune stated that from the data presented by City Clerk Johnson the findings shows that drivers are in compliance with the speed limit. The Alderman agreed that City Clerk Johnson will look into updating the radar signs and get the signs in working order.

Alderman Eisenhower stated that once the City retrieves the data on a regular basis there may be a trend of when speeding is occurring and the City could get coverage at that time. Officer Wehner stated that if we have specific times we can notify the weekend patrols.

### **ATTORNEY'S REPORT**

Attorney Rost reported that in regards the Census results and how that will effect redistricting in the State, he did not feel that this should effect Twin Oaks.

### **CITY CLERK'S REPORT**

## **General Updates**

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### **Crescent Road Footbridge**

- Crowder put the footbridge back in place on Friday, May 28<sup>th</sup>, and completed some additional anchoring to secure the bridge. The bridge has also been raised higher to allow more water to flow underneath.

### **Financial Consultant Search**

- The financial consultant/accounting RFP was officially posted on May 24<sup>th</sup>. Staff also sent the RFP directly to eight local CPA firms and submitted it for inclusion in East-West Gateway's Local Government Briefings newsletter. The closing date for submissions is June 14<sup>th</sup>.

### **Twin Oaks Tribune Newsletter**

- The inaugural edition of the revived newsletter was mailed to all homeowners and businesses on May 27<sup>th</sup>. We are currently waiting on an order of additional envelopes to send out the newsletters for the apartments.

### **Twin Oaks Branded Clothing**

- The Board had previously discussed ordering some work attire with the City logo for staff. However, the vendor for these items requires a minimum order of 12. Therefore, it will be necessary to order shirts and pullovers for the Mayor and each member of the Board as well.

### **Pickup Truck Order Status**

- The ongoing global and national supply chain issues are impacting the delivery date for the new Ford maintenance truck. The dealer is estimating it could take as long as 20 weeks for the vehicle to be delivered.

### **Vacation Schedule**

- I will be out of the office on vacation from June 5<sup>th</sup> to June 12<sup>th</sup> and from June 26<sup>th</sup> to July 3<sup>rd</sup>.

## **Project Updates**

### **Golden Oak Landscaping**

- Harvey started work on the landscaping for the traffic circles on Golden Oak Court on Friday, May 28<sup>th</sup>.

### **Twin Oaks Presbyterian Church Berm**

- The County responded on May 28<sup>th</sup> with even more extensive comments on the permit for the berm. At this point, it seems likely that we will need to produce a full set of engineering plans to get the work approved. BFA will be contacting the County to discuss exactly what needs to be provided and will work on putting together the requested information.

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### **Quinette Drive Streetlight**

- Per a request from the homeowner at 98 Quinette, the City has requested that Ameren install a dusk-to-dawn streetlight on an existing utility pole in the City's right-of-way on Quinette Drive.

## **MAYOR AND ALDERMAN COMMENTS**

Alderman Whitmore recommended that after hearing the findings from St. Louis County regarding the Big Bend and Meramec Station intersection, the City may want to look into repairing the entire road. He also recommended the City should look into any Grant money that may be available for such repairs.

Alderman Milne was pleased with the first issue of the Twin Oaks newsletter. She felt it had a lot of information in a concise format.

## **FINAL CITIZEN COMMENTS**

Jeff Graves inquired if it would be possible for residents of Twin Oaks to order the City apparel as well.

## **MOVE TO CLOSED SESSION**

Alderman Eisenhauer motioned to go into closed session at 9:02 p.m. to discuss matters pursuant to Section 610.021 (3), seconded by Alderman Milne. The motion passed by roll call vote as follows: Aldermen Eisenhauer-yea, Milne-yea, Whitmore-yea and Stoeckl-yea.

## **ADJOURNMENT**

The Board returned to regular session at 9:09 p.m. There being no further business, Alderman Milne motioned to adjourn the regular meeting at 9:10 p.m., seconded by

Alderman Eisenhower and the motion passed with the unanimous consent of the Board of those present.

Drafted By: Theresa Gonzales  
Theresa Gonzales,  
Administrative Assistant

Date of Approval: 6-16-2021

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ATTEST:

Frank Johnson  
Frank Johnson  
City Clerk

Russ Fortune  
Russ Fortune,  
Mayor, Board of Aldermen