

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, JULY 7, 2021**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:04 pm. Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea
Dennis Whitmore – yea

Lisa Eisenhower – absent
Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk
Erin Seele, Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Whitmore motioned to approve the Agenda, seconded by Alderman Milne. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the June 16, 2021 Regular Session Minutes, June 16, 2021 Closed Session Minutes and the Bills List from June 12, 2021 to July 2, 2021. Alderman Stoeckl motioned to approve the Consent Agenda seconded by Alderman Whitmore. The motion passed by voice vote.

REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS

Police Report: Officer John Wehner reviewed the June Police Report as well as the hours logged on the bike for June. Officer Wehner will be installing the trail cameras along Crescent Road. The data collected from the cameras will be used for informational purposes to determine if cars are going the wrong way and if there is a specific time of day that this happens.

Officer Wehner will be taking vacation and will not be in attendance at the July 21st Board meeting. Sgt. Conrardy will be attending the meeting. The City will also have coverage from Officer Poncin and Officer Hessling during Officer Wehner's vacation.

Alderman Whitmore observed radar signs along Jamison Road which were different than the existing signs in Twin Oaks. He would like the Board to view these signs to see if they would be a good addition to Twin Oaks.

Park Committee: Alderman Stoeckl stated that the Park Committee is working on Family Fun Day. They are securing attractions and finalizing plans.

PRELIMINARY CITIZEN COMMENTS

There were no preliminary citizen comments.

NEW BUSINESS

Bill No. 21-12-An Ordinance Amending Chapter 315 Of The Municipal Code Of The City Of Twin Oaks Pertaining To Special Enforcement Areas And Designating A Portion Of Crescent Road As Such: First reading of Bill No. 21-12 was read. Mayor Fortune ask if there were any questions concerning Bill No. 21-12. City Clerk/Administrator Johnson stated that Attorney Rost had done some research and found that State Law allows cities to have Special Enforcement Areas. Within these areas fines can be doubled but are capped at a certain amount. Signs can be posted stating this is a special enforcement area and fine can be doubled. The City does have special enforcement areas already established and Crescent Road will be added to this list. The second reading of Bill No. 21-12 was read. Alderman Whitmore motioned to approve Bill No. 21-12, seconded by Alderman Milne and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-absent Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 21-12 being duly passed becomes Ordinance No. 21-12.

DISCUSSION ITEMS

Drainage Channel in Birnamwood Condos: City Clerk/Administrator Johnson stated that the original documentation on this project shows the Condo Association gave the City easement privilege for the project. The City is not however responsible for maintenance of this drainage channel.

Public Works Director John Williams received a bid from Crowder Construction for the grouting of the existing rock for \$625.00. Crowder also recommended installing a cement base which would bring the total for the project to \$4,375.00. Mayor Fortune is concerned if the base is cemented that the water flow rate will increase and cause a flooding concern. Discussion ensued.

Mr. Williams also had DJM out to look at the area and is waiting on their bid. MSD may need to be contacted to get their approval on this project.

Discussion was postponed until the City has received both proposals.

Solid Waste Regulations on Storage of Waste Containers: City Clerk/Administrator Johnson clarified with the Board where waste containers should be stored. In the City codebook it states that waste containers should be stored behind a building. Within the City most containers are stored on the side of the house which would be considered behind the building line. Mayor Fortune felt that the intent of the Code section was that containers should be stored behind the building line. Discussion ensued.

The Board was in agreement that waste containers could be stored behind the building line. City Clerk/Administrator Johnson will have an ordinance to amend this section of the code at the July 21st meeting.

Maintenance Project Scheduling: City Clerk/Administrator Johnson stated that there was some confusion with the notification of the Park closing for the sealing of the paths within the Park. The City staff have developed procedures to ensure notices are sent out on a timely basis.

Alderman Milne would like the City to not allow contractors to call at the last minute with an opening to begin work on a project within the City. She feels the City should receive at least 24 hours' notice if a contractor will be in the City earlier than the projected work date.

ATTORNEY'S REPORT

There was no Attorney's Report this week.

CITY CLERK'S REPORT

General Updates

Unleashed Dogs in the Park

- The City recently received a complaint about unleashed dogs in Twin Oaks Park. We will be sending out some additional information reminding residents about the ordinances regarding unleashed pets.

Trash and Recycling Delays

- On July 1, Mayor Russ Fortune met with Paul Bickford with Waste Management to discuss the recent issues the City has been experiencing with trash and recycling pickup.

- Further, the City has requested that Waste Management send two updates to the City each Monday and Friday on the status of pick up until more normal service is established

Project Updates

Meramec Station Road Striping Mystery

- On June 24th, a portion of Meramec Station Road within the city limit was restriped. Both St. Louis County and Manchester have confirmed that, to their knowledge, the work was not completed by them. We have reached out to Valley Park but have not heard back.
- The City is moving forward with getting quotes for the remaining restriping work.

Asphalt Path Sealing

- Last week, Topps came out to the Park and sealed the asphalt paths. This required the park to be closed for two days. However, the heavy rain that followed then washed away much of the application, requiring Topps (at their expense) to come out to re-do the sealing on Monday and Tuesday.

Tree Removal

- Davey removed one large tree and several others in the Park on June 14th and removed the stumps last week.

Striping Maintenance

- Maintenance staff is currently working on restriping various locations throughout the City. Crescent Road will be completed this week.

Twin Oaks Presbyterian Church Berm

- On June 22nd, the City approved the revised berm proposal from Twin Oaks Presbyterian Church. The revised proposal eliminates the swale and will instead involve hauling in dirt and fill material to build up the berm. The City agreed to cover the additional cost incurred by these revisions, up to \$1,700.
- As the revised proposal involves less than 2,000 square feet, no permit from St. Louis County is necessary and the project can move forward

Drainage Channel in Birnamwood Condos

- Maintenance Supervisor John Williams is working to get quotes for this potential project from Crowder and DJM.

Alderman Milne asked where the City stood on the progress of the sidewalk along Crescent Avenue. City Clerk/Administrator Johnson stated that BFA is currently working on the project.

The stop sign in Big Bend Square between Commerce Bank and Hardees is in need of replacement. It has become very faded. City Clerk/Administrator Johnson will reach out to Proper Development.

MAYOR AND ALDERMAN COMMENTS

Alderman Milne asked that if possible in the next newsletter that the bus schedule for the Twin Oaks express be published.

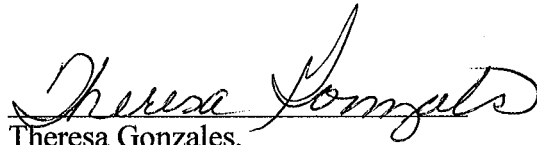
FINAL CITIZEN COMMENTS

There were no final citizen comments.

ADJOURNMENT

There being no further business, Alderman Milne motioned to adjourn the regular meeting at 7:58 p.m., seconded by Alderman Whitmore and the motion passed with the unanimous consent of the Board of those present.


Drafted By:

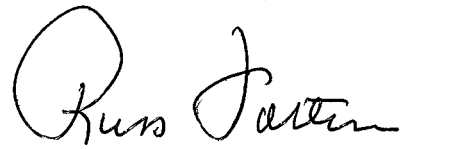

Theresa Gonzales,
Administrative Assistant

Date of Approval:

7-21-2021

ATTEST:


Frank Johnson
City Clerk


Russ Fortune,
Mayor, Board of Aldermen