

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, AUGUST 4, 2021**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm. Roll Call was taken:

Mayor: Russ Fortune – absent

Aldermen: April Milne – yea
Dennis Whitmore – yea

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Alderman Eisenhauer asked for a motion to approve the agenda. Alderman Milne so motioned, seconded by Alderman Whitmore. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Alderman Eisenhauer asked for a motion to approve the Consent Agenda consisting of the July 21, 2021 Regular Session Minutes; July 21, 2021 Work Session Minutes; and the Bills List from July 17, 2021 to July 30, 2021. Alderman Stoeckl so motioned, seconded by Alderman Milne. The motion passed by voice vote.

REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS

Police Report – Officer John Wehner: Officer Wehner reviewed the July Police Report as well as the hours logged on the bike for June. He also gave a report on the data collected by the two trail cams that were installed on Crescent Road. Officer Wehner reported that the two cameras collected over 40,000 images from July 9 to July 30. During that time period, there were approximately 5,300 vehicles that traveled on the road. Of those 5,300, 105 vehicles traveled northbound and there were 26 that drove the wrong way on the one-way traffic portion of the road. Officer Wehner noted that most of the one-way violations occurred during the early morning or late evening hours.

The Board also asked Officer Wehner about the National Night Out event held on Tuesday, August 4. Officer Wehner stated that turnout to the event was similar to the previous year. Alderman Milne asked City Clerk/Administrator Johnson to make sure the event is promoted on the city's communication channels.

Park Committee: Alderman Stoeckl reported that the Water Play Day event was a big success and the park committee is working on planning for Family Fun Day in October. Alderman Eisenhower stated that she would be rounding up volunteers for the event.

PRELIMINARY CITIZEN COMMENTS

There were no preliminary citizen comments.

NEW BUSINESS

Bill No. 21-14-An Ordinance Amending the Personnel Policy of the City of Twin Oaks to Add a Parental Leave Benefit: First reading of Bill No. 21-14 was read. Alderman Eisenhower asked if there were any questions concerning Bill No. 21-14. The second reading of Bill No. 21-14 was read. Alderman Milne motioned to approve Bill No. 21-14, seconded by Alderman Stoeckl and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-yea Whitmore-nay and Stoeckl-yea. Alderman Eisenhower stated that Bill No. 21-14 being duly passed by a vote of 3-1 becomes Ordinance No. 21-14.

Resolution 2021-24-A Resolution Of The Twin Oaks Board Of Aldermen Approving A Proposal by Marco Technologies, LLC for the Purchase of Copier and Maintenance Plan: City Clerk/Administrator Johnson explained that the five-year lease on the City's copier had expired. He is recommending that the City purchase the current copier rather than lease a new one and continue with the maintenance agreement. Alderman Eisenhower asked for any questions concerning Resolution 2021-24. Alderman Eisenhower asked for a motion to approve Resolution 2021-24. Alderman Whitmore motioned to approve Resolution 2021-24, seconded by Alderman Milne. The motion passed by voice vote of four yes, zero no.

Resolution 2021-25-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement with Digilan, LLC, Doing Business as Serapis, for Musical Entertainment before the 2021 Fireworks Display in Twin Oaks Park: Alderman Eisenhower asked for any questions concerning Resolution 2021-25. Alderman Eisenhower asked for a motion to approve Resolution 2021-25. Alderman Milne motioned to approve Resolution 2021-25, seconded by Alderman Whitmore. The motion passed by voice vote of four yes and zero no

DISCUSSION ITEMS

Brain Mill Proposal: Brain Mill owner Brian Mehl provided an overview on the revised proposal for IT services for the City. Mr. Mehl explained that the city's previous contract dates back to 2014. Since that time, the City has added additional IT services and complexity. He stated that the proposal reflects that increased level of services as well as a package of enhanced security features. The rate for the new proposal would be \$1,030 a month compared to the current price of \$760, which was set in 2014 and has not previously been increased.

Alderman Milne asked the Board if this is something they should take out to bid, given that the total annual cost of the contract amount to approximately \$12,000. Attorney Rost noted that as IT services are considered professional services, the City is not required to go out to bid, but it may do so if the Board chooses. Aldermen Whitmore and Stoeckl stated that they did not think this was necessary. Alderman Eisenhower stated that for these kinds of professional services, there is a lot of value in the existing knowledge base that a vendor has of the city's system and its needs. She stated that unless the proposed price is unreasonable or out of line with the industry standard, she also does not think it is necessary to go out for bid.

Mr. Mehl provided additional detail on the security features and how the newer systems can protect the City from ransomware and other attacks. He also explained that the proposal includes a one-time cost for a new server as the existing machine is now seven years old and is starting to experience shut-down issues.

Lastly, the Board discussed the timeline for a final decision on the proposal. Mr. Mehl stated that he was willing to be flexible in that regard and is willing to let the current contract continue in the short-term.

Radar Sign Data: City Clerk/Administrator Johnson provided an overview of the data collected from four radar signs in the City. The data was from signs located on the south- and north-bound lanes of Boly Lane, the north-bound lane of Autumn Leaf Drive, and the west-bound lane of Crescent Avenue. City Clerk/Administrator Johnson stated that it was his opinion that the data showed there is not a significant speeding issue on Boly Lane or Autumn Leaf but that there is some reason for concern on Crescent Avenue.

He stated that the radar sign data indicated that there were 28 vehicles that exceeded peak speeds of 40 mph over a seven-day period spanning July 9-15. There were also two vehicles that were flagged as traveling 70 mph or higher. City Clerk/Administrator Johnson stated that there did not appear to be any consistent pattern as to when the violations were occurring, but that most happened between the hours of 10 a.m. and 6 p.m.

Discussion ensued about the accuracy of the radar data from the Crescent Avenue sign. City Clerk/Administrator Johnson and Officer Wehner stated that they would investigate the issue. Alderman Whitmore suggested that all of Crescent Avenue be designated as a

“doubled fine zone” in addition to Crescent Road. Alderman Eisenhower stated that the data from the sign was concerning, but that more information and data from additional time periods was needed to ensure the readings were accurate.

ATTORNEY’S REPORT

There was no attorney’s report this week.

CITY CLERK’S REPORT

General Updates

Dunkin Donuts

- Dunkin Donuts is currently planning to open on Sept. 6.

September Board Meetings

- The second Board meeting in September, normally scheduled for Sept. 15, will instead be held on Sept. 22 to allow for sufficient time to prepare the ordinance for setting the 2022 property tax rates.

National Night Out

- The City of Twin Oaks will be participating in National Night out on Tuesday, Aug. 3rd. Like last year, the City will book an ice cream truck to provide free treats to residents and has asked the Valley Park Fire Department to attend. AT&T has also reached out to the City about participating in our event and contributing games and giveaways.

ROW Work on Crescent Avenue

- Missouri American Water is currently performing work on the water mains on CrescentAve related to the construction of the new Valley Park Fire Department building. The utility anticipates the work will be completed and the pavement fully restored by late August.

KEB Reference Check

- Staff has checked with several of the references provided by KEB and received positive recommendations from each.

Project Updates

Crescent Avenue Sidewalk

- BFA reports they will have the preliminary plan completed by Aug. 11.

Drainage Channel in Birnamwood Condos

- Crowder construction completed the masonry repairs on the rock well on July 26.

Asphalt Overlay in the Park/Golden Oak Sinkhole Repair

- These projects have been re-scheduled to Monday, August 9, at the request of the contractor. They were unable to complete the projects on the previously planned date of July 29 due to an equipment breakdown and an unexpected overrun of a prior job.

MAYOR AND ALDERMAN COMMENTS

Alderman Whitmore inquired as to a construction project on Big Bend Road that had torn up a portion of sidewalk. City staff stated that they had no knowledge of the project but was likely being done by St. Louis County or a utility such as MSD.


FINAL CITIZEN COMMENTS

There were no final citizen comments.

ADJOURNMENT

There being no further business, Alderman Milne motioned to adjourn the regular meeting at 8:11 p.m., seconded by Alderman Whitmore and the motion passed with the unanimous consent of the Board of those present.

Drafted By: _____


Frank Johnson,
City Clerk/Administrator

Date of Approval: _____

8-18-2021

ATTEST:



Frank Johnson
City Clerk



Russ Fortune,
Mayor, Board of Aldermen