

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, DECEMBER 7, 2022**

Mayor Fortune called the meeting of the Twin Oaks Board of Aldermen to order at 7:00 p.m.
Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea Lisa Eisenhauer – yea
Dennis Whitmore – yea Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk/Administrator
Paul Rost, City Attorney
Jeff Blume, City Accountant via Zoom

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Russ Fortune asked if there were any additions or changes to the Agenda. There being none, Mayor Fortune asked for a motion to approve the agenda. Alderman Dennis Whitmore motioned to approve the agenda, seconded by Alderman April Milne. The motion passed on a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked for a motion to approve the Consent Agenda consisting of Regular Meeting Minutes from November 16, 2022; Special Meeting Minutes from November 18, 2022; Closed Session Minutes from November 18, 2022; and the Bills list from November 11 through December 2, 2022. Alderman Tim Stoeckl motioned to approve the consent agenda, seconded by Alderman Lisa Eisenhauer. The motion passed by a voice vote.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

Police Report: Officer John Wehner summarized the police activity for the month of November, including radio calls, written reports, traffic stops, crimes and auto accidents.

Financial Statements: Financial Consultant Jeff Blume reviewed the City's revenues and expenses through the month of November. Mr. Blume stated that the City's sales tax revenue were

down for the month of October but will increase through the end of the year. The city is running ahead of anticipated budget.

CITIZEN COMMENTS

There were no citizen comments.

NEW BUSINESS

Resolution No. 2022-29: A Resolution Approving Certain Recurring Financial Obligations of the City for the Thirteenth Month Period December 2022 to December 2023. City Clerk/Administrator Frank Johnson read the resolution. City Clerk/Administrator Johnson stated that this resolution provides formal authorization for payment of recurring bills that are automatically deducted, such as utility bills, and for several anticipated year-end expenses. Mayor Fortune asked for any questions regarding Resolution No. 2022-29. Alderman Eisenhauer motioned to approve Resolution No. 2022-29, seconded by Alderman Milne, and the motion passed by unanimous voice vote.

Resolution No. 2022-30: A Resolution of the Twin Oaks Board of Aldermen Approving an Agreement with Crown's and Curbs for Street sweeping Services. City Clerk/Administrator Johnson read the resolution. City Clerk/Administrator Johnson stated the Board had previously discussed having an annual street sweeping performed following the final leaf pick-up. The City received two bids, and prices have increased significantly since the City last had the service performed in 2019. Mayor Fortune asked for any questions regarding Resolution No. 2022-30. Alderman Whitmore motioned to approve Resolution No. 2022-30, seconded by Alderman Eisenhauer, and the motion passed by unanimous voice vote.

Bill No. 22-25: An Ordinance Approving and Adopting a Budget for the 2023 Fiscal Year: First reading of Bill No. 22-25 was read. Mayor Fortune asked if there were any questions concerning Bill No. 22-25. The second reading of Bill No. 22-25 was read. Alderman Milne motioned to approve Bill No. 22-25, seconded by Alderman Stoeckl and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhauer-yea, Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 22-25 being duly passed by a vote of 4 yeas and 0 nays becomes Ordinance No. 22-25.

DISCUSSION ITEMS

2023 Fireworks Display: Received revised Bid from J&M, second bid from Premier, third vendor declined to submit. Presented chart breaking down fireworks bids and discussed the different kind of shells used and how they impact the overall cost per shot of the bids. The bids from Premier and Arc Pyro largely match J&M's show in terms of shell while meeting the requested cost of \$26,000. The J&M revised bid does not compare favorably as it removes all the multi-unit barrage shells to arrive at the same cost. City Clerk/Administrator Johnson stated that the Board recommend the Board decide if they want to approve the J&M original bid or decline the option on the J&M contract and choose one of the bids from Premier or Arc Pyro. Discussion ensued.

The Board requested that staff reach out to Arc Pyro and Premier and ask if they would be willing to attend a Board meeting in January to present on their proposals and answer questions from the Board. The Board further discussed negotiating with the vendors on the exact breakdown of shells in their proposals, particularly with regards to the amount of larger shells versus smaller multi-unit barrage shells.

Art Purchase for City Hall: Aldermen Whitmore stated that a resident had a photo they took of the heron in Twin Oaks Park painted in acrylic on a canvas by a local art teacher. The resident wanted to see if the City would be interested in acquiring the piece for display at the Town Hall. The cost to purchase the piece would be \$300. After viewing the piece, the Board discussed if it was appropriate for the City to be in the position of purchasing and displaying art. Mayor Fortune stated that the Board has shied away from doing so in the past, though there have been discussions of sponsoring a display of local artist. Alderman Milne stated she would prefer the City to a “call for art” to solicit temporary donations from residents and display them as an exhibit rather than directly purchasing art pieces.

Spring Shred Event: City Clerk/Administrator Johnson reported that the fall shred event had been very successful and residents had expressed interest in a second event in the spring. The Board agreed and directed staff to schedule another shred event for spring 2023.

ATTORNEY’S REPORT

City Attorney Paul Rost advised the Board that they had until January 24, 2023, to place the 3 percent sales tax for adult use marijuana on the April 2023 municipal ballot. He stated that some cities are choosing to put the tax on the ballot because they already have medical marijuana dispensaries that could apply to “convert” to adult use. City Clerk/Administrator Johnson noted that there are no such businesses in Twin Oaks at this time. Discussion ensued. The Board agreed to not pursue the tax at this time.

CITY CLERK’S REPORT

City Clerk/Administrator Johnson referred the Board to his written report and provided a summary of its contents. He reported that the City’s contractor for snow plowing provided a price of \$150 for a single salting pass of the hills on Autumn Leaf and Birnamwood Trail. This kind of spot salting is normally done by City maintenance staff. An analysis of the cost found that it could be beneficial to have Crowder do the spot salting on a limited basis, and staff plans to pursue the option for this winter on a trial basis.

City Clerk/Administrator also stated that he was working with City Attorney Rost to prepare an RFQ for the lake pedestrian bridge replacement, which will be ready for Board review at their first meeting in January. The City’s purchasing policy and state law require design-build projects to use a “Request for Qualifications” process instead of the more typical “Request for Proposals.”

MAYOR & ALDERMEN COMMENTS

Mayor Fortune stated that there are number of lights out in the Aldi's parking lot. City Clerk/Administrator Johnson stated that he had reached out to the property management company regarding the issue.

Alderman Whitmore asked for clarification on the judging period for the Holiday Lighting Contest. City Clerk/Administrator Johnson stated that the winners will be announced Friday, Dec. 19, and the judging will take place that week. He also stated that he would send out a reminder to residents via email and Facebook.

Alderman Milne asked if it would possible for next year's Winter Lighting celebration to have a portion of the lighting that is unlit and then turned on during the event.

Alderman Stoeckl stated that he would like the Board to revisit adding a sign identifying the Town Hall on the portion of the building facing Big Bend Rad. He also would like the City to follow-up on previous proposals to update the planters in the Big Bend/Highway 141 intersection that say "Village of Twin Oaks" to read "City of Twin Oaks."

FINAL CITIZEN COMMENTS

State Representative-Elect Deb Lavender informed the Board that as Twin Oaks was changing state representative districts from 99 to 98 due to redistricting, the phone number residents have previously used to contact their state representative may be changing. She stated she would confirm the contact number with the City and the Board following the start of the legislative session in January.

Roger Loesche commended the Board on the recent shred event. In light of it being Pearl Harbor Day, he also informed the Board of a program implemented by some municipalities where the flags of different fallen service members from the community are flown for a period of time as a potential way to honor those residents.

CLOSED SESSION

Mayor Fortune asked for a motion to move into Closed Session. Alderman Stoeckl motioned to move into closed session, seconded by Alderman Milne, at 8:14 p.m. pursuant to Chapter 610 RSMo for the purpose of dealing with matters relating to the following: legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or it representatives and its attorneys (610.021(1) RSMo.); and specifications for competitive bidding (610.021(1) RSMo).

ADJOURNMENT

The Board returned to regular session at 8:32 p.m. There being no further business Mayor Fortune ask for a motion to adjourn the meeting. Alderman Whitmore so motioned, seconded by Alderman Milne and the regular meeting was adjourned at 8:32 pm.


Drafted By: _____
Frank Johnson
City Clerk/Administrator

Date of Approval: _____

ATTEST:



Frank Johnson
City Clerk/Administrator



Russ Fortune,
Mayor, Board of Aldermen