

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF ALDERMEN OF TWIN OAKS,  
TWIN OAKS TOWN HALL  
ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, JUNE 15, 2022**

Mayor Russ Fortune called the meeting of the Twin Oaks Board of Aldermen to order at 7:00 p.m.  
Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea Lisa Eisenhower – absent  
Dennis Whitmore – yea Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk/Administrator  
Paul Rost, City Attorney  
Jeff Blume, Financial Consultant-via zoom

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

Mayor Fortune asked for a motion to approve the agenda. Alderman April Milne so motioned, seconded by Alderman Dennis Whitmore. The motion passed by a voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Mayor Fortune asked for a motion to approve the Consent Agenda consisting of the Regular Session Minutes of June 1, 2022; Bills list from May 28 through June 10, 2022; and the Credit Card List from May 1 through May 31, 2022. Alderman Milne asked about a late fee on the credit card and City Clerk/Administrator Frank Johnson explained the charge was due to a late payment. Following the explanation Alderman Whitmore motioned to approve the Minutes, seconded by Alderman Tim Stoeckl. The motion passed by a voice vote.

**REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS**

**Financial Report:** Financial Consultant, Jeff Blume, reported that the City of Twin Oaks is in great financial standing. The Enterprise Bank Debt Service account has been zeroed out, due to the refinancing of the City Hall debt. Revenue collections are up and spending is down.

**Park Committee:** Park Committee Chairman, Joe Krewson reported that the split rail fencing in the park has been completed and looks beautiful. The basketball backboards are still presenting a problem with installation, but they are hoping to have issues resolved ASAP. Parks Committee



has booked Vince Martin to perform for the August 20 concert date. The Park Committee recommended to the board to have a set time and day for all concerts. Following a brief discussion the Board agreed to have Saturday's from 7:00 to 9:00 pm be the date and time for all concerts. Water Play Day is set for July 20 from 11:00 am to 2:00 pm. The Park Committee has begun planning for Family Fun Day scheduled for October 1, 2022. The Park Committee requested a few changes to the Park Pavilion Application. Park Committee submitted to the board a request to have the bathrooms at the park remain open till 10:00 pm to correspond with the closing hour of the Park. Following a discussion the board agreed to have the lock timers changed on the bathroom doors from 9:30 pm 10:00 pm. The board requested City Clerk/Administrator Frank Johnson to explore other options for remotely locking the parks bathroom doors.

### **PUBLIC HEARING**

City Clerk/Administrator Johnson recommended to the board a number of proposed changes to Chapter 400 of the City of Twin Oaks Municipal code. Chapter 410 pertains to clarification of sign regulations. The Code will now read that there are no permits required for temporary signs in residential districts or temporary window signs in the commercial district. Chapter 400, section 400.550 pertains to reducing the number of citizen members serving on the Planning and Zoning Commission from nine down to seven. Chapter 400, section 400.390 pertains to the parking of trailers and recreational vehicles in the driveways of residential homes. The recommend change would allow such vehicles to be temporarily parked in driveways in the front yard for the purposes of loading and unloading. Chapter 400, Section 400.450 pertains to non-conforming uses. The zoning codes established in the 1980s create a challenge for many existing residential buildings in terms of the setback requirements. Amending this section will allow residents that have minor encroachments to not have to go through the variance process when making changes or additions to their home. Following each explanation, City Clerk/Administrator Johnson answered questions.

### **PRELIMINARY CITIZEN COMMENTS**

There were no preliminary citizen comments

### **NEW BUSINESS**

**Bill No. 22-11: An Ordinance Authorizing the Mayor to Execute on Behalf of the City a Rights-Of-Way Use Agreement with Everstream Solutions LLC.** City Clerk/Administrator Johnson read the ordinance. This Bill is allowing Everstream LLC to install fiber optic cable on the Meramec Station Road south of Big Bend Road. Mayor Fortune asked for any questions regarding Bill No. 22-11. Alderman Whitmore motioned to approve Bill No. 22-11, seconded by Alderman Milne, and the motion passed on a roll call vote as follows: Alderman Milne-yea, Alderman Whitmore-yea, and Alderman Tim Stoeckl-yea, Alderman Eisenhauer-absent. Mayor Fortune stated that Bill No. 22-11 being duly passed becomes Ordinance No. 22-11.

**Bill No. 22-12: An Ordinance Approving Text Amendments to Article XIII, Non-Conforming uses, of the Zoning Code of the City of Twin Oaks.** City Clerk/Administrator Johnson read the Ordinance. Mayor Fortune asked for any questions regarding Bill No. 22-12.



Mayor Fortune asked for a motion to approve Bill No. 22-12. Alderman Milne motioned to approve Bill No. 22-12, seconded by Alderman Whitmore, and the motion passed on a roll call vote as follows: Alderman Milne-yea, Alderman Whitmore-yea, Alderman Stoeckl-yea and Alderman Eisenhauer-absent. Mayor Fortune stated that Bill No. 22-12 being duly passed becomes Ordinance No. 22-12.

**Bill No. 22-13: An Ordinance Approving Text Amendment to Section 400.390 of the Zoning Code of the City of Twin Oaks Pertaining to Residential Parking Requirements.** City Clerk/Administrator Johnson read the Ordinance. Mayor Fortune asked for any questions regarding Bill No. 22-13. Alderman Whitmore motioned to approve Bill No. 22-13, seconded by Alderman Milne and the motion passed on a roll call vote as follows: Alderman Milne-yea, Alderman Whitmore-yea, Alderman Stoeckl-yea and Alderman Eisenhauer-absent. Mayor Fortune stated that Bill No. 22-13 being duly passed becomes Ordinance No. 22-13.

**Bill No. 22-14: An Ordinance Approving a Text Amendment to the Zoning Code of the City of Twin Oaks Reducing the Membership of the Planning and Zoning Commission.** City Clerk/Administrator Johnson read the Ordinance. Mayor Fortune asked for any questions regarding Bill No. 22-14. Alderman Tim Stoeckl motioned to approve Bill No. 22-13, seconded by Alderman Whitmore and the motion passed on a roll call vote as follows: Alderman Milne-yea, Alderman Whitmore-yea, Alderman Stoeckl-yea and Alderman Eisenhauer-absent. Mayor Fortune stated that Bill No. 22-14 being duly passed becomes Ordinance No. 22-14.

**Bill No. 22-15: An Ordinance Approving a Text Amendment to the Section 410.120 of the Sign Regulations of the City of Twin Oaks Pertaining to Sign Permit Requirements.** City Clerk/Administrator Johnson read the Ordinance. Mayor Fortune asked for any questions regarding Bill No. 22-15. Alderman Milne motioned to approve Bill No. 22-15, seconded by Alderman Stoeckl and the motion passed on a roll call vote as follows: Alderman Milne-yea, Alderman Whitmore-yea, Alderman Stoeckl-yea and Alderman Eisenhauer-absent. Mayor Fortune stated that Bill No. 22-15 being duly passed becomes Ordinance No. 22-15.

**Resolution No. 2022-16: A Resolution of the Twin Oaks Board of Aldermen Approving an Agreement with Thouvenot, Wade & Moerchen, Inc. for Bridge Inspection Services.** City Clerk/Administrator Johnson read the Resolution. This is a Resolution hiring a Structural Engineering Company to make a full inspection of the existing bridge structure in the Twin Oaks Park. Mayor Fortune asked for any questions regarding Resolution No. 2022-16. Following a discussion regarding the cost and clarification on results of this inspection, the board instructed City Clerk/Administrator Johnson to gather more information to present to the board at a later time. Board motioned to table this Resolution until more information can be reviewed by the board. Alderman Milne motioned for table Resolution No. 2022-16, seconded by Alderman Whitmore. The motion passed by voice vote.

**Park Pavilion Reservation Policy Revisions:** City Clerk/Administrator Johnson recommended to the board three revisions to the Reservation Policy. The recommendations were presented by the Park Committee for review. 1) Limit the Park Pavilion Rental to the Pavilion Only. 2) Adding the Park Hours of Operation to the application and 3) Clarifying clean up and trash collection for



Pavilion rentals. Alderman Whitmore motioned to accept requested revisions as requested, seconded by Alderman Milne. The motion passed by voice vote.

### **DISCUSSION ITEMS**

**Capital Improvement Plan-Additional Projects:** Public Works Director John Williams brought to City Clerk/Administrator Johnson's attention an area of erosion on Boly Lane that might be a concern. The area is located at 1440 Boly Lane and has a high volume of erosion that is encroaching on City streets. City Clerk/Administrator Johnson proposed that the City build a tiered retaining wall to prohibit further loss of soil and vegetation. Following a discussion, the Board instructed City Clerk/Administrator Johnson to discuss the concerns the City has in regards to the property with the new home owner.

The concrete apron for the entrance to Big Bend Square located between Hardees and Commerce Bank to Meramec Station is in need of replacement. City Clerk/Administrator Johnson stated that he contacted the owners of Big Bend Square with a proposal to work with the City of Twin Oaks to complete the repair in a timely manner. Following a discussion, the Board remarked on numerous areas of concern with the entrances on both Big Bend and Meramec Station and stated that they believe this repairs should be the responsibility of the shopping center owner. The Board instructed City Clerk/Administrator Johnson to contact the owners of Big Bend Square about completing all repairs.

### **ATTORNEY'S REPORT**

**City Attorney Paul Rost** remarked that the process of acquiring a new Prosecuting Attorney for the City is in progress. City Attorney Rost stated he will have more information to present to the Board at the July 6, 2022 meeting.

### **CITY CLERK'S REPORT**

City Clerk/Administrator Johnson referred the Board to his written report and provided a summary of its contents. He reported that the City of Twin Oaks will be participating in the 2022 Mayors for Meals food drive and encouraged the Board to promote the event among residents. He also provided the Board with an update regarding the code enforcement sweep that was performed in the spring and noted that the majority of violations have either been resolved or are in the process of being resolved.

### **MAYOR & ALDERMEN COMMENTS**

Alderman Whitmore asked if there was any information on a potential new restaurant for the area under the Village of Twin Oaks Apartments. The Board also discussed the removal of a large tree that recently fell in the Birnamwood Condos.

### **FINAL CITIZEN COMMENTS**

Joe Krewson voiced concern over the sunken grate in the park. Mr. Krewson remarked that the northwest corner of the grate has a sizable hole that could pose a danger to someone. Following a brief discussion the Board instructed City Clerk/Administrator Johnson to mark the area with flags, pylons or covering that will warn park goers of a danger.

### ADJOURNMENT

There being no further business Mayor Fortune ask for a motion to adjourn the meeting. Alderman Whitmore so motioned, seconded by Aldermen Stoeckl and the regular meeting was adjourned at 8:17 pm.

Drafted By: Paula Dries  
Paula Dries  
Assistant City Clerk

Date of Approval: 7-6-22

ATTEST:

Frank Johnson  
Frank Johnson  
City Clerk/Administrator

Russ Fortune  
Russ Fortune,  
Mayor, Board of Aldermen