

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF ALDERMEN OF TWIN OAKS,  
TWIN OAKS TOWN HALL  
ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, AUGUST 3, 2022**

Mayor Russ Fortune called the meeting of the Twin Oaks Board of Aldermen to order at 7:00 p.m.  
Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea                      Lisa Eisenhower – yea  
Dennis Whitmore – yea                      Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk/Administrator  
Greg Dohrman, Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

Mayor Fortune asked for a motion to approve the agenda. City Clerk/Administrator Frank Johnson noted that Officer John Wehner was on vacation and Sergeant John Conrardy would be presenting the police report. Aldermen Dennis Whitmore motioned to approve the agenda with noted changes, seconded by Aldermen April Milne. The motion passed by a voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Mayor Fortune asked for a motion to approve the Consent Agenda consisting of the Regular Session Minutes of July 20, 2022; and the Bills list from July 16 through July 29, 2022. Alderman Whitmore motioned to approve the consent agenda, seconded by Alderman Milne. The motion passed by a voice vote.

**REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS**

**Police Report:** Sergeant John Conrardy reviewed the July police report. Radio calls, police reports and self-initiated calls remained relatively unchanged. The report did include thefts of liquor at the Walgreens store on Big Bend. Sergeant Conrardy informed the Board that Walgreens stores have been targeted by an organized retail theft ring. Twin Oaks, working with other municipalities, has been instrumental in being able to identify members of this organization. The Board noted that auto accidents were down significantly for the month. The Board asked if there had been any increase in vandalism in Twin Oaks Park. City Clerk/Administrator Frank Johnson clarified that there had been a miscommunication regarding vandalism and there has not been an increase vandalism since the bathrooms are now open till 10:00 pm but there have been challenges with the



locks themselves. Sergeant Conrardy stated that there continues to be a police presence in the park after dark.

**License Plate Reader (LPR) Cameras:** Sergeant Conrardy presented photos taken by the new LPR cameras recently installed in Twin Oaks. Pictures are clear and very readable for identification. Sergeant Conrardy was encouraged with quick apprehension of a stolen trailer that was identified by our LPR cameras. Twenty-four hours after the LPR had been installed on Big Bend the police were able to apprehend and return stolen property. Big Bend is the first major road to have the LPR cameras installed.

### **PRELIMINARY CITIZEN COMMENTS**

There were no preliminary citizen comments.

### **NEW BUSINESS**

**Bill No. 22-19: An Ordinance Approving a Second Amendment to the Contract with Crowder Construction, Inc., for Snow and Ice Management Services for the 2022-23 Winter Seasons.** City Clerk/Administrator Johnson read the resolution. He stated that this contract does have a cost increase from the previous year. Following a discussion City Clerk/Administrator Johnson was instructed to gather costs estimates to compare for the 2023-24 year contract. City Clerk/Administrator Johnson read the bill a second time. Alderman Whitmore motioned to approve Bill No 22-19, seconded by Alderman Milne, and the motion passed on a roll call vote as follows: Alderman Milne-yea, Alderman Whitmore-yea, Alderman Stoeckl-yea and Alderman Eisenhower-yea. Mayor Fortune stated that Bill No 22-19 being duly passed becomes Ordinance No. 22-19.

### **DISCUSSION ITEMS**

**IT Services RFP:** City Clerk/Administrator Johnson reviewed the contract with the Twin Oaks IT service provider. Pricing for service with Brain Mill will not increase for the 2023 year and the contract has an increase cap of 5% in subsequent years. City Clerk/Administrator Johnson added that the personal at Brain Mill have always been easy to work with and service has been excellent. City Clerk/Administrator Johnson recommended that we continue to work with Brain Mill as our IT support for the 2023 year and revisit sending out a RFP for the 2024 year. The Board agreed and instructed City Clerk/Administrator Johnson to proceed with the contract.

**Radar Data Report:** City Clerk/Administrator Johnson presented to the Board the results of data collected from radar signs located on Boly Ln and South bound Autumn Leaf Dr. The information collected contained data on traffic amounts, rate of speed, date and time stamps. Data was collected over a weeks' time. Information gathered found that speed of cars were found not to be excessive on either road.

Alderman Milne reported a change in Valley Park School bus route beginning in September. Due to time constraints students will be dropped off on Big Bend and Boly Ln in the afternoon. The Board reviewed the data from the radar signs at that time of day. Concerns about traffic amounts



and speed during those time periods created concerns over student safety. Following a discussion the Board directed City Clerk/Administrator Johnson to compose a letter to the Valley Park School district listing Twin Oaks concern and to create a flier to be mailed to residents to inform them of the upcoming changes in the bus drop off location and to remind everyone to be alert when entering the Boly Ln. entrance.

### **ATTORNEY'S REPORT**

**Attorney Greg Dohrman:** Attorney Greg Dohrman attended the BOA meeting for City Attorney Paul Rost, who is on vacation. Mr. Dohrman had no report at this time.

### **CITY CLERK'S REPORT**

City Clerk/Administrator Johnson referred the Board to his written report and provided a summary of its contents. He informed the Board about upcoming changes to the process of scheduling bulky items for trash pickup. Starting Sept. 1, residents will schedule the pickups with Waste Management directly. He also informed the Board that the fence replacement project for Twin Oaks Park is scheduled to begin on Aug. 16, and he updated the Board on the status of the Crescent Avenue sidewalk project.

### **MAYOR & ALDERMEN COMMENTS**

Alderman Eisenhower apologized for her absence at the Board meeting on July 20.

Alderman Tim Stoeckl asked if the City was responsible for cutting back the bushes that are currently covering a stop sign on Autumn Leaf and Birnamwood Drive. Alderman Whitmore said to contact the HOA Board of the Condo Association to have the bushes trimmed.

Alderman Whitmore inquired about repair work for the surface of Boly Ln. City Clerk/Administrator Johnson has spoken with BFA regarding the repair work that would be needed to improve the road. BFA providing information on possible options for the road, including a full depth repair. Another micro surface overlay isn't recommended at this time. The repair would be costly and not have the desired outcome. The Board expressed concern over waiting another winter season before repairs are made and instructed City Clerk/Administrator Johnson to look into a short-term fix while the Board plans for a longer-term solution.

Alderman Milne will not be at the August 20, BOA meeting.

Mayor Fortune remarked on the popularity of the Twin Oaks Polling location. The City Hall was steady thought out primary voting day on August 2.

### **FINAL CITIZEN COMMENTS**

There were no final citizen comments.

## ADJOURNMENT

There being no further business Mayor Fortune ask for a motion to adjourn the meeting. Alderman Milne so motioned, seconded by Aldermen Eisenhower and the regular meeting was adjourned at 8:04 pm.

Drafted By: Paula Dries  
Paula Dries  
Assistant City Clerk

Date of Approval: 8-17-22

ATTEST:

Frank Johnson  
Frank Johnson  
City Clerk/Administrator

Russ Fortune  
Russ Fortune,  
Mayor, Board of Aldermen