

**MINUTES OF THE WORK SESSION  
TWIN OAKS CITY HALL  
CITY OF TWIN OAKS BOARD OF ALDERMEN  
THURSDAY, SEPTEMBER 21, 2022**

The Work Session was called to order by City Clerk/Administrator Frank Johnson at 5:00 p.m. pursuant to public notice and agenda. Those in attendance were:

Mayor Russ Fortune-absent

Aldermen Lisa Eisenhauer –yea  
Tim Stoeckl-yea  
April Milne – yea  
Dennis Whitmore –yea

Also Present: Paul Rost, City Attorney  
Jeff Blume, Financial Consultant  
John Williams, Maintenance Supervisor  
Tiffany Campbell, BFA  
Angelica Rodgers, BFA

**Capital Improvement Plan**

There have been a number of projects that the Board has been pursuing to include in the Capital Improvement Plan for 2023. The Board instructed City Clerk/Administrator Frank Johnson, to compile information for cost estimates, timelines and pros and cons for each of the projects for the Board to review. The items for consideration include: Crescent Avenue Sidewalk, Twin Oaks Bridge replacement, and Intersection Repair at Big Bend Road and Meramec Station Road. City maintenance staff, John Williams and Mayor Russ Fortune expressed concerns over the deteriorating condition of Crescent Road and added this to the project list for the Capital Improvement Plan.

City Clerk/Administrator Johnson, presented to the board the updated costs for the sidewalk project and Crescent Road improvements, all of which have risen significantly. The estimated cost the Capital Improvement Plan is from \$577,290 to \$659,450 over the next five years. This expenditure will allow the City to be financially stable as improvements are completed. City Clerk/Administrator Johnson presented the Board with two different five-year plans for completion of all proposed projects.

Option one would continue with the original plan to complete the sidewalk project as previously scheduled for 2023 and replace the Twin Oaks Bridge in the same year. To do a full upgrade to Crescent Road engineering, ROW and bid proposals will all be added to

the 2023 budget. This will delay the road upgrade till 2025 due to the need for a “down year” in 2024. The City will need to have down years to spread out the costs of all the projects that are needed. Delaying work on Crescent will lead to further deterioration of the road but short-term fixes could be taken. With this option the timeline will extend the repair of the Meramec Roared/Big Bend Road intersection until 2027. The costs will be estimated at an average of \$215,000 per year over the next 5 years.

Option Two changes the timeline on the Sidewalk project by delaying the start till 2024. With this proposal all engineering will be completed, ROW will be done, stormwater issues will be addressed, larger work projects will allow for more competitive bids. City Clerk/Administrator Johnson will work with Tiffaney Campbell at BFA to reduce the scope of the Crescent Road upgrade and present all findings for The Board to review. The costs for this option are \$221,000 over 5 years. Challenge with this option is that there is another delay with the Sidewalk Project and the scope of the Crescent Road repair might not be able to be reduced.

Financial Consultant, Jeff Blume addressed the Board regarding his views on what is needed for a successful project. Having public support, creating a financial plan, and being fiscally responsible. Creating plans that benefit the citizens of Twin Oaks and following through by being through and transparent with costs and plans for proposed projects will always be well received. The City is in great financial standing with reserves and for the proposed Capital Improvements. Mr. Blume expressed his concerns for the state of the economy in 2023 and recommended starting projects in 2024.

Discussion followed that included a number of different proposals for scope and depths of projects. For the Crescent Road project, the Board discussed phasing the project in order to spread out cost and develop a more comprehensive plan for improving and possibly widening the road. The Board heard input from BFA Engineer, Tiffaney Campbell, Attorney, Paul Roast and City Clerk/Administrator Johnson on how most effectively to proceed. The Board agreed to commit to the Crescent Road Sidewalk project and the Bridge replacement for 2023 and to move ahead to complete the engineering and the design work before completing the ROW. City Clerk/Administrator Johnson will work with Ms. Campbell to create a phased approach to the Crescent Road project improvement.

The Board instructed City Clerk/Administrator Johnson to continue to work with BFA to complete a comprehensive plan for all Capital Improvement projects. The Board will continue this discussion at the next work session on October 5, 2022.



**ADJOURNMENT**

Alderman April Milne motioned to adjourn the Work Session Meeting at 6:37 p.m., seconded by Alderman Dennis Whitmore, and motion passed with the unanimous consent of the Board.

Drafted By: Paula Dries  
Paula Dries,  
Assistant City Clerk

Date of Approval: Oct 5, 2022

ATTEST:

Frank Johnson  
Frank Johnson,  
City Clerk/Administrator

Russ Fortune  
Russ Fortune,  
Mayor, Board of Aldermen