

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, JUNE 3, 2020**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm. Roll Call was taken:

Mayor: Russ Fortune-yea

Aldermen: April Milne –yea
Dennis Whitmore –yea

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune added under Discussion Items item (d) Business License. Mayor Fortune asked if there were any additional changes to the agenda. Hearing no other changes, Alderman Milne motioned to approve the Agenda as amended, seconded by Alderman Whitmore. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the May 20, 2020 Regular Session Minutes and the Bills List from May 16, 2020 to May 29, 2020. Alderman Whitmore had a question correction to the May 20, 2020 Minutes. Alderman Whitmore motioned to approve the Consent Agenda as amended seconded by Alderman Stoeckl. The motion passed by voice vote.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

Police Report: Officer Wehner reviewed the May Police Report. He stated that there had been a burglary on Crescent Avenue. The incident is still under investigation but they feel they are close to bringing the case to an end. Mayor Fortune asked Officer Wehner when a crime such as this occurs within the City could the City be notified so they may notify the residents. Officer Wehner will make sure this is done in the future.

PRELIMINARY CITIZEN COMMENTS

There were no citizen comments.

NEW BUSINESS

Resolution 2020-11-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement With Crowder Construction, Inc. For The Construction Of Concrete Supports For A Wooden Footbridge: Mayor Fortune asked for any questions concerning Resolution 2020-11. City Clerk Johnson stated him and John Williams, Public Works, met with MSD concerning the stream in this area. It is possible that this could be a blue line creek. MSD will get back with the City with an answer. Mayor Fortune asked for a motion to approve Resolution 2020-11. Alderman Whitmore motioned to approve Resolution 2020-11 dependent on response from MSD, seconded by Alderman Milne. The motion passed by voice vote.

Resolution 2020-12-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement With Ottiger Tree Service LLC For The Removal Of Five Trees: Mayor Fortune asked for any questions concerning Resolution 2020-12. Mayor Fortune asked for a motion to approve Resolution 2020-12. Alderman Milne motioned to approve Resolution 2020-12, seconded by Alderman Stoeckl. The motion passed by voice vote.

Resolution 2020-13-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement With The Davey Tree Expert Company For The Treatment Of A Damaged Tree At The Intersection Of Highway 141 And Big Bend Road: Mayor Fortune asked for any questions concerning Resolution 2020-13. Mayor Fortune asked for a motion to approve Resolution 2020-13. Alderman Eisenhower motioned to approve Resolution 2020-13, seconded by Alderman Whitmore. The motion passed by voice vote.

Bill No. 20-06-An Ordinance Adopting And Enacting A New Code Of Ordinances Of The City Of Twin Oaks; Establishing The Same; Providing For The Repeal Of Certain Ordinances Not Included Therein, Except As Herein Expressly Provided; Providing For The Manner Of Amending Such Code Of Ordinances; Providing Penalty For The Violation Thereof; And Providing When This Ordinance Shall Become Effective: First reading of Bill No. 20-06 was read. Mayor Fortune ask if there was any discussion on Bill No. 20-06. Alderman Eisenhower gave a brief explanation of the ordinance. The second reading of Bill No. 20-06 was read. Alderman Milne motioned to approve Bill No. 20-06, seconded by Alderman Whitmore and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 20-06 Being duly passed becomes Ordinance No. 20-06.

DISCUSSION ITEMS

Striping For Meramec Station Road: City Clerk Johnson stated he had reviewed the proposal that was received last Fall for a bike lane along the west side of Meramec Station Road. He wanted to get some clarity from the Board if their intention was for a bike lane, walking lane or a multi-use lane, which would accommodate both bikes and pedestrians. The proposal that was received from Traffic Control was for 800 feet of striping beginning at Crescent Avenue and ending at the entrance to Herman and Grumke Dental Office. Would the Board like the lane to extend further?

Mayor Fortune stated he feels that since Meramec Station is a public road the City would need to have engineering plans first before moving forward with the project. He also stated that at some point Meramec Station will need to be resurfaced. Attorney Rost was in agreement that engineering plans are needed before the City moves forward. Discussion ensued.

The Board agreed that they would like the lane to extend as far as possible north to Big Bend Road. The Board would like City Clerk Johnson to contact BFA engineering to begin this portion of the project.

Boly Lighting: Alderman Whitmore stated that since the Boly entrance project has been put on hold, he would like to go ahead with the installation of the proposed decorative light to be placed in the median on Boly Lane. He would also like the Board to consider in the future to extend the decorative lighting to Woodland Oaks and in front of Twin Oaks Presbyterian Church. Mayor Fortune stated that the cost of installation is fairly high.

Alderman Milne stated she felt the street light on Golden Oak should be installed before consideration of the light at the Boly entrance. Administrative Assistant Gonzales stated that Ameren did come out in February of this year and met with John Williams, Public Works. The City would be responsible to run a conduit from the electric source to the location of the light. An estimate to do this work was acquired from Bates Electric in February. The City would also need to acquire easement from the residents whose property the light will be placed. Discussion ensued. The Board was in agreement to look into the Golden Oak light first. City Clerk Johnson will begin this process and report back to the Board.

Census Participation: Alderman Whitmore reported that he has been checking on the progress of the census in Twin Oaks and it does not, at this time, look like the apartments have been included. He feels this is something the City should be checking on since it is important to the City that every resident is counted.

Alderman Eisenhower was in agreement with Alderman Whitmore and stated that staff should check with the apartments to see if they have seen any activity regarding the Census.

Staff will check with the apartments and inquire with the County Census department regarding this issue.

Business Licenses: Mayor Fortune stated that in light of the pandemic and the economic impact to businesses in the community he would like to give the businesses in Twin Oaks 90 days to pay their business license fee. The fee is normally due July 1. Attorney Rost stated that an ordinance may be needed to temporarily suspend the section in the City's code to make this temporary adjustment. He will check into this and report back to the Board at the next meeting.

Attorney's Report: Attorney Rost had nothing to report at this time.

City Clerk's Report:

Updates

- The water pump was delivered to Vandevanter on May 27. We are currently working to confirm the installation date.
- The City has begun the annual renewal process for business licenses. The renewal application forms were mailed to business on May 29 with a response deadline of June 30.
- Schnucks has submitted a sign permit application for modifying an exterior sign. They are planning to replace the current "Schnucks Pharmacy" sign with a "CVS Pharmacy" sign. The application has been sent to BFA to review its compliance with the approved Master Common Sign Plan for the development.
- I attended a Municipal Training Academy webinar hosted by the Municipal League of Metro St. Louis on May 28 covering employment law, COVID-19 and returning to work.

Wooden Footbridge on Crescent

- We received two additional bids from Davey Tree and Ottiger Tree for the removal of five trees along the creek bed near where the wooden footbridge will be installed. The Davey bid came in at \$3,300 and the Ottiger bid came in at \$2,800. We also asked for an updated bid from Tree Surgeon to include the removal of five trees instead of their original quote of \$2,200 for the removal of one tree, but we did not receive a response.
 - Based on the bids received, staff is recommending awarding the work to Ottiger Tree for a total cost not to exceed \$2,800.
- Crowder has signed the contract for the bridge support installation. Work on the bridge supports will begin once the trees are removed.

Damaged Tree on Highway 141

- The approved contract for treatment of the damaged tree at the Highway 141 intersection was sent to Davey on May 27. We are expecting to have the signed contract back on June 1.

City Clerk Johnson also reported that Vandevanter was able to install the new waterfall pump in the Park today.

He also reported that the pharmacy located within Schnucks will soon become a CVS pharmacy. The office has received their sign permit and business license applications.

Mayor and Aldermen Comments: Mayor Fortune stated that he and City Clerk Johnson had a conference call with BFA Engineering concerning the proposed sidewalks along Crescent Avenue and what their recommendations would be. Mayor Fortune stated that this would be a project done in phases. BFA proposed a 4 step process beginning with drawing up preliminary plans using Google Earth. Secondly, an accurate survey would be needed along Crescent Avenue. The third step would be to sit down with the residents along Crescent Avenue and discuss the project and easements required to complete the project. Finally, create plans which would be used to go out for bid on the project.

Alderman Milne asked about the poles and moving them to accommodate the sidewalk and ADA compliance. Mayor Fortune stated that BFA recommended an alternate solution to moving the poles and did not mention ADA compliance at this time.

City Clerk Johnson stated that when curbing is installed for the sidewalks this will cause a drainage issue along Crescent Avenue. It is something that can be addressed and resolved, however will add cost to the project.

Mayor Fortune also stated that Representative Trish Gunby will be holding a Town Hall meeting Saturday June 6th at Manchester Park.

Voting went well on June 2nd at City Hall. Discussion ensued if the City should pass an ordinance stating if the Alderman are running unopposed the City would not need to hold an election. Attorney Rost stated that this would need to be done on a regular basis. The Board decided to not make a change at this time.

Alderman Whitmore stated that he would like to see payment for the tree removal and installation of the footbridge on Crescent Road be taken from the Park and Stormwater fund. Payment for the installation of the street lights would be taken from the Road fund.

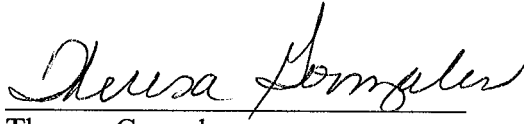
FINAL CITIZEN COMMENTS

There were no final citizen comments.

ADJOURNMENT

There being no further business, Alderman Milne motioned to adjourn the regular meeting at 7:59 p.m., seconded by Alderman Eisenhower and the motion passed with the unanimous consent of the Board of those present.

Drafted By:



Theresa Gonzales,
Administrative Assistant

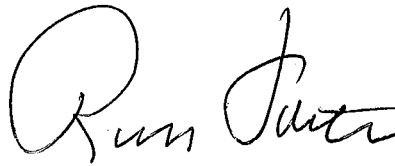
Date of Approval:

6-17-2020

ATTEST:



Frank Johnson
City Clerk



Russ Fortune,
Mayor, Board of Aldermen