

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, OCTOBER 7, 2020**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm. Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea
Dennis Whitmore – yea

Lisa Eisenhauer – yea
Tim Stoeckl – absent

Also Present: Frank Johnson, City Clerk
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Milne motioned to approve the Agenda, seconded by Alderman Eisenhauer. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the September 16, 2020 Regular Session Minutes, September 16, 2020 Work Session Minutes and the Bills List from September 12, 2020 to October 2, 2020. Alderman Whitmore motioned to approve the Consent Agenda seconded by Alderman Milne. The motion passed by voice vote.

REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS

Police Report: Officer John Wehner reviewed the September Police Report as well as the hours he logged on the bike for September. Mayor Fortune thanked Officer Wehner and the other officers who were in attendance for National Night Out.

PRELIMINARY CITIZEN COMMENTS

Representative Trish Gunby, representative for the 99th District, reminded everyone to be mindful of voting this year. She reviewed the voting options that are available to voters. Mayor Fortune thanked Representative Gunby for the event she sponsored in Manchester for area small businesses. Representative Gunby stated that she felt it provided a good opportunity for these small businesses to network. She is hoping to have future events.

Alderman Milne asked City Clerk Johnson to put out a notice to the residents that Notary Services are provided at City Hall.

NEW BUSINESS

Bill No. 20-14-An Ordinance Approving Amendments To Chapter 210 Of The Municipal Code Of The City Of Twin Oaks Pertaining To Discharge Of Firearms:

First reading of Bill No. 20-14 was read. Mayor Fortune ask if there was any discussion on Bill No. 20-14. The second reading of Bill No. 20-14 was read. Alderman Whitmore motioned to approve Bill No. 20-14, seconded by Alderman Eisenhauer and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhauer-yea Whitmore-yea and Stoeckl-absent. Mayor Fortune stated that Bill No. 20-14 Being duly passed becomes Ordinance No. 20-14.

Resolution 20-24-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement With STF, LLC Doing Business As Traffic Control Company For Certain Striping Services Of Traffic Stop Bars Throughout The City: Mayor Fortune asked for any questions concerning Resolution 20-24. Mayor Fortune asked for a motion to approve Resolution 20-24. Alderman Eisenhauer motioned to approve Resolution 20-24, seconded by Alderman Whitmore. The motion passed by voice vote of three yes, zero no and one absent.

Resolution 20-25-A Resolution Requesting That St. Louis County Distribute \$47 Million Of CARES Act Funds On A Per Capita Basis To The Municipalities Within St. Louis County To Be Used For Eligible Expenses, Authorizing The Mayor Of The City Of Twin Oaks To Accept CARES Act Funding And Execute A Municipal Relief Program Funding Agreement, And Confirming Agreement To Indemnify And Hold Harmless St. Louis County From Such Distribution: Mayor Fortune asked for any questions concerning Resolution 20-25. City Clerk Johnson gave a brief overview of the application and what the money would cover. He stated that when the City purchases the backpack sprayer, the City will receive 50% of the cost upfront and the remaining 50% once purchased. Mayor Fortune asked for a motion to approve Resolution 20-25. Alderman Milne motioned to approve Resolution 20-25, seconded by Alderman Whitmore. The motion passed by voice vote of three yes, zero no and one absent.

Resolution 20-26-A Resolution Of The Twin Oaks Board Of Aldermen Approving A First Amendment To The Agreement For Cleaning And Disinfecting Services Between The City Of Twin Oaks And J&B Franchise, Inc. Doing Business As Jan-Pro Cleaning Systems Of St. Louis: Mayor Fortune asked for any questions concerning Resolution 20-26. Mayor Fortune asked for a motion to approve Resolution 20-26. Alderman Whitmore motioned to approve Resolution 20-26, seconded by Alderman Milne. The motion passed by voice vote of three yes, zero no and one absent.

DISCUSSION ITEMS

Credit Card Payments: City Clerk Johnson outlined his findings on the various credit card payment methods available and the cost associated with each. He reviewed the advantages and drawbacks associated with each as well. His recommendations to the Board was to go through Enterprise Bank. They will provide the credit card machine and set up. The one advantage with Enterprise Bank is the payment will go directly into the City's account the next day. He recommended trying this for a year to see how the system works for the City and to see if any changes will need to be made.

Alderman Milne motioned to approve City Clerk Johnson's recommendation of using Enterprise Bank for the City's credit card payment system, seconded by Alderman Eisenhower. The motion passed by a voice vote of three yes, zero no and one absent.

Crescent Road Sidewalk: City Clerk Johnson stated he would like to begin the preliminary work on the sidewalk project. He would recommend to the Board to work with BFA in doing the survey work which needs to be completed and to then meet with the home owners who will be affected by the sidewalk. He would also like to then begin the work with BFA on the bid specifications for the project.

Alderman Milne stated that she would recommend going out to bid by the end of the year since concrete contractors will be busy once the weather begins warming in the Spring.

The Board was in agreement for City Clerk Johnson to move forward with this project.

Halloween Events and Guidelines: City Clerk Johnson stated that he will be able to send out safety tips for Halloween this year. St. Louis County provided guidelines to a safe Halloween, which was provided in the Board packet, which he will share with the residents.

The Board discussed the scheduled Trunk or Treat on Saturday, October 24th. This event was being coordinated with St. Louis County Police. Since St. Louis County Police are not able to hold any public events due to pandemic the Board was in agreement that the event will not be held this year.

ATTORNEY'S REPORT

Attorney Rost had no report at this time.

CITY CLERK'S REPORT

General Updates

Enterprise Bank Credit Card

- City staff are currently in the process of changing the credit card used for purchases. We will be switching from the current Mastercard from Meramec Valley Bank to a Visa card from Enterprise Bank that offers 1 percent cash back on all purchases. The cash bank is automatically credited to our account statement each month, and there is no annual fee. The current Mastercard offers no rewards program.

Snow Removal

- The City has received this year's contract for snow removal. There are no changes to the prices from 2019 (\$115 per hour for snow removal, \$245 per ton for salt).

Leaf Removal

- The City has designed and printed postcards about the leaf pick up dates that will be mailed to residents next week.

CARES Act Funds

- City staff is currently working on preparing the application for St. Louis County's Municipal Relief Program, which is being used to distribute \$47 million of CARES ACT funds to municipalities. For more detail, see the summary of the funds the city is requesting in your board packet.

Project Updates

Golden Oak Court Lighting

- Ameren is currently estimating that they will get the light installed the week of Oct. 5. It will be a post-top LED light.

Autumn Leaf Runoff

- Mayor Fortune and myself met with representatives from the church on Sept. 25 and received preliminary agreement from the Twin Oaks Presbyterian Church on construction of the berm around the athletic field. We will be meeting with BFA at the church to do a field inspection of the area and discuss the project on Oct. 7.

Resealing/Overlay for Park Paths

- Currently in the process of obtaining bids for this work. Due to the late time of year, it's possible that this project will be scheduled for next spring.

Crescent Road Landscaping

- Currently in the process of getting an updated list of tree plantings from Davey Tree, with bid solicitation to follow. This project may also need to be scheduled for next spring.

Golden Oak Landscaping of Circles

- John has identified grasses and other plantings that can be used to beautify this area. Planting will take place next spring.

Repainting of Traffic Stop Bars

- Received an estimate for the project from Traffic Control on Sept. 21 and work was completed on Oct. 2.

Boly Lane Entrance Lighting

- Light is installed and work is complete.

City Clerk Johnson also stated that he met with Ray Frankenberg, BFA Engineering and Twin Oaks Presbyterian Church concerning the proposed berm at the soccer field at the church. The Church will be contacting companies within the next few weeks for construction of the berm.

City Clerk Johnson stated he had been contacted by Jeff Knox, a resident on Autumn Leaf Drive. He is asking that the fee for Board of Adjustment appearance be waived due to hardship. Discussion ensued. Mayor Fortune stated that he would also like to look into waiving the fee for any resident that has submitted a building permit since the beginning of the pandemic. City Clerk Johnson will look into what the cost would be to do this retroactively. The Board will revisit this at the next Board meeting.

MAYOR AND ALDERMAN COMMENTS

Alderman Milne asked that the office get notices out earlier than the day of the event to the residents.

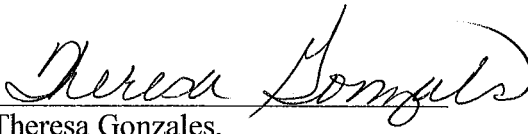
Alderman Whitmore stated that he did another check on the progress of the Census in Twin Oaks. The website still shows 85% completion. This number has not changed. He has also tried calling the Census office with no success in speaking to anyone.

FINAL CITIZEN COMMENTS

There were no final citizen comments.

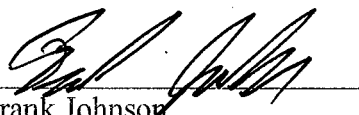
ADJOURNMENT

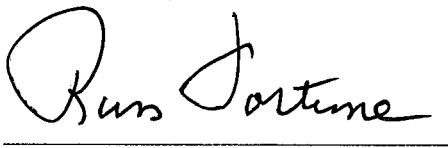
There being no further business, Alderman Milne motioned to adjourn the regular meeting at 7:45 p.m., seconded by Alderman Eisenhower and the motion passed with the unanimous consent of the Board of those present.

Drafted By: 
Theresa Gonzales,
Administrative Assistant

Date of Approval: 10-21-2020

ATTEST:


Frank Johnson
City Clerk


Russ Fortune,
Mayor, Board of Aldermen