

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
VIRTUAL MEETING
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, JANUARY 6, 2021**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm. Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea
Dennis Whitmore – yea

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Whitmore motioned to approve the Agenda, seconded by Alderman Eisenhauer. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the December 16, 2020 Regular Session Minutes, the December 16, 2020 Work Session Minutes, and the Bills List from December 12, 2020 to January 1, 2021. Alderman Milne had a question concerning invoices from Another Wild Goose Chase. Alderman Stoeckl motioned to approve the Consent Agenda seconded by Alderman Milne. The motion passed by voice vote of four yes, zero no.

REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS

Police Report: Officer John Wehner reviewed the December Police Report as well as the hours he logged on the bike for December and for the 2020 year. Discussion ensued on the crime statistics for the month. Officer Wehner also reported to the Board that there are repairs needed on the bike.

NEW BUSINESS

Bill No. 21-1-An Ordinance Amending Chapter 205 Relating To Animal Regulations: First reading of Bill No. 21-11 was read. Attorney Rost gave an overview of the ordinance and highlighted the changes that were made. Discussion ensued. Mayor Fortune asked the Board if they would like to postpone voting on this ordinance to allow them time to review. The Board did not feel the need to delay. Mayor Fortune ask if there was any further discussion on Bill No. 21-1. The second reading of Bill No. 21-1 was read. Alderman Whitmore motioned to approve Bill No. 21-1, seconded by Alderman Eisenhauer and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhauer-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 21-1 being duly passed becomes Ordinance No. 21-1.

DISCUSSION ITEMS

Reciprocal Recreation Agreement With City of Ballwin: City Clerk Johnson reviewed the membership fees for the Ballwin Pointe, North Pointe Aquatic Center, and the Ballwin Golf Course. Membership fees are structured differently than Des Peres and Fenton, however Twin Oaks residents would still pay the resident rate for Ballwin residents and the City of Twin Oaks would pay the difference between resident and non-resident rates. Ballwin offers different membership levels to choose from. City Clerk Johnson recommended establishing a dollar amount budgeted for this and when that ceiling is reached that would be the limit of memberships for that year. Discussion ensued.

The Board liked that residents could pick what membership level would work best for their family. The Board was in agreements to set a budget amount for all reciprocal memberships which would include Des Peres, Fenton and Ballwin.

Alderman Milne motioned to have City Clerk Johnson contact Ballwin and work on an agreement for the City, seconded by Alderman Eisenhauer. The motion passed by a voice vote.

ATTORNEY'S REPORT

Attorney Rost wished everyone a happy new year. He had nothing to report at this time.

CITY CLERK'S REPORT

General Updates

City Newsletter

- Staff has started working on creating a quarterly email newsletter. The newsletter will be sent using email marketing service Mailchimp with the goal of providing general updates and notices on City activities, projects and upcoming events.

- In addition, staff will also transition to using Mailchimp for sending out the news announcements from the website. In addition to the design features, Mailchimp has tools for analytics and list management not offered by CivicPlus.
- At this time, the City's email list is small enough that a paid account is not required.

Occupancy Permit Process and Fees

- City staff informed the apartment management that starting Jan. 1, St. Louis County will perform occupancy inspections. Since changing the occupancy fees requires amending the zoning code, the changes will first go to the P&Z commission at their Jan. 26 meeting with a public hearing and board approval at the Feb. 6 meeting.

Arctic Cat Auction

- The auction of the Arctic Cat via GovDeals was successful with the winner bidder coming in at \$5,051. The winning bidder picked up the vehicle on Dec. 31.

Dog Bite

- The city has received a copy of the report from St. Louis Animal Control from the victim. Three citations were issued by the Animal Control Department to the owner of the property from where the aggressor dog escaped. The citations are for running loose, no tags and creating a nuisance.

Aldi's Development

- The City received comments from BFA on Dec. 21, which were forwarded to the developer. Received developer response on Dec. 29. At this point, there are only a few outstanding issues that need to be readdressed by the developer and by BFA, then the P&Z public hearing will be scheduled.

Project Updates

Condo Curb Repairs

- The City received one bid for the concrete curb work on Autumn Leaf in the amount of \$8,550 from Crowder Construction. Due to the cost, maintenance staff is working on securing two additional bids.

Additional Signage for Crescent Road

- John has purchased and received signs. Location has been marked and utility locates have been called in. Exact installation date will depend on the weather.

Park Paths Patching and Sealing

- The City received bids from Topps Paving and Sealing for patching two sections (101 square yards total) for \$3,451 and for seal coating approximately 2,428 square yards for \$3,035.
- Contracts for the work have been sent to Topps for approval. Project is planned for spring 2021.

Playground Surface Repair

- The playground surface in the swings area has started to separate from the concrete edge. This two-step project will first involve Focal Pointe cutting and removing a 1' wide strip around the perimeter and then NuToys will install pour-in-place surface.
- The cost for the removal by Focal Pointe is \$1,487 and the cost for the install of new surface by NuToys is \$6,065, for a total cost of \$7,552. Work will be done in the spring as it requires consistent warmer temperatures.

Woodland Oaks Light

- Work on this project has been delayed and will require a change order for additional costs in order to be completed.
- We are unable to access the planned power source as it is owned by AT&T. We are working with the contractor to explore two other options:
 - Create a new connection to a nearby existing Ameren light. This would require an additional \$1,600 for the power supply plus whatever Ameren may charge. The contractor is investigating the cost, process and timeline from Ameren.
 - Bore under Woodland Oaks to connect to the existing light pole on the other side of the street. This would not require additional permissions from Ameren, but would cost an additional \$3,422.

Crescent Road Sidewalk Project

- BFA is nearly finished with the preliminary plan and is hoping to have all the documents and drawings to us by the end of the week. It will include a topographical survey, a grading plan, an overall site plan and a revised cost estimate. BFA is anticipating the cost will increase from the previous estimate due to more utilities needing to be relocated than originally anticipated.

Autumn Leaf Runoff

- City Attorney Paul Rost has drafted an initial agreement for a Stormwater Management Easement. We met with BFA on Dec. 14 to discuss next steps on finalizing the agreement.

- Following the Dec. 14 meeting, BFA and City Attorney Rost have the information they need and are currently working to finalize the agreement re: the location of the easement. Easement will be completed in the beginning of February.

Autumn Leaf Sewer Backups

- Work began on this project on Monday. Contractor is now estimating work will be completed on Jan. 8.

MAYOR AND ALDERMAN COMMENTS

Mayor Fortune stated that he and City Clerk Johnson discussed reopening the office. He stated that the situation with the virus had not changed and may in fact have gotten worse. The Board discussed this issue and concluded to keep the office closed with the staff working from home. Appointments can still be made for anyone needing assistance. The situation will be re-evaluated at a later time.

FINAL CITIZEN COMMENTS

There were no final citizen comments.

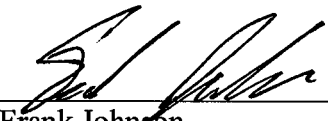
ADJOURNMENT

There being no further business, Alderman Milne motioned to adjourn the regular meeting at 8:08 p.m., seconded by Alderman Eisenhower and the motion passed with the unanimous consent of the Board of those present.


Drafted By: Theresa Gonzales
Theresa Gonzales,
Administrative Assistant

Date of Approval: 1-20-2021

ATTEST:



Frank Johnson
City Clerk



Russ Fortune,
Mayor, Board of Aldermen