

RESOLUTION NO. 20-17

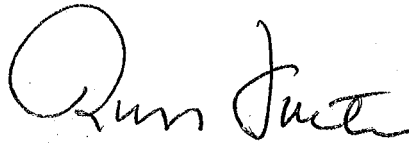
**A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN
APPROVING THE CITY CLERK'S REQUEST TO DESTROY CERTAIN
RECORDS.**

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen hereby approves the City Clerk's request, attached as "Exhibit 1" and incorporated herein by reference, to destroy certain records of the City in keeping with the record retention policies of the City of Twin Oaks and the State of Missouri.

Section 2. This Resolution is adopted and shall be in full force and effect on and after its passage and approval.

THIS RESOLUTION WAS PASSED AND APPROVED THE 1st DAY OF JULY, 2020, BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI.



Russ Fortune, Mayor

Attest:



Frank Johnson, City Clerk

Exhibit 1



Records to be destroyed with approval of Board of Aldermen

Contracts, Leases, and Agreements

Local Records Retention Schedule Code GS060

Minimum Retention: 5 years after expiration

While the City will retain microfiche copies of these contracts, the following paper copies of contracts will be destroyed:

See attached Exhibit A

Approved by Board of Aldermen at its Meeting on July 1, 2020.

Frank Johnson
City Clerk

Records destroyed on _____, and witnessed by _____.

Exhibit A

RECORDS TO BE DESTROYED

Contractor	Date	Service Provided
J&J Lawn & Landscaping	September 2, 2009	Leaf Collection
J&J Lawn & Landscaping	December 7, 2011	Lawn and Landscaping
Davey Tree	February 13, 2014	Tree & Shrub Service Lawn Fertilizer and Weed Control
Omni Tree Service	August 7, 2013	Tree Removal Service
Acumen Consulting	January 27, 2012	Network System Maintenance
Extreme Pyrotechnics	March 19, 2014	Firework Display
J&M Displays	April 7, 2010 May 24, 2012 June 4, 2013	Firework Display
Americom	March 12, 2005	Copier Lease
Toshiba	April 28, 2011	Copier Lease
Sullivan Publications	May 16, 2012	Codification
Hochschild, Bloom	January 16, 2008 September 15, 2010	Auditors
Dogtown Allstars	August 4, 2010	Park Events
Fanfare Entertainment	February 3, 2010	Park Events
Gumbohead	May 15, 2010	Park Events
Party Booths	August 13, 2009	Park Events
Jessica Hicklin	July 19, 2011	Park Events
Extreme Face Painting	September 21, 2011 February 15, 2012	Park Events
Fun of Kansas city	August 24, 2011	Park Events
Treble Clef Palette	June 29, 2011	Park Events
Banana Oil Pan Band	May 9, 2012	Park Events
Ken Anderson	March 12, 2012	Park Events
Shea Larsen	April 2, 2013 March 14, 2014 March 18, 2015	Park Events
J.D. Hughes	April 25, 2014 March 12, 2015	Park Events
Vince Martin	March 12, 2014	Park Events
Juggling Jeff	March 25, 2015	Park Events
JVR Enterprises	February 19, 2015	Park Events
Penny Moon	May 26, 2015	Park Events
Mike Hirsch	June 5, 2014	Park Events
Net Impact	November 7, 2008	Website
Vandevanter Engineering	March 16, 2012 March 4, 2013	Preventative Maintenance

Midwest Scapes	2008-12 March 19, 2014	Mulch
Express Mulch	March 12, 2012	Mulch
St. Louis County	2008-2013	Police Contract
Beishir Locks	March 31, 2010	Village Office Security
Neopost	February 2, 2012	Mail Machine
Valley Crest	September 17, 2008	Snow removal
TRC Outdoor	November 6, 2013	Snow removal
Midwest Scapes	November 7, 2012 December 3, 2008	Snow removal