

RESOLUTION NO. 20-23

**A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN
APPROVING THE CITY CLERK'S REQUEST TO DESTROY CERTAIN
RECORDS.**

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen hereby approves the City Clerk's request, attached as "Exhibit 1" and incorporated herein by reference, to destroy certain records of the City in keeping with the record retention policies of the City of Twin Oaks and the State of Missouri.

Section 2. This Resolution is adopted and shall be in full force and effect on and after its passage and approval.

THIS RESOLUTION WAS PASSED AND APPROVED THE 19th DAY OF AUGUST, 2020, BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI.



Russ Fortune, Mayor

Attest:



Frank Johnson, City Clerk



Records to be destroyed with approval of Board of Aldermen

Contracts, Leases, and Agreements

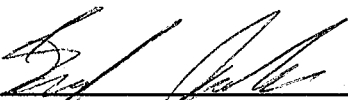
Local Records Retention Schedule Code GS050

Minimum Retention: 2 years after expiration

While the City will retain microfiche copies of these contracts, the following paper copies of contracts will be destroyed:

Business Licenses — 2013-14, 2014-15, 2015-16, 2016-17

Approved by Board of Aldermen at Board Meeting on August 19, 2020.



Frank Johnson
City Clerk

Records destroyed on _____, and witnessed by _____.