

**MEETING MINUTES OF THE
PLANNING & ZONING COMMISSION
TWIN OAKS, MISSOURI
TUESDAY, JUNE 22, 2021**

The Planning and Zoning Meeting was called to order at 6:34 p.m.

Members:	Frank Venturella, Chairman	X	Joe Krewson	X
	Roger Loesche		Craig Cwiklowski	X
	Jeff Graves	X	Lisa Eisenhauer, Alderman	X
	Ray Slama	X	Shazia Brown	X
	Russ Fortune, Mayor	X		

Also in attendance were: Paul Rost, City Attorney; Frank Johnson, City Clerk.

APPROVAL OF THE AGENDA

Commissioner Graves moved, seconded by Alderman Eisenhauer, to approve the Agenda. Motion passed with the unanimous consent of the Commission.

APPROVAL OF THE CONSENT AGENDA

Commissioner Graves moved to approve the Consent Agenda consisting of the Meeting Minutes from April 27, 2021. Commissioner Krewson seconded the motion and on voice vote, the motion was announced passed.

OLD BUSINESS

Consideration of Amendments to Sections 410 of the City of Twin Oaks Municipal Code Pertaining to Sign Regulations and Related Text.

Chairman Venturella began the meeting by reviewing the previous discussions concerning the sign code and stating the process for that night's meeting. Chairman Venturella stated that the goal is for the Commission to go through all of the proposed revisions to the definitions and residential regulations.

On the definition for banner, Commissioner Cwiklowski asked if it included banners hung inside a house as well as outside. City Attorney Rost stated that the definition doesn't specify, but that there may be some special circumstances where a banner inside a house could possibly be considered a sign, such as if it's hung in the window so that it can be read from outside.

Concerning the removal of a definition for frontage, Alderman Eisenhauer asked if this was done because the definition was not subsequently used. City Attorney Rost responded yes.

Chairman Venturella then asked if the definition for government sign would include a "no trespassing" sign. City Attorney Rost stated that it probably would be, given the state laws on trespassing.

The Commission next discussed the definition of institutional. City Clerk Johnson stated that this includes the Twin Oaks Presbyterian Church, and allows for them to have a separate set of sign regulations apart from the standard rules applicable to residentially zoned areas. City Attorney Rost added that it's a definition that also includes government buildings, the Birnamwood Condo Association and other "places of public assembly."

The Commission then discussed the section of the definitions that defines the various types of signs referenced in the code. The Commission decided to add "personal day" to the list of holiday decorations that are not regulated as signs. In response to a question from Commissioner Slama, City Attorney Rost explained that an exception for certain kinds of personal signs was removed as it is more properly addressed in a subsequent section of the sign regulations and that there is no reason to allow a specific exception for that type of display.

The Commission also discussed the definitions for moving, fluttering, animated, and flashing signs and the differences between each one. The Commission agreed to eliminate fluttering from the list of definitions, if possible, as it appeared to already be covered by the definition of moving. City Attorney Rost stated that he would check to see where and how fluttering was used in the code. The Commission also decided that they could return to some of these definitions after reviewing how they are used in specific residential and commercial sign regulations.

Next, following a discussion, the Commission recommended removing the definition of a special display sign, as it is not used in the code and is therefore unnecessary.

The Commission lastly considered the definitions for windows and walls as they pertain to signs. Chairman Venturella recommended adding "either side" to the definition of a temporary window sign. Following further discussion, he also recommended using the same description of windows and doors in the definitions for temporary window sign and permanent window sign. City Attorney Rost stated that intent is an important consideration when thinking of how to define temporary signs.


Following the review of the definitions, the Commission then reviewed the regulations concerning the signs permitted in residential districts. City Clerk Johnson recommended changing the maximum size of a permanent wall sign to square feet instead of square inches so that it is consistent with other measurements in the code. The Commission then discussed what kinds of signs are considered permanent wall signs and what are considered signs required by law or public safety. In particular, the commission discussed how address signs, beware of dog signs, security system notices, etc. fit into these categories. The Commission recommended changing A(1)(B) of section 410.030 to read "signs that are allowed by law or for ensuring public safety" or similar and provide examples in order to give better clarity.

The Commission next discussed the appropriate number of permanent and temporary signs that should be allowed in residential areas. The Commission initially considered setting a limit that would apply to all types of signs, but following further discussion, recommended that permanent wall signs be limited to 1, temporary yard signs be limited to 3, temporary banners be limited to 1, and flags be limited to 2. For the section of 410.030 concerning institutional use, the Commission recommended removing a provision that required the illumination of electronic changeable message signs to cease at 10 p.m.

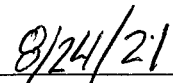
Finally, the Commission discussed the regulations concerning signs that are prohibited in residential districts. The Commission recommended prohibited flashing and animated signs, but asked City Attorney Rost to look into possibilities for clarifying the definitions around illuminated and moving signs so that the Commission could better evaluate what should be prohibited.

ADJOURNMENT

Alderman Eisenhower moved, seconded by Commissioner Graves, to adjourn the meeting. Upon voice vote, the motion was announced passed. The meeting adjourned at 8:38 p.m.




Frank Venturella, Chairman
Planning & Zoning Commission



Date of Approval

ATTEST:



Frank Johnson, City Clerk