

**CITY OF TWIN OAKS  
BOARD OF ALDERMEN MEETING  
BOARD CHAMBER, TWIN OAKS TOWN HALL  
1381 BIG BEND ROAD  
WEDNESDAY, APRIL 28, 2021, 7:00 p.m.**

To balance both the need for continuity of government and protection of the health and safety of our residents, business persons and employees, this meeting of the Board of Aldermen will be open to public attendance in person, providing that those who attend wear face coverings and maintain social distancing.

In addition, the meeting will also be livestreamed on Facebook so that the public may watch and listen to the meeting virtually. The livestream of the meeting will be accessible by tablet/laptop/PC or mobile device at [www.facebook.com/twinoaksmo](http://www.facebook.com/twinoaksmo).

The Board apologizes for any inconvenience these requirements may pose but it is extremely important all measures in compliance with the orders issued by public health authorities be taken to protect employees, residents, and elected officials during these extraordinary times.

Residents and others who wish to comment may also email their comments to City Clerk Frank Johnson, [fjohnson@cityoftwinoaks.com](mailto:fjohnson@cityoftwinoaks.com), by 5 p.m. on April 28, 2021, and their comments will be shared with the Board at the appropriate time.

**Tentative Agenda**

- 1) REGULAR MEETING CALLED TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF CONSENT AGENDA
  - a) Board of Aldermen Work Session Minutes from April 7, 2021
  - b) Board of Aldermen Regular Session Minutes from April 7, 2021
  - c) Bills List from April 3 to April 23, 2021
  - d) Credit Card List from February 1 to February 28, 2021
  - e) Credit Card List from March 1 to March 31, 2021
- 6) ELECTION RESULTS
  - a) Resolution No. 2021-11: A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN ACCEPTING THE ABSTRACT OF THE CITY ELECTION HELD ON APRIL 6, 2021 AS RETURNED TO THE CITY BY THE BOARD OF ELECTION COMMISSIONERS OF ST. LOUIS COUNTY.
- 7) ADJOURNMENT SINE DIE
- 8) OATHS OF OFFICE

9) ROLL CALL

10) ELECT BOARD PRESIDENT

11) REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

- a) Financial Statements — Jeff Blume

12) PRELIMINARY CITIZEN COMMENTS

(Remarks shall be limited to three (3) minutes on any one subject unless time is extended by the Board)

13) OLD BUSINESS

- a) Resolution No. 2021-10: A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN APPROVING AN AGREEMENT WITH GAME WORLD EVENT SERVICES LLC FOR BUNGEE TRAMPOLINE ACTIVITIES AT TWIN OAKS FAMILY FUN DAY, OCTOBER 2, 2021.

14) NEW BUSINESS

- a) Appointment to the Park Committee

15) DISCUSSION ITEMS

- a) Boly Lane Entrance Landscaping

16) ATTORNEY'S REPORT

17) CITY CLERK'S REPORT

- a) Emergency Authority for Mulch Purchase

18) MAYOR AND ALDERMEN COMMENTS

19) FINAL CITIZEN COMMENTS

(Remarks shall be limited to three (3) minutes on any one subject unless time is extended by the Board)

20) ADJOURNMENT

Frank Johnson  
City Clerk

POSTED: April 26, 2021, 3 p.m.

**Please note:** Any person requiring physical or verbal accommodations should contact the city office 12 hours prior to meeting at 636-225-7873. Copies of public records for this agenda are available for public inspection before and at the time of the meeting.

**MINUTES OF THE WORK SESSION  
TWIN OAKS CITY HALL  
CITY OF TWIN OAKS BOARD OF ALDERMEN  
WEDNESDAY, APRIL 7, 2021**

The Work Session was called to order by Mayor Fortune at 6:19 p.m. pursuant to public notice and agenda. Roll Call was taken:

Mayor Russ Fortune-yea

Aldermen Lisa Eisenhauer –yea  
Tim Stoeckl-yea  
April Milne – yea  
Dennis Whitmore – yea

Also Present: Frank Johnson, City Clerk  
Paul Rost, Attorney  
Tiffany Campbell, BFA Engineering

**CRESCENT AVENUE SIDEWALK PROJECT**

Tiffany Campbell, BFA Engineering, reviewed the additions and changes made to the Crescent Avenue sidewalk plan by the Board after meetings with the residents of Crescent Avenue. The following are the additions/changes made.

A general note was included on the plans stating the City will replace any tree that is removed or damaged during construction of the sidewalk.

98 Crescent Avenue: The repair of the curb and gutter along Crescent Road to extend to the inlet on Crescent Road. A 2 foot retaining wall along the property running on Crescent Road was added. Mayor Fortune asked if this will improve the stormwater flow in this area. Ms. Campbell said that it will increase the coverage. Finally, the fire hydrant was moved so it will not be in the middle of the sidewalk.

90 Crescent Avenue: A 2 foot retaining wall was included and placed closer to the sidewalk. The roadway running in front of 90 Crescent will be reconstructed and replaced to improve water drainage during periods of heavy rainfall.

2 Golden Oak: The only change at this location is the sidewalk was moved out to avoid the guy wires running along this area.

Mayor Fortune asked Ms. Campbell if she would be able to break the total cost of the project down showing the costs associated with stormwater repair and costs associated

with the sidewalk construction. Mayor Fortune stated that some of the possible money that the City will receive from the government can be spent to improve stormwater issues.

Ms. Campbell stated that with the changes made from Concept C to Concept D presented this evening the cost of the project increased by \$15,000.00.

Mayor Fortune raised a concern when the school bus is traveling east on Crescent Avenue and making a left hand turn onto Crescent Road it goes off road to make this turn. Once the sidewalk is built, if the intersection remains the same, the bus will be going over the curb and onto the new sidewalk. Discussion ensued on possible reasons why this occurs and changes which could be made. A decision was not reached by the Board at this time.

The Board decided to hold an Open House at City Hall for anyone who may have questions concerning the project or to view the project plans. City Clerk Johnson will send out a survey to residents who may have questions but are unable to attend in person. They can submit questions and they will be addressed by the Board.

Mayor Fortune learned that Valley Park is making a preliminary study into moving the Valley Park City Hall into the existing firehouse on Crescent Avenue once the new firehouse, currently under construction, is completed. When Mayor Fortune spoke with the Valley Park City Attorney he stated that if Valley Park does move forward with this plan Twin Oaks would like to see a sidewalk constructed on the Valley Park side of Crescent Avenue.

Alderman Stoeckl addressed the concern which was raised by several of the residents on Crescent Avenue of a comprehensive plan for sidewalks throughout Twin Oaks. He did not feel that at this time the City has such a plan. Alderman Stoeckl also asked the process of acquiring easements for the sidewalk project and how much this will add to the projects final cost.

The Board agreed that the Open House will be held on Monday, April 19<sup>th</sup>. City Clerk Johnson will decided on the time and send out notification to the residents.

### **ADJOURNMENT**

Alderman Eisenhower motioned to adjourn the Work Session Meeting at 7:01 p.m., seconded by Alderman Milne and motion passed with the unanimous consent of the Board of those present.

Drafted By: \_\_\_\_\_

Theresa Gonzales,  
Administrative Assistant

Date of Approval: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Frank Johnson,  
City Clerk

\_\_\_\_\_  
Russ Fortune,  
Mayor, Board of Aldermen

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF ALDERMEN OF TWIN OAKS,  
TWIN OAKS TOWN HALL  
ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, APRIL 7, 2021**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:12 pm. Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – yea  
Dennis Whitmore – yea

Lisa Eisenhauer – yea  
Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk  
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

Mayor Fortune asked if there were any changes to the agenda. Mayor Fortune made a change under New Business, item (f) would be tabled until a later date. Hearing no other changes, Alderman Stoeckl motioned to approve the Agenda as amended, seconded by Alderman Eisenhauer. The motion passed by a voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the March 17, 2021 Regular Session Minutes, the March 26, 2021 Special Session Minutes, the Bills List from March 13, 2021 to April 2, 2021 and the Credit Card List from February 1, 2021 to February 28, 2021. Alderman Milne had a question on the Bills List concerning Another Wild Goose Chase. Alderman Whitmore motioned to approve the Consent Agenda seconded by Alderman Eisenhauer. The motion passed by voice vote.

**REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS**

**Police Report:** Officer John Wehner reviewed the March Police Report as well as the hours he logged on the bike for March. April 24, 2021 will be Drug Take Day sponsored by St. Louis County Police. The event will be held at Twin Oaks Town Hall from 10:00 a.m. to 2:00 p.m. Officer Wehner will be overseeing the day.

Mayor Fortune stated that the City had received a letter from residents of the apartments concerning the excessive noise of some vehicles as they are passing through Twin Oaks on 141. He was wondering if there was anything that the police could do to help curb the noise. Officer Wehner stated that the precinct is aware of the situation. The noise is not caused by the mufflers but the high RPM's of sport bikes/motorcycles. This can be a difficult situation to address, but Officer Wehner reported that patrols have been stepped up along 141 to help curb the noise.

**Park Report:** Cindy Slama, Park Chairman, stated that the Committee is beginning to work on developing a list of items which could be donated to the Park for someone wishing to do a memorial for a family member or friend.

The Park is contacting Vince Martin for a concert in the Park on September 24, 2021. The Committee is looking into a food truck for the event as well. Companies are also being contacted for the events at Family Fun Day.

The Park Committee has decided on the specifications for a wagon they would like to purchase for the Park. The wagon would be placed by the playground and John Williams, Public Works, will pour concrete pads for the wagon to rest upon and it will be secured to the concrete. The wagon will be something that children can play on as well.

Alderman Whitmore asked if the wagon would be a photo opportunity as previously stated or a play structure for the playground. Ms. Slama stated that it could be both.

Alderman Milne stated that she did not see a purpose in the City purchasing the wagon. She felt that the City already has a beautiful playground and that the wagon does not tie into Twin Oaks.

Alderman Stoeckl motioned to move forward with the purchase of the wagon for Twin Oaks Park. There was no second to this motion, and the motion was defeated.

### **PRELIMINARY CITIZEN COMMENTS**

There were no Preliminary Citizen Comments. Yosef Howley of CEDC Engineering and Vern Wunnenberg of Aldi who were in attendance as representatives of the proposed Aldi project introduced themselves to the Board.

### **OLD BUSINESS**

Mayor Fortune reviewed that there are four candidates for the two open positions on the Planning & Zoning Commission. The two slots open will be filled tonight. At the next scheduled Planning & Zoning Commission meeting in April it will be proposed to revise the City's zoning ordinance to allow for add two additional positions to the Commission. The remaining two candidates will fill these positions.

Tiffany Campbell was asked by Mayor Fortune to select the names to fill the initial two positions. Shazia Brown and Joe Krewson were chosen by random selection. Mayor Fortune asked the Board to appoint Ms. Brown and Mr. Krewson to the Commission. Alderman Whitmore so moved, seconded by Alderman Milne. The motion passed by a voice vote.

### **NEW BUSINESS**

**Bill No. 21-6-An Ordinance Approving An Amended Final Development Plan Submitted On Behalf Of Aldi, Inc. For 1100 S. Meramec Station Road:** First reading of Bill No. 21-6 was read. Yosef Howley of CEDC did a brief review of the plans and the changes that had been incorporated at the request of the City. Vern Wunnenberg of Aldi, Inc. gave an overview of Aldi's products and their investment in the environment. Mayor Fortune ask if there were any questions concerning Bill No. 21-6. The second reading of Bill No. 21-6 was read. Alderman Eisenhower motioned to approve Bill No. 21-6, seconded by Alderman Milne and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 21-6 being duly passed becomes Ordinance No. 21-6.

**Resolution 2021-6-A Resolution Approving And Authorizing The Mayor To Execute An Agreement With Joe Machens Ford Lincoln:** Mayor Fortune asked for any questions concerning Resolution 2021-6. City Clerk Johnson gave an overview of the purchasing process. Discussion ensued on various additional options for the truck as well as the color of the truck. The decision was to have John Williams choose what options he felt were necessary and the color. Mayor Fortune asked for a motion to approve Resolution 2021-6. Alderman Eisenhower motioned to approve Resolution 2021-6, seconded by Alderman Milne. The motion passed by voice vote of four yes, zero no.

**Resolution 2021-7-A Resolution Approving And Authorizing The Mayor To Execute An Agreement With Missouri Machinery And Engineering Co., DBA The Pump Shop:** Mayor Fortune asked for any questions concerning Resolution 2021-7. Alderman Eisenhower verified that the new pump will be cleaned on a regular basis. City Clerk Johnson stated that it would be cleaned by Vandeventer at the same time as the large pump at the lake. Mayor Fortune asked for a motion to approve Resolution 2021-7. Alderman Eisenhower motioned to approve Resolution 2021-7, seconded by Alderman Stoeckl. The motion passed by voice vote of four yes, zero no.

**Resolution 2021-8-A Resolution Of The Twin Oaks Board Of Alderman Approving An Agreement With Upper Limits 3, Inc. For Rock Climbing Activities At Twin Oaks Family Fun Day, October 2, 2021:** Mayor Fortune asked for any questions concerning Resolution 2021-8. Mayor Fortune asked for a motion to approve Resolution 2021-8. Alderman Milne motioned to approve Resolution 2021-8, seconded by Alderman Eisenhower. The motion passed by voice vote of four yes, zero no.



**Resolution 2021-9-A Resolution Of The Twin Oaks Board Of Alderman Approving A Stormwater Management Construction, Maintenance And License Agreement With Twin Oaks Presbyterian Church Corporation:** City Clerk Johnson explained the framework of the Resolution. Alderman Whitmore asked if the agreement covered the fence. City Clerk Johnson replied that the fence is owned by the City and the upkeep is the responsibility of the City. Mayor Fortune asked for any further questions concerning Resolution 2021-9. Mayor Fortune asked for a motion to approve Resolution 2021-9. Alderman Whitmore motioned to approve Resolution 2021-9, seconded by Alderman Stoeckl. The motion passed by voice vote of four yes, zero no.

**Resolution 2021-10-A Resolution Of The Twin Oaks Board Of Alderman Approving An Agreement With Game World Event Services LLC For Bungee Trampoline Activities At Twin Oaks Family Fun Day, October 2, 2021:** Tabled

### DISCUSSION ITEMS

**New City Hall For Valley Park:** Mayor Fortune discussed the proposed new Valley Park City Hall on Crescent Avenue. The Valley Park City Hall is in need of updating and improvements. The Valley Park Board of Aldermen are looking at several options to address the issue. The Fire Board approached the City about moving into the existing firehouse on Crescent Avenue once the new firehouse is complete. The Valley Park Aldermen have retained an architecture firm to look at bringing the existing City Hall up to standards and what it would take to make the firehouse the new City Hall.

Discussion ensued. Alderman Stoeckl raised the concern of people who would be going to the Valley Park City Hall parking on Robert Hartzog lane and occupying parking spots for Park visitors.

Mayor Fortune asked the Board to think about this proposed situation and if they have any concerns the Board can compile a list concerns to present to Valley Park Aldermen

**Twin Oaks City Hall Reopening:** Mayor Fortune felt that it is time to reopen City Hall since all of the staff has been vaccinated. He stated that effective Monday, April 12<sup>th</sup> City Hall will reopen to regular business hours. This also includes the Community Room. The City will follow the guidelines set out by St. Louis County.

**Accounting and Financial Services:** Jeff Blume, Financial Consultant, is no longer with the City of Ferguson and will be relocating to Wisconsin. Mr. Blume is still willing to be of service to the City and will attend the Board meetings virtually. He will commit to four in person visits per year. City Clerk Johnson stated that the other option is to begin looking into a new financial consultant for the City, however if this would be the decision of the Board he would not like to make this change until after the yearly audit which is usually conducted in late April or May.

Alderman Milne would be in favor of looking for a new financial consultant. She is not in favor of using taxpayer funds which would be going out of state. Alderman Eisenhower was in agreement.

Mayor Fortune asked City Clerk Johnson to begin preparing the Request For Proposal for a new Financial Consultant.

**Noise Ordinance Violations On Highway 141:** The Board discussed the letter from the apartment residents concerning the noise on 141 during the Police Report. City Clerk Johnson will respond back to the resident on the discussion and what is being done.

### **ATTORNEY'S REPORT**

Attorney Rost is continuing to work and monitor progress on the American Rescue Act.

### **CITY CLERK'S REPORT**

#### **General Updates**

##### **Exposed Manhole near 141 Southbound Onramp**

- There has been some back and forth between MSD and MoDOT on who's responsible for this. MoDOT plans to check the reference number on the manhole, which should help determine the responsible party.

##### **Drug Takeback Day**

- The St. Louis County Police Department will be holding a Drug Takeback Day from 10 a.m. to 2 p.m. on April 24. Notice of the event will be posted on the City website and shared with residents.

#### **Project Updates**

##### **Resurfacing/Resealing of Park Paths**

- Topps Asphalt resurfaced the park paths on March 29<sup>th</sup> and March 30<sup>th</sup>. The paths and pedestrian entrances gates were closed while this work was in progress. The contractor will return in approximately 30 days for the resealing of the paths.

##### **Golden Oak Sinkhole**

- MSD has scooped its sewer lines in the area and reports that there are no breaks or issues.
- Staff is moving forward with obtaining two more bids for the work, as the initial bid came in at \$6,950.

### **Electrical Repairs in the Park**

- Maintenance Supervisor John Williams is now recommending that the city hire an electrician for a full day to do a complete troubleshooting of the wiring in the park at a cost of approximately \$1,000. This will help us obtain a more clear scope for the project, and one that could be substantially reduced in cost.

### **Autumn Leaf Runoff**

- Staff and representatives for the Twin Oaks Presbyterian Church have finalized the details of a license agreement governing stormwater maintenance and management. A resolution approving the agreement is on the agenda for the April 7<sup>th</sup> meeting.
- The County is still in the process of reviewing the Church's site work permit for the swale/berm. There have been several rounds of comments and questions from the reviewer that have delayed final approval. The City and BFA are working with the church's contractor to get answers to the County in a prompt manner.

### **Playground Cleaning Notes**

- The City has ended the contract with Jan-Pro for disinfecting the park playground and bathrooms. The service will be discontinued at the end of this month.

### **MAYOR AND ALDERMAN COMMENTS**

A Zoom meeting has been scheduled with Tim Fitch to discuss the results of the study done on the Meramec Station and Big Bend intersection. Mayor Fortune will attend the meeting scheduled on Thursday, April 15<sup>th</sup>.

Alderman Milne asked that the results of the study be posted for the public's information.

The City, several years ago, invested money in radar signs located within the City. Mayor Fortune would like to see the City begin once again to retrieve data from the signs which he feels would be of use in addressing the concerns of speeding and making complete stops at the stop signs. City Clerk Johnson will check into this process.

Alderman Whitmore inquired about the temporary No Park Sign on Autumn Leaf. His concern was if more No Parking Signs are needed.

### **FINAL CITIZEN COMMENTS**

There were no final citizen comments.

### **ADJOURNMENT**

There being no further business, Alderman Whitmore motioned to adjourn the regular meeting at 8:34 p.m., seconded by Alderman Eisenhower and the motion passed with the unanimous consent of the Board of those present.

Drafted By: \_\_\_\_\_  
Theresa Gonzales,  
Administrative Assistant

Date of Approval: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Frank Johnson  
City Clerk

\_\_\_\_\_  
Russ Fortune,  
Mayor, Board of Aldermen

**City of Twin Oaks  
Bills and Applied Payments  
April 3, 2021-April 23, 2021**

Check No.	Invoice Date	Memo/Description	Invoice No.	Bill Amt	Check Amt	Payment Date
11850		Cancelled Park Reservation		\$50.00	\$50.00	4/28/2021
11851		Cancelled Park Reservation		\$150.00	\$150.00	4/28/2021
11852		Sewer Lateral repair-1513 Autumn Leaf Drive		\$11,955.71	\$11,955.71	4/28/2021
11853	4/14/2021	Sewer Lateral repair-1521 Autumn Leaf Drive		\$6,926.84	\$6,926.84	4/28/2021
11854		Final Payment		\$708.00	\$708.00	4/28/2021
11855	3/16/2021	Pump in Northwoods	W15110	\$180.00	\$180.00	4/28/2021
11856	3/28/2021					
		Aldi-Ordinance review; review and markup comments; Tcon with F. Johnson re Prelim, Final and Sign Plan review; ordinance review; review sign permit, final development plan and preliminary plan; Tcon with F. Johnson review and markup the comment letters, sign and FDP; ordinance review	13588	\$897.50		
		Lashley at 1323 Boly Ln-Ordinance review; review comment letter and submit; ordinance review	13618	\$98.75		
		Crescent Ave Sidewalk-Travel, mtg with 2 homeowners, site visit to take photos, prep for meeting; review project schedule and tasks, review stormwater videos, travel, mtg with homeowner and City; go over homeowner mtg with F. Johnson; go over plan updates with CMB; Tcon with F. Johnson re board discussion of Concept Plan D, go over changes with CMB; researched speed bump regulations; go over bump and fence with CMB; researched fencing requirements with retaining wall; discuss Concept D with F. Johnson	13590	\$1,177.50		
		Autumn Leaf Dr, Stormwater-Provide the County with a topo	13619	\$85.00	\$2,258.75	4/28/2021
11857	3/31/2021					
		Sign code revisions; review Aldi revised plan and draft ordinance approving same; review and outline items for trailer prosecution for 10 Golden Oak; teleconference with prosecutors office; review items re Aldi submittal; review and revise personnel policy and draft approving ordinance; review and revise ordinance for personnel policy; correspondence re and review policy on community room rental; review and analyze Aldi final development plan; review and revise ARPA re closed memorandum; review and analyze Aldi final development plan; begin review and analyze provisions of ARPA and payment to City; analysis of ARPA and draft close memorandum on mechanics re same; continue to review ARPA; draft ordinance for P&Z change; revise sign code; begin review and analyze closed memorandum re ARPA; provide comments and revisions re same; revise sign code; finalize last questions for closed memorandum re ARPA; review revisions to closed memorandum re same; continue to revise ARPA funds memo; review and analyze final development plan submitted by Aldi; compare same to approved preliminary site plan; annotate deficiencies with final development plan as submitted; correspondence re same; review and revise sign code; review TOPC revisions to agreement; review and revise truck purchase resolutions; revise Machens resolution; revise license agreement; revise ordinance for final development plan for Aldi	65606	\$5,594.00		
		Correspondence with F. Johnson re REJIS request; prepare for and attend Board work session and regular meeting; correspondence with F. Johnson re 10 Golden Oak and prosecution; review personnel policy; teleconference with F. Johnson re insurance proposal and procurement; review and revise insurance ordinance; prepare for and attend Board of Aldermen meeting; correspondence with F. Johnson re TOPC changes to license agreement; review research memo re ARPA; correspondence with F. Johnson re TOPC and insurance renewal; review ARPA memo and correspondence re same; review BFA comments on Aldi final development plan; review and revise portable wall contract and proposal; correspondence with F. Johnson re same; draft resolution approving TOPC agreement; correspondence with F. Johnson re paid leave; review Aldi revised plans	65607	\$1,023.00	\$6,617.00	4/28/2021
11858	4/20/2021	Park Pavilion-alcohol deposit refund		\$100.00	\$100.00	4/28/2021
11859		3/30/2021-City Hall cut grass; Pedestrian Areas culdesacs cut grass; Non-Pedestrian areas-wedges cut grass	SJN#20023	\$176.77	\$176.77	4/28/2021
11860	4/1/2021	Park Restroom and playground cleaning and sanitizing	96751	\$1,560.00	\$1,560.00	4/28/2021
11861	4/8/2021	Postage for postage machine		\$81.49	\$81.49	4/28/2021
11862	4/14/2021	(8) mallets for playground	9069	\$461.10	\$461.10	4/28/2021
11863	4/9/2021	April Police contract	135484	\$11,472.92	\$11,472.92	4/28/2021
11864	4/11/2021	(2) home occupancy inspections and (4) apartment inspections		\$491.00	\$491.00	4/28/2021

11865	<b>Topps Paving &amp; Sealing</b>	4/5/2021	Asphalt improvements on park walkways	400119	\$3,451.00	<b>\$3,451.00</b>	<b>4/28/2021</b>
11866	<b>Traffic Control</b>	4/5/2021	Handicapped stencil	11988-IN	\$85.00	<b>\$85.00</b>	<b>4/28/2021</b>
<b>AutoPay</b>	<b>MO-American Water Company</b>	3/18/2021	Monthly charge for City Hall		\$43.39	<b>\$43.39</b>	<b>4/9/2021</b>
<b>Online</b>	<b>Visa</b>	3/31/2021	Expenses-3-1-2021 to 3-31-2021		\$1,028.74	<b>\$1,028.74</b>	<b>4/16/2021</b>
<b>AutoPay</b>	<b>Ameren Missouri</b>	4/6/2021	Monthly charge for street lights		\$596.49	<b>\$596.49</b>	<b>4/20/2021</b>
<b>Online</b>	<b>Division of Employment Security</b>		Unemployment for K. Runge		\$169.26	<b>\$169.26</b>	<b>4/21/2021</b>
<b>AutoPay</b>	<b>Metropolitan St. Louis Sewer District</b>	4/7/2021	Monthly charge for City Hall		\$31.40	<b>\$31.40</b>	<b>4/27/2021</b>
<b>AutoPay</b>	<b>Waste Management MO-American Water Company</b>	3/29/2021	Monthly charge for April		\$3,880.40	<b>\$3,880.40</b>	<b>4/28/2021</b>
<b>AutoPay</b>	<b>MO-American Water Company</b>	4/1/2021	Monthly charge for 1 Twin Oaks Ct.		\$11.29	<b>\$11.29</b>	<b>4/23/2021</b>
<b>AutoPay</b>	<b>MO-American Water Company</b>	4/2/2021	Monthly charge for 1 Twin Oaks Ct.-Firepark		\$25.20	<b>\$25.20</b>	<b>4/26/2021</b>
<b>AutoPay</b>	<b>AT&amp;T</b>	4/6/2021	Monthly charge for City Hall-Phone and Internet		\$109.35	<b>\$109.35</b>	<b>4/27/2021</b>
<b>AutoPay</b>	<b>AT&amp;T</b>	4/7/2021	Monthly charge for 50 Crescent Ave-Phone and Internet		\$85.22	<b>\$85.22</b>	<b>4/28/2021</b>
			Alderman				
			Alderman				

Credit Card List  
February 1, 2021 to February 28, 2021

Date	Name	Memo/Description	Amount
2/1/2021	Enterprise Visa	Rebate Credit	-10.60
2/1/2021	Inutuit	Monthly charge for QuickBooks	70.00
2/3/2021	Zoom	Monthly charge	14.99
2/3/2021	Petromart	Fuel for truck	55.00
2/4/2021	Missouri State Webinar	New Clerk Institute for F. Johnson	125.00
2/4/2021	Missouri State Webinar	Spring Institute for F. Johnson	205.00
2/9/2021	Valley Park Elevator	Rock salt	159.80
2/10/2021	Petromart	Fuel for truck	40.35
2/15/2021	Valley Park Elevator	Rock salt	159.80
2/15/2021	Petromart	Fuel for truck	43.50
2/17/2021	Valley Park Elevator	Rock salt	69.90
2/17/2021	Stonegate Auto Parts	Wipers and Lock fluid	22.05
2/21/2021	Adobe	Monthly charge	14.99
			969.78

Credit Card List  
March 1, 2021 to March 31, 2021

<b>Date</b>	<b>Name</b>	<b>Memo/Description</b>	<b>Amount</b>
3/1/2021	Enterprise Visa	Rebate Credit	-9.80
3/1/2021	Inutuit	Monthly charge for QuickBooks	70.00
3/1/2021	Valley Park Elevator	Flapper for Park toilet	13.99
3/1/2021	Petromart	Fuel for truck	57.00
3/3/2021	Zoom	Monthly charge	14.99
3/12/2021	Ballwin Schwinn	Repair for bike	193.86
3/16/2021	Petromart	Fuel for truck	64.00
3/19/2021	Lowe's	Repair supplies for Comfort Station toilet	10.30
3/21/2021	Adobe	Monthly charge	14.99
3/22/2021	Office Depot	Keyboard, computer mouses (2) and copy paper	235.75
3/22/2021	Lowe's	Park fence repair	29.28
3/24/2021	Lowe's	Park and City supplies	125.42
3/26/2021	Kirkwood Materials	Tree replacement for City Hall	146.96
3/29/2021	Petromart	Fuel for truck	62.00
			<b>1,028.74</b>



RESOLUTION NO. 2021-11

**A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN  
ACCEPTING THE ABSTRACT OF THE CITY ELECTION HELD  
ON APRIL 6, 2021 AS RETURNED TO THE CITY BY THE BOARD  
OF ELECTION COMMISSIONERS OF ST. LOUIS COUNTY.**

**WHEREAS**, a true and correct abstract of the Twin Oaks election held April 6, 2021 was certified and returned by the St. Louis County Board of Election Commissioners (“Election Results,” attached as Exhibit 1 and incorporated herein by reference) to the City of Twin Oaks; and

**WHEREAS**, the Board of Aldermen wishes to accept the Election Results;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI, AS FOLLOWS:**

**Section 1.** The Election Results, accepted hereby, demonstrate that the following candidates were elected at the April 6, 2021 General Election to fulfill two (2) year terms to serve until successors shall have been elected or appointed and qualified for the positions of Mayor and two Aldermen as follows:

*Mayor:* Russ Fortune

*Aldermen:* Lisa Eisenhauer  
Dennis L. Whitmore

**Section 2.** This Resolution is adopted and shall be in full force and effect on and after its passage and approval.

THIS RESOLUTION WAS PASSED AND APPROVED THE 28<sup>th</sup> DAY OF APRIL 2021, BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI.

Yea Nay

Lisa Eisenhauer  
Tim Stoeckl April  
Milne Dennis  
Whitmore

---

Russ Fortune, Mayor

Attest:

---

Frank Johnson, City Clerk

**Canvass Results Report**

**ST. LOUIS COUNTY, MISSOURI**

**Official Results**

Election Results

GENERAL MUNICIPAL ELECTION

SAINT LOUIS COUNTY

Registered Voters

96913 of 674230 = 14.37%

Polling Places Reporting

227 of 227 = 100.00%

Run Time 12:03 PM

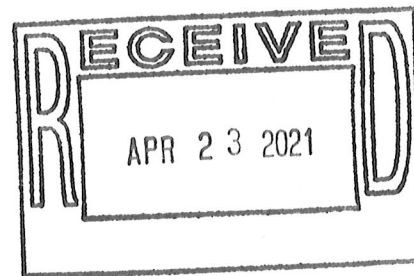
4/6/2021

Run Date 04/19/2021

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**CITY OF TWIN OAKS - MAYOR - Two year term Vote For One**

	<b>RUSSELL L. FORTUNE</b>	Cast Votes	"Election Day" Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
<b>Precinct</b>						
QUE - 032	57	57	62	62	416	14.90%
<b>Totals</b>	<b>57</b>	<b>57</b>	<b>62</b>	<b>62</b>	<b>416</b>	<b>14.90%</b>



Canvass Results Report

ST. LOUIS COUNTY, MISSOURI

Official Results

Election Results

GENERAL MUNICIPAL ELECTION

SAINT LOUIS COUNTY

Registered Voters

96913 of 674230 = 14.37%

Polling Places Reporting

227 of 227 = 100.00%

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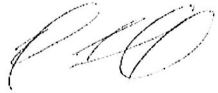
Run Date 04/19/2021

Page 226

CITY OF TWIN OAKS - ALDERMEN AT LARGE - Two year term Vote For Two

Precinct	LISA EISENHAUER	DENNIS L. WHITMORE	Cast Votes	"Election Day" Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
QUE - 032	54	49	103	62	62	416	14.90%
<b>Totals</b>	<b>54</b>	<b>49</b>	<b>103</b>	<b>62</b>	<b>62</b>	<b>416</b>	<b>14.90%</b>

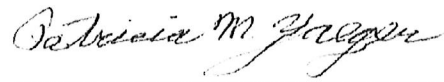
WE, THE BOARD OF ELECTION COMMISSIONERS OF ST. LOUIS COUNTY, MISSOURI, ACTING AS THE VERIFICATION BOARD PURSUANT TO 115.507,RSMo, HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT ABSTRACT OF VOTES CAST AT THE GENERAL MUNICIPAL ELECTION HELD IN ST. LOUIS COUNTY, MISSOURI, ON APRIL 6, 2021. IN TESTIMONY WHEREOF, WE HAVE HEREUNTO SET OUR HAND AT OUR OFFICE IN ST. ANN, ST. LOUIS COUNTY, MISSOURI, ON APRIL 19, 2021.



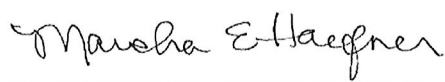
ROBERT CHAMBERS, CHAIRMAN



TRUDI MCCOLLUM FOUSHEE, SECRETARY



PATRICIA YAEGER, COMMISSIONER



MARSHA HAEFNER, COMMISSIONER



# AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI  
COUNTY OF ST. LOUIS

} S.S.

Page 1 of 1

Before the undersigned Notary Public personally appeared **Kathy Travis** on behalf of **THE COUNTIAN, ST. LOUIS COUNTY** who, being duly sworn, attests that said newspaper is qualified under the provisions of Missouri law governing public notices to publish, and did so publish, the notice annexed hereto, starting with the **March 24, 2021** edition and ending with the **March 24, 2021** edition, for a total of 1 publications:

03/24/2021

5130-M76

**NOTICE OF GENERAL  
MUNICIPAL ELECTION  
CITY OF TWIN OAKS,  
MISSOURI**

Notice is hereby given that a General Municipal Election will be held in the City of Twin Oaks, St. Louis County, Missouri, on Tuesday, April 6, 2021 between the hours of 6:00 a.m. and 7:00 p.m., CDT, for the purpose of presenting the following ballot to the duly qualified electors of said city.

**MAYOR**

TWO Year Term  
(Vote for ONE)

RUSSELL L. FORTUNE

**ALDERMEN AT LARGE**

TWO Year Term  
(Vote for TWO)

LISA EISENHAUER

DENNIS L. WHITMORE

**IN WITNESS WHEREOF,** the

undersigned composing the Board of Election Commissioners of St. Louis County, Missouri has caused this notice to be signed at the office of said Board in the City of St. Ann, Missouri, on Tuesday, January 26, 2021.

ROBERT L. CHAMBERS, Chair

TRUDI McCOLLUM FOUSHEE, Secretary

MARSHA E. HAEFNER, Commissioner

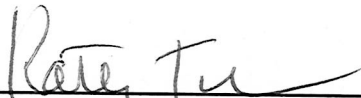
PATRICIA YAEGER, Commissioner

Attest: TRUDI McCOLLUM FOUSHEE,

Secretary

BOARD OF ELECTION COMMISSIONERS

11982304 County Mar. 24, 2021



Kathy Travis

Subscribed & sworn before me this 24<sup>th</sup> day of Mar, 2021  
(SEAL)



Notary Public

CHANEL JONES  
Notary Public - Notary Seal  
State of Missouri  
Commissioned for St. Louis County  
My Commission Expires: August 08, 2022  
Commission Number: 14397721

# AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI  
COUNTY OF ST. LOUIS

} S.S.

Page 1 of 1

Before the undersigned Notary Public personally appeared **Kathy Travis** on behalf of **THE COUNTIAN, ST. LOUIS COUNTY** who, being duly sworn, attests that said newspaper is qualified under the provisions of Missouri law governing public notices to publish, and did so publish, the notice annexed hereto, starting with the **March 31, 2021** edition and ending with the **March 31, 2021** edition, for a total of 1 publications:

03/31/2021

5130-M76

## NOTICE OF GENERAL MUNICIPAL ELECTION CITY OF TWIN OAKS, MISSOURI

Notice is hereby given that a General Municipal Election will be held in the City of Twin Oaks, St. Louis County, Missouri, on Tuesday, April 6, 2021 between the hours of 6:00 a.m. and 7:00 p.m., CDT, for the purpose of presenting the following ballot to the duly qualified electors of said city.

### MAYOR

TWO Year Term  
(Vote for ONE)

RUSSELL L. FORTUNE

### ALDERMEN AT LARGE

TWO Year Term  
(Vote for TWO)

LISA EISENHAUER

DENNIS L. WHITMORE

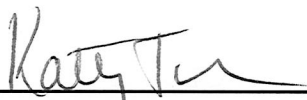
### SAID ELECTION WILL BE HELD IN THE FOLLOWING POLLING PLACE LOCATIONS:

\* TWIN OAKS TOWN HALL  
1381 Big Bend Rd  
QUE032

IN WITNESS WHEREOF, the undersigned composing the Board of Election Commissioners of St. Louis County, Missouri has caused this notice to be signed at the office of said Board in the City of St. Ann, Missouri, on Tuesday, January 26, 2021.

ROBERT L. CHAMBERS, Chair  
TRUDI McCOLLUM FOUSHEE, Secretary  
MARSHA E. HAEFNER, Commissioner  
PATRICIA YAEGER, Commissioner  
Attest: TRUDI McCOLLUM FOUSHEE,  
Secretary

BOARD OF ELECTION COMMISSIONERS  
11985175 County Mar. 31, 2021

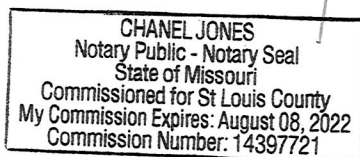


Kathy Travis

Subscribed & sworn before me this 31<sup>st</sup> day of Mar, 2021  
(SEAL)



Notary Public





**CITY OF  
TWIN OAKS, MISSOURI**

**MONTHLY OPERATING  
FINANCIAL STATEMENTS**

**AS OF AND FOR THE THREE  
MONTHS ENDED MARCH 31, 2021  
AND MARCH 31, 2020**

**CITY OF TWIN OAKS**  
**BALANCE SHEETS**  
**MARCH 31, 2021 and 2020**

	<b>2021</b>	<b>2020</b>
<b>ASSETS</b>		
3-115 Enterprise Bank - Sewer Lateral 5757	\$ 58,819	\$ 56,659
4-113 US Bank Trust Account	136	136
9-100 Petty Cash	100	100
9-111 Meramec Money Market	10,485	10,474
9-112.1 Enterprise Bank- General Checking 5732	64,541	121,466
9-112.2 Enterprise Bank - Reserve Fund MMA 5740	830,236	822,969
9-112.3 Enterprise Bank - Special Account 5765	59,821	59,791
9-112.4 Enterprise Bank - Debt Service Retirement 6108	125,024	-
9-122.2 CD Meramec Valley .5987 9/8/19	115,879	114,843
9-128 Escrow Deposits Payable	(5,000)	(10,000)
9-129 Accrued Interest	88	88
<b>Total Bank Accounts</b>	<u>1,260,129</u>	<u>1,176,526</u>
9-130 Accounts Receivable	854	854
1-180 Taxes Receivable - Road	8,324	8,324
2-180 Taxes Receivable - Park	62,578	62,578
3-180 Taxes Receivable - Sewer Lateral	1,497	1,497
4-180 Taxes Receivable - CI	53,192	53,192
9-144 Prepaid Items	7,057	7,057
9-180 Taxes Receivable - GF	151,372	151,372
9-180.1 Deferred Property Taxes Receivable	14,741	14,741
<b>TOTAL ASSETS</b>	<u><u>\$ 1,559,744</u></u>	<u><u>\$ 1,476,140</u></u>
<b>LIABILITIES AND EQUITY</b>		
<b>LIABILITIES</b>		
9-210 MVB Credit MasterCard	\$ 191	\$ 2,461
9-210.1 Enterprise Bank Credit Card	1,133	-
1-201 Accounts Payable - Cap Improve	9,540	9,540
2-201 Accounts Payable - Parks	7,386	7,386
2-240 Park Reservation Deposits	1,800	850
9-201 Accounts Payable - GF	10,673	10,673
9-233 LAGER Liability	(3,936)	96
9-239 Accrued Payroll	14,512	14,512
9-240 Community Room Deposits	470	480
9-281 Deferred property tax revenue-Annual Assesment	14,741	14,741
<b>TOTAL LIABILITIES</b>	<u>56,511</u>	<u>60,740</u>
<b>FUND BALANCE</b>		
1-301 Road Fund Balance		
2-301 Park & Storm Fund Balance	231,363	231,363
3-301 Sewer Lateral Fund Balance	65,427	65,427
4-301 Cap Impr Fund Balance	458,445	458,445
9-301 General Fund Balance	502,293	502,293
9-390 Retained Earnings	194,455	(2)
Net Change in Fund Balance	27,128	133,752
<b>TOTAL FUND BALANCE</b>	<u>1,503,233</u>	<u>1,415,400</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u><u>\$ 1,559,744</u></u>	<u><u>\$ 1,476,140</u></u>



**CITY OF TWIN OAKS, MISSOURI**  
**STATEMENTS OF REVENUES AND EXPENDITURES, FUND BALANCE AND CHANGE IN FUND BALANCE**  
**FOR THE THREE MONTHS ENDED MARCH 31, 2021 AND MARCH 31, 2020**

	MARCH 31, 2021								MARCH 31, 2020		
	Sewer	CIST	Road	Parks	General	Total	Budget	% Bdgt	Actual	DIFFERENCE	
										FAV / (UNFAV)	
									Amount	%	
<b>REVENUES RECEIVED</b>											
Sales Taxes	\$ -	\$ 64,370	\$ -	\$ 66,785	\$ 140,238	\$ 271,393	\$ 975,200	28 %	\$ 338,523	\$ (67,130)	(20)%
Property Taxes	-	-	12,954	-	32,500	45,454	56,100	81 %	27,501	17,953	65 %
Intergovernmental Taxes	-	-	2,466	-	4,182	6,648	24,100	28 %	6,857	(210)	(3)%
Licenses, Permits & Fees	1,635	-	-	-	8,261	9,896	90,900	11 %	8,078	1,818	23 %
Miscellaneous Revenue	-	5,051	-	450	60	5,561	3,300	169 %	2,767	2,794	101 %
Interest Income	13	-	-	-	412	425	2,700	16 %	1,299	(873)	(67)%
	1,649	69,421	15,420	67,235	185,652	339,377	1,152,300	29 %	385,025	(45,648)	(12)%
<b>EXPENDITURES PAID</b>											
Personnel Services	-	-	13,023	8,682	41,262	62,968	264,800	24 %	56,678	(6,290)	(11)%
Administrative	-	-	-	-	43,767	43,767	100,600	44 %	15,161	(28,606)	(189)%
Operating	2,060	-	27,393	13,538	23,710	66,701	242,900	27 %	42,801	(23,899)	(56)%
Contractual	-	-	-	-	18,342	18,342	89,200	21 %	14,815	(3,528)	(24)%
Police	-	-	-	-	34,419	34,419	131,700	26 %	33,277	(1,141)	(3)%
Lease	-	-	-	-	-	-	-	-	-	-	-
Repairs and Maintenance	-	-	1,485	4,747	-	6,232	71,700	9 %	10,902	4,670	43 %
Debt Service	-	71,393	-	-	-	71,393	142,800	50 %	71,379	(14)	(0)%
Capital additions											
Stormwater	-	-	-	1,531	-	1,531	-	-	-	(1,531)	-
Other	-	-	6,895	-	-	6,895	140,000	5 %	6,259	(636)	(10)%
Total	2,060	71,393	48,797	28,498	161,501	312,249	1,183,700	26 %	251,273	(60,975)	(24)%
Excess (deficiency) of revenues over (under) expenditures	(411)	(1,972)	(33,377)	38,737	24,151	27,128	(31,400)	(86)%	133,752	(106,624)	(80)%
<b>OTHER SOURCES(USES) OF FUND</b>											
Transfers	-	2,323	33,377	(14,300)	(21,400)	-	-	-	-	-	-
<b>CHANGE IN FUND BALANCE</b>	(411)	351	0	24,437	2,751	27,128	(31,400)	(86)%	133,752	\$ (106,624)	(80)%
<b>FUND BALANCE -</b>											
Beginning of Year	65,527	449,445	24,118	298,963	462,793	1,300,846	1,300,846		1,636,419		
End of Period	\$ 65,116	\$ 449,796	\$ 24,118	\$ 323,400	\$ 465,544	\$ 1,327,974	\$ 1,269,446		\$ 1,770,171		
<b>CHANGE IN FUND BALANCE</b>											
Budget	3,200	(6,300)	(4,100)	55,500	(79,700)	(31,400)					
Actual Over/(Under) Budget	\$ (3,611)	\$ 6,651	\$ 4,100	\$ (31,063)	\$ 82,451	\$ 58,528					

**CITY OF TWIN OAKS, MISSOURI**  
**STATEMENTS OF REVENUES AND EXPENDITURES,**  
**FUND BALANCE AND CHANGE IN FUND BALANCE**

BUDGET - FYE 12/31/2021						
	Sewer	CIST	Road	Parks	General	Total
<b>REVENUES RECEIVED</b>						
Sales Taxes	\$ -	\$ 242,300	\$ -	\$ 276,600	\$ 456,300	\$ 975,200
Property Taxes	-	-	33,200	-	22,900	56,100
Intergovernmental Taxes	-	-	8,600	-	15,500	24,100
Licenses, Permits & Fees	4,200	-	-	-	86,700	90,900
Grants	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	400	2,900	3,300
Interest Income	2,000	-	-	-	700	2,700
	6,200	242,300	41,800	277,000	585,000	1,152,300
<b>EXPENDITURES PAID</b>						
Court	-	-	-	-	-	-
Personnel Services	-	-	45,800	40,900	178,100	264,800
Administrative	-	-	-	-	100,600	100,600
Operating	3,000	-	84,800	75,700	79,400	242,900
Contractual	-	-	-	-	89,200	89,200
Police	-	-	-	-	131,700	131,700
Lease	-	-	-	-	-	-
Repairs and Maintenance	-	-	24,000	47,700	-	71,700
Debt Service	-	142,800	-	-	-	142,800
Capital additions						
Stormwater	-	-	-	-	-	-
Other	-	40,000	100,000	-	-	140,000
Total	3,000	182,800	254,600	164,300	579,000	1,183,700
Excess (deficiency) of revenues over (under) expenditures	3,200	59,500	(212,800)	112,700	6,000	(31,400)
<b>OTHER SOURCES(USES) OF FUND BALANCE</b>						
Transfers	-	(65,800)	208,700	(57,200)	(85,700)	-
<b>CHANGE IN FUND BALANCE</b>	3,200	(6,300)	(4,100)	55,500	(79,700)	(31,400)
<b>FUND BALANCE -</b>						
Beginning of Year	65,527	449,445	24,118	298,963	462,793	1,300,846
End of Period	\$ 68,727	\$ 443,145	\$ 20,018	\$ 354,463	\$ 383,093	\$ 1,269,446
<b>CHANGE IN FUND BALANCE</b>						
Budget						
Actual Over/(Under) Budget						

**CITY OF TWIN OAKS, MISSOURI**  
**STATEMENTS OF REVENUES AND EXPENDITURES,**  
**FUND BALANCE AND CHANGE IN FUND BALANCE**

		ACTUAL - MARCH 31, 2021					
		Sewer	CIST	Road	Parks	General	Total
<b>REVENUES RECEIVED</b>							
Sales Taxes	\$ -	\$ 64,370	\$ -	\$ 66,785	\$ 140,238	\$ 271,393	
Property Taxes	-	-	12,954	-	32,500	45,454	
Intergovernmental Taxes	-	-	2,466	-	4,182	6,648	
Licenses, Permits & Fees	1,635	-	-	-	8,261	9,896	
Grants	-	-	-	-	-	-	
Miscellaneous Revenue	-	5,051	-	450	60	5,561	
Interest Income	13	-	-	-	412	425	
	1,649	69,421	15,420	67,235	185,652	339,377	
<b>EXPENDITURES PAID</b>							
Court	-	-	-	-	-	-	
Personnel Services	-	-	13,023	8,682	41,262	62,968	
Administrative	-	-	-	-	43,767	43,767	
Operating	2,060	-	27,393	13,538	23,710	66,701	
Contractual	-	-	-	-	18,342	18,342	
Police	-	-	-	-	34,419	34,419	
Lease	-	-	-	-	-	-	
Repairs and Maintenance	-	-	1,485	4,747	-	6,232	
Debt Service	-	71,393	-	-	-	71,393	
Capital additions							
Stormwater	-	-	-	1,531	-	1,531	
Other	-	-	6,895	-	-	6,895	
Total	2,060	71,393	48,797	28,498	161,501	312,249	
Excess (deficiency) of revenues over (under) expenditures	(411)	(1,972)	(33,377)	38,737	24,151	27,128	
<b>OTHER SOURCES(USES) OF FUND BALANCE</b>							
Transfers	-	-	-	-	-	-	
<b>CHANGE IN FUND BALANCE</b>	(411)	(1,972)	(33,377)	38,737	24,151	27,128	
<b>FUND BALANCE -</b>							
Beginning of Year	65,527	449,445	24,118	298,963	462,793	1,300,846	
End of Period	\$ 65,116	\$ 447,473	\$ (9,259)	\$ 337,700	\$ 486,944	\$ 1,327,974	
<b>CHANGE IN FUND BALANCE</b>							
Budget	3,200	(6,300)	(4,100)	55,500	(79,700)	(31,400)	
Actual Over/(Under) Budget	(3,611)	4,328	(29,277)	(16,763)	103,851	58,528	

**CITY OF TWIN OAKS, MISSOURI**  
**STATEMENTS OF REVENUES AND EXPENDITURES,**  
**FUND BALANCE AND CHANGE IN FUND BALANCE**

ACTUAL - MARCH 31, 2020						
	Sewer	CIST	Road	Parks	General	Total
<b>REVENUES RECEIVED</b>						
Sales Taxes	\$ -	\$ 75,989	\$ -	\$ 89,399	\$ 173,135	\$ 338,523
Property Taxes	-	-	7,804	-	19,696	27,501
Intergovernmental Taxes	-	-	2,572	-	4,285	6,857
Licenses, Permits & Fees	1,564	-	-	-	6,515	8,078
Grants	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	100	2,667	2,767
Interest Income	174	-	-	-	1,124	1,299
	1,738	75,989	10,377	89,499	207,422	385,025
<b>EXPENDITURES PAID</b>						
Court	-	-	-	-	-	-
Personnel Services	-	-	11,373	7,560	37,745	56,678
Administrative	-	-	-	-	15,161	15,161
Operating	-	-	18,724	7,687	16,391	42,801
Contractual	-	-	-	-	14,815	14,815
Police	-	-	-	-	33,277	33,277
Lease	-	-	-	-	-	-
Repairs and Maintenance	-	-	6,080	4,822	-	10,902
Debt Service	-	71,379	-	-	-	71,379
Capital additions						
Stormwater	-	-	-	-	-	-
Other	-	-	6,259	-	-	6,259
Total	-	71,379	42,436	20,069	117,389	251,273
Excess (deficiency) of revenues over (under) expenditures	1,738	4,610	(32,059)	69,430	90,033	133,752
<b>OTHER SOURCES(USES) OF FUND BALANCE</b>						
Transfers	-	(145,166)	287,953	(85,672)	(57,115)	-
<b>CHANGE IN FUND BALANCE</b>	1,738	(140,556)	255,894	(16,242)	32,918	133,752
<b>FUND BALANCE -</b>						
Beginning of Year	61,151	503,433	-	509,480	562,355	1,636,419
End of Period	\$ 62,889	\$ 362,877	\$ 255,894	\$ 493,238	\$ 595,273	\$ 1,770,171
<b>CHANGE IN FUND BALANCE</b>						
Budget						
Actual Over/(Under) Budget						

RESOLUTION NO. 2021-10

**A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN  
APPROVING AN AGREEMENT WITH GAME WORLD EVENT  
SERVICES LLC FOR BUNGEE TRAMPOLINE ACTIVITIES AT TWIN  
OAKS FAMILY FUN DAY, OCTOBER 2, 2021.**

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**BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN  
OAKS, MISSOURI, AS FOLLOWS:**

**Section 1.** The Board of Aldermen hereby approves, and the Mayor is hereby authorized to execute, a contract substantially in the form of “Exhibit 1” attached hereto and incorporated herein, on behalf of Twin Oaks with Game World Event Services LLC, for the rental and operation of the V5 Bungee Trampoline, which includes equipment, use, supervision and related services, to be provided for a four (4) hour period on October 2, 2021 at the Twin Oaks Family Fun Day event in Twin Oaks Park for a total price of \$1,967.00 pursuant to the terms set forth in the Agreement.

**Section 2.** This Resolution is adopted and shall be in full force and effect on and after its passage and approval.

THIS RESOLUTION WAS PASSED AND APPROVED THE 7<sup>th</sup> DAY OF APRIL 2021, BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI.

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Russ Fortune, Mayor

Attest:

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Frank Johnson, City Clerk

## Exhibit 1

### **Twin Oaks, Missouri CONTRACTOR SERVICES CONTRACT**

THIS AGREEMENT, made and effective as of \_\_\_\_\_, by and between the **City of Twin Oaks, Missouri**, a municipal corporation hereinafter referred to as the "City," and **Game World Event Services LLC**, a Missouri corporation, hereinafter referred to as "Contractor," with a business mailing address of 1866 Summitview Drive, St. Charles MO 63303.

WHEREAS, the Contractor provided the City with the proposal, attached hereto as **Exhibit A** and incorporated herein by reference, for services regarding the provision and operation of a bungee trampoline on Saturday, October 2, 2021 from 1:00 P.M. until 5:00 p.m. in Twin Oaks Park (the "Proposal"), and the City wishes to engage the Contractor as provider of those services to the City, in accordance with the terms of this Agreement;

WITNESSETH: That the parties hereto for the considerations hereinafter set forth agree as follows:

#### **I. SCOPE OF SERVICES**

Contractor's services are necessary for the following Event of City: *The 2021 Twin Oaks Family Fun Day*.

Except as expressly specified herein, Contractor hereby agrees to provide the expertise, equipment, operation, supervision, labor, skill, materials, and apparatus to provide all the services and do all the things necessary for use and operation of a V5 Bungee Trampoline at Family Fun Day in Twin Oaks Park, as discussed further in the attached **Exhibit A**. Contractor further agrees that as part of the services provided hereunder it will provide staff members to set up and operate the bungee trampoline.

The above-referenced services for the bungee trampoline (hereinafter referred to as the "Services") shall be provided by the Contractor in accordance with all the provisions of the attached **Twin Oaks General Conditions** which are incorporated herein by reference, and the terms of the General Conditions shall prevail over any conflicting terms that may otherwise be adopted herein as part of any attachment to this Agreement.

#### **II. COMPENSATION**

Upon completion of the Services to the satisfaction of the City, and within thirty days (30) days of final written invoice by the Contractor, the City hereby agrees to pay the Contractor an amount not to exceed \$1,967.00 for the Services as set forth in the Proposal as full compensation for the complete and satisfactory performance of the Services.

#### **III. TIME AND MANNER OF PAYMENTS**

All invoices complete with necessary support documentation shall be submitted to the City and payment shall be made by City within thirty (30) days of receipt of an invoice received after satisfactory performance of the Services as determined by the city.

#### **IV. CONTRACT SCHEDULE**

Time is of the essence. The bungee trampoline will be set up by 11:30 p.m. on October 2, 2021, for inspection with operation to begin at 1 p.m. and the trampoline taken down promptly at 5 p.m. If weather conditions result in a cancellation of the Family Fun Day event, or the City cancels Family

Fun Day due to public health risks caused by the COVID-19 pandemic or in response to a public health order issued by St. Louis County, the Parties shall come to a mutually agreeable date that is within one year of October 2, 2021 to reschedule.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as of the effective date of Contract first above written.

**GAME WORLD EVENT SERVICES, LLC**

**CITY OF TWIN OAKS**

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

DATED: \_\_\_\_\_

DATED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

City Clerk

**GENERAL CONDITIONS**  
**CITY OF TWIN OAKS, MISSOURI**  
**CONTRACTOR SERVICES AGREEMENT**

**Independent Contractor.** The Contractor shall be and operate as an independent contractor in the performance of this Contract. The Contractor shall have complete charge of the personnel engaged in the performance of the Services, and all persons employed by the Contractor shall be employees of said Contractor and not employees of the City in any respect.

**Compliance with Laws.** The Contractor shall comply with all applicable City ordinances and other laws and regulations, Federal, State, and any political subdivision thereof, including but not limited to, unemployment and workers' compensation, occupational safety, equal employment and affirmative action and wage and price laws insofar as applicable to the performance of the Contract. Specifically, Contractor shall comply with the following state law requirement:

- *Proof of Lawful Presence.* Section 208.009 RSMo., requires that all applicants *at the time of application* for any contract provided by a local government provide "affirmative proof that the applicant is a citizen or a permanent resident of the United States or is lawfully present in the United States." Contractor's affirmative proof must be established through (i) a Missouri driver's license, (ii) any "documentary evidence recognized by the department of revenue when processing an application for a driver's license," or (iii) "any document issued by the federal government that confirms an alien's lawful presence in the United States." §208.009.3.

**Subcontracts.** The Contractor shall not subcontract any of the Services to be performed by it hereunder without the express written consent of the City. In addition, this Contract shall not be assigned by the Contractor.

**Indemnification.** To the fullest extent permitted by law, the Contractor agrees to defend with counsel selected by the City, and indemnify and hold harmless the City, its officers, engineers, representatives, agents and employees from and against any and all liabilities, damages, losses, claims or suits, including costs and attorneys' fees, for or on account of any kind of injury to person, bodily or otherwise, or death, or damage to or destruction of property, or any other circumstances, sustained by the City or others, arising from Contractor's breach of the Contract or out of services and operations performed hereunder by the Contractor, including the City's reliance on or use of the services or products provided by the Contractor under the terms of this agreement. The Contractor shall not be liable for any loss or damage attributable solely to the negligence of the City. To the extent required by law to enforce this provision, Contractor agrees that this indemnification requires Contractor to obtain insurance in amounts specified herein and that Contractor has had the opportunity to recover the costs of such insurance in the Compensation set forth in this Agreement.

**Insurance.** Contractor shall furnish the City the certificates of insurance for workers' compensation, public liability, and property damage, including automobile coverage in the amounts specified by the City in the request for proposals, if any, otherwise in the amounts as acceptable to the City. The policies of insurance shall be in such form and shall be issued by such company or companies as may be satisfactory to the City. The City, and such additional persons and entities as may be deemed to have an exposure to liability as a result of the performance of the Contractor's Services, as determined by the City, shall be named as additional insured and the applicable insurer shall owe the City a duty of defense on all insurance policies required hereunder. The Contractor shall provide an Additional Insured Endorsement to the City that shall be approved by the City prior to commencement of any Services.

**Nondisclosure.** The Contractor agrees that it will not divulge to third parties without the written consent of the City any information obtained from or through the City in connection with the performance of this Contract. Nothing herein shall preclude disclosure of information by the City.

**Changes.** No change in this Contract shall be made except in writing prior to the change in the Services or terms being performed. The Contractor shall make any and all changes in the Services without invalidating this Contract when specifically ordered to do so in writing by the City. The Contractor, prior to the commencement of such changed or revised Services, shall submit promptly to the City, a written cost or credit proposal for such revised Services. If the City and Contractor shall not be able to agree as to the amount, either in consideration of time or money to be allowed or deducted, it shall nevertheless be the duty of Contractor, upon written notice from the City, to immediately proceed with such alteration or change, and Contractor shall be compensated the reasonable value of such Services. **No Services or change shall be undertaken or compensated for without prior written authorization from the City.**

**Termination.** The City shall have the right to terminate the Contract at any time for any reason by giving the Contractor written notice to such effect. The City shall pay to the Contractor in full satisfaction and discharge of all amounts owing to the Contractor under the Contract an amount equal to the cost of all Services performed by the Contractor up to such termination date, less all amounts previously paid to the Contractor on account of the Contract Price. The Contractor shall submit to the City its statement



for the aforesaid amount, in such reasonable detail as the City shall request, within thirty (30) days after such date of termination. The City shall not be liable to the Contractor for any damages on account of such termination for loss of anticipated future profits with respect to the remainder of the Services.

**Multi-year contracts; Non-appropriation.** Notwithstanding any provision herein to the contrary, the City is obligated only to make the payments set forth in the attached Contract as may lawfully be made from funds budgeted and appropriated for that purpose during the City's then current fiscal year at the discretion of the City. If no funds are appropriated or otherwise made legally available to make the required payments for this Agreement during the next occurring fiscal year (an "Event of Nonappropriation"), this Agreement will terminate at the end of the then current fiscal year as if terminated expressly. The failure or inability of the City to appropriate funds for this Agreement in any subsequent fiscal year shall not be deemed a breach of this Agreement by any party. If applicable, this Agreement may be annually renewed at each fiscal year by inclusion of specific appropriation for this Agreement, from year to year not to exceed the maximum renewal period or term as set forth in the Agreement.

**Accounting.** During the period of this Contract, the Contractor shall maintain books of accounts of its expenses and charges in connection with this Contract in accordance with generally accepted accounting principles and practices. The City shall at reasonable times have access to these books and accounts to the extent required to verify all invoices submitted hereunder by the Contractor.

**Other Contractors.** The City reserves the right to employ other Contractors in connection with the Services.

**Proposals.** If the City issued a written request for proposals in connection with the Services or orally asked for a proposal, such request for proposals and the proposal of the Contractor in response thereto are incorporated herein by reference and made a part of this Contract. In case of any conflicts between the terms of the Contractor's proposal and the executed Contractor/Services Contract (including these General Conditions) or the City's request for proposal, the requirements of the City's request for proposal and this executed Contractor/Professional Services Contract shall control and supersede the Contractor's proposal unless a change thereto is specifically stated in this Contract.

**Event Records and Work Product.** The Contractor shall provide the City with copies of all documents pertinent to the Services which shall include, without limitation, reports, correspondence, meeting minutes, and originals of all deliverables. The City shall own all right, title and interest, including without limitations, all copyrights and intellectual property rights, to all documents and Work Product of the Contractor created in performance of or relating to this Contract. Contractor agrees to take all steps reasonably requested by the City to evidence, maintain, and defend the City's ownership rights in the Work Product.

**Site Operations.** Where appropriate, the City will arrange for right of entry to any property at the request of the Contractor for the purpose of performing studies, tests and evaluations in connection with the Services.

**Personnel.** The Services shall be performed exclusively by the personnel of the Contractor identified in the Contractor's proposal and no other personnel of the Contractor shall perform any of the Services without the express written approval of the City.

**Representations.** Contractor agrees that it has not relied on any representations or warranties of the City, oral or written, other than expressly identified in this Contract. The parties agree the Contract represents the entire agreement between the parties.

**Governing/Choice of Law.** This Agreement shall be governed by and construed and interpreted in accordance with the internal laws of the State of Missouri, without regard to its principles of conflict of laws.

**Other Special Provisions.** There are no additional special provisions set forth Contractor Services Agreement.

## **Exhibit A**



## CONTRACT FOR SERVICES

**CLIENT** THERESA GONZALES  
CINDY SLAMA

**DATE** SATURDAY, OCTOBER 2, 2021  
1:00 - 5:00 PM

**LOCATION** # 1 TWIN OAKS COURT (basketball court)  
Please send map of exact location in park

**DELIVERY/SET/STRIKE TIMES** TO BE SET BY 11:30 for Inspection/STRIKE IMMEDIATELY AFTER

**ACTIVITIES** V5 BUNGEE TRAMPOLINE W/ STAFF \$ 1500.00  
32' X 36' X 22' WE PROVIDE FENCING FOR THIS ITEM, SO WE WILL  
NEED EXTRA SPACE

**ACTIVITY PRICES** \$1,500.00

**DELIVERY/SET/STRIKE FEE** \$ 200.00

**COUNTY FEE** \$ 267.00

**CLIENT RESPONSIBILITIES** CLIENT TO PROVIDE ADEQUATE POWER FOR ABOVE ITEM  
(2) 20 AMP CIRCUITS

**GW EVENTS CONTACT** SHERRYE BOND 618-795-9600 (skyeesp@aol.com)

**CLIENT CONTACT** CINDY SLAMA 314-712-6435 ([CINDYSLAMA13@GMAIL.COM](mailto:CINDYSLAMA13@GMAIL.COM))  
Day of contact is Cindy  
THERESA 636-225-7873 (TGONZALES@CITYOFTWINOAKS.COM)

**PAYMENT TERMS** BALANCE DUE UPON DELIVERY

**TOTAL PRICE** \$ 1,967.00

Sherrye Bond

SHERRYE BOND 3-26-21  
26-21  
GAME WORLD EVENT SERVICES

THERESA GONZALES for  
CITY of TWIN OAKS

3-

\*PLEASE SIGN AND RETURN

\*\*MAKE CHECKS PAYABLE TO "GAME WORLD EVENT SERVICES"

1866 SUMMITVIEW DRIVE \* ST. CHARLES, MO 63303  
OFFICE: 636-724-8800 FAX: 636-764-0569  
GWEVENTSERVICES.COM



## TERMS & CONDITIONS

THIS CONTRACT IS MADE AND ENTERED INTO BY AND BETWEEN GAME WORLD EVENT SERVICES, LLC, HEREAFTER KNOWN AS LESSOR, AND CITY OF TWIN OAKS, HEREAFTER KNOWN AS LESSEE.

- SITE/ELECTRICAL REQUIREMENTS** THE LESSEE IS RESPONSIBLE FOR MAKING ARRANGEMENTS TO HAVE THE EVENT SITE AVAILABLE AT THE SPECIFIED DELIVERY TIME FOR THE LESSOR'S EQUIPMENT, AND THE LESSEE WILL MAKE LESSOR AWARE OF UNDERGROUND LINES OR IRRIGATION SYSTEMS IF APPLICABLE. THE LESSEE IS RESPONSIBLE FOR PROVIDING APPROPRIATE ELECTRICAL POWER UNLESS OTHERWISE NOTED ON THE AGREEMENT. ALL ITEMS REQUIRING ELECTRICAL POWER MUST BE POSITIONED WITHIN 100 FEET OF THE POWER SOURCE.
- WEATHER POLICY** GW EVENTS RESERVES THE RIGHT TO DENY OR DELAY SET UP OR OPERATION OF OUTDOOR ENGAGEMENTS (30 MINUTE WAIT TIME AFTER THUNDER AND LIGHTNING BEFORE RESUMING) WHEN, IN GW EVENTS' JUDGEMENT, WEATHER CONDITIONS WOULD BE DETRIMENTAL TO GW EVENTS' EQUIPMENT OR TO THE SAFETY OF THE GUEST/EMPLOYEE'S. AN INDOOR BACK-UP LOCATION IS ENCOURAGED IF POSSIBLE. IN THE EVENT A CLIENT DECIDES TO PROCEED WITH THE EVENT AFTER BEING ADVISED ABOUT INCLEMENT WEATHER, CLIENT IS RESPONSIBLE FOR PAYING IN FULL AS WELL AS PAYING 20% OF ORIGINAL AMOUNT PER ITEM, AS A CLEAN- UP FEE.
- CANCELLATION/POSTPONEMENT** IF AN EVENT IS CANCELLED OR POSTPONED, 100% OF THE DEPOSIT, LESS ANY DELIVERY AND PRODUCTION EXPENSES INCURRED FOR THE EVENT, WILL BE CREDITED TO A FUTURE EVENT IF RESCHEDULED WITHIN TWELVE MONTHS OF THE ORIGINAL EVENT DATE: THE RESCHEDULED DATE MUST BE AGREED UPON BY BOTH PARTIES. THE DEPOSIT WILL BE FORFEITED IF THE EVENT HAS NOT BEEN RESCHEDULED WITHIN THE TWELVE-MONTH PERIOD. IF ANY EQUIPMENT HAS BEEN OFFLOADED FROM GW EVENTS' DELIVERY VEHICLE TO THE EVENT SITE, AND THE EVENT IS CANCELLED, THE REMAINING CONTRACT AMOUNT SHALL BE DUE AND PAYABLE.
- SPECIAL PROVISIONS** IN THE EVENT OF EARLY START OR EXTENDING EVENT TIMES OUTSIDE OF TIMES CONTRACTED, GW EVENTS REQUIRES 10% (PER HALF HOUR) ADDITIONAL FEE ON ALL ACTIVITIES AND OR STAFF INVOLVED. IF EARLY SETUP IS NECESSARY, A FEE WILL BE CHARGED FOR EACH HOUR PRIOR TO THE NORMAL SET TIME. GAME WORLD RESERVES THE RIGHT TO SUBSTITUTE ITEMS IF NEEDED DUE TO CIRCUMSTANCES BEYOND OUR CONTROL WITH ITEMS OF EQUAL OR GREATER VALUE.
- ASSUMPTION OF RISKS/LIABILITY LIABILITY RELEASE** THE CLIENT UNDERSTANDS AND ACKNOWLEDGES THAT THE ACTIVITY/ACTIVITIES TO BE ENGAGED IN THROUGH THE RENTAL OF INTERACTIVE AMUSEMENT GAMES AND/OR OTHER AMUSEMENT EQUIPMENT BRINGS WITH IT BOTH KNOWN AND UNANTICIPATED RISKS TO ITS GUESTS, ITS INVITEES AND ITSELF. THOSE RISKS INCLUDE, BUT ARE NOT LIMITED TO FALLING, SLIPPING, CRASHING, AND COLLIDING WHICH COULD RESULT IN INJURY, ILLNESS, DISEASE, EMOTIONAL DISTRESS, DEATH, AND/OR PROPERTY DAMAGE TO THE CLIENT, ITS GUESTS, AND INVITEES. GAME WORLD EVENT SERVICES, LLC CARRIES COMMERCIAL GENERAL LIABILITY INSURANCE PROTECTING ITS OWN OPERATION. CLIENT ASSUMES ALL RISKS FROM THE ACTIVITY.
- PAYMENT** A 10% NON-REFUNDABLE DEPOSIT SHALL BE DELIVERED TO GAME WORLD EVENT SERVICES, LLC UPON SIGNING OF THIS CONTRACT, UNLESS OTHER PAYMENT ARRANGEMENTS HAVE BEEN OUTLINED. THE BALANCE OF THE CONTRACT IS DUE UPON DELIVERY OF EQUIPMENT (OR PRIOR TO THE EVENT DATE). PAYMENT CAN BE MADE BY CASH, CHECK OR CREDIT CARD.  
**IF CLIENT CHOOSES TO PAY BY CREDIT CARD, A 3% FEE WILL BE ADDED TO EACH TRANSACTION.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE



## CITY OF TWIN OAKS

1381 Big Bend Road • Twin Oaks, MO 63021  
 (636) 225-7873 • fax (636) 225-6547 • [www.cityoftwinoaks.com](http://www.cityoftwinoaks.com)

### APPLICATION TO SERVE ON BOARDS-COMMISSIONS-COMMITTEES

I am interested in serving on the: *(please check one box only)*

- |  |   |
|--|---|
| <input type="checkbox"/> Planning & Zoning Commission (volunteer-4 yrs.) | <input checked="" type="checkbox"/> Park Committee (volunteer-3 yrs.) |
| <input type="checkbox"/> Board of Adjustment (volunteer-5 yrs.)          | <input type="checkbox"/> Board of Trustees (paid position-2 yrs.)     |

Name: Becky Krewson Length of Residency in Twin Oaks: 5 years

Address: 90 Crescent Ave Home Phone: \_\_\_\_\_

Cell Phone: (314) 757-2909

Email: rebecca.krewson@irco.com Work Phone: (636) 305-3659

Education: Associates Degree in Business – SLCC Flo Valley

Occupational/Employment Experience: Contract Administrator

Current or Last Employer: Trane

Special Skills/Training: \_\_\_\_\_

Other Civic and Volunteer Experience: \_\_\_\_\_

Have you any potential business or property interest conflict? YES \_\_\_\_\_ NO

Additional information you may wish to provide to the Board, please explain on back of page.

# City Clerk's Report

City of Twin Oaks, Board of Alderman

April 23, 2021

## General Updates

### **Financial Consultant Search**

- Staff will be reaching out to the Government Finance Officers Association as well as other municipalities to compile a list of potential accounting firms. These firms will then be contacted for informal interviews. Staff will also work on drafting an agreement or contract outlining the accounting services required by the City.

### **2020 Audit**

- Held conference call on 4/19 with Jeff Blume and Allen Schulte to start planning for 2020 audit. Auditor fieldwork will be conducted in the next few weeks.

### **Potential Tenant for 1300 Meramec Station Road**

- The City has been contacted by the Inland Realty, owner's of the former Shop n' Save property, about a potential tenant that would occupy approximately half of the space remaining after the Aldi's development is complete. The name of the tenant was not disclosed.

### **Exposed Manhole near 141 Southbound Onramp**

- There has been some back and forth between MSD and MoDOT on who's responsible for this. MoDOT plans to check the reference number on the manhole, which should help determine the responsible party. MoDOT has taken care of?

### **Drug Takeback Day**

- The St. Louis County Police Department will be holding a Drug Takeback Day from 10 a.m. to 2 p.m. on April 24. Notice of the event will be posted on the City website and shared with residents.

### **Phone System Upgrade**

- Phone system update is tentatively scheduled to go live on April 27th.
- Brainmill has updated the software used for the city's phone system. We are working on configuring it before going live. It will offer several useful new features and flexibility, such as automatic forwarding to city cell phones and an easily configurable auto attendant.

## Project Updates

### **Resurfacing/Resealing of Park Paths**

- Topps Asphalt resurfaced the park paths on March 29th and March 30th. The paths and pedestrian entrances gates were closed while this work was in progress. The contractor will return in approximately 90 days for the resealing of the paths.

#### **Golden Oak Sinkhole**

- MSD has scooped its sewer lines in the area and reports that there are no breaks or issues.
- Staff is moving forward with obtaining two more bids for the work, as the initial bid came in at \$6,950.

#### **Electrical Repairs in the Park**

- Maintenance Supervisor John Williams will meet with an electrician from J. Bathe Electric on April 30 to spend a day troubleshooting the wiring in the park. Anticipated cost is \$1,000.
- This will help the City obtain a more clear scope for the electric work that is needed in the park.

#### **Twin Oaks Presbyterian Church Berm**

- The review process continues with the County for the sitework permit. They have requested more additional information this week. BFA has talked with the County on what is required and feels it will be relatively simple to provide.

**Memo to:** Board of Aldermen  
**From:** Frank Johnson, City Clerk  
**Subject:** Emergency Authority for Mulch Purchase  
**Date:** April 19, 2021

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**ACTION TAKEN**

- After consulting with Mayor Russ Fortune and Board President Lisa Eisenhauer, the City Clerk exercised the emergency purchase provision Section 145.070(b) of the City's purchasing policy to authorize four contracts for a total of \$14,821 to mulch Twin Oaks Park, the Town Hall, the Highway 141 intersection, and the Boly Lane entrance.

**BACKGROUND**

Several factors contributed to the necessity of the making the emergency purchase for the mulch.

- The City took longer than normal to start collecting bids due to the time spent developing the multi-year plan for the City's mulching needs. In addition, there were no comparable bids from the previous year, as the amount of mulching was scaled back as part of a general effort to reduce expenditures due to the uncertainty about economic impacts from COVID-19.
- Of the five companies contacted for bids, we received a response from only one, Focal Pointe. Sohn Enterprises, the landscaper the City had used for mulching for many years, is no longer providing the service at the scale the City requires.
- Time is a crucial factor. At this time of year, if the City delays in executing a contract for the mulch by soliciting more bids or undertaking a formal RFP, we risk not being able to get on a contractor's schedule at all and/or face increased costs.

For the 2022 season, City staff will be much more proactive in soliciting bids in order to ensure we do not find ourselves in a similar situation.



**Focal Pointe Outdoor Solutions Inc**

1921 Ravinia Drive  
Caseyville IL 62232  
618-398-9000

**2021 ENHANCEMENT OPPORTUNITIES**

**Property: Twin Oaks**  
**1393 Big Bend Blvd.**  
**Twin Oaks, MO 63021**

**Landscape Enhancement-Compost to Boly Ln** **Subtotal: \$500.00**

(6) Yards of Black Gold will be installed approximately 3 inches deep to the entry island at Boly Ln.

**TOTAL: \$500.00**

**Payment Due Upon Completion**

Contractor: Terry (TJ) Rau  
Account Manager

Date: 4/7/2021

Owner: \_\_\_\_\_  
Client's Signature

Date: \_\_\_\_\_

**Focal Pointe Outdoor Solutions Inc**

1921 Ravinia Drive  
Caseyville IL 62232  
618-398-9000

**2021 ENHANCEMENT OPPORTUNITIES**

**Property: Twin Oaks**  
**1393 Big Bend Blvd.**  
**Twin Oaks, MO 63021**

**Landscape Enhancement-Mulch at City Hall**

Mulch for all beds and trees at City Hall

**Subtotal: \$2,086.00**

**TOTAL: \$2,086.00**

**Payment Due Upon Completion**

Contractor: Terry (TJ) Rau  
Account Manager

Date: 4/8/2021

Owner: \_\_\_\_\_  
Client's Signature

Date: \_\_\_\_\_

**Focal Pointe Outdoor Solutions Inc**

1921 Ravinia Drive  
Caseyville IL 62232  
618-398-9000

**2021 ENHANCEMENT OPPORTUNITIES**

**Property: Twin Oaks**  
**1393 Big Bend Blvd.**  
**Twin Oaks, MO 63021**

**Landscape Enhancement - Mulch for Intersection**

**Subtotal: \$890.00**

Mulch for the beds at the intersection of 141/Big Bend

**TOTAL: \$890.00**

**Payment Due Upon Completion**

Contractor: Terry (TJ) Rau  
Account Manager

Date: 4/7/2021

Owner: \_\_\_\_\_  
Client's Signature

Date: \_\_\_\_\_

**Focal Pointe Outdoor Solutions Inc**

1921 Ravinia Drive  
Caseyville IL 62232  
618-398-9000

**2021 ENHANCEMENT OPPORTUNITIES**

**Property: Twin Oaks**  
**1393 Big Bend Blvd.**  
**Twin Oaks, MO 63021**

**Landscape Enhancement- Mulch for City Park** **Subtotal: \$11,345.00**

Mulch for the City Park. This bid includes all tree rings and beds.

**TOTAL: \$11,345.00**  
**Payment Due Upon Completion**

Contractor: Terry (TJ) Rau Date: 4/8/2021  
Account Manager

Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
Client's Signature



# TWIN OAKS TRIBUNE

*Official newsletter of the City of Twin Oaks*



## MAYOR'S REPORT

Delivering newsletters through email is one of the best ways to build a strong relationship with your members and customers. Give them exclusive access to your latest collections, services, and limited offers while simultaneously improving the visibility of your brand. No need to limit yourself to brochures or billboards. With a simple click, clients can be up-to-date on your newest and biggest releases at home, work, and even while traveling.

Email newsletters can also help you grow your company. After all, it only takes a few seconds for relevant information to reach your clients. That's why it's important to have engaging content that will keep them subscribed for years to come. Add your logos, photos, and other brand materials to make sure everything is clean and consistent.

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Quisque porta tempor augue non maximus. Nunc pellentesque velit eget eros rutrum, in pulvinar arcu venenatis. Maecenas facilisis eu purus scelerisque aliquam. Vestibulum sit amet orci at mauris gravida. Duis vel nulla nec metus varius elementum. Nulla placerat eu ex ac.

Sincerely,

Russ Fortune, Mayor

## MEETING TIMES

[Board of Aldermen](#)

1st and 3rd Wed. | 7 p.m.

[Park Committee](#)

2nd Thursday | 6:30 p.m.

[Planning and Zoning](#)

4th Tuesday | 6:30 p.m.

## OFFICE CLOSINGS

The Twin Oaks Town Hall will be closed on Monday, July 5 in observance of Independence Day.

## Events Calendar

### July 3 - Concert and Fireworks (POSTPONED)

Due to the continuing COVID-19 risk posed by large gatherings, the July 3rd fireworks and related activities have been postponed for later this fall. No date has been set yet.

### August 21 - Concert in the Park

The Twin Oaks concert series is scheduled to resume in August with the musical stylings of the Vince Martin Trio from 7-9 p.m.

### October 2 - Family Fun Day

Come to Twin Oaks Park from 3-7 p.m. and enjoy bounce houses, clowns, face paintings, hot dogs and other surprises.

## Need a Permit?

**Lorem ipsum:** dolor sit amet, consectetur adipiscing elit. Quisque porta tempor augue non maximus. Nunc pellentesque velit eget eros rutrum, in pulvinar arcu venenatis. Maecenas facilisis eu purus scelerisque aliquam.

**Vestibulum sit:** amet orci at mauris gravida aliquet ut non sapien. Pellentesque ut hendrerit urna. Sed bibendum, est sed sollicitudin ullamcorper, est lorem scelerisque diam, sed elementum ligula velit.

**Aenean vel sapien:** et justo efficitur posuere. Duis vel nulla nec metus varius elementum. Nulla placerat eu. Duis ut varius elit. Donec id finibus.

## NEWS ITEM A

Because newsletters are easily sent online, you can weave all of your important and latest services in one go. Include daily updates or a weekly round-up that's composed of concise information about the nature of your business. Whether you're in tech or the entertainment industry, craft interesting content that your customers will enjoy at first glance.

## NEWS ITEM B

Because newsletters are easily sent online, you can weave all of your important and latest services in one go. Include daily updates or a weekly round-up that's composed of concise information about the nature of your business. Whether you're in tech or the entertainment industry, craft interesting content that your customers will enjoy at first glance.

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## NEWS ITEM C

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## Important Contacts

### City of Twin Oaks

Phone: 636-225-7873  
Website: [cityoftwinoaks.com](http://cityoftwinoaks.com)  
Office Hours: M-F, 8 a.m.-5 p.m.

### Fire Non-Emergency

Valley Park FPD (63088)  
Website: [vpfire.org](http://vpfire.org)  
Phone: 636-225-4288

### Police Non-Emergency

Phone: 636-225-0425

West County FPD (63021)  
Website: [westcounty-fire.org](http://westcounty-fire.org)  
Phone: 636-227-9350



*For regular updates from the City of Twin Oaks, sign up for our email list. Just send your name and email to [fjohnson@cityoftwinoaks.com](mailto:fjohnson@cityoftwinoaks.com).*