

**TWIN OAKS BOARD OF ALDERMEN
NOTICE OF WORK SESSION
TWIN OAKS CITY HALL
WEDNESDAY, MARCH 15, 2023, 6:15 P.M.
TWIN OAKS, MO 63021**

TENTATIVE AGENDA

- 1) Proposal for Accounting Services — Dave Watson
- 2) Twin Oaks Park Lake Bridge Replacement
- 3) ADJOURNMENT

Frank Johnson
City Clerk/Administrator

POSTED: March 13, 2023, 10 a.m.

Please note: Any person requiring physical or verbal accommodations should contact the city office 12 hours prior to meeting at 636-225-7873. Copies of public records for this agenda are available for public inspection before and at the time of the meeting.

David V. Watson
2446 Driftwood Lane
Saint Louis, Missouri 63146
Phone: (314) 608-6144
Email: dave63146@yahoo.com

February 9, 2023

Frank Johnson, City Administrator/City Clerk
City of Twin Oaks
1381 Big Bend Road
Twin Oaks, MO 63021

Re: Proposal for Accountant/Financial Consultant

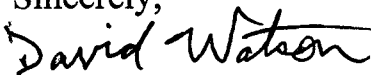
Dear Mr. Johnson,

After reviewing the "Request for Proposals for Accountant/Financial Consultant," I feel my vast experience and knowledge in municipal finance and accounting would provide the City of Twin Oaks with all the required services at a high level. I sincerely believe the City's financial management is currently in good hands and would make for a good fit and an easy transition.

Please consider the enclosed information as my submission; feel free to contact me if you need any more information or wish to further discuss any of my qualifications or experience. I would be happy to provide references if desired.

Thanks for your consideration.

Sincerely,



David Watson

**David V. Watson
2446 Driftwood Lane
Saint Louis, Missouri 63146**

**PROPOSAL TO PROVIDE ACCOUNTING AND FINANCIAL
CONSULTING SERVICES**

SCOPE OF SERVICES

Provide services that include:

- Preparation of monthly financial statements as desired by the board and City administrator/City Clerk. Generally, the statements will be presented at the second regular board meeting of each month.
- Prepare State of Missouri required financial reports including a semi-annual statement of receipts and expenditures and disclosure of indebtedness of the City of Twin Oaks as provided by Section 79.160 RSMo.
- Assist the City Administrator/City Clerk in calculating and submission of the City's ad valorem property tax.
- Assist the City Administrator/City Clerk in preparation and modifications of the City annual budget of all funds in accordance with State and City laws, regulations and practices.
- Provide supervision and coordination with City auditors on the annual audit and preparation of the Comprehensive Annual Financial Report of the City's financial statements and submission to the Government Finance Officers and the Missouri State Auditors office.
- Continuously consult and provide accounting and financial assistance to the City Administrator/City Clerk on all issues related to the City's finances including investments, cash reconciliations, debt management, pension (LAGERS), software, and strategic plans.

QUALIFICATIONS

Please consider the attached resume detailing over forty (40) years of experience in municipal accounting and finance experience as part of this proposal.

TERMS AND PROPOSED FEES

Services will commence on a mutually agreed dated for a period of two years but may be terminated by the City without notice and by David Watson with ninety (90) days' notice.

Fees shall be \$600 per month, billed on a quarterly basis.

Submitted by:

David V. Watson

2/9/2023

David V. Watson

Date

Email: dave63146@yahoo.com

Phone: (314) 608-6144

Accepted by: City of Twin Oaks

Signature/Title

Date

David V. Watson
2446 Driftwood Lane
Saint Louis, Missouri 63146
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Experience

City of Maryland Heights, Missouri

Director of Finance, October, 1985 to June, 2021 (Retired)

- Served as the first Director of Finance for the City of Maryland Heights
- Established all purchasing, accounting and internal control procedures and processes
- Provided all annual and interim financial reporting to the City Administrator and City Council
- Designed and procured employee benefits
- Assisted the City Administrator on the preparation of the annual budget document including all revenue projections, personnel cost projections, meetings with departments and City Council
- Served on a committee that established in 1986 the St. Louis Area Insurance Trust that provides liability, workers compensation and employee health insurance for over 20 cities in the St. Louis area. Served on the board of directors from 1986 to 2021
- Managed finance and information technology staff of seven. Responsible for hiring, training, evaluating and mentoring employees
- Managed investment portfolio of \$30M
- Prepared various presentations for Finance and Administration Committee and City Council workshops
- Attended Council meetings as a representative of the management team
- Oversaw and managed the budget process including monitoring and recommending adjustments throughout the year as appropriate
- Managed debt financing including working with bond trustee, bond counsel and financial advisors to ensure debt service payments were made and required notices posted
- Prepared, evaluated and recommended selection of bids related to the city's financial needs including software, treasury services, audit services, property and casualty insurance, and various employee benefit providers
- Prepared the comprehensive annual report, popular annual report and budget document in accordance with Government Finance Officers Association (GFOA) award program guidelines.
- Served as Acting City Administrator when needed
- Served as Interim City Administrator August, 2015 to January 2016

City of Crestwood, Missouri

Finance Officer, September 1981 to October 1985

- Duties similar to Maryland Heights

City of Arnold, Missouri

Assistant Director of Finance, January 1979 to September 1981

Office of the State Auditor of Missouri

Audit Assistant, July 1978 to January 1979

Participated in audits of county governments and state agencies.

Education

University of Missouri-St. Louis

Bachelor of Science in Accounting

Certifications and Memberships

- Member of GFOA and GFOA of Missouri
- Recipient of the first Excellence in Financial Management Award from the GFOA of Missouri
- Served as president of the St. Louis Chapter of GFOA and the GFOA of Missouri
- Served on various local, state, and national committees
- The City of Maryland Heights received annual awards from GFOA for the annual budget, the comprehensive annual financial report as well as the popular annual financial report
- Passed CPA exam

PEDESTRIAN AND LIGHT VEHICULAR BRIDGES

EnWood Structures' pedestrian, golf, and light vehicular glulam girder style bridges are favored for their architectural design, low maintenance, and long term cost-effectiveness. Although custom designs are always available, most often customers select one of EnWood's very popular pre-fabricated bridge designs: The WOODLAND, The FAIRWAY, or The PARK.

Clear spans for these models can be 100', with the full span virtually unlimited. Bridge width, length, load, and rail systems will be engineered as per project requirements, and many bridges can be shipped fully assembled, saving costly on-site job labor costs.

The WOODLAND is most often selected for pedestrian traffic. The exterior stringers are positioned to allow the bridge deck to be attached to the top of the stringers. A variety of rail and picket designs are available for the Woodland bridge design.

The FAIRWAY is typically used for light vehicular applications. The exterior stringers are raised slightly higher than the bridge deck which allows this exposed portion of the stringers to serve as a "curb" for traffic, such as golf carts, equipment, and smaller vehicles. Rail and picket designs are also available for the Fairway bridge.

The PARK, the third model of EnWood's Girder Type bridge system, is most often selected for applications where the distance between the approach elevation, and the bridge support elevation, needs to be minimal; thereby allowing more clearance under the bridge.

BRIDGE COMPONENTS

Bridges are constructed of #1 grade, kiln dried, Southern Yellow Pine for strength and durability.

All wood components are glued laminated wood beams with the exception of the floor deck and the pickets.

All glulam components are pressure treated, prior to gluing, with Penta Type C. Exterior stringers are treated at .6 pcf or .3 pcf, and all other glulam components and pickets are treated at .3 pcf. In accordance with AWPA and AITC 109 Standards

Solid sawn wood decking is pressure treated in accordance with AWPA.

All steel connectors are hot-dipped, galvanized.

Quality is as per the strictest guidelines of The American Institute of Timber Construction (AITC)

Wood Arch Bridge Examples



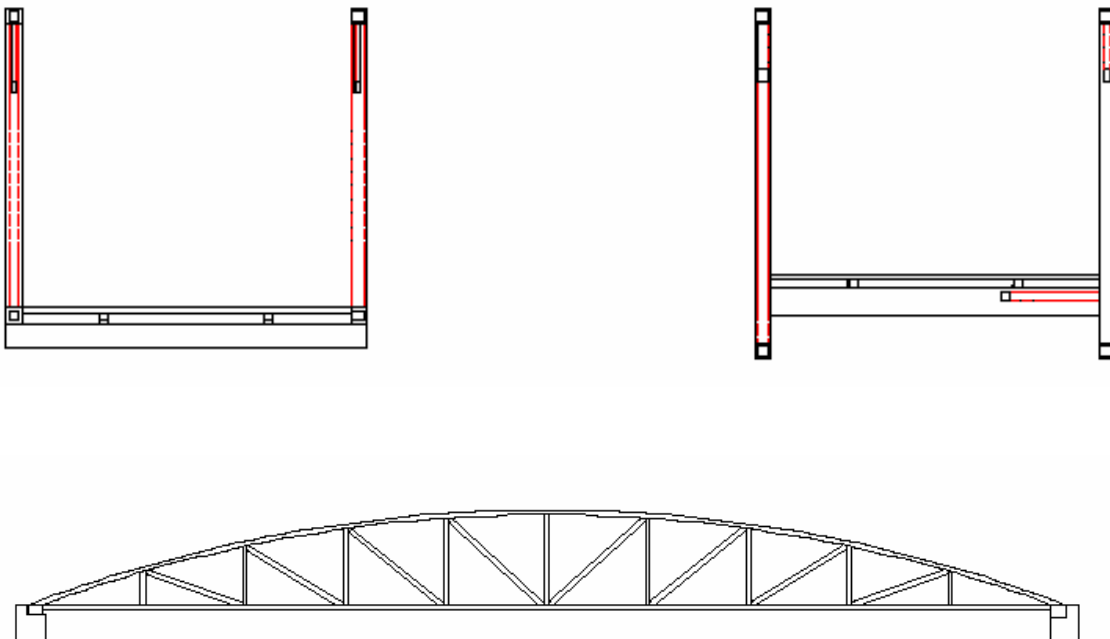


Bowstring

FEATURES

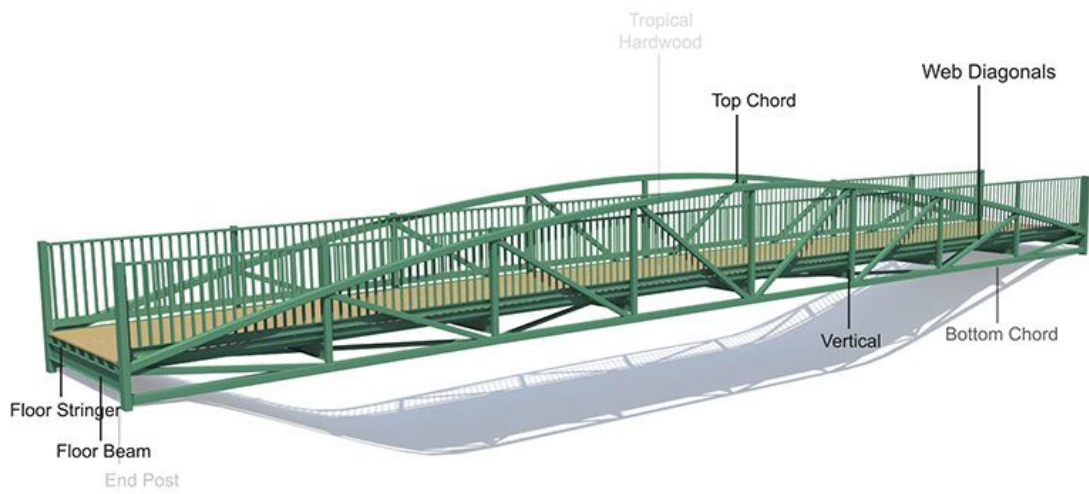
- Side trusses act as the handrail system. The truss height varies along the length of the bridge, following the camber of the top chord.
- Model BS1-U is constructed utilizing an underhung floor beam. That is, the top of the floor beam is directly welded to the bottom of the bottom chord. This model is typically used for spans less than 100 feet.
- Model BS1-H is constructed utilizing a floor beam that is welded into the side face of the truss verticals.
- Excellent choice for when an architectural statement is desired. Usually a more expensive option than the Half-Through Pony or Half-through H section Systems.

BOWSTRING SYSTEM



Bowstring Steel Truss Examples





Steel Stringer/Steel Truss Joist

Wheeler has designs for recreation bridges using steel stringers and timber decking. All typical recreation standards apply to the design and the bridges are compatible with all foundation types.

The deck may be comprised of individual plank or prefabricated dowel-laminated panels. The stringers may be weathering steel, painted, galvanized or faced with wood to resemble timber beams.

For remote locations light weight steel truss joists can be used. The truss joists can be spliced to reduce their handling weight.

The bridges are typically supplied as field assembled kits with complete plans and all hardware included.





Panel-Lam Technology Meets Recreation

To accommodate heavier vehicles more efficiently or to build small spans in fewer pieces, Wheeler relies on the proven timber Panel-Lam. Technology long used for highway bridges provides the platform for many recreation applications.

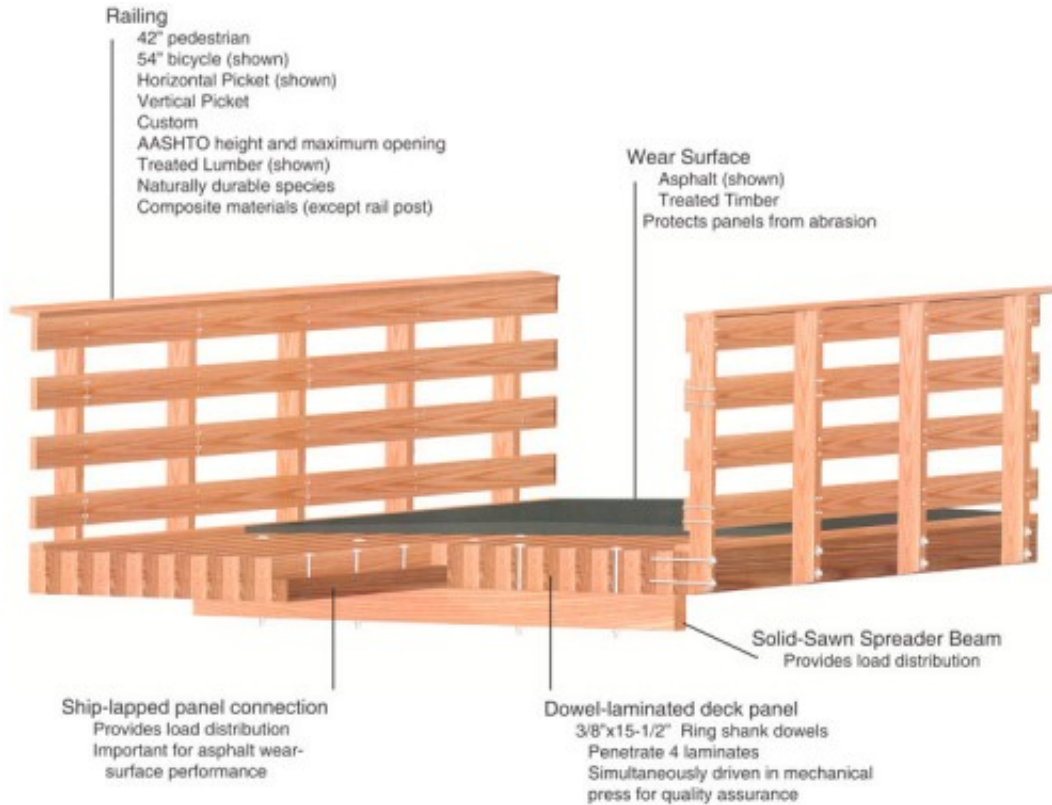
The thin panel design maximizes headroom and reduces approach work. When used in flood prone areas the solid slab panels are very durable if over topped or washed out by flood waters.

For trails paved with asphalt, the Panel-Lam can include an asphalt wear surface. The interconnected panels provide a stable deck and minimize cracking. The trail becomes a seamless surface ideal for rollerblades and other sensitive users.

Like other Wheeler timber bridges, the Panel-Lam is a shop manufactured kit with components detailed specific for the project. All pieces are clearly marked for rapid construction on any foundation.

Many railings options are available. Typical designs are in accordance with AASHTO standards for height, opening size and loading.

Spans 10'-40'





Pratt Truss Prefabricated Steel Bridges

The most common truss style is the Pratt Truss. This is a parallel chord truss with diagonal members slanting toward the center of the span and separated by verticals. Double diagonals can be added at additional expense.

The Pratt Truss can be built with underhung floor beams, as an H-section (floor beams connected to the verticals) or with overhead bracing. In general the H-section is the most efficient design. For short and medium spans, underhung floor beams provide greater clearance under the bridge. Overhead bracing may be preferred for longer spans.

