

**CITY OF TWIN OAKS  
BOARD OF ALDERMEN MEETING  
BOARD CHAMBER, TWIN OAKS TOWN HALL  
1381 BIG BEND ROAD  
WEDNESDAY, AUGUST 18, 2021, 7:00 p.m.**

To balance both the need for continuity of government and protection of the health and safety of our residents, business persons and employees, face coverings are strongly encouraged for those attending this meeting of the Board of Aldermen, regardless of vaccination status.

In addition, the meeting will also be livestreamed on Facebook so that the public may watch and listen to the meeting virtually. The livestream of the meeting will be accessible by tablet/laptop/PC or mobile device at [www.facebook.com/twinoaksmo](http://www.facebook.com/twinoaksmo).

Residents and others who wish to comment may also email their comments to City Clerk Frank Johnson, [fjohnson@cityoftwinoaks.com](mailto:fjohnson@cityoftwinoaks.com), by 5 p.m. on August 18, 2021, and their comments will be shared with the Board at the appropriate time.

**Tentative Agenda**

- 1) REGULAR MEETING CALLED TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF CONSENT AGENDA
  - a) Board of Aldermen Regular Session Minutes from August 4, 2021
  - b) Board of Aldermen Work Session Minutes from August 4, 2021
  - c) Bills List from July 31 to August 13, 2021
  - d) Credit Card List from July 1 to July 30, 2021
- 6) REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS
  - a) Financial Statements — Jeff Blume
- 7) PRELIMINARY CITIZEN COMMENTS
- 8) DISCUSSION ITEMS
  - a) IT Proposal from Brain Mill
  - b) Fall Newsletter
- 9) ATTORNEY'S REPORT
- 10) CITY CLERK'S REPORT

11) MAYOR AND ALDERMEN COMMENTS

12) FINAL CITIZEN COMMENTS

(Remarks shall be limited to three (3) minutes on any one subject unless time is extended by the Board)

13) CLOSED SESSION

Upon a motion duly made and approved, the Board of Aldermen intends go into closed session pursuant to Chapter 610 RSMo for the purpose of dealing with matters relating to the following: individually identifiable personnel records, performance ratings or records pertaining to employees (610.021(13) RSMo.).

14) ADJOURNMENT

Frank Johnson  
City Clerk

POSTED: August 16, 2021, 3 p.m.

**Please note:** Any person requiring physical or verbal accommodations should contact the city office 12 hours prior to meeting at 636-225-7873. Copies of public records for this agenda are available for public inspection before and at the time of the meeting.

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF ALDERMEN OF TWIN OAKS,  
TWIN OAKS TOWN HALL  
ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, AUGUST 4, 2021**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm. Roll Call was taken:

Mayor: Russ Fortune – absent

Aldermen: April Milne – yea Lisa Eisenhauer – yea  
Dennis Whitmore – yea Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk  
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

Alderman Eisenhauer asked for a motion to approve the agenda. Alderman Milne so motioned, seconded by Alderman Whitmore. The motion passed by a voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Alderman Eisenhauer asked for a motion to approve the Consent Agenda consisting of the July 21, 2021 Regular Session Minutes; July 21, 2021 Work Session Minutes; and the Bills List from July 17, 2021 to July 30, 2021. Alderman Stoeckl so motioned, seconded by Alderman Milne. The motion passed by voice vote.

**REPORTS OF COMMITTEES/COMMISSIONS/CONTRACTORS**

**Police Report – Officer John Wehner:** Officer Wehner reviewed the July Police Report as well as the hours logged on the bike for June. He also gave a report on the data collected by the two trail cams that were installed on Crescent Road. Officer Wehner reported that the two cameras collected over 40,000 images from July 9 to July 30. During that time period, there were approximately 5,300 vehicles that traveled on the road. Of those 5,300, 105 vehicles traveled northbound and there were 26 that drove the wrong way on the one-way traffic portion of the road. Officer Wehner noted that most of the one-way violations occurred during the early morning or late evening hours.

The Board also asked Officer Wehner about the National Night Out event held on Tuesday, August 4. Officer Wehner stated that turnout to the event was similar to the previous year. Alderman Milne asked City Clerk/Administrator Johnson to make sure the event is promoted on the city's communication channels.

**Park Committee:** Alderman Stoeckl reported that the Water Play Day event was a big success and the park committee is working on planning for Family Fun Day in October. Alderman Eisenhauer stated that she would be rounding up volunteers for the event.

### **PRELIMINARY CITIZEN COMMENTS**

There were no preliminary citizen comments.

### **NEW BUSINESS**

**Bill No. 21-14-An Ordinance Amending the Personnel Policy of the City of Twin Oaks to Add a Parental Leave Benefit:** First reading of Bill No. 21-14 was read. Alderman Eisenhauer asked if there were any questions concerning Bill No. 21-14. The second reading of Bill No. 21-14 was read. Alderman Milne motioned to approve Bill No. 21-14, seconded by Alderman Stoeckl and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhauer-yea Whitmore-nay and Stoeckl-yea. Alderman Eisenhauer stated that Bill No. 21-14 being duly passed by a vote of 3-1 becomes Ordinance No. 21-14.

**Resolution 2021-24-A Resolution Of The Twin Oaks Board Of Aldermen Approving A Proposal by Marco Technologies, LLC for the Purchase of Copier and Maintenance Plan:** City Clerk/Administrator Johnson explained that the five-year lease on the City's copier had expired. He is recommending that the City purchase the current copier rather than lease a new one and continue with the maintenance agreement. Alderman Eisenhauer asked for any questions concerning Resolution 2021-24. Alderman Eisenhauer asked for a motion to approve Resolution 2021-24. Alderman Whitmore motioned to approve Resolution 2021-24, seconded by Alderman Milne. The motion passed by voice vote of four yes, zero no.

**Resolution 2021-25-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement with Digilan, LLC, Doing Business as Serapis, for Musical Entertainment before the 2021 Fireworks Display in Twin Oaks Park:** Alderman Eisenhauer asked for any questions concerning Resolution 2021-25. Alderman Eisenhauer asked for a motion to approve Resolution 2021-25. Alderman Milne motioned to approve Resolution 2021-25, seconded by Alderman Whitmore. The motion passed by voice vote of four yes and zero no

### **DISCUSSION ITEMS**

**Brain Mill Proposal:** Brain Mill owner Brian Mehl provided an overview on the revised proposal for IT services for the City. Mr. Mehl explained that the city's previous contract dates back to 2014. Since that time, the City has added additional IT services and complexity. He stated that the proposal reflects that increased level of services as well as a package of enhanced security features. The rate for the new proposal would be \$1,030 a month compared to the current price of \$760, which was set in 2014 and has not previously been increased.

Alderman Milne asked the Board if this is something they should take out to bid, given that the total annual cost of the contract amount to approximately \$12,000. Attorney Rost noted that as IT services are considered professional services, the City is not required to go out to bid, but it may do so if the Board chooses. Aldermen Whitmore and Stoeckl stated that they did not think this was necessary. Alderman Eisenhauer stated that for these kinds of professional services, there is a lot of value in the existing knowledge base that a vendor has of the city's system and its needs. She stated that unless the proposed price is unreasonable or out of line with the industry standard, she also does not think it is necessary to go out for bid.

Mr. Mehl provided additional detail on the security features and how the newer systems can protect the City from ransomware and other attacks. He also explained that the proposal includes a one-time cost for a new server as the existing machine is now seven years old and is starting to experience shut-down issues.

Lastly, the Board discussed the timeline for a final decision on the proposal. Mr. Mehl stated that he was willing to be flexible in that regard and is willing to let the current contract continue in the short-term.

**Radar Sign Data:** City Clerk/Administrator Johnson provided an overview of the data collected from four radar signs in the City. The data was from signs located on the south- and north-bound lanes of Boly Lane, the north-bound lane of Autumn Leaf Drive, and the west-bound lane of Crescent Avenue. City Clerk/Administrator Johnson stated that it was his opinion that the data showed there is not a significant speeding issue on Boly Lane or Autumn Leaf but that there is some reason for concern on Crescent Avenue.

He stated that the radar sign data indicated that there were 28 vehicles that exceeded peak speeds of 40 mph over a seven-day period spanning July 9-15. There were also two vehicles that were flagged as traveling 70 mph or higher. City Clerk/Administrator Johnson stated that there did not appear to be any consistent pattern as to when the violations were occurring, but that most happened between the hours of 10 a.m. and 6 p.m.

Discussion ensued about the accuracy of the radar data from the Crescent Avenue sign. City Clerk/Administrator Johnson and Officer Wehner stated that they would investigate the issue. Alderman Whitmore suggested that all of Crescent Avenue be designated as a "doubled fine zone" in addition to Crescent Road. Alderman Eisenhauer stated that the data

from the sign was concerning, but that more information and data from additional time periods was needed to ensure the readings were accurate.

### **ATTORNEY'S REPORT**

There was no attorney's report this week.

### **CITY CLERK'S REPORT**

#### General Updates

##### **Dunkin Donuts**

- Dunkin Donuts is currently planning to open on Sept. 6.

##### **September Board Meetings**

- The second Board meeting in September, normally scheduled for Sept. 15, will instead be held on Sept. 22 to allow for sufficient time to prepare the ordinance for setting the 2022 property tax rates.

##### **National Night Out**

- The City of Twin Oaks will be participating in National Night out on Tuesday, Aug. 3rd. Like last year, the City will book an ice cream truck to provide free treats to residents and has asked the Valley Park Fire Department to attend. AT&T has also reached out to the City about participating in our event and contributing games and giveaways.

##### **ROW Work on Crescent Avenue**

- Missouri American Water is currently performing work on the water mains on CrescentAve related to the construction of the new Valley Park Fire Department building. The utility anticipates the work will be completed and the pavement fully restored by late August.

##### **KEB Reference Check**

- Staff has checked with several of the references provided by KEB and received positive recommendations from each.

#### Project Updates

##### **Crescent Avenue Sidewalk**

- BFA reports they will have the preliminary plan completed by Aug. 11.

##### **Drainage Channel in Birnamwood Condos**

- Crowder construction completed the masonry repairs on the rock well on July 26.

**Asphalt Overlay in the Park/Golden Oak Sinkhole Repair**

- These projects have been re-scheduled to Monday, August 9, at the request of the contractor. They were unable to complete the projects on the previously planned date of July 29 due to an equipment breakdown and an unexpected overrun of a prior job.

**MAYOR AND ALDERMAN COMMENTS**

Alderman Whitmore inquired as to a construction project on Big Bend Road that had torn up a portion of sidewalk. City staff stated that they had no knowledge of the project but was likely being done by St. Louis County or a utility such as MSD.

**FINAL CITIZEN COMMENTS**

There were no final citizen comments.

**ADJOURNMENT**

There being no further business, Alderman Milne motioned to adjourn the regular meeting at 8:11 p.m., seconded by Alderman Whitmore and the motion passed with the unanimous consent of the Board of those present.

Drafted By: \_\_\_\_\_  
Frank Johnson,  
City Clerk/Administrator

Date of Approval: \_\_\_\_\_

ATTEST:

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Frank Johnson  
City Clerk

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Russ Fortune,  
Mayor, Board of Aldermen



**MINUTES OF THE WORK SESSION  
TWIN OAKS CITY HALL  
CITY OF TWIN OAKS BOARD OF ALDERMEN  
WEDNESDAY, AUGUST 4, 2021**

The Work Session was called to order by Alderman Lisa Eisenhauer at 6:00 p.m. pursuant to public notice and agenda. Roll Call was taken:

Mayor Russ Fortune-absent

Aldermen Lisa Eisenhauer –yea  
Tim Stoeckl-yea  
April Milne – yea  
Dennis Whitmore – yea

Also Present: Frank Johnson, City Clerk  
Paul Rost, City Attorney  
John Williams, Maintenance Supervisor  
Jeff Blume, Accountant (attending via Zoom)

**CAPITAL IMPROVEMENT PLAN**

City Clerk/Administrator Johnson provided the board with an overview of the capital improvement plan (CIP) for 2021. He estimated that the City will spend \$89,618 out of a budget of \$140,000 for capital expenses in 2021. He also went over potential projects for the 2022 CIP. Currently, the City is planning to budget \$140,000 for the Crescent Avenue Sidewalk project in 2022. Alderman Milne requested that the Boly Lane sidewalk project be broken out into phases, as has been previously discussed by the Board.

Mr. Blume provided an overview of how sales tax receipts had fared in 2021 and what he expected to see in 2022. He stated that the City's revenues are in line with what was budgeted for 2021, but this means that sales tax receipts have dipped below \$1 million compared to \$1.2 million a few years ago. He further stated that there remains a significant amount of uncertainty with what to expect in 2022 and recommended that the Board not budget much more than \$140,000 for capital expenses in 2022.

The Board then discussed potential projects and staff priorities in more detail. The Board agreed with the assessment to remain conservative in capital spending, but noted the need to provide some flexibility for a small amount of additional expenditures beyond the sidewalk project, citing the potential for unexpected expenses. City Clerk/Administrator

Johnson stated that he would work with Mr. Blume to prepare a draft of the 2022 CIP based on the discussion.

**ADJOURNMENT**

Alderman Milne motioned to adjourn the Work Session Meeting at 6:45 p.m., seconded by Alderman Whitmore and motion passed with the unanimous consent of the Board of those present.

Drafted By: \_\_\_\_\_  
Frank Johnson,  
City Clerk/Administrator

Date of Approval: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Frank Johnson,  
City Clerk

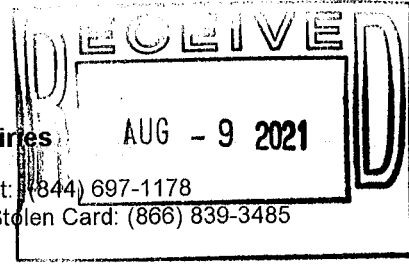
\_\_\_\_\_  
Russ Fortune,  
Mayor, Board of Aldermen

**City of Twin Oaks  
Bills and Applied Payments  
July 31, 2021 to August 13, 2021**

Check No.	Invoice Date	Memo/Description	Invoice No.	Bill Amt	Check Amt	Payment Date
11978		Business License reimbursement (2) years		\$50.00	\$50.00	8/18/2021
11979	8/33/2021	National Night Out		\$300.00	\$300.00	8/18/2021
11980	7/31/2021	review and analyze work session and board meeting packet and corresponding documentation; draft ordinance re solid waste containers; review Jolly Jumps proposal (indemnification & attorneys' fees provisions); research and memo re accessory building and setback requirements; review contracts for Board meeting; review sign code for P&Z packet; review and revise personnel policy and draft ordinance for parental leave policy; revise ordinance for parental leave policy; draft resolution approving MARCO copier proposal	66022	\$1,604.50		
		meeting; review notes from meeting and code re solid waste containers; correspondence with F. Johnson re same; teleconference with K. Dresner re shed; review Dresner shed issue and finalize memo; finalize memo re accessory building ; review correspondence re employee benefits; review revised contract for striping; review correspondence from F. Johnson re and review proposed addendum to the MARCO contract; prepare for meeting and meet with General Code and F. Johnson re review of employee manual, etc; review Board meeting items; revise sign code; review proposed changes to personnel policy ; prepare for and attend Board work session and regular meeting; correspondence and teleconference with F. Johnson re personnel policy and other agenda items; prepare for P&Z meeting; teleconference with F. Johnson re special business permit	66023	\$1,689.50	\$3,294.00	8/18/2021
11981	7/23/2021	Bagworm treatment of bald cypress	915855262	\$1,928.00	\$1,928.00	8/18/2021
11982	7/31/2021	Lawn mowing of City Hall, Park and City property	SJN#21298	\$4,039.12	\$4,039.12	8/18/2021
11983	7/30/2021	Lawn treatment at City Hall		\$79.00	\$79.00	8/18/2021
11984		Debit service payment		\$71,393.18	\$71,393.18	8/18/2021
11985		Park reservation reimbursement		\$150.00	\$150.00	8/18/2021
11986		Park alcohol deposit reimbursement		\$100.00	\$100.00	8/18/2021
11987		Park alcohol deposit reimbursement		\$100.00	\$100.00	8/18/2021
11988	8/6/2021	Park lake treatment	18239	\$356.00	\$356.00	8/18/2021
11989		Park pavilion and alcohol reimbursement-cancellation		\$150.00	\$150.00	8/18/2021
11990		(6) apartment occupancy inspections @\$75.00		\$450.00	\$450.00	8/18/2021
Online	8/1/2021	Monthly charges for July				
Enterprise Visa	8/4/2021	Monthly charge for street lights		\$1,242.07	\$1,242.07	8/13/2021
AutoPay Ameren Missouri	8/3/2021	Monthly charge for 1 Twin Oaks Ct.-Firepark		\$604.02	\$604.02	8/18/2021
AutoPay MO-American Water	7/28/2021	Monthly trash collection-August		\$25.20	\$25.20	8/25/2021
AutoPay Waste Management				\$4,001.10	\$4,001.10	8/28/2021
		Alderman				
		Alderman				

Credit Card List  
July 1, 2021 to July 30, 2021

<b>Date</b>	<b>Name</b>	<b>Memo/Description</b>	<b>Amount</b>
7/1/2021	Enterprise Visa	Rebate Credit	-35.03
7/1/2021	Petromart	Fuel for truck	62.00
7/4/2021	Zoom	Monthly charge	14.99
7/4/2021	Intuit	Monthly charge	70.00
7/4/2021	Amazon	Batteries and memory cards	48.94
7/6/2021	Sam's	Trash can liners	101.30
7/9/2021	Petromart	Fuel for truck	54.00
7/15/2021	Arco Lawn Equipment	Chainsaw repair	56.98
7/16/2021	Office Depot	Shipping tape	15.29
7/21/2021	Petromart	Fuel for truck	67.00
7/22/2021	Adobe	Monthly charge	14.99
7/23/2021	Sam's	Waterplay day	132.97
7/23/2021	Sam's	Waterplay day	23.96
7/23/2021	Schnucks	Waterplay day	98.89
7/23/2021	Schnucks	Waterplay day	56.85
7/25/2021	Fish Window Cleaning	City Hall outside windows	163.00
7/27/2021	Petromart	Fuel for park equipment	37.65
7/28/2021	Lowes	Paper towels, striping paint, box of rags and rollers	250.34
7/28/2021	Petromart	Fuel for park equipment	7.95
			<b>1,242.07</b>



**Account Summary**

Billing Cycle		07/30/2021
Days In Billing Cycle		30
Previous Balance		\$3,470.16
Purchases	+	\$1,277.10
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$35.03-
Payments	-	\$3,470.16-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$1,242.07**

**Account Inquiries**



Call us at: (844) 697-1178  
 Lost or Stolen Card: (866) 839-3485



Write us at PO BOX 31535, TAMPA, FL 33631-3535

**Payment Summary**

NEW BALANCE	<b>\$1,242.07</b>
MINIMUM PAYMENT	<b>\$32.00</b>
PAYMENT DUE DATE	<b>08/25/2021</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Credit Summary**

Total Credit Line	\$10,000.00
Available Credit Line	\$8,757.93
Available Cash	\$8,757.93
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Corporate Activity**

			<b>TOTAL CORPORATE ACTIVITY</b>	<b>\$3,470.16-</b>
<b>Trans Date</b>	<b>Post Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>	<b>Amount</b>
07/16	07/16	2407368	INTERNET PMT-THANK YOU	\$3,470.16-

**Cardholder Account Summary**

FEE ACCT 00000877-010000 ##### 1768	Payments & Other Credits \$35.03-	Purchases & Other Charges \$0.00	Cash Advances \$0.00	Total Activity \$35.03-
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**Cardholder Account Detail**

<b>Trans Date</b>	<b>Post Date</b>	<b>Plan Name</b>	<b>Reference Number</b>	<b>Description</b>	<b>Amount</b>
06/30	07/01		74142962106000000003810	REBATE CREDIT	✓\$35.03-

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

ENTERPRISE BANK & TRUST  
 1281 N WARSON ROAD  
 SAINT LOUIS MO 63132-1805



**Account Number**

##### 1750

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

<b>Closing Date</b>	<b>New Balance</b>	<b>Total Minimum Payment Due</b>	<b>Payment Due Date</b>
07/30/21	\$1,242.07	\$32.00	08/25/21

\$

BL ACCT 0000877-1000000  
 CITY OF TWIN OAKS  
 1381 BIG BEND ROAD  
 ATTN FRANK JOHNSON  
 TWIN OAKS MO 63021



MAKE CHECK PAYABLE TO:



ENTERPRISE BANK & TRUST  
 PO BOX 6818  
 CAROL STREAM IL 60197-6818



BL ACCT 00000877-10000000

CITY OF TWIN OAKS

Account Number: ##### 1750

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Cardholder Account Summary					
FRANK A JOHNSON ##### 1776		Payments & Other Credits \$0.00	Purchases & Other Charges \$241.92	Cash Advances \$0.00	Total Activity \$241.92
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/03	07/04	PBUS03	24011341184000049986337	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	✓ \$14.99 ✓
07/02	07/04	PBUS03	24692161183100705775278	INTUIT * CL.INTUIT.COM CA	✓ \$70.00 ✓
07/20	07/23	PBUS03	24226381203370520009303	SAMSClub.COM 888-746-7726 AR	✓ \$132.97 ✓
07/20	07/23	PBUS03	24226381203370520009683	SAMSClub.COM 888-746-7726 AR	✓ \$23.96 ✓

Cardholder Account Summary					
THERESA GONZALES ##### 1784		Payments & Other Credits \$0.00	Purchases & Other Charges \$242.22	Cash Advances \$0.00	Total Activity \$242.22
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/02	07/04	PBUS03	24692161183100730763208	AMZN Mktg US*291XO1OO2 Amzn.com/bill WA	✓ \$48.94 ✓
07/14	07/16	PBUS03	24137461196500736989909	OFFICE DEPOT #3373 MANCHESTER MO	✓ \$15.29 ✓
07/21	07/22	PBUS03	24943001202700809579971	ADOBE ACROPRO SUBS 408-536-6000 CA	✓ \$14.99 ✓
07/22	07/25	PBUS03	24498131204017026034280	FISH WINDOW CLEANING 636-779-1500 MO	✓ \$163.00 ✓

Cardholder Account Summary					
JOHN WILLIAMS ##### 1792		Payments & Other Credits \$0.00	Purchases & Other Charges \$792.96	Cash Advances \$0.00	Total Activity \$792.96
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/30	07/01	PBUS03	24015171181004766411578	PHILLIPS 66 - PETROMART 7 VALLEY PARK MO	✓ \$62.00 ✓
07/05	07/06	PBUS03	24226381187091006325167	SAMSClub #8182 ST. LOUIS MO	✓ \$101.30 ✓
07/08	07/09	PBUS03	24015171189001159835233	PHILLIPS 66 - PETROMART 7 VALLEY PARK MO	✓ \$54.00 ✓
07/13	07/15	PBUS03	24412901195030023699237	ARCO LAWN EQUIPMENT BALLWIN MO	✓ \$56.98 ✓
07/20	07/21	PBUS03	24015171201003132334718	PHILLIPS 66 - PETROMART 7 VALLEY PARK MO	✓ \$67.00 ✓
07/21	07/23	PBUS03	24445001203100168029274	SCHNUCKS TWIN OAKS BALLWIN MO	✓ \$98.89 ✓
07/21	07/23	PBUS03	24445001203100168029357	SCHNUCKS TWIN OAKS BALLWIN MO	✓ \$56.85 ✓
07/26	07/27	PBUS03	24015171207004127961659	PHILLIPS 66 - PETROMART 7 VALLEY PARK MO	✓ \$37.65 ✓
07/26	07/28	PBUS03	24692161208100563507863	LOWES #01503* BALLWIN MO	✓ \$250.34 ✓
07/27	07/28	PBUS03	24015171208004304006228	PHILLIPS 66 - PETROMART 7 VALLEY PARK MO	✓ \$7.95 ✓

**Additional Information About Your Account**

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO [WWW.EZCARDINFO.COM](http://WWW.EZCARDINFO.COM) AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH EZCARDINFO. ENROLL TODAY!

YOUR REQUEST TO HAVE YOUR ACCOUNT AUTOMATICALLY CREDITED THROUGH A DIRECT DEBIT TO YOUR CHECKING ACCOUNT HAS BEEN PROCESSED AND WILL BE REFLECTED ON NEXT MONTH'S STATEMENT. THANK YOU FOR ALLOWING US TO SERVE YOU.



**CITY OF  
TWIN OAKS, MISSOURI**

**MONTHLY OPERATING  
FINANCIAL STATEMENTS**

**AS OF AND FOR THE SEVEN  
MONTHS ENDED JULY 31, 2021 AND  
JULY 31, 2020**

**CITY OF TWIN OAKS**  
**BALANCE SHEETS**  
**JULY 31, 2021 and 2020**

	<b>2021</b>	<b>2020</b>
<b>ASSETS</b>		
3-115 Enterprise Bank - Sewer Lateral 5757	\$ 37,891	\$ 56,678
4-113 US Bank Trust Account	136	136
9-100 Petty Cash	100	100
9-111 Meramec Money Market	10,489	10,479
9-112.1 Enterprise Bank- General Checking 5732	19,308	130,901
9-112.2 Enterprise Bank - Reserve Fund MMA 5740	946,326	969,931
9-112.3 Enterprise Bank - Special Account 5765	59,831	59,801
9-112.4 Enterprise Bank - Debt Service Retirement 6108	158,382	-
9-122.2 CD Meramec Valley .5987 9/8/19	116,054	115,189
9-128 Escrow Deposits Payable	(5,000)	(10,000)
9-129 Accrued Interest	88	88
<b>Total Bank Accounts</b>	<b>1,343,604</b>	<b>1,333,304</b>
<b>Total Accounts Receivable</b>	<b>(887)</b>	<b>854</b>
1-180 Taxes Receivable - Road	13,144	8,324
2-180 Taxes Receivable - Park	44,403	62,578
3-180 Taxes Receivable - Sewer Lateral	1,512	1,497
4-180 Taxes Receivable - CI	45,343	53,192
9-144 Prepaid Items	6,916	7,057
9-180 Taxes Receivable - GF	137,436	151,372
9-180.1 Deferred Property Taxes Receivable	14,741	14,741
<b>TOTAL ASSETS</b>	<b>\$ 1,606,212</b>	<b>\$ 1,632,918</b>
<b>LIABILITIES AND EQUITY</b>		
<b>Liabilities</b>		
Total Credit Cards	\$ 239	\$ 3,211
1-201 Accounts Payable - Cap Improve	5,341	9,540
2-201 Accounts Payable - Parks	5,174	7,386
2-240 Park Reservation Deposits	3,400	1,650
9-201 Accounts Payable - GF	14,605	10,673
9-233 LAGER Liability	(3,194)	440
9-239 Accrued Payroll	8,883	14,512
9-240 Community Room Deposits	720	580
9-281 Deferred property tax revenue-Annual Assesment	14,741	14,741
9-281.1 Deferred property tax revenue-Negative Receipts	2,993	-
Total 9-281 Deferred property tax revenue-Annual Assesment	17,734	14,741
<b>TOTAL LIABILITIES</b>	<b>52,902</b>	<b>62,733</b>
<b>FUND BALANCE</b>		
1-301 Road Fund Balance	24,122	24,122
2-301 Park & Storm Fund Balance	231,363	231,363
3-301 Sewer Lateral Fund Balance	65,427	65,427
4-301 Cap Impr Fund Balance	458,445	458,445
9-301 General Fund Balance	502,293	502,293
9-390 Retained Earnings	167,737	(2)
Net Change in Fund Balance	103,923	288,537
<b>TOTAL FUND BALANCE</b>	<b>1,553,310</b>	<b>1,570,186</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 1,606,212</b>	<b>\$ 1,632,918</b>



**CITY OF TWIN OAKS, MISSOURI**  
**STATEMENTS OF REVENUES AND EXPENDITURES, FUND BALANCE AND CHANGE IN FUND BALANCE**  
**FOR THE SEVEN MONTHS ENDED JULY 31, 2021 AND JULY 31, 2020**

	JULY 31, 2021								JULY 31, 2020		
	Sewer	CIST	Road	Parks	General	Total	Budget	% Bdgt	Actual	DIFFERENCE	
										FAV / (UNFAV)	
									Amount	%	
<b>REVENUES RECEIVED</b>											
Sales Taxes	\$ -	\$ 136,304	\$ -	\$ 160,358	\$ 290,256	\$ 586,919	\$ 975,200	60 %	\$ 647,984	\$ (61,065)	(9)%
Property Taxes	-	-	14,569	-	35,599	50,168	56,100	89 %	55,630	(5,462)	(10)%
Intergovernmental Taxes	-	-	5,923	-	10,241	16,165	24,100	67 %	16,099	65	0 %
Licenses, Permits & Fees	1,746	-	-	-	92,835	94,582	90,900	104 %	84,907	9,674	11 %
Miscellaneous Revenue	-	-	-	3,720	223	3,943	3,300	119 %	3,051	892	29 %
Interest Income	28	-	-	-	919	946	2,700	35 %	1,986	(1,040)	(52)%
	1,774	136,304	20,492	164,078	430,074	752,722	1,152,300	65 %	809,658	(56,935)	(7)%
<b>EXPENDITURES PAID</b>											
Personnel Services	-	-	28,428	19,272	92,747	140,447	264,800	53 %	128,555	(11,892)	(9)%
Administrative	-	-	-	-	75,822	75,822	100,600	75 %	61,888	(13,934)	(23)%
Operating	20,943	-	50,192	25,481	46,741	143,356	242,900	59 %	106,867	(36,489)	(34)%
Contractual	-	-	-	-	50,068	50,068	89,200	56 %	38,267	(11,801)	(31)%
Police	-	-	-	-	80,310	80,310	131,700	61 %	77,647	(2,663)	(3)%
Lease	-	-	-	-	-	-	-	-	-	-	-
Repairs and Maintenance	-	-	6,849	33,259	-	40,107	71,700	56 %	26,630	(13,477)	(51)%
Debt Service	-	71,393	-	-	-	71,393	142,800	50 %	71,379	(14)	(0)%
Capital additions											
Stormwater	-	-	-	2,920	-	2,920	-	-	-	(2,920)	-
Other	-	-	26,879	17,496	-	44,375	140,000	32 %	9,887	(34,488)	(349)%
Total	20,943	71,393	112,348	98,428	345,688	648,800	1,183,700	55 %	521,120	(127,679)	(25)%
Excess (deficiency) of revenues over (under) expenditures	(19,169)	64,911	(91,856)	65,650	84,386	103,923	(31,400)	(331)%	288,537	(184,614)	(64)%
<b>OTHER SOURCES(USES) OF FUND</b>											
Transfers	-	(8,456)	91,856	(33,400)	(50,000)	-	-	-	-	-	-
<b>CHANGE IN FUND BALANCE</b>	(19,169)	56,455	0	32,250	34,386	103,923	(31,400)	(331)%	288,537	\$ (184,614)	(64)%
<b>FUND BALANCE -</b>											
Beginning of Year	65,527	449,445	24,118	298,963	462,793	1,300,846	1,300,846		1,636,419		
End of Period	\$ 46,358	\$ 505,900	\$ 24,118	\$ 331,213	\$ 497,179	\$ 1,404,769	\$ 1,269,446		\$ 1,924,956		
<b>CHANGE IN FUND BALANCE</b>											
Budget	3,200	(6,300)	(4,100)	55,500	(79,700)	(31,400)					
Actual Over/(Under) Budget	#####	\$ 62,755	\$ 4,100	\$ (23,250)	\$ 114,086	\$ 135,323					

**CITY OF TWIN OAKS, MISSOURI**  
**STATEMENTS OF REVENUES AND EXPENDITURES,**  
**FUND BALANCE AND CHANGE IN FUND BALANCE**

		BUDGET - FYE 12/31/2021					
		Sewer	CIST	Road	Parks	General	Total
<b>REVENUES RECEIVED</b>							
Sales Taxes		\$ -	\$ 242,300	\$ -	\$ 276,600	\$ 456,300	\$ 975,200
Property Taxes		-	-	33,200	-	22,900	56,100
Intergovernmental Taxes		-	-	8,600	-	15,500	24,100
Licenses, Permits & Fees		4,200	-	-	-	86,700	90,900
Grants		-	-	-	-	-	-
Miscellaneous Revenue		-	-	-	400	2,900	3,300
Interest Income		2,000	-	-	-	700	2,700
		6,200	242,300	41,800	277,000	585,000	1,152,300
<b>EXPENDITURES PAID</b>							
Court		-	-	-	-	-	-
Personnel Services		-	-	45,800	40,900	178,100	264,800
Administrative		-	-	-	-	100,600	100,600
Operating		3,000	-	84,800	75,700	79,400	242,900
Contractual		-	-	-	-	89,200	89,200
Police		-	-	-	-	131,700	131,700
Lease		-	-	-	-	-	-
Repairs and Maintenance		-	-	24,000	47,700	-	71,700
Debt Service		-	142,800	-	-	-	142,800
Capital additions							
Stormwater		-	-	-	-	-	-
Other		-	40,000	100,000	-	-	140,000
Total		3,000	182,800	254,600	164,300	579,000	1,183,700
Excess (deficiency) of revenues over (under) expenditures		3,200	59,500	(212,800)	112,700	6,000	(31,400)
<b>OTHER SOURCES(USES) OF FUND BALANCE</b>							
Transfers		-	(65,800)	208,700	(57,200)	(85,700)	-
<b>CHANGE IN FUND BALANCE</b>		3,200	(6,300)	(4,100)	55,500	(79,700)	(31,400)
<b>FUND BALANCE -</b>							
Beginning of Year		65,527	449,445	24,118	298,963	462,793	1,300,846
End of Period		\$ 68,727	\$ 443,145	\$ 20,018	\$ 354,463	\$ 383,093	\$ 1,269,446
<b>CHANGE IN FUND BALANCE</b>							
Budget							
Actual Over/(Under) Budget							

**CITY OF TWIN OAKS, MISSOURI**  
**STATEMENTS OF REVENUES AND EXPENDITURES,**  
**FUND BALANCE AND CHANGE IN FUND BALANCE**

	ACTUAL - JULY 31, 2021					
	Sewer	CIST	Road	Parks	General	Total
<b>REVENUES RECEIVED</b>						
Sales Taxes	\$ -	\$ 136,304	\$ -	\$ 160,358	\$ 290,256	\$ 586,919
Property Taxes	-	-	14,569	-	35,599	50,168
Intergovernmental Taxes	-	-	5,923	-	10,241	16,165
Licenses, Permits & Fees	1,746	-	-	-	92,835	94,582
Grants	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	3,720	223	3,943
Interest Income	28	-	-	-	919	946
	1,774	136,304	20,492	164,078	430,074	752,722
<b>EXPENDITURES PAID</b>						
Court	-	-	-	-	-	-
Personnel Services	-	-	28,428	19,272	92,747	140,447
Administrative	-	-	-	-	75,822	75,822
Operating	20,943	-	50,192	25,481	46,741	143,356
Contractual	-	-	-	-	50,068	50,068
Police	-	-	-	-	80,310	80,310
Lease	-	-	-	-	-	-
Repairs and Maintenance	-	-	6,849	33,259	-	40,107
Debt Service	-	71,393	-	-	-	71,393
Capital additions						
Stormwater	-	-	-	2,920	-	2,920
Other	-	-	26,879	17,496	-	44,375
Total	20,943	71,393	112,348	98,428	345,688	648,800
Excess (deficiency) of revenues over (under) expenditures	(19,169)	64,911	(91,856)	65,650	84,386	103,923
<b>OTHER SOURCES(USES) OF FUND BALANCE</b>						
Transfers	-	-	-	-	-	-
<b>CHANGE IN FUND BALANCE</b>	(19,169)	64,911	(91,856)	65,650	84,386	103,923
<b>FUND BALANCE -</b>						
Beginning of Year	65,527	449,445	24,118	298,963	462,793	1,300,846
End of Period	\$ 46,358	\$ 514,356	\$ (67,738)	\$ 364,613	\$ 547,179	\$ 1,404,769
<b>CHANGE IN FUND BALANCE</b>						
Budget	3,200	(6,300)	(4,100)	55,500	(79,700)	(31,400)
Actual Over/(Under) Budget	(22,369)	71,211	(87,756)	10,150	164,086	135,323

**CITY OF TWIN OAKS, MISSOURI**  
**STATEMENTS OF REVENUES AND EXPENDITURES,**  
**FUND BALANCE AND CHANGE IN FUND BALANCE**

ACTUAL - JULY 31, 2020						
	Sewer	CIST	Road	Parks	General	Total
<b>REVENUES RECEIVED</b>						
Sales Taxes	\$ -	\$ 153,117	\$ -	\$ 180,137	\$ 314,730	\$ 647,984
Property Taxes	-	-	17,855	-	37,775	55,630
Intergovernmental Taxes	-	-	5,585	-	10,515	16,099
Licenses, Permits & Fees	1,619	-	-	-	83,288	84,907
Grants	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	300	2,751	3,051
Interest Income	193	-	-	-	1,793	1,986
	1,812	153,117	23,440	180,437	450,851	809,658
<b>EXPENDITURES PAID</b>						
Court	-	-	-	-	-	-
Personnel Services	-	-	25,691	17,106	85,758	128,555
Administrative	-	-	-	-	61,888	61,888
Operating	-	-	46,918	20,868	39,081	106,867
Contractual	-	-	-	-	38,267	38,267
Police	-	-	-	-	77,647	77,647
Lease	-	-	-	-	-	-
Repairs and Maintenance	-	-	9,683	16,947	-	26,630
Debt Service	-	71,379	-	-	-	71,379
Capital additions						
Stormwater	-	-	-	-	-	-
Other	-	-	6,472	3,415	-	9,887
Total	-	71,379	88,765	58,336	302,641	521,120
Excess (deficiency) of revenues over (under) expenditures	1,812	81,738	(65,325)	122,101	148,210	288,537
<b>OTHER SOURCES(USES) OF FUND BALANCE</b>						
Transfers	-	(145,166)	287,953	(85,672)	(57,115)	-
<b>CHANGE IN FUND BALANCE</b>	1,812	(63,428)	222,628	36,429	91,095	288,537
<b>FUND BALANCE -</b>						
Beginning of Year	61,151	503,433	-	509,480	562,355	1,636,419
End of Period	\$ 62,963	\$ 440,005	\$ 222,628	\$ 545,909	\$ 653,450	\$ 1,924,956
<b>CHANGE IN FUND BALANCE</b>						
Budget						
Actual Over/(Under) Budget						

# *City of Twin Oaks*

Information Technology Services

P R O P O S A L

July 29, 2021

The Brain Mill, Inc.  
4946 Washington Blvd.  
St. Louis, MO 63108  
Federal / State Tax ID: 43-1834015

The Brain Mill, Inc.  
4946 Washington Blvd.  
St. Louis, MO 63108  
(314) 454-0348

**PROPOSAL**  
Twin Oaks – Information Technology Services  
July 29, 2021

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**GOAL**

The goal of this proposal is to provide encompassing Information Technology Services for the City of Twin Oaks.

**STRATEGY**

The Brain Mill, Inc. has been providing IT Services for the city since 2014. The original contract was for basic PC management and support, over the years this has evolved to a much more comprehensive and larger IT structure. Additionally, the security landscape in IT has changed dramatically. This proposal is to address these changes and ensure the city has the proper IT services it needs.

Below is a comparison between the initial contract, current operations, and additional needs. Following that is new contract pricing to ensure the City has the support and services it needs.

Initial Environment for Support – Late 2014

- 5 PCs - Remote Monitoring and Anti-Virus
- 9 Email accounts
- Less than 100gb of online storage
- Basic network management
- Relatively low internal Technology knowledge

Current – July 2021

- 6 PCs - Remote Monitoring and Anti-Virus
- 13 Email Accounts
- 8 City Hall Cameras
- 6 Park Cameras
- 6 network phones
- 8 External monitors / TVs for City Hall
- 160gb of online storage
- Updated Scanner Software
- 2014 Server computer showing its age after a few upgrades
- Much higher Technology Security Requirements

The Brain Mill, Inc.  
4946 Washington Blvd.  
St. Louis, MO 63108  
(314) 454-0348

**PROPOSAL**  
Twin Oaks – Information Technology Services  
July 29, 2021

- 
- Network support to include Phone operation
  - Significantly larger square feet for wireless network
  - Network to support video conferencing
  - End User Remote Access
  - Existing personnel are much more technically savvy so when tech support is needed it is on a much higher level
  - Help support auxiliary systems like Fire / Security Alarm when things don't act right
  - Higher skilled Tech to manage entire network

#### Existing Significant Needs

- Password Management
- Enhanced Security Software to prevent un-authorized software
- Onsite backup Image of server
- New Server PC Hardware and setup

#### Existing Minor Needs

- Web Surfing Protection
- Web Credential Security
- Security Training

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**PROPOSAL**  
Twin Oaks – Information Technology Services  
July 29, 2021

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## ***Exclusions***

The following items will not be included with this proposal.

- **Replacement/New hardware**

This includes replacement parts as deemed required on a more immediate need such as a router, hard drive, monitor. Any purchases will be discussed before they are purchased.

- **Emergency Disaster Recovery**

Disaster recovery is defined as major system failure that requires immediate attention and significant effort to correct. This type of failure is considered outside the basic scope of this agreement.

- **Emergency Immediate Onsite Support – 2-hour Response Time**

This level of support requires immediate onsite support outside the previously scheduled visits. This would require other current projects to be placed on hold and a technician must travel to the client location to resolve a situation.

- **Off Hour Support**

This level of support is requested by the client to be delivered outside the normal business hours. At points The Brain Mill may at its own discretion request to work not during normal business hours however this will not be considered Off Hour Support.



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**PROPOSAL**  
Twin Oaks – Information Technology Services  
July 29, 2021

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### ***Other Considerations***

Although it is unexpected, if the required hours per month are to exceed the below limits the overage will be charged accordingly. The client would be notified as the limits are being approached and efforts will be made to minimize any additional charges.

If the hours exceed 10 hours per month, then additional hours will be billed at \$120/hr.

#### **Other Rates**

Replacement hardware - Going Market Value  
Emergency Disaster Recovery - \$175/hr.  
Emergency Immediate Onsite Support - \$225/hr.  
Off hour support - \$175/hr.  
Regular Hourly rate - \$120/hr.

The Brain Mill, Inc. will invoice the client monthly for the fixed rate discussed and any additional hardware or services provided. Payment terms are net 30 days. Overdue accounts are subject to 3% APR.

Upon completion of the project all documentation and equipment will be turned over to the client.

General response time is 4-8 hours (in most all cases response times are much faster). Delivery of services are coordinated with the client to minimize downtime.

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**PROPOSAL**  
Twin Oaks – Information Technology Services  
July 29, 2021

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***PAYMENT BEAKDOWN and SCHEDULE***

<b>Monthly Items</b>	<b>Qty</b>	<b>Price</b>	<b>Ext</b>
Basic PC Managment w/ Enhanced Security 2021 - Includes unlimited support for all existing network operations	6	\$150.00	\$900.00
Email account with Contact Sharing	13	\$10.00	\$130.00
	<b>Monthly Total</b>		<b>\$1,030.00</b>
 <b>One-Time Items</b>			
Replacement Server Computer - DELL XPS 8900 or compatible with 16gb RAM, 1TB SSD drive	1	\$1,650.00	\$1,650.00
External USB Drive for Backup - 2TB	1	\$95.00	\$95.00
	<b>One-Time Total</b>		<b>\$1,745.00</b>

Additional amounts will be included on the monthly invoice for any hardware or overage hours delivered in the previous month.

Additional years will be adjusted up to max of 5% per year unless there is a sufficient shift in support requirements which then documentation will be supplied, and new pricing provided.

The Brain Mill will invoice for the next month of service on the 15<sup>th</sup> of each month.

**Current Contract**

	Price
5 Basic PC Management and support	\$ 700
Includes:	
8 Hosted Email Accounts	
100gb of Online Backup Storage	
2 End User Remote Access	\$ 60

**Contract Updated to Todays Requirements**

	Market Rates
6 Basic PC Management and support	\$720
NVR Management - 8 City Hall Cameras, 6 Park Cameras	\$120
8 External monitors / TVs for City Hall	\$120
200gb of online storage - need 160gb	\$140
13 Hosted Email Accounts w/ Contact sharing	\$130
2 End User Remote Access	\$60

## Additional Included Items

- Includes up to 5 hours of monthly support
- Higher Technology Security Requirements
- Network support to include Phone operation
- Significantly larger square feet for wireless network
- Network to support video conferencing
- 6 network phone general support
- Help support auxiliary systems.
- Higher skilled Tech to manage entire network

Total Market Rate Value \$1,290  
 Bundle Savings -\$340

Current Monthly Cost **\$ 760**

Bundle Monthly Cost **\$950**

**Today's Requirements with Enhanced Security**

	Market Rates
6 Basic PC Management and support	\$720
NVR Management - 8 City Hall Cameras, 6 Park Cameras	\$120
8 External monitors / TVs for City Hall	\$120
200gb of online storage - need 160gb	\$150
- Onsite Backup Image of Server	
13 Hosted Email Accounts w/ Contact sharing	\$130
2 End User Remote Access	\$60

## Additional Included Items

- Includes up to 10 hours of monthly support
- Higher Technology Security Requirements
- Network support to include Phone operation
- Significantly larger square feet for wireless network
- Network to support video conferencing
- 6 network phone general support
- Help support auxiliary systems.
- Higher skilled Tech to manage entire network

Enhanced Security Package	\$200
- Password Management	
- Enhanced Security Software to prevent un-authorized software	
- Web Surfing Protection	
- Web Credential Security	
- Security Training	
- Additional End User Remote Access Licenses	

Total Market Rate Value \$1,500  
 Bundle Savings -\$470

Bundle Monthly Cost **\$1,030**



# TWIN OAKS TRIBUNE

*Official newsletter of the City of Twin Oaks*



## MAYOR'S REPORT

Dear Friends,

As we move into late summer and early autumn, we find ourselves again dealing with another outbreak of the Covid virus. Many have received vaccinations that are effective in preventing serious infection. However, some immuno-compromised individuals and children remain vulnerable. We encourage everyone to stay safe by following CDC guidelines. Many Twin Oaks businesses are asking patrons to mask up when entering closed spaces. By working together, we will defeat this pandemic.

Twin Oaks Park activity is on the rise and we welcome visitors to enjoy this lovely venue. Pathways have been repaired and sealed, repairs have been completed to the playground surface and the height of the path from Autumn Leaf entrance to the lake has been raised to keep mud off the walkway.

Other projects completed this year include repairs to a few sections of the drainage channel in Birnamwood Creek. The City and Twin Oaks Presbyterian Church are also working to jointly improve stormwater runoff by building a 350-foot berm to direct water from the sports field to the storm sewers in the Park. We appreciate the church's cooperation in helping us control stormwater.

I'm also pleased to announce that our concerts are resuming in August. Upcoming events include concerts, Family Fun Day (October 2nd), Twin Oaks Golf Outing (October 9th), and a Concert and Fireworks Display (October 16th) honoring first responders and healthcare workers. In July, a few of our residents and staff hosted the City's first water play day. Thanks to Ray Slama, Janet Herbold, John Williams and John Wehner for making this a great success, and we look forward to making this a regular event.

Finally, this fall will feature a new addition to Twin Oaks when Dunkin Donuts opens its store in Big Bend Square. The breakfast spot is currently targeting early September for their opening. The Board of Aldermen has also approved plans for the opening of an Aldi's grocery store in the former Shop n' Save space on Meramec Station Road. No opening date has been set yet, but we expect the renovation work to begin soon.

Sincerely,  
Russ Fortune, Mayor

### MEETING TIMES

[Board of Aldermen](#)

1st and 3rd Wed. | 7 p.m.

[Park Committee](#)

2nd Thursday | 6:30 p.m.

[Planning and Zoning](#)

4th Tuesday | 6:30 p.m.

### OFFICE CLOSINGS

Mon, Sept. 6 - Memorial Day

Thurs, Nov. 11 - Veteran's Day

Nov. 26 & 27 - Thanksgiving

Dec. 24 & 27 - Christmas

## Events Calendar

### September 24 - Concert in the Park

The Twin Oaks concert series continues with the musical stylings of the Vince Martin Trio from 6:30-8:30 p.m.

### October 2 - Family Fun Day

Come to Twin Oaks Park from 3-7 p.m. and enjoy bounce houses, clowns, face paintings, hot dogs and other surprises.

### October 9 - Twin Oaks Golf Outing

Break out your clubs for the inaugural Twin Oaks golf outing at Birch Creek Golf Club. Call 636-225-7873 for details and to reserve your spot.

### October 16 - Fireworks and Concert

Rescheduled from July 3rd, the annual fireworks show gets started with music from Serapis at 5:30 p.m. followed by the fireworks display at 7:45 p.m.



## Did You Know?

**All of Twin Oaks Board of Aldermen meetings are streamed live to Facebook. Recordings of past meetings are also available.**

It's never been easier to stay involved in your community and keep up to date with what's happening in Twin Oaks. You can find the Twin Oaks Facebook page at [facebook.com/twinoaksmo](https://facebook.com/twinoaksmo). We are also on Next Door at [nextdoor.com/pages/city-of-twin-oaks-mo](https://nextdoor.com/pages/city-of-twin-oaks-mo).

## Twin Oaks Dunkin Donuts to Open Early September

Dunkin Donuts is targeting early September for the opening of its new Twin Oaks Store. The coffee shop and breakfast spot will be located at 1410 Big Bend Road in the Big Bend Square shopping center and will offer drive-through service. We are excited to welcome them to the Twin Oaks community!



## Crescent Road Designated as "Special Enforcement Area"

In response to concerns over ongoing safety issues, the City of Twin Oaks is designating a portion of Crescent Road as a "special enforcement area" and doubling the fines for certain traffic violations. The City will particularly focus on enforcing the one-way traffic lane just past the Crescent Road and Laws Court intersection.

## Metro Installs Updated Signs for Bus Route in Twin Oaks

Over the last two years, Metro has been rolling out new MetroBus stop signs throughout St. Louis. The new signs feature larger fonts and color-coded information to help make using MetroBus easier than ever. Twin Oaks residents can take advantage of the 58X express route that provides weekday commuter service to downtown St. Louis.

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## Important Contacts

### City of Twin Oaks

Phone: 636-225-7873  
Website: [cityoftwinoaks.com](https://cityoftwinoaks.com)  
Office Hours: M-F, 8 a.m.-5 p.m.

### Police Non-Emergency

Phone: 636-225-0425

### Fire Non-Emergency

Valley Park FPD (63088)  
Website: [vpfire.org](https://vpfire.org)  
Phone: 636-225-4288

West County FPD (63021)  
Website: [westcounty-fire.org](https://westcounty-fire.org)  
Phone: 636-227-9350



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# City Clerk's Report

City of Twin Oaks, Board of Alderman

August 13, 2021

## General Updates

### **New City Work Truck**

- The Ford F-150 ordered by the City in April was delivered on Aug. 12. Staff is planning to keep the old truck and use it for applying salt to City streets.

### **Municipal Distribution of the Gas Tax Increase**

- The Missouri Department of Transportation has released an estimate of the revenue each city will receive as part of the gas tax increase passed by the state legislature. The state will start collecting the increase on Oct. 1 and it will be phased in over five years. Once fully phased in, the City of Twin Oaks can expect to receive an additional \$7,611 per year (this figure is not based on the 2020 Census data, but it will be adjusted as data becomes available).

### **Dunkin Donuts**

- Dunkin Donuts is currently targeting Sept. 6 for its opening.

### **September Board Meetings**

- The second Board meeting in September, normally scheduled for Sept. 15, will instead be held on Sept. 22 to allow for sufficient time to prepare the ordinance for setting the 2022 property tax rates.

## Project Updates

### **Twin Oaks Presbyterian Church Berm**

- St. Louis County has stated that a permit is still needed for this work, citing the fact that a small portion of the north terminus of the berm lands on adjacent property (the property in question is the "no man's land" strip owned by the City). BFA is working with the County to revise the plans and address this concern.

### **Crescent Avenue Sidewalk**

- BFA delivered the preliminary plan for the Crescent Avenue sidewalk project on Aug. 11. The next steps for the City will be approving the preliminary plans, setting a budget for the project for 2022, and starting the right-of-way acquisition process.

### **Asphalt Overlay in the Park/Golden Oak Sinkhole Repair**

- These projects were both completed on Monday, August 9.