

**CITY OF TWIN OAKS  
BOARD OF ALDERMEN MEETING  
BOARD CHAMBER, TWIN OAKS TOWN HALL  
1381 BIG BEND ROAD  
WEDNESDAY, SEPTEMBER 7, 2022, 7:00 p.m.**

This meeting of the Twin Oaks Board of Aldermen will be livestreamed on Facebook so that the public may watch and listen to the meeting virtually. The livestream of the meeting will be accessible by tablet/laptop/PC or mobile device at [www.facebook.com/twinoaksmo](http://www.facebook.com/twinoaksmo).

**Tentative Agenda**

- 1) REGULAR MEETING CALLED TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF CONSENT AGENDA
  - a) Board of Aldermen Regular Meeting Minutes from August 17, 2022
  - b) Bills List from August 13 through September 3, 2022
- 6) REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS
  - a) Police Report — Officer John Wehner
- 7) CITIZEN COMMENTS
- 8) NEW BUSINESS
  - a) Bill No. 22-21: AN ORDINANCE RE-ADOPTING RE-ESTABLISHING AND MAKING PUBLIC A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL PERSONAL INTEREST OF CERTAIN MUNICIPAL OFFICIALS
  - b) Resolution No. 2022-21: A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN APPROVING AN AGREEMENT WITH TOPPS PAVING AND SEALING LLC FOR FILLING THE CENTERLINE CRACK AND ASSOCIATED POTHOLES ON BOLY LANE.
- 9) DISCUSSION ITEMS
  - a) Park Bridge Inspection
  - b) Holiday Lighting Contest
  - c) Accounting RFP
- 10) ATTORNEY’S REPORT
- 11) CITY CLERK’S REPORT

12) MAYOR AND ALDERMEN COMMENTS

13) FINAL CITIZEN COMMENTS

(Remarks shall be limited to three (3) minutes on any one subject unless time is extended by the Board)

14) CLOSED SESSION

Upon a motion duly made and approved, the Board of Aldermen intends go into closed session pursuant to Chapter 610 RSMo for the purpose of dealing with matters relating to the following: legal actions, causes of action or litigation involving a public governmental body, and any confidential or privileged communications between a public governmental body or its representatives and its attorneys (610.021(1) RSMo.); and sealed bids and related documents (610.021(12) RSMo.).

15) ADJOURNMENT

Frank Johnson  
City Clerk/Administrator

POSTED: September 6, 2022, 10:00 a.m.

**Please note:** Any person requiring physical or verbal accommodations should contact the city office 12 hours prior to meeting at 636-225-7873. Copies of public records for this agenda are available for public inspection before and at the time of the meeting.

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF ALDERMEN OF TWIN OAKS,  
TWIN OAKS TOWN HALL  
ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, AUGUST 17, 2022**

Mayor Russ Fortune called the meeting of the Twin Oaks Board of Aldermen to order at 7:00 p.m. Roll Call was taken:

Mayor: Russ Fortune – yea

Aldermen: April Milne – absent  
Dennis Whitmore – yea  
Lisa Eisenhauer – yea  
Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk/Administrator  
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

Mayor Fortune clarified that the discussion item concerning the stormwater issue actually pertained to Boly Lane and not Autumn Leaf Drive. He asked for a motion to approve the agenda as amended. Alderman Dennis Whitmore motioned to approve the agenda with noted changes, seconded by Alderman Lisa Eisenhauer. The motion passed by a voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Mayor Fortune asked for a motion to approve the Consent Agenda consisting of the Regular Session Minutes of August 3, 2022; the Bills list from July 30 through August 13, 2022; and the Credit Card List from July 1 through July 30, 2022. Alderman Whitmore motioned to approve the consent agenda, seconded by Alderman Tim Stoeckl. The motion passed by a voice vote.

**REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS**

**Financial Statements:** Financial Consultant Jeff Blume reported on the City's revenues and expenses through the month of July. Mr. Blume stated that the City's sales tax revenue continues to be strong and is running ahead of budget. Expenses are also tracking in line with the City's budget and the City's net revenue remains positive.

**Park Committee:** Park Committee Chairman Joe Krewson reported the vendors the Committee is planning to have for Family Fun Day on Oct. 1, 2022, which include a bungee trampoline, a bounce house/slide inflatable, two face painters, a balloon artist and a multi-skilled entertainer.

The contracts for the vendors are on the agenda for approval. The Committee also discussed the potential for sponsorships for City events and potential ideas for the “cow pond” area of the Park.

### **PUBLIC HEARING**

Mayor Fortune opened the public hearing on the recommendation of the Planning and Zoning Commission concerning amendments to Chapter 400, Sections 400.130 and 400.190 of the Twin Oaks Municipal Code pertaining to home-based businesses.

City Attorney Paul Rost explained that the recommended changes are due to recently enacted state laws limiting local authority in the regulation of home occupations. The proposed changes are an attempt at retaining the essence of the City’s regulations regarding home-based businesses while being in compliance with the new law. He stated that the law is vague as written and it’s confusing how to interpret some of its provisions, particularly the scope of sections that prohibit a City from requiring any permit, license, variance, or other type of prior approval to operate a “no-impact, home-based business.”

The proposed changes still ask residents operating a home-based business to submit information concerning the business to the City to ensure compliance with state laws but removes or modifies some language or terms that might not comply with the new laws such as prior approval. It also includes the definitions around home-based business and home-based occupations outlined by the state legislation.

City Attorney Rost stated that, going forward, the issue facing Twin Oaks and other cities is whether the intent of the legislation is to prohibit City’s from requiring **any** kind of business license or just to prohibit the requirement of an additional, specific home business license.

Alderman Whitmore asked for clarification on if the City would proceed with asking for a business license in such cases. City Attorney Rost stated that the City should proceed with caution but not necessarily change the process, apart from the proposed revisions, in the hopes that further clarification will be forthcoming from the state legislature.

### **NEW BUSINESS**

**Bill No. 22-20: An Ordinance Approving Text Amendments to the Zoning Code of the City of Twin Oaks Pertaining to Home Occupations.** City Clerk/Administrator Johnson read the bill. Mayor Fortune asked for any questions regarding Bill No. 22-20. Mayor Fortune requested City Clerk/Administrator Johnson read the bill a second time. Alderman Stoeckl motioned to approve Bill No 22-20, seconded by Alderman Eisenhauer, and the motion passed on a roll call vote as follows: Alderman Milne-absent, Alderman Whitmore-yea, Alderman Stoeckl-yea and Alderman Eisenhauer-yea. Mayor Fortune stated that Bill No 22-20 being duly passed becomes Ordinance No. 22-20.

**Resolution No. 2022-19: A Resolution of the Twin Oaks Board of Aldermen Approving an Agreement with Game World Event Service LLC for Bungee Trampoline and**

**Inflatable Activities at Twin Oaks Family Fun Day, October 1, 2022.** City Clerk/Administrator Johnson read the resolution. Mayor Fortune asked for any question regarding Resolution No. 2022-19. Alderman Whitmore motioned to approve Resolution No. 2022-19, seconded by Alderman Stoeckl, and the motion passed by a unanimous voice vote.

**Resolution No. 2022-20: A Resolution of the Twin Oaks Board of Aldermen Approving an Agreement with Circus Kaput LLC for Face Painting and Family Entertainment at Twin Oaks Family Fun Day, October 1, 2022.** City Clerk/Administrator Johnson read the resolution. Mayor Fortune asked for any question regarding Resolution No. 2022-20. Alderman Eisenhauer motioned to approve Resolution No. 2022-20, seconded by Alderman Whitmore, and the motion passed by a unanimous voice vote.

### **DISCUSSION ITEMS**

**Accounting RFP:** City Clerk/Administrator Johnson reviewed the results of the Accounting RFP that closed on August 8. The RFP was sent directly to 14 CPA firms, but the City received no proposals. Based on conversations several of the firms, City Clerk/Administrator Johnson believes the main issue seemed to be not having available staff for the work and/or the small size of the City making it not cost-effective. He recommended the Board discuss next steps at their Sept. 7 meeting.

**Holiday Decorating Contest:** Alderman Whitmore proposed several changes for this year's version of the holiday lights decorating contest. He stated he would like to see cash prizes offered for first and second place and that there be three categories for the awards: homes, condominiums and apartments.

City Clerk/Administrator Johnson stated that the Board has previously discussed some potential downsides to offering cash prizes. The judging of the contest was done on an informal basis. If there is actual money at stake, a more rigorous process would be needed, which would require additional staff time and/or the use of outside judges. He also noted that the City had good participation in the contest without the incentive of such prizes. Discussion ensued.

The Board also discussed the best approach for incorporating the apartments at the Villages of Twin Oaks into the contest. City Clerk/Administrator Johnson stated that he would write a summary of the proposed rules for the contest for discussion and approval at the Board's next meeting.

**Crescent Road Sidewalk:** City Clerk/Administrator Johnson informed the Board that the title reports and survey work necessary for the ROW exhibits for the properties at 2 Golden Oak Court, 90 Crescent Avenue, and 98 Crescent Avenue have been completed. He gave an overview of the preliminary ROW exhibits. Discussion ensued concerning the amount of ROW the Board should seek to acquire for the project. The Board recommended the exhibits be drawn in such a way as to minimize the amount of ROW needed while still maintaining continuity within the parcels. City Clerk/Administrator Johnson stated that he would discuss the changes with the City engineer and have the ROW exhibits revised.

The Board also discussed the amount of stormwater easement needed on 90 Crescent Avenue, and different ways for handling the stormwater runoff from the roadway. The Board agreed that it was necessary to wait for the previously authorized stormwater analysis to be completed before a final decision could be made. City Clerk/Administrator Johnson stated that he would meet with the property owner and BFA once the analysis is finished in order to finalize the concept for the stormwater portion of the project.

**Appreciation Dinner:** Mayor Fortune stated that with the closure of Nicoletti's Restaurant, the Board needs to consider alternatives for the City's annual appreciation dinner. He listed several options, including having it one of the locations for an Italian restaurant that is in the process of finalizing a deal to open in the vacant restaurant space underneath the Villages of Twin Oaks apartments. The Board agreed with this option, and directed staff to inquire about availability and began pulling together the guest list.

**Autumn Leaf Drive Stormwater Issue:** City Clerk/Administrator Johnson informed the Board that a resident on Autumn Leaf Drive had requested the City's assistance in dealing with an ongoing stormwater issue. The resident's driveway, which faces Boly Lane, declines steeply from the street and during periods of heavy rainfall, the stormwater runoff overflows the drains the resident has installed and floods his garage and home.

City Clerk/Administrator Johnson stated that the Board has provided assistance with this kind of issue to residents in the past, and had Maintenance Supervisor John Williams obtain a bid for building a small asphalt water deflector in front of the driveway. The Board directed City Clerk/Administrator Johnson to approve and pay for the requested work.

### **ATTORNEY'S REPORT**

There was no attorney's report.

### **CITY CLERK'S REPORT**

City Clerk/Administrator Johnson referred the Board to his written report and provided a summary of its contents. He updated the Board on the City's progress in establishing new Municipal Court procedures and reported the results of two investigations into damage to Park property as a result of pavilion rentals.

He also reported that staff met with Topps Paving to discuss a short-term solution to seal the crack down the centerline on Boly Lane. Topps recommend an application of a new product using mastic asphalt. The Board agreed to go forward with the recommendation from Topps.

### **MAYOR & ALDERMEN COMMENTS**

Mayor Fortune updated the Board on the planning for the Twin Oaks Golf Outing scheduled for Oct. 15. Due to a number of resident who previously participated unable to attend this year's event and the Valle Park Fire Protection District also holding a golf tournament the following weekend, the City has opted to postpone the Twin Oaks event to spring 2023. The City will notify residents of the postponement and encourage them to support the Valley Park Fire event.

Alderman Whitmore asked if the opening date for early September Aldi's remains the same. Mayor Fortune and City Clerk/Administrator Johnson stated that they had not heard any different. He also requested that the City revisit the issue of the trees along Crescent Road, assess their condition, and remove any dead or dying trees.

**FINAL CITIZEN COMMENTS**

There were no final citizen comments.

**ADJOURNMENT**

There being no further business Mayor Fortune ask for a motion to adjourn the meeting. Alderman Eisenhower so motioned, seconded by Aldermen Stoeckl and the regular meeting was adjourned at 8:28 pm.

Drafted By: \_\_\_\_\_  
Frank Johnson  
City Clerk/Administrator

Date of Approval: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Frank Johnson  
City Clerk/Administrator

\_\_\_\_\_  
Russ Fortune,  
Mayor, Board of Aldermen

**City of Twin Oaks  
Bills and Applied Payments  
August 13 thru September 2, 2022**

Check No.	Invoice Date	Memo/Description	Invoice No.	Bill Amt	Check Amt	Payment Date
12336	8/12/2022	Deposit for 2023 Third of July Concert		\$375.00	\$375.00	9/7/2022
12350	8/7/2022	occupancy inspection for apt. 221	0807220005500	\$75.00		
	8/7/2022	occupancy inspection for 1521 Autumn Leaf Dr.	0807220005500	\$95.50		
	8/14/2022	occupancy inspection for apt 231	0814220005500	\$75.00		
	8/21/2022	occupancy inspection for apt 310 & 337	0821220005500	\$150.00		9/7/2022
	8/28/2022	occupancy inspection for apt 256 & 514	0828220005500	\$150.00	\$545.50	9/7/2022
12337	8/22/2022	Final payment for Park fence replacement		\$26,048.80	\$26,048.80	9/7/2022
12338	8/22/2022	Debt service payment for October		\$71,393.18	\$71,393.18	9/7/2022
12339	8/22/2022	Reimbursement for Sewer Lateral repair		\$1,470.00	\$1,470.00	9/7/2022
12340	8/22/2022	contract agreement for Family Fun Day		\$1,455.00	\$1,455.00	9/7/2022
12341	8/23/2022	Deposit for Bungee jump and inflatables for Family Fun Day 2022		\$849.25	\$849.25	9/7/2022
12342	8/22/2022	Supplement No. 10	PG000029712	\$660.59	\$660.59	9/7/2022
12343	8/21/2022	refund for Community Room Event on 8-21-22	CR082122	\$200.00	\$200.00	9/7/2022
12344	8/25/2022	Public Notice for Curb RFP	12149400	\$187.60		
	8/25/2022	Public Notice for Boly Lane RFP	12149402	\$183.40	\$371.00	9/7/2022
12345	8/22/2023	contract base reate charge for Aug	10272528	\$67.35	\$67.35	9/7/2022
12352	8/26/2022	refund for Golf Sponsorship		\$250.00	\$250.00	9/7/2022
12346	8/26/2022	refund for Pavilion deposit	PR082622	\$100.00	\$100.00	9/7/2022
12347	8/27/2022	refund for Pavilion deposit	PR082722	\$100.00	\$100.00	9/7/2022
12348	8/28/2022	refund for Pavilion deposit	PR082822	\$150.00	\$150.00	9/7/2022
12351	7/31/2022	procecuter billing for July	3009	\$231.00		
	8/22/2022	procecuter billing for Aug 1-12	3082	\$132.00		
	9/1/2022	procecuter billing for Aug 22-30	3097	\$91.50	\$454.50	9/7/2022
12349	6/7/2022	memberships from May to Aug		\$1,630.00	\$1,630.00	9/7/2022
AutoPay	8/15/2022	Monthly contract for IT services	220022	\$1,192.00	\$1,192.00	9/2/2022
AutoPay	8/7/2022	monthly charges for 50 Crescent	9698	\$96.08	\$96.08	8/29/2022
AutoPay	8/6/2022	monthly charges for City Hall	11803	\$120.21	\$120.21	8/28/2022
AutoPay	8/18/2022	monthly charges for City Hall Irrg	8240	\$471.34	\$471.34	9/9/2022
AutoPay	8/18/2022	monthly charges for City Hall	7767	\$47.14	\$47.14	9/9/2022
AutoPay	8/18/2022	monthly charges for Derbyshire Irrg	6868	\$578.27	\$578.27	9/9/2022
AutoPay	8/22/2022	monthly charge for 1312 irrgr	5681	\$416.09	\$416.09	9/13/2022
AutoPay	8/22/2022	monthly charge for 50 Crescent	6457	\$14.97	\$14.97	9/13/2022
AutoPay	8/23/2022	monthly charge for water in park	8845	\$1,050.41	\$1,050.41	9/14/2022
AutoPay	8/24/2022	monthly charge for 1 Twlin Oaks Ct Park	8944	\$3.56	\$3.56	9/16/2022
AutoPay	8/23/2022	monthly charge for 50 Crescent	2123	\$126.95	\$126.95	9/7/2022
AutoPay	8/23/2022	monthly charge for City Hall	8004	\$1,241.67	\$1,241.67	9/7/2022
AutoPay	8/23/2022	monthly charge for 50 Crescent water pump	7008	\$11.51	\$11.51	9/7/2022
AutoPay	8/23/2022	monthly charge for 1 Twin Oaks Ct.	5112	\$425.47	\$425.47	9/7/2022
AutoPay	8/23/2022	monthly charge for 141/Big Bend Rd	9007	\$65.26	\$65.26	9/7/2022
AutoPay	8/24/2022	monthly charge for City Hall	3056	\$41.33	\$41.33	9/6/2022
AutoPay	8/24/2022	monthly charge for 50 Crescent	361	\$27.42	\$27.42	9/8/2022
AutoPay	8/24/2022	monthly charge for service at 50 Crescent	081315-0	\$33.61	\$33.61	9/13/2022
		Alderman				
		Alderman				





## CITY OF TWIN OAKS POLICE ACTIVITY REPORT August 2022

Radio CFS: 32

Self Initiated Assignments: 110

Police Reports Written: 15

Total Traffic Stops: 15

### Arrests:

Felony 0

Misdemeanor 2 (Warrant)

Summons (Arrest Notification) 0

### Auto Accidents:

Injury 0

Non Injury 8

Locations: (6) Big Bend and MO Hwy 141, (2) Big Bend and Meramec Station

Crimes Reported: 5

Stolen License Plate at 1393 Big Bend Rd, Fraud at 1190 Meramec Station, (2) Fraud at 1393 Big Bend Rd, Larceny at 1391 Big Bend Rd

Patrol Bicycle Program: 20.15 hours

Comp. #	Nature	Received	Address	City	Zone	Car #/DSN
NONE	MUNI	08/01/22 03:14:04	84 TWO	TWO	5064	3703/4088
NONE	MUNI	08/01/22 05:07:04	84 TWO	TWO	5064	3703/4088
29855	FRAUD	08/01/22 15:57:42	1190 MERAMEC STATION RD	TWO	5064	1703/4266
NONE	MUNI	08/01/22 20:49:44	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/02/22 01:18:03	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/02/22 04:40:21	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/02/22 20:43:04	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/02/22 22:25:11	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/03/22 00:02:34	84 TWO	TWO	5064	3703/4368
30106	AANO	08/03/22 08:02:45	BIG BEND RD AND MO141 HWY	TWO	5064	1703/4974
NONE	ADM	08/03/22 08:52:25	55 CRESCENT AVE	TWO	5051	6790/3172
NONE	MUNI	08/03/22 10:13:39	84 TWO	TWO	5064	1703/4974
NONE	MUNI	08/03/22 14:59:09	84 TWO	TWO	5064	1703/4974
NONE	EXPAT	08/03/22 19:37:54	1144 MERAMEC STATION RD	TWO	5064	3703/4888
NONE	MUNI	08/03/22 20:22:55	84 TWO	TWO	5064	3703/4888
NONE	FALRM	08/03/22 22:13:48	1230 BIG BEND RD	TWO	5064	3703/4888
NONE	MUNI	08/04/22 00:24:38	84 TWO	TWO	5064	3701/3854
NONE	EXPAT	08/04/22 01:59:59	1393 BIG BEND RD	TWO	5064	3703/4888
NONE	EXPAT	08/04/22 02:02:45	1 TWIN OAKS CT	TWO	5064	3703/4888
NONE	EXPAT	08/04/22 05:19:19	1230 BIG BEND RD	TWO	5064	3703/4888
NONE	MUNI	08/04/22 08:34:39	84 TWO	TWO	5064	1703/4974
NONE	MUNI	08/04/22 09:52:55	84 TWO	TWO	5064	1741/2887
NONE	MUNI	08/04/22 12:05:00	84 TWO	TWO	5064	1703/4974
NONE	MUNI	08/04/22 20:38:42	84 TWO	TWO	5064	3703/4888
NONE	TRF	08/04/22 21:22:15	MO141 HWY AND BIG BEND RD	TWO	5064	6750/3763
NONE	TRF	08/04/22 22:25:52	MO141 HWY AND BIG BEND RD	TWO	5064	3703/4888
NONE	MUNI	08/04/22 22:53:47	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/05/22 02:00:13	1230 BIG BEND RD	TWO	5064	3703/4888
NONE	EXPAT	08/05/22 02:10:08	1300 BIG BEND RD	TWO	5064	6751/3168
NONE	TRF	08/05/22 02:30:14	BIG BEND RD AND MO141 HWY	TWO	5064	3731/4741
NONE	MUNI	08/05/22 03:49:09	84 TWO	TWO	5064	3703/4888
NONE	BUSCK	08/05/22 05:55:37	1230 BIG BEND RD	TWO	5064	3702/4889
NONE	EXPAT	08/05/22 07:43:44	1230 BIG BEND RD	TWO	5064	1707/5097
NONE	CCONT	08/05/22 15:29:24	1230 BIG BEND RD	TWO	5064	1706/4640
NONE	SICK	08/05/22 15:54:40	MERAMEC STATION RD AND BIG BEND RD	TWO	5064	1703/4266
NONE	TRHAZ	08/05/22 16:55:12	BIG BEND RD AND MO141 HWY	TWO	5064	1703/4266
NONE	MUNI	08/05/22 19:33:21	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/05/22 22:08:39	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/06/22 03:08:45	84 TWO	TWO	5064	3703/4368
30591	AANO	08/06/22 08:10:16	BIG BEND RD AND MERAMEC STATION RD	TWO	5064	1707/5097
NONE	MUNI	08/06/22 09:41:59	84 TWO	TWO	5064	1703/4266
NONE	CALL	08/06/22 10:58:27	BIG BEND RD AND MERAMEC STATION RD	TWO	5064	1707/5097
NONE	TRHAZ	08/06/22 11:03:21	BIG BEND RD AND MERAMEC STATION RD	TWO	5064	MODOT5/
NONE	SICK	08/06/22 12:52:44	1300 BIG BEND RD	TWO	5064	1701/3137
NONE	MUNI	08/06/22 13:21:55	84 TWO	TWO	5064	1703/4266
NONE	EXPAT	08/06/22 15:47:58	1230 BIG BEND RD	TWO	5064	1707/5097
NONE	MUNI	08/06/22 21:05:06	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/06/22 22:51:26	84 TWO	TWO	5064	3703/4368
NONE	DRUNK	08/06/22 23:06:43	1356 BIG BEND RD	TWO	5064	3703/4368
NONE	MUNI	08/07/22 01:47:29	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/07/22 12:21:55	84 TWO	TWO	5064	1703/4266
NONE	MUNI	08/07/22 16:33:53	84 TWO	TWO	5064	1703/4266
NONE	TRF	08/07/22 19:29:32	1391 BIG BEND RD	TWO	5064	3702/3168
NONE	MUNI	08/07/22 21:10:25	84 TWO	TWO	5064	3704/5094
NONE	MUNI	08/07/22 21:37:49	84 TWO	TWO	5064	3703/4368
30837	WRARST	08/07/22 22:09:10	MO141 HWY AND BIG BEND RD	TWO	5064	3701/4560
NONE	MUNI	08/07/22 23:11:14	84 TWO	TWO	5064	3703/4368

NONE	MUNI	08/08/22 03:39:38	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/08/22 09:05:20	84 TWO	TWO	5064	1703/4974
NONE	MUNI	08/08/22 09:53:56	84 TWO	TWO	5064	1707/4402
NONE	MUNI	08/08/22 14:13:03	84 TWO	TWO	5064	1703/4974
NONE	TRF	08/08/22 19:56:50	MO141 HWY AND BIG BEND RD	TWO	5064	3706/3102
NONE	CCONT	08/08/22 21:10:16	1300 BIG BEND RD	TWO	5064	3707/4889
NONE	MUNI	08/08/22 21:12:58	84 TWO	TWO	5064	3703/4895
NONE	EXPAT	08/08/22 21:53:13	1300 BIG BEND RD	TWO	5064	3703/4895
NONE	EXPAT	08/08/22 21:59:17	1230 BIG BEND RD	TWO	5064	3703/4895
NONE	MUNI	08/09/22 01:32:21	84 TWO	TWO	5064	3703/4895
NONE	EXPAT	08/09/22 05:54:23	1230 BIG BEND RD	TWO	5064	3707/4889
NONE	MUNI	08/09/22 08:24:29	84 TWO	TWO	5064	1703/4974
NONE	MUNI	08/09/22 11:32:34	84 TWO	TWO	5064	1707/4402
31094	STLIC	08/09/22 14:34:56	1393 BIG BEND RD	TWO	5064	COMM/
NONE	MUNI	08/09/22 15:12:43	84 TWO	TWO	5064	1703/4974
NONE	MUNI	08/09/22 20:03:13	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/09/22 21:21:51	1230 BIG BEND RD	TWO	5064	3703/4888
NONE	EXPAT	08/09/22 22:08:07	1 TWIN OAKS CT	TWO	5064	3703/4888
NONE	MUNI	08/09/22 22:59:50	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/10/22 00:37:31	1144 MERAMEC STATION RD	TWO	5064	3703/4888
NONE	MUNI	08/10/22 02:14:31	84 TWO	TWO	5064	3703/4888
NONE	LARCI	08/10/22 10:57:45	1391 BIG BEND RD	TWO	5064	1703/4266
NONE	MUNI	08/10/22 12:54:42	84 TWO	TWO	5064	1703/4266
NONE	TRF	08/10/22 15:37:32	MO141 HWY AND BIG BEND RD	TWO	5064	1702/4545
NONE	BUSCK	08/10/22 17:34:38	1391 BIG BEND RD	TWO	5064	1707/5097
NONE	MUNI	08/10/22 19:44:49	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/10/22 21:56:02	84 TWO	TWO	5064	3703/4368
NONE	TRF	08/10/22 23:04:31	1300 BIG BEND RD	TWO	5064	3702/3168
NONE	MUNI	08/11/22 00:32:23	84 TWO	TWO	5064	3703/4368
NONE	EXPAT	08/11/22 10:05:18	1391 BIG BEND RD	TWO	5064	1703/4266
NONE	EXPAT	08/11/22 12:06:19	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	EXPAT	08/11/22 14:16:03	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	MUNI	08/11/22 19:40:05	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/11/22 23:32:34	84 TWO	TWO	5064	3703/4368
NONE	BIKE	08/12/22 09:55:23	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	ADM	08/12/22 12:17:59	1381 BIG BEND RD	TWO	5064	6760/3554
NONE	EXPAT	08/12/22 13:24:33	1391 BIG BEND RD	TWO	5064	6760/3554
NONE	EXPAT	08/12/22 14:16:55	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	MUNI	08/12/22 20:26:09	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/12/22 21:03:36	1 TWIN OAKS CT	TWO	5064	3703/4888
NONE	BUSCK	08/12/22 21:19:14	1391 BIG BEND RD	TWO	5064	3703/4888
NONE	MUNI	08/12/22 22:30:40	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/12/22 23:44:45	1144 MERAMEC STATION RD	TWO	5064	3703/4888
NONE	EXPAT	08/13/22 04:37:24	1230 BIG BEND RD	TWO	5064	3703/4888
NONE	BIKE	08/13/22 11:28:04	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	EXPAT	08/13/22 14:29:59	1391 BIG BEND RD	TWO	5064	6760/3554
NONE	MUNI	08/13/22 21:01:10	84 TWO	TWO	5064	3703/4888
NONE	MUNI	08/13/22 23:23:52	84 TWO	TWO	5064	3703/4888
NONE	MUNI	08/14/22 03:04:27	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/14/22 05:47:21	1 TWIN OAKS CT	TWO	5064	3703/4888
NONE	MUNI	08/14/22 08:52:11	84 TWO	TWO	5064	1703/4974
NONE	MUNI	08/14/22 09:30:49	84 TWO	TWO	5064	1703/4974
NONE	MUNI	08/14/22 11:57:15	84 TWO	TWO	5064	1703/4974
NONE	ASTINV	08/14/22 14:15:57	7 GOLDEN OAK CT	TWO	5064	1703/4974
NONE	MUNI	08/14/22 16:14:18	84 TWO	TWO	5064	1703/4974
NONE	AUFIRE	08/14/22 18:16:13	MO141 HWY AND BIG BEND RD	TWO	5064	3703/4889
NONE	MUNI	08/14/22 19:46:23	84 TWO	TWO	5064	3703/4889
NONE	MUNI	08/15/22 00:42:34	84 TWO	TWO	5064	3703/4889

NONE	BUSCK	08/15/22 05:33:33	1230 BIG BEND RD	TWO	5064	3703/4889
NONE	INJURY	08/15/22 05:43:37	7 GOLDEN OAK CT	TWO	5064	3703/4889
NONE	MUNI	08/15/22 21:58:47	84 TWO	TWO	5064	3703/4627
NONE	MUNI	08/16/22 01:28:07	84 TWO	TWO	5064	3703/4627
NONE	TRF	08/16/22 02:07:21	1230 BIG BEND RD	TWO	5064	6751/4888
NONE	EXPAT	08/16/22 08:05:11	BOLY LN AND AUTUMN LEAF DR	TWO	5064	1703/4266
NONE	EXPAT	08/16/22 09:41:01	1391 BIG BEND RD	TWO	5064	1703/4266
NONE	EXPAT	08/16/22 10:14:44	1 TWIN OAKS CT	TWO	5064	6760/3554
32140	AANO	08/16/22 11:15:37	MO141 HWY AND BIG BEND RD	TWO	5064	1703/4266
NONE	EXPAT	08/16/22 14:32:52	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	MUNI	08/16/22 21:08:49	84 TWO	TWO	5064	3703/4627
NONE	MUNI	08/17/22 00:58:47	84 TWO	TWO	5064	3703/4627
NONE	BIKE	08/17/22 10:04:24	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	EXPAT	08/17/22 15:14:06	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	RADAR	08/17/22 15:29:09	50 CRESCENT AVE	TWO	5064	6760/3554
NONE	TRF	08/17/22 19:00:56	MO141 HWY AND BIG BEND RD	TWO	5064	3703/4888
NONE	BUSCK	08/17/22 19:22:41	1391 BIG BEND RD	TWO	5064	3703/4888
NONE	EXPAT	08/17/22 19:49:13	1144 MERAMEC STATION RD	TWO	5064	3703/4888
NONE	MUNI	08/17/22 20:34:47	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/17/22 21:27:20	1 TWIN OAKS CT	TWO	5064	3703/4888
NONE	MUNI	08/17/22 22:55:26	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/18/22 01:49:15	1300 BIG BEND RD	TWO	5064	3703/4888
NONE	MOTOR	08/18/22 02:34:32	MO141 HWY AND BIG BEND RD	TWO	5064	3703/4888
NONE	EXPAT	08/18/22 02:52:10	1230 BIG BEND RD	TWO	5064	3703/4888
NONE	MUNI	08/18/22 03:25:06	84 TWO	TWO	5064	3703/4888
NONE	BIKE	08/18/22 09:45:03	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	BIKE	08/18/22 11:31:50	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	TRESI	08/18/22 16:38:26	1141 MERAMEC STATION RD	TWO	5064	1703/4974
NONE	EXPAT	08/18/22 19:52:03	1144 MERAMEC STATION RD	TWO	5064	3703/4888
NONE	AANO	08/18/22 19:58:11	1358 BIG BEND RD	TWO	5064	3703/4888
NONE	MUNI	08/18/22 20:14:10	84 TWO	TWO	5064	3703/4888
NONE	MUNI	08/18/22 22:49:29	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/19/22 00:13:48	1 TWIN OAKS CT	TWO	5064	3703/4888
NONE	EXPAT	08/19/22 02:48:07	1230 BIG BEND RD	TWO	5064	3703/4888
NONE	MUNI	08/19/22 02:59:24	84 TWO	TWO	5064	3703/4888
NONE	TRF	08/19/22 08:58:48	MERAMEC STATION RD AND BIG BEND RD	TWO	5064	1703/4266
NONE	SICK	08/19/22 10:31:50	893 MERAMEC STATION RD	TWO	5064	1731/3637
NONE	BIKE	08/19/22 11:55:18	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	LARC	08/19/22 13:05:32	1393 BIG BEND RD	TWO	5064	1703/4266
NONE	BUSCK	08/19/22 13:26:17	1393 BIG BEND RD	TWO	5064	6760/3554
NONE	EXPAT	08/19/22 15:06:41	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	CAA	08/19/22 15:11:59	1393 BIG BEND RD	TWO	5064	6760/3554
32679	AANO	08/19/22 19:52:39	MO141 HWY AND BIG BEND RD	TWO	5064	3703/4627
NONE	MUNI	08/19/22 21:37:59	84 TWO	TWO	5064	3703/4627
NONE	TRF	08/19/22 22:01:20	MO141 HWY AND BIG BEND RD	TWO	5064	3705/4834
NONE	SUSPER	08/20/22 00:21:56	1466 AUTUMN LEAF DR	TWO	5064	3701/4368
NONE	MUNI	08/20/22 03:20:17	84 TWO	TWO	5064	3703/4627
NONE	BUSCK	08/20/22 08:09:30	1374 BIG BEND RD	TWO	5064	1705/4519
NONE	MUNI	08/20/22 11:19:08	84 TWO	TWO	5064	1703/4266
NONE	MUNI	08/20/22 22:48:39	84 TWO	TWO	5064	3703/4627
NONE	BUSCK	08/20/22 23:16:02	1391 BIG BEND RD	TWO	5064	3702/3168
NONE	EXPAT	08/21/22 01:00:47	835 MERAMEC STATION RD	TWO	5064	2731/4405
NONE	MUNI	08/21/22 02:09:49	84 TWO	TWO	5064	3703/4627
NONE	TRHAZ	08/21/22 10:16:29	BIG BEND RD AND MO141 HWY	TWO	5064	1703/4266
NONE	EXPAT	08/21/22 20:25:43	839 MERAMEC STATION RD	TWO	5064	3731/4794
NONE	MUNI	08/21/22 21:54:09	84 TWO	TWO	5064	3703/4485
NONE	EXPAT	08/21/22 22:32:56	1300 BIG BEND RD	TWO	5064	6752/4889
NONE	EXPAT	08/22/22 01:42:17	1 TWIN OAKS CT	TWO	5064	6751/4888

NONE	MUNI	08/22/22 02:23:54	84 TWO	TWO	5064	3703/4485
NONE	TRHAZ	08/22/22 10:18:17	90 CRESCENT AVE	TWO	5064	6760/3554
NONE	BIKE	08/22/22 11:44:43	1 TWIN OAKS CT	TWO	5064	6760/3554
33050	AANO	08/22/22 13:00:47	BIG BEND RD AND MERAMEC STATION RD	TWO	5064	6760/3554
NONE	EXPAT	08/22/22 15:18:32	1 TWIN OAKS CT	TWO	5064	6760/3554
33086	AAINJ	08/22/22 16:42:11	MO141 HWY AND BIG BEND RD	TWO	5064	1703/4974
NONE	MUNI	08/22/22 20:59:57	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/22/22 21:27:40	1230 BIG BEND RD	TWO	5064	3703/4888
NONE	MUNI	08/23/22 00:47:22	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/23/22 02:22:04	1 TWIN OAKS CT	TWO	5064	3703/4888
NONE	BIKE	08/23/22 10:02:41	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	EXPAT	08/23/22 13:10:04	1391 BIG BEND RD	TWO	5064	1701/5004
NONE	EXPAT	08/23/22 15:04:53	1 TWIN OAKS CT	TWO	5064	6760/3554
33223	FRAUD	08/23/22 16:24:05	1393 BIG BEND RD	TWO	5064	1703/4974
NONE	EXPAT	08/23/22 18:59:38	1300 BIG BEND RD	TWO	5064	3703/4888
NONE	MUNI	08/23/22 19:44:18	84 TWO	TWO	5064	3703/4888
NONE	BUSCK	08/23/22 20:14:21	1391 BIG BEND RD	TWO	5064	3703/4888
NONE	EXPAT	08/23/22 21:24:42	1230 BIG BEND RD	TWO	5064	3703/4888
NONE	MUNI	08/24/22 00:01:13	84 TWO	TWO	5064	3703/4888
NONE	MUNI	08/24/22 03:36:53	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/24/22 09:50:58	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	ADM	08/24/22 11:59:37	1381 BIG BEND RD	TWO	5064	6760/3554
NONE	BIKE	08/24/22 13:05:08	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	BGALRM	08/24/22 13:12:16	50 CRESCENT AVE	TWO	5064	6760/3554
NONE	BIKE	08/24/22 13:27:15	1 TWIN OAKS CT	TWO	5064	6760/3554
33360	AANO	08/24/22 14:03:25	MO141 HWY AND BIG BEND RD	TWO	5064	1703/4266
NONE	HOALRM	08/24/22 14:32:18	1144 MERAMEC STATION RD	TWO	5064	6760/3554
NONE	EXPAT	08/24/22 17:43:08	1391 BIG BEND RD	TWO	5064	1703/4266
33395	LARC	08/24/22 18:21:58	1391 BIG BEND RD	TWO	5064	3703/4368
NONE	MUNI	08/24/22 20:03:54	84 TWO	TWO	5064	3703/4368
NONE	FTPAT	08/25/22 00:01:46	1393 BIG BEND RD	TWO	5064	3701/4560
NONE	MUNI	08/25/22 01:54:00	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/25/22 05:40:38	84 TWO	TWO	5064	3703/4368
NONE	BIKE	08/25/22 10:25:18	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	EXPAT	08/25/22 14:06:59	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	EXPAT	08/25/22 15:20:49	1391 BIG BEND RD	TWO	5064	6760/3554
NONE	MUNI	08/25/22 21:35:11	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/25/22 21:35:13	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/25/22 22:46:17	84 TWO	TWO	5064	3703/4368
NONE	MUNI	08/25/22 23:51:18	84 TWO	TWO	5064	3703/4368
NONE	PCR	08/26/22 09:46:06	1230 BIG BEND RD	TWO	5064	6760/3554
NONE	FTPAT	08/26/22 10:45:08	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	EXPAT	08/26/22 15:09:22	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	MUNI	08/26/22 21:30:09	84 TWO	TWO	5064	3703/4888
NONE	MUNI	08/26/22 23:11:25	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/27/22 00:13:22	1230 BIG BEND RD	TWO	5064	3703/4888
NONE	MUNI	08/27/22 00:55:25	84 TWO	TWO	5064	3703/4888
NONE	EXPAT	08/27/22 02:32:03	1 TWIN OAKS CT	TWO	5064	3703/4888
NONE	BIKE	08/27/22 09:07:21	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	SICK	08/27/22 11:50:34	1300 BIG BEND RD	TWO	5064	6760/3554
NONE	EXPAT	08/27/22 13:44:50	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	CAA	08/27/22 16:13:47	1393 BIG BEND RD	TWO	5064	1703/4974
NONE	TRF	08/27/22 20:36:47	MO141 HWY AND BIG BEND RD	TWO	5064	3732/5052
NONE	MUNI	08/27/22 21:44:13	84 TWO	TWO	5064	3702/4889
33941	AAINJ	08/28/22 04:01:23	MO141 HWY AND BIG BEND RD	TWO	5064	3703/4888
NONE	EXPAT	08/28/22 05:45:43	1230 BIG BEND RD	TWO	5064	3702/4889
NONE	MUNI	08/28/22 05:52:57	84 TWO	TWO	5064	3703/4888
NONE	MUNI	08/28/22 11:43:11	84 TWO	TWO	5064	1703/4974

NONE	MUNI	08/28/22 13:43:30	84 TWO	TWO	5064	1703/4974
NONE	MUNI	08/28/22 16:51:33	84 TWO	TWO	5064	1703/4974
NONE	TRF	08/28/22 20:38:06	MO141 HWY AND BIG BEND RD	TWO	5064	3732/5052
NONE	MUNI	08/28/22 21:50:28	84 TWO	TWO	5064	3703/4888
NONE	CALL	08/28/22 23:20:14	1590 AUTUMN LEAF DR	TWO	5064	3703/4888
NONE	EXPAT	08/28/22 23:43:48	1144 MERAMEC STATION RD	TWO	5064	3703/4888
NONE	MUNI	08/29/22 00:36:32	84 TWO	TWO	5064	3703/4888
NONE	SICK	08/29/22 12:41:58	1391 BIG BEND RD	TWO	5064	1702/3468
NONE	MUNI	08/29/22 15:38:56	84 TWO	TWO	5064	1703/4266
NONE	MUNI	08/29/22 22:26:02	84 TWO	TWO	5064	3703/4627
NONE	MUNI	08/30/22 02:27:55	84 TWO	TWO	5064	3703/4627
NONE	EXPAT	08/30/22 09:00:46	1230 BIG BEND RD	TWO	5064	1707/4786
NONE	BIKE	08/30/22 11:00:57	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	EXPAT	08/30/22 11:58:19	1391 BIG BEND RD	TWO	5064	1703/4266
34284	FRAUD	08/30/22 14:28:11	1393 BIG BEND RD	TWO	5064	6760/3554
NONE	DIST	08/30/22 19:58:00	BIG BEND RD AND MO141 HWY	TWO	5064	3703/4627
NONE	MUNI	08/31/22 01:56:32	84 TWO	TWO	5064	3703/4627
NONE	MUNI	08/31/22 03:54:09	84 TWO	TWO	5064	3703/4627
34393	WRARST	08/31/22 08:49:53	1436 AUTUMN LEAF DR	TWO	5064	1703/4974
NONE	BUSCK	08/31/22 09:51:47	1391 BIG BEND RD	TWO	5064	6760/3554
NONE	BIKE	08/31/22 11:42:35	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	EXPAT	08/31/22 14:36:37	1 TWIN OAKS CT	TWO	5064	6760/3554
NONE	MUNI	08/31/22 20:18:51	84 TWO	TWO	5064	3703/4895
NONE	TRF	08/31/22 20:24:59	1310 BIG BEND RD	TWO	5064	3731/5052

## Nature Code Definitions

AABUSE	ADULT ABUSE
AAINJ	AUTO ACCIDENT WITH INJURIES
AALS	AUTO ACCIDENT LEAVING SCENE
AANO	AUTO ACCIDENT NO INJURIES
AARB	AUTO ACCIDENT ROAD BLOCKED
AAUNK	AUTO ACCIDENT UNK INJURIES
AAUTO	ABANDONED AUTO
ABDUCT	ABDUCTION
ABURG	ATTEMPT BURGLARY
ABURGJ	ATTEMPT BURG JUST OCC
ADM	ADMINISTRATIVE
AIRPOL	AIR POLLUTION VIOLAT
ALARC	ATTEMPT LARCENY
ALARCJ	ATT LARC JUST OCC
ALERT	AIRCRAFT CRASH ALERT
ALRM	ALARM SOUNDING
ANBITE	ANIMAL BITE CASE
ANCONF	ANIMAL CONFINED
ANINJ	ANIMAL INJURED
ANRUN	ANIMAL RUNNING LOOSE
ANVIC	VICIOUS ANIMAL
APBURG	APARTMENT BURGLARY
AROB	ATTEMPT ROBBERY
ARSON	ARSON
ARST	ARREST
ASLT	ASSAULT
ASLTI	ASSAULT IN PROGRESS
ASLTJ	ASSAULT JUST OCC
ASTINV	ASSIST INVALID
ASVEH	ATTEMPT STOLEN VEH
ASVEHJ	ATT STLN VEH JUST OCC
ATSUI	ATTEMPT SUICIDE
AUALRM	AUTO ALARM SOUNDING
AUFIRE	AUTO FIRE
BABY	MATERNITY CASE
BARK	BARKING DOG
BBURG	BUSINESS BURGLARY
BGALRM	BURGLAR ALARM
BIKE	BIKE PATROL
BOGUS	BOGUS CHECK
BOMBTH	BOMB THREAT
BURG	BURGLARY
BURGI	BURGLARY IN PROGRESS
BURGJ	BURGLARY JUST OCCUR
BURGJD	BURG JUST DISCOVERED

BUSCK	BUSINESS CHECK
CABUSE	CHILD ABUSE
CALL	10 21
CARE	CARE REPORT
CCONT	CITIZEN CONTACT
CAA	CRUELTY ABUSE ANIMALS
CCW	CONCEALED WEAPON
CFRAUD	COMPUTER FRAUD
CFIRE	COMMERCIAL FIRE
CHASE	PURSUIT
CHLOCK	CHILD LOCKOUT
CIT	CRISIS INTERVENTION
CONVEY	PRISONER CONVEYANCE
COURT	COURT/PROSECUTOR
CRASH	AIRCRAFT CRASH
CREDIT	CREDIT CARD FRAUD
CURFEW	CURFEW VIOLATION
CUT	CUTTING
CWELF	CHECK ON WELFARE
DETECT	CARBON & SMOKE DETECT
DIST	DISTURBANCE
DOA	SUDDEN DEATH
DOMEST	DOMESTIC VIOLENCE
DOWN	PERSON DOWN
DPROP	DESTRUCTION OF PROP
DPROPI	DPROP IN PROGRESS
DPROPJ	DPROP JUST OCCURRED
DROWN	DROWNING
DRUG	DRUG VIOLATION
DRUGI	DRUG VIOLAT IN PROGRESS
DRUNK	INTOXICATED PERSON
DUMP	ILLEGAL DUMPING
DUMPI	DUMPING IN PROGRESS
DUMPJ	DUMPING JUST OCCURRED
DWI	INTOXICATED DRIVER
EDP	EMOTIONALLY DISTURBED PERSON
EDP/VIOLE	EMOTIONALLY DISTURBED PERSON VIOLENT
ESCORT	BANK ESCORT
EXPAT	EXTRA PATROL
EXPDEV	EXPLOSIVE DEVICE
EXPLO	EXPLOSION
FALRM	FIRE ALARM
FATAL	AUTO ACCIDENT WITH FATALITY
FIGHT	FIGHT
FIRE	FIRE
FIRWK	FIREWORKS VIOLATION
FLWP	FLOURISHING WEAPON



FLWPI	FLOURISHING IN PROGRESS
FLWPJ	FLOURISHING JUST OCC
FPROP	FOUND PROPERTY
FRAUD	FRAUD
FRAUDI	FRAUD IN PROGRESS
FRAUDJ	FRAUD JUST OCCURRED
FSCRI	FORGED PRESCRIPTION
FSCRII	FORGED PRESCR IN PROG
FTPAT	FOOT PATROL
GAMB	GAMBLING
GAMBI	GAMBLING IN PROGRESS
GARAGE	OPEN GARAGE DOOR
GLEAK	GAS LEAK
GO	10 25
HANGUP	911-HANGUP
HEART	HEART ATTACK
HELI	HELICOPTER REQUEST
HFIRE	HOUSE FIRE
HOALRM	HOLD-UP ALARM
HOMIC	HOMICIDE
HPER	HOLDING MISSING PERS
HUNT	HUNTERS
IDENTY	IDENTITY THEFT
ILPARK	ILLEGALLY PARKED VEH
INACT	INDECENT ACT
INACTI	INDECENT ACT IN PROGRESS
INCJUV	INCORRIGIBLE JUVENILE
INJURY	ACCIDENTAL INJURY
INV	INVESTIGATION
LARC	LARCENY
LARCI	LARCENY IN PROGRESS
LARCJ	LARCENY JUST OCCURRED
LASER	LASER STRIKE
LIQ	LIQUOR VIOLATION
LIQI	LIQ VIOL IN PROGRESS
LOCK	VEHICLE LOCK OUT
LOITER	LOITERING
LOSART	LOST ARTICLE
LOWAIR	LOW AIRCRAFT
MAINT	VEHICLE MAINTENANCE
MALRM	MEDICAL ALARM
MEAL	MEAL
MINBIK	MINI BIKE
MISC	MISCELLANEOUS
MISJUV	MISSING JUVENILE
MISPER	MISSING PERSON
MOTOR	ASSIST MOTORIST

MUNI	MUNI CONTRACT PATROL
MUSIC	LOUD MUSIC
NONSUP	CRIMINAL NON SUPPORT
NOTIFY	NOTIFICATION
OAP	OFFENDER ACCOUNTABILITY PROGRAM
OD	OVERDOSE
ODOR	STRANGE ODOR
OFFAID	OFFICER IN NEED
OPC	ORDER OF PROTECTION COMPLIANCE
OPEN	OPEN DOOR/WINDOW
ORD	ORDINANCE VIOLATION
PAGER	PAGER CALL
PANIC	PANIC ALARM
PCR	Public Community Relations
PDIST	PEACE DISTURBANCE
PEACE	KEEP THE PEACE
PEDCK	PEDESTRIAN CHECK
PHONE	PHONE STATUS
PHOTO	PHOTO ASSIGNMENT
PITEM	PROHIBITED ITEM
POLICE	CALL FOR POLICE
PROWL	PROWLER
PURSE	PURSE SNATCHING
RADAR	RADAR ASSIGNMENT
RADIO	RADIO REPAIR
RAPE	RAPE
RBURG	RESIDENTIAL BURGLARY
RCPROP	RECOVERED PROPERTY
RECVEH	RECOVERED VEHICLE
RETURN	MISSING PER/JUV RETURN
ROB	ROBBERY
SCNDRY	SECONDARY
SEARCH	SEARCH WARRANT
SEXA	SEXUAL ASSAULT
SHOOT	SHOOTING
SHOP	SHOPLIFTING
SHOTFD	SHOTS FIRED
SICK	SICK CASE
SIRF	STOLEN INCOME REFUND
SLUMP	PERSON SLUMPED (VEH)
SMOKE	SMOKE IN THE AREA
SOLIC	SOLICITORS
SPEED	SPEEDING VEHICLE
SPILL	HAZARDOUS SPILL
STALK	STALKING
STAT	STATION ASSIGNMENT
STLIC	STOLEN LICENSE

STRONG	STRONG ARM ROBBERY
STRUCK	PERSON STRUCK
SUI	SUICIDE
SUSPER	SUSPICIOUS PERSON
SUSPKG	SUSPICIOUS PACKAGE
SUSVEH	SUSPICIOUS VEHICLE
SVEH	STOLEN VEHICLE
SVEHI	SVEH IN PROGRESS
SVEHJ	SVEH JUST OCCURRED
TAMP	TAMPERING AUTO
TAMPI	TAMPER IN PROGRESS
TAMPJ	TAMPER JUST OCCURRED
TEST	CAD TEST
TOB	TOBACCO VIOLATION
TOPHON	THREAT/OBSCENE CALL
TRF	TRAFFIC STOP
TR	TRAFFIC VIOLATION
TRARST	TRAFFIC ARREST
TRES	TRESPASSING
TRESI	TRESPASSING IN PROG
TRHAZ	TRAFFIC HAZARD
TRPAT	TRAIN PATROL
TRUANT	TRUANCY
VACCK	VACATION CHECK
VACR	VACATION RETURN
VEDP	VIOLENT EMOTIONAL DISTURB PERSON
VEHCON	VEHICLE CONVEYANCE
VOAP	VIOLENT OFFENDER ACCOUNTABILITY PROGRAM
VOBS/VEDI	OBS VIOLENT
VRO	VIOL RESTRAINING ORDER
WATCH	WATCHMAN CHECK
WATER	WATER MAIN BREAK
WDFIRE	WEED FIRE
WIRES	WIRES DOWN
WRAPP	WARRANT APPLICATION
WRARST	WARRANT ARREST
WASH	CARWASH

**AN ORDINANCE RE-ADOPTING RE-ESTABLISHING AND MAKING PUBLIC A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL PERSONAL INTEREST OF CERTAIN MUNICIPAL OFFICIALS**

WHEREAS, Sections 105.483 to 105.492 RSMo imposed certain requirements relating to the filing of personal financial interest statements by employees and elected officials of certain political subdivisions of the State of Missouri; and

WHEREAS, on September 5, 2001, at an open meeting, the City of Twin Oaks enacted Ordinance No. 01-60 (now codified as Chapter 119 “Conflicts of Interest” attached as Exhibit 1 and incorporated herein by reference) establishing Twin Oak’s method of disclosing potential conflicts of interest and substantial interests and thereby excluding Twin Oaks and its officers and employees from the requirements of §105.485.2 R.S.Mo.; and

WHEREAS, §105.485 R.S.Mo., requires that any political subdivision establishing its own method of disclosing potential conflicts of interest and substantial interests (the “Conflicts Policy”) biennially adopt an ordinance, order or resolution establishing and making public the Twin Oaks’ Conflicts Policy; and

WHEREAS, the Board of Aldermen wishes to re-establish and make public the Twin Oaks’ method of disclosing potential conflicts of interest and substantial interests and continue the provisions of the Conflicts Policy in effect by re-adoption.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI, AS FOLLOWS:**

**Section 1.** In conformance with §105.485.4 R.S.Mo., the Board of Aldermen hereby adopts this Ordinance re-establishing and making public Twin Oaks’ method of disclosing potential conflicts of interest and substantial interests and approves Exhibit 1 as the Twin Oaks’ official method of disclosing potential conflicts of interest and substantial interests. The Board further adopts and approves the form available at [https://www.mec.mo.gov/WebDocs/PDF/Fillable/PFD/PFD%20Form-Short\\_06\\_2015%20-%20fillable.pdf](https://www.mec.mo.gov/WebDocs/PDF/Fillable/PFD/PFD%20Form-Short_06_2015%20-%20fillable.pdf) and attached as Exhibit 2 to be filed with the City Clerk by each official, officer, employee and candidate required to make such disclosures by Chapter 119, the Policy and/or Missouri law.

**Section 2.** The City Clerk is directed to send a certified copy of this Ordinance thereby notifying the Missouri Ethics Commission of this legislative act within ten (10) days following the passage of this re-adopting Ordinance.

**Section 3.** This Ordinance shall be in full force and effect on and after its passage and approval by the Mayor.

PASSED AFTER HAVING BEEN READ IN FULL OR BY TITLE TWO TIMES PRIOR TO  
PASSAGE BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI,  
THIS 7th DAY OF SEPTEMBER 2022.

Yea

Nay

Lisa Eisenhauer  
Tim Stoeckl  
April Milne  
Dennis Whitmore

---

Russ Fortune, Mayor

Attest:

---

Frank Johnson, City Clerk/Administrator

Exhibit 1

## **Chapter 119. Conflicts of Interest**

**Section 119.010 Declaration Of Policy.**

The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

**Section 119.020 Conflict Of Interest.**

- A. All elected and appointed officials as well as employees of the City must comply with Section 105.454, RSMo., on conflicts of interest as well as any other State law governing official conduct.
  
- B. Any member of the Board of Aldermen who has a "substantial or private interest" in any measure, bill, order or ordinance proposed or pending before such Governing Body must disclose that interest to the City Clerk and such disclosure shall be duly recorded in the official minutes. "Substantial or private interest" is defined as ownership by the individual, his or her spouse, or his or her dependent children, whether singularly or collectively, directly or indirectly of:
  - 1. Ten percent (10%) or more of any business entity; or
  - 2. An interest having a value of ten thousand dollars (\$10,000.00) or more; or
  - 3. The receipt of a salary, gratuity or other compensation or remuneration of five thousand dollars (\$5,000.00) or more per year from any individual, partnership, organization or association within any calendar year.

**Section 119.030 Disclosure Reports.**

- A. Each elected official, candidate for elective office, and the City Clerk of the City shall disclose in writing the following information by May 1 or the appropriate deadline as referenced in Section 105.497, RSMo., if any such transactions occurred during the previous calendar year:
  - 1. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total

value in excess of five hundred dollars (\$500.00), if any, that such person had with the City other than compensation received as a Board member or employee or payment of tax, fee or penalty due to the City, and other than transfers for no consideration to the City.

2. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars (\$500.00), if any, that any business entity in which such person had a substantial interest had with the City, other than payment of any tax, fee or penalty due to the City or transactions involving payment for providing utility service to the City, and other than transfers for no consideration to the City.
3. The City Clerk (also the Chief Purchasing Officer) and candidates for that position also shall disclose in writing by May 1 or the appropriate deadline as referenced in Section 105.487, RSMo., the following information for the previous calendar year:
  - a. The name and address of each of the employers of such person from whom income of one thousand dollars (\$1,000.00) or more was received during the year covered by the statement;
  - b. The name and address of each sole proprietorship that he or she owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he or she was a partner or participant; the name and address of each partner or coparticipant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Secretary of State; the name, address and general nature of the business conducted by any closely held corporation or limited partnership in which the person owned ten percent (10%) or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent (2%) or more of any class of outstanding stock, limited partnership units or other equity interests;
  - c. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

#### **Section 119.040 Filing Of Reports.**

- A. The financial interest statements shall be filed at the following times, but no person is required to file more than one (1) financial interest statement in any calendar year:
  1. Every person required to file a financial interest statement shall file the statement

annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the Board of Aldermen may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement.

2. Each person appointed to office shall file the statement within thirty (30) days from such appointment or employment covering the calendar year ending the previous December 31.
  3. Every candidate required to file a personal financial disclosure statement shall file no later than fourteen (14) days after the close of filing at which the candidate seeks election. The time period of this statement shall cover the twelve (12) months prior to the closing date of filing for candidacy.
- B. Financial disclosure reports giving the financial information required in Section **119.030** shall be filed with the local political subdivision and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.



**Exhibit 2**



Missouri Ethics Commission (MEC)  
PO Box 1370, Jefferson City MO 65102, (800) 392-8660, www.mec.mo.gov

Office Use:

**Financial Disclosure Statement for Political Subdivisions - 105.485(4), RSMo**

**1. Statement Information (select one)**

Type:  New  Amended

**2. Filing Status & Time Period Covered (select one & insert time period)**

A. Filing Status

- Annual Filer:** file from Jan 1 to Dec 31 of prior year (if no longer serving, enter the time period served), due by May 1
- Newly Appointed/Employed:** file for calendar year before start date, due within 30 days
- Incumbent Candidate:** file from Jan 1 of prior year to closing date for candidacy (may be longer than 12-month period), due within 14 days of closing date for candidacy
- New Candidate:** file for the 12-month period before the closing date for candidacy, due within 14 days of closing date for candidacy

B. Time Period Covered: From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ (mm/dd/yyyy)

**3. Filer Information**

<input type="text"/> Filer's name (First, Middle, Last)	<input type="text"/> Spouse's name (First, Middle, Last)
<input type="text"/> Mailing address	<input type="text"/> City, State, Zip
<input type="text"/> Dependent child's name* (First, Middle, Last)	<input type="text"/> Dependent child's name* (First, Middle, Last)
<input type="text"/> Political Subdivision or State Agency	<input type="text"/> Title (Position/Office Seeking)

Check if spouse is filing separate from yourself (if your spouse is not required to file a PFD, this statement MUST disclose his/her information).

\*Includes all children, stepchildren, foster children and wards under the age of eighteen residing in the person's household and who receive in excess of 50% of their support from the person.

**4. Transaction Information**

A. List the transactions, valued at more than \$500, you, your spouse, or any relative within the first degree of blood or marriage had with the political subdivision listed above. *Do not include* compensation received as an employee, payment of taxes, fees or penalties or transfers for no consideration.

<input type="text"/> Date (mm/dd/yyyy)	<input type="text"/> Parties involved in transaction
<input type="text"/> Date (mm/dd/yyyy)	<input type="text"/> Parties involved in transaction

B. List the transactions for any business entity, in which you, your spouse, or dependent child(ren) held a substantial interest, that conducted business with the political subdivision listed above valued at more than \$500. *Do not include* payments of taxes, fees or penalties due to the political subdivision or transactions involving payment for providing utility service to the political subdivision or transfers for no consideration. (NOTE: Substantial interest includes ownership of 10% of the business entity or interest valued at \$10,000 or more, or from which a salary, gratuity or other compensation of \$5,000 or more is paid per calendar year).

<input type="text"/> Date (mm/dd/yyyy)	<input type="text"/> Name of Business	<input type="text"/> Parties involved in transaction
<input type="text"/> Date (mm/dd/yyyy)	<input type="text"/> Name of Business	<input type="text"/> Parties involved in transaction

**5. Signature (select one, sign & date)**

- I affirm and attest under penalty of perjury that information and facts in this report are complete, true, and accurate. I further acknowledge that I am aware that any false statement or declaration made herein is punishable under Ch. 575 RSMo.
- I affirm and attest under penalty of perjury that information and facts in this report are complete, true, and accurate and that my spouse has refused or failed to provide information concerning his or her financial interest and that I have no working knowledge of such interests. I further acknowledge that I am aware that any false statement or declaration made herein is punishable under Ch. 575 RSMo.

<input type="text"/> Filer's Signature (Required)	<input type="text"/> Date (mm/dd/yyyy)
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**NOTE:** The following information is required from the **Chief Administrative Officer** and **Chief Purchasing Officer** only. Include information for filer, spouse and dependent child(ren).

**6. Employment**

List the name and address of each employer from whom you, your spouse, or dependent child(ren) received income of \$1,000 or more during the time period covered by this statement.

Employer Name	Employer Address/City/State/Zip	Person's name whom received income
Employer Name	Employer Address/City/State/Zip	Person's name whom received income

**7. Sole Proprietorships**

List each sole proprietorship owned by you, your spouse or dependent child(ren) during the time period covered by this statement.

Sole Proprietorship Name	Sole Proprietorship Address/City/State/Zip
Sole Proprietorship Name	Sole Proprietorship Address/City/State/Zip

**8. General Partnerships, Joint Ventures**

List each general partnership and joint venture in which you, your spouse or dependent child(ren) were a partner or participant, and the names of partners or co-participants, unless such names and addresses are filed with the Secretary of State, during the time period covered by this statement.

General Partnership or Joint Venture Name	Address/City/State/Zip	Nature of Business	Partner/Coparticipant's Name & Address	Party Involved
General Partnership or Joint Venture Name	Address/City/State/Zip	Nature of Business	Partner/Coparticipant's Name & Address	Party Involved

**9. Stocks, Bond & Other holdings**

EXCEPTION: Interest in any qualified plan or annuity pursuant to the Employees Retirement Income Security Act (ERISA) is not required to be listed.

A. *Limited Partnerships, Closely-held Corporations:* List the name of any closely-held corporation/limited partnership in which you, your spouse, or dependent child(ren) own ten percent (10%) or more of any class of the outstanding stock or units during the time period covered by this statement.

Limited Partnership/Closely-held Corporation Name	Address/City/State/Zip	Nature of business	Party Involved
Limited Partnership/Closely-held Corporation Name	Address/City/State/Zip	Nature of business	Party Involved

B. *Publicly Traded Corporation or Limited Partnership:* List the name of any publicly traded corporation or limited partnership which is listed on a regulated stock exchange or automated quotation system in which you, your spouse or dependent child(ren) own two percent (2%) or more of any class of outstanding stock, units or other equity interests during the time period covered by this statement.

Corporation/Limited Partnership Name	Party Involved
Corporation/Limited Partnership Name	Party Involved

**10. Corporations**

List the name and address of each corporation for which you, your spouse, or dependent child(ren) served in the capacity of a director, officer or receiver during the time period covered by this statement.

Corporation Name	Corporation Address/City/State/Zip	Person's name who served in this capacity
Corporation Name	Corporation Address/City/State/Zip	Person's name who served in this capacity

This form is required to be filed with the Missouri Ethics Commission and with the governing body of your political subdivision. All elected and appointed officials as well as employees of a political subdivision must comply with §105.454 RSMo., on conflicts of interest and their own local code of ethics.

RESOLUTION NO. 2022-21

**A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN  
APPROVING AN AGREEMENT WITH TOPPS PAVING AND SEALING  
LLC FOR FILLING THE CENTERLINE CRACK AND ASSOCIATED  
POTHoles ON Boly Lane.**

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**BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI, AS FOLLOWS:**

**Section 1.** The Board of Aldermen hereby approves, and the Mayor is hereby authorized to execute, a contract substantially in the form of “Exhibit 1” attached hereto and incorporated herein, on behalf of Twin Oaks with Topps Paving and Sealing, LLC, for services relating to the filling approximately 150 linear yards of centerline crack and associated potholes on Boly Lane with black mastic, to be provided under the terms set forth in Exhibit 1.

**Section 2.** This Resolution is adopted and shall be in full force and effect on and after its passage and approval.

THIS RESOLUTION WAS PASSED AND APPROVED THE 7<sup>th</sup> DAY OF SEPTEMBER 2022,  
BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI.

---

Russ Fortune, Mayor

Attest:

---

Frank Johnson, City Clerk/Administrator

## Exhibit 1

### **Twin Oaks, Missouri CONTRACTOR SERVICES CONTRACT**

THIS AGREEMENT, made and effective as of \_\_\_\_\_ 2022, by and between the **City of Twin Oaks, Missouri**, a municipal corporation hereinafter referred to as the "City," and **Topps Paving and Sealing, LLC**, a Missouri corporation, hereinafter referred to as "Contractor," with a business mailing address of 11502 Dorsett Road, Maryland Heights, Missouri 63043.

WHEREAS, the Contractor provided the City with the proposal, attached hereto as **Exhibit A** and incorporated herein by reference, for services related to the filling approximately 150 linear yards of centerline crack and potholes with Crackmaster black mastic on Boly Line, as described on Exhibit A (the "Proposal"), and the City wishes to engage the Contractor as provider of those services to the City, in accordance with the terms of this Agreement;

WITNESSETH: That the parties hereto for the considerations hereinafter set forth agree as follows:

#### **I. SCOPE OF SERVICES**

Contractor's services are necessary for the following Project of City: *Centerline Crack Fill and Patch — Boly Lane*.

Except as expressly specified herein, Contractor hereby agrees to provide the expertise, supplies, supervision, labor, skill, materials, equipment, and apparatus to perform all the services and do all the things necessary for the proper completion of the scope of services for the Project listed above and as more particularly described in the attached **Exhibit A**.

The above-referenced services (hereinafter referred to as the "Work") shall be provided by the Contractor in accordance with all the provisions of the Proposal and the attached **Twin Oaks General Conditions** which are incorporated herein by reference, and the terms of the General Conditions shall prevail over any conflicting terms that may otherwise be adopted herein as part of any attachment, including the Proposal. If there is any conflict between the City's General Conditions (attached hereto and incorporated herein by reference) and the Proposal, this Agreement and its General Conditions shall prevail.

#### **II. SCHEDULING OF WORK AND INTERFERENCE WITH TRAFFIC**

The City and the Contractor understand that in the course of the Work, the Contractor may be required to close a lane of traffic on Boly Lane. The Contractor's Work must be scheduled and accomplished in stages such that thru traffic is maintained during striping. It shall be the Contractor's responsibility to provide a traffic way that is usable in all weather conditions.

When it is necessary to close a lane of traffic, the Contractor agrees that it will be the responsibility of the Contractor to provide all necessary traffic control and safety barriers, signage, lane markers, and all other equipment that may be necessary to assure safe and least restrictive lane closure. At all times until the City's final acceptance of the Work, the Contractor shall provide and maintain such necessary traffic control and safety barriers, signage, lane markers, and all other equipment necessary to assure safe and least restrictive lane closure and provide watchmen and flaggers as may be necessary to properly protect the Work and provide for safe and convenient public travel. No additional payment shall be made for all necessary traffic control and safety barriers, signage, lane markers, and all other equipment that may be necessary to assure safe and least restrictive lane closure necessary to maintain traffic and to protect the Work and the public and all labor, equipment, and material necessary to accomplish this task shall be considered incidental.

Any injury to person or property due to the Contractor's failure to adequately provide all necessary traffic control and safety barriers, signage, lane markers, and other necessary equipment—including, but not limited to, injury to the public, injury to the Contractor's or the City's employees, or damage to property—will be the sole responsibility of the Contractor and Contractor expressly holds City harmless and agrees to indemnify the City as set forth in the City's General Conditions which are attached and incorporated herein by reference. The Contractor's failure to adequately provide all necessary traffic control and safety barriers, signage, lane markers, and other necessary equipment indicating closure of a lane on Meramec Station Road south or north of its intersection with Big Bend Road shall be a material breach of this Contract.

**II. COMPENSATION**

A. **Basic Compensation.** The City hereby agrees to pay the Contractor \$3,770.00, as full compensation upon the completion of the Work.

**III. TIME AND MANNER OF PAYMENTS**

All invoices complete with necessary support documentation shall be submitted to the City and payment shall be made by City within thirty (30) days of receipt of an invoice received after satisfactory performance of the Work for the fees, prices, rates, or schedule of values set forth below.

**IV. CONTRACT SCHEDULE**

Time is of the essence. The Work shall be commenced on \_\_\_\_\_, 2022, and shall be completed in a reasonable manner no later than \_\_\_\_\_, 2022. Failure to complete the Work by the completion date shall result in a reduction in the amount due to the Contractor under this Contract in the amount of \$100.00 per day as liquated damages, herein acknowledged to be reasonable compensation for such delay, in addition to any other remedy that the City may have hereunder.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as of the effective date of Contract first above written.

**TOPPS PAVING AND SEALING, LLC**

**CITY OF TWIN OAKS**

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

DATED: \_\_\_\_\_

DATED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

City Clerk

**GENERAL CONDITIONS**  
**CITY OF TWIN OAKS, MISSOURI**  
**CONTRACTOR SERVICES AGREEMENT**

**Independent Contractor.** The Contractor shall be and operate as an independent contractor in the performance of this Contract. The Contractor shall have complete charge of the personnel engaged in the performance of the Work, and all persons employed by the Contractor shall be employees of said Contractor and not employees of the City in any respect.

**Compliance with Laws.** The Contractor shall comply with all applicable City ordinances and other laws and regulations, Federal, State, and any political subdivision thereof, including but not limited to, unemployment and workers' compensation, occupational safety, equal employment and affirmative action and wage and price laws insofar as applicable to the performance of the Contract. Specifically, Contractor shall comply with the following state law requirements:

- *Proof of Lawful Presence.* Section 208.009 RSMo., requires that all applicants *at the time of application* for any contract provided by a local government provide "affirmative proof that the applicant is a citizen or a permanent resident of the United States or is lawfully present in the United States." Contractor's affirmative proof must be established through (i) a Missouri driver's license, (ii) any "documentary evidence recognized by the department of revenue when processing an application for a driver's license," or (iii) "any document issued by the federal government that confirms an alien's lawful presence in the United States." §208.009.3.

**Subcontracts.** The Contractor shall not subcontract any of the Work to be performed by it hereunder without the express written consent of the City. In addition, this Contract shall not be assigned by the Contractor.

**Indemnification.** To the fullest extent permitted by law, the Contractor agrees to defend with counsel selected by the City, and indemnify and hold harmless the City, its officers, engineers, representatives, agents and employees from and against any and all liabilities, damages, losses, claims or suits, including costs and attorneys' fees, for or on account of any kind of injury to person, bodily or otherwise, or death, or damage to or destruction of property, or any other circumstances, sustained by the City or others, arising from Contractor's breach of the Contract or out of services and operations performed hereunder by the Contractor, including the City's reliance on or use of the services or products provided by the Contractor under the terms of this agreement. The Contractor shall not be liable for any loss or damage attributable solely to the negligence of the City. To the extent required by law to enforce this provision, Contractor agrees that this indemnification requires Contractor to obtain insurance in amounts specified herein and that Contractor has had the opportunity to recover the costs of such insurance in the Compensation set forth in this Agreement.

**Insurance.** Contractor shall furnish the City the certificates of insurance for workers' compensation, public liability, and property damage, including automobile coverage in the amounts specified by the City in the request for proposals, if any, otherwise in the amounts stated on **Exhibit B**, but unless otherwise provided shall be no less than the maximum amounts of liability set forth in Chapter 537.610 RSMo., applicable to political subdivisions. The policies of insurance shall be in such form and shall be issued by such company or companies as may be satisfactory to the City. The City, and such additional persons and entities as may be deemed to have an exposure to liability as a result of the performance of the Contractor's work, as determined by the City, shall be named as additional insured and the applicable insurer shall owe the City a duty of defense on all insurance policies required hereunder. The Contractor shall provide an Additional Insured Endorsement to the City that shall be approved by the City prior to commencement of any Work.

In addition to the foregoing, the Contractor shall maintain Professional Liability "errors and omissions" insurance in the form for the coverages satisfactory to City as indicated in the request for proposals, if any, otherwise as stated on attached **Exhibit B**, if any, but in no event less than the maximum amounts of liability set forth in Chapter 537.610 RSMo. applicable to political subdivisions. The City and Contractor waive all rights against each other for damages caused by fire or other perils to the extent covered by Builder's Risk or any other property insurance, except such rights as they may have to the proceeds of such insurance; provided that nothing herein shall be deemed a waiver of the City's sovereign immunity relative to any claim against the City.

**Nondisclosure.** The Contractor agrees that it will not divulge to third parties without the written consent of the City any information obtained from or through the City in connection with the performance of this Contract. Nothing herein shall preclude disclosure of information by the City.

**Changes.** No change in this Contract shall be made except in writing prior to the change in the Work or terms being performed. The Contractor shall make any and all changes in the Work without invalidating this Contract when specifically ordered to do so in writing by the City. The Contractor, prior to the commencement of such changed or revised Work, shall submit promptly to the City, a written cost or credit proposal for such revised Work. If the City and Contractor shall not be able to agree as to the amount, either in consideration of time or money to be allowed or deducted, it shall nevertheless be the duty of Contractor, upon written notice from the City, to immediately proceed with such alteration or change, and Contractor shall be compensated the reasonable value of such Work. **No Work or change shall be undertaken or compensated for without prior written authorization from the City.**

**Termination.** The City shall have the right to terminate the Contract at any time for any reason by giving the Contractor written notice to such effect. The City shall pay to the Contractor in full satisfaction and discharge of all amounts owing to the Contractor under the Contract an amount equal to the cost of all Work performed by the Contractor up to such termination date, less all amounts previously paid to the Contractor on account of the

Contract Price. The Contractor shall submit to the City its statement for the aforesaid amount, in such reasonable detail as the City shall request, within thirty (30) days after such date of termination. The City shall not be liable to the Contractor for any damages on account of such termination for loss of anticipated future profits with respect to the remainder of the Work.

**Multi-year contracts; Non-appropriation.** Notwithstanding any provision herein to the contrary, the City is obligated only to make the payments set forth in the attached Contract as may lawfully be made from funds budgeted and appropriated for that purpose during the City's then current fiscal year at the discretion of the City. If no funds are appropriated or otherwise made legally available to make the required payments for this Agreement during the next occurring fiscal year (an "Event of Nonappropriation"), this Agreement will terminate at the end of the then current fiscal year as if terminated expressly. The failure or inability of the City to appropriate funds for this Agreement in any subsequent fiscal year shall not be deemed a breach of this Agreement by any party. If applicable, this Agreement may be annually renewed at each fiscal year by inclusion of specific appropriation for this Agreement, from year to year not to exceed the maximum renewal period or term as set forth in the Agreement.

**Accounting.** During the period of this Contract, the Contractor shall maintain books of accounts of its expenses and charges in connection with this Contract in accordance with generally accepted accounting principles and practices. The City shall at reasonable times have access to these books and accounts to the extent required to verify all invoices submitted hereunder by the Contractor.

**Correction Period.** Contractor hereby expressly guarantees the aforesaid Work as to workmanship and quality of materials used in connection herewith for a term of one (1) year, commencing on the date of final acceptance by the City, and binds itself, its successors or assigns, to make all repairs or replacements which may become necessary within said period due to construction defects and nonconformity with the City specifications or contract. The Contractor warrants to the City that all materials and equipment furnished under the Contract and incorporated in the Work will be new unless otherwise specified, and that all Work will be of good quality, free from faults and defects and in conformance with the Contract. The Contractor's general warranty and any additional or special warranties are not limited by the Contractor's obligations to specifically correct defective or nonconforming Work as set forth herein, nor are they limited by any other remedies provided in the Contract.

**Request for Proposals.** If the City issued a request for proposals in connection with the Work, such request for proposals and the proposal of the Contractor in response thereto are incorporated herein by reference and made a part of this Contract. In case of any conflicts between the request for proposals and the executed Contractor Services Contract or proposal of the Contractor, the requirements of the City's Request for Proposal and this executed Contract shall control and supersede unless a change thereto is specifically stated in this Contract (including **Exhibit A**, "Scope of Work").

**Project Records and Work Product.** The Contractor shall provide the City with copies of all documents pertinent to the Work which shall include, without limitation, reports, correspondence, meeting minutes, and originals of all deliverables. The City shall own all right, title and interest, including without limitations, all copyrights and intellectual property rights, to all documents and Work Product of the Contractor created in performance of or relating to this Contract. Contractor agrees to take all steps reasonably requested by the City to evidence, maintain, and defend the City's ownership rights in the Work Product.

**Site Operations.** Where appropriate, the City will arrange for right of entry to any property at the request of the Contractor for the purpose of performing studies, tests and evaluations in connection with the Work.

**Personnel.** The Work shall be performed exclusively by the personnel of the Contractor identified in the Contractor's proposal and no other personnel of the Contractor shall perform any of the Work without the express written approval of the City.

**Representations.** Contractor agrees that it has not relied on any representations or warranties of the City, oral or written, other than expressly identified in this Contract. The parties agree the Contract represents the entire agreement between the parties.

**Governing/Choice of Law.** This Agreement shall be governed by and construed and interpreted in accordance with the internal laws of the State of Missouri, without regard to its principles of conflict of laws.

**Other Special Provisions.** There are no additional special provisions set forth in the Contractor Services Agreement.

**EXHIBIT A**  
**Proposal**



# Topps Paving & Sealing, LLC.

11502 Dorsett Road  
Maryland Heights, MO 63043  
PH: (314) 705-8061 FAX: (314) 739-7258

Proposal Submitted to:  
City of Twin Oaks  
Attn John Williams  
1381 Big Bend Blvd  
Valley Park MO 63088

Date: 8/17/2022  
Job Site: **Boly Lane**  
Phone: (314) 574-7152  
Email: jwilliams@cityoftwinoc

We hereby propose to furnish labor and materials necessary to complete the following work:

**SCOPE OF WORK:** FILL CENTERLINE CRACK AND POTHOLE ATTACHED TO IT FOR A DISTANCE OF APPROXIMATELY 150 LINEAR YARDS WITH CRACKMASTER BLACK MASTIC.

**PREPARATION:** Clean all cracks of dirt, soil, and vegetation.

**MASTIC:** Apply Crackmaster black mastic, a hot applied, polymer modified mastic asphalt  
Factory blended with graded fillers, steel fibers, granite aggregates, and recycled  
rubber to centerline crack up to 8 inches wide with a linear distance of approxima  
150 yards.

Note: Mastic is much better suited for these types of cracks and will outlast conventiona  
methods.

Mastic Improvements..... \$ 3,770

This is an estimate using a new product and price may be reduced if p  
comes in under estimated amount.

Topps Asphalt Sealing & Paving is Fully Insured for your protection.

### PAYMENT DUE UPON COMPLETION

FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETI  
CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF  
CONTRACT PURSUANT TO CHAPTER 429 RSMO. TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FC  
WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CON  
FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIALS TWICE.

Respectfully Submitted

Total \$ \_\_\_\_\_

-----  
**Marc Janitch**

Date \_\_\_\_\_ Signature: **X** \_\_\_\_\_  
*John Williams - Your Business Is Greatly Appreciated ....!*

(Note--This proposal may be withdrawn by us if not accepted within 15 days. Call for quote after this time perio  
Please provide a **day contact number** where you can be reached upon acceptance of this contract.

Work # \_\_\_\_\_ Cell # \_\_\_\_\_

**ACCEPTANCE:** This proposal must be signed and returned before any field work can commence and it expires thirty (30) days from the date hereof and may be accepted at any later date at the sole option of Topps Paving & Sealing LLC, (hereinafter referred to as contractor). Upon receipt it is understood the foregoing, including the terms, conditions and notices set forth below, will constitute the full and complete agreement between us.

**COMMENCEMENT OF WORK:** If Contractor is delayed in the performance of the Work by any act or omission of Owner or of any employee, agent, or subcontractor of Owner, or by any Change Order, any strike or other labor dispute, or unavoidable casualty, unusual weather conditions, or any other cause which the Contractor could not reasonably control, the time for completion shall be extended for a period equal to the length of such delay. Contractor will not be held liable for loss, damage, or delay occasioned by material shortage, inclement weather, strikes, force majeure, inadequate site conditions or any other cause beyond the reasonable control of Contractor. Contractor shall be granted unimpeded access to perform its scope of work. Contractor shall be compensated for delays due to others at the project site.

**UNFORESEEN CONDITIONS:** Should concealed conditions encountered in the performance of the Work below the surface of the ground, or should concealed or unknown conditions in existing structures be at variance with the conditions indicated by the Plans and Specifications of other written instruments or documents provided by Owner or Owner's Architect/Engineer, or should unknown physical conditions below the surface of the ground or should concealed or unknown conditions in existing structures of an unusual nature, differing materially from those ordinarily encountered in work of the character provided for herein, be encountered, Contractor may require the Contract Sum and the time of completion be equitably adjusted upon written claim made within thirty (30) days after Contractor's first observance of the conditions. If Owner does not approve Contractor's claim within ten (10) days after its receipt, Contractor shall have the right to stop all work until Owner & Contractor can agree upon appropriate adjustments.

**NOTE:** Excavation of existing asphalt is bid for 2-3" depth of removal. Asphalt excavation exceeding 3" because of unforeseen overlay or other reason will be billed to Owner to compensate Contractor appropriately for any additional expenses incurred from excavating beyond 3" depth and an appropriate margin of profit as based on the job total.

**PRICES:** This proposal is based on labor, material and equipment costs on the date hereof and is subject to changes in price on a dollar to dollar basis in labor and or material incurred or occurring after the proposal valid date and prior to contract execution. Contractor shall be compensated for work performed at the verbal or written request of owner or owner's representative which is not within the scope of work.

**CONTRACT SUM-PAYMENT:** As payment for Contractor's Work hereunder, Owner shall pay Contractor the Contract Sum in cash or by good check, pursuant to the following procedure. Payment shall be based on Contractor's invoice and shall be made immediately after Contractor's submission of its invoice to Owner, Contractor may obtain progress payments before completion of the Work upon preparing and submitting appropriate invoices to Owner. No payment shall constitute acceptance of defective or improper work. No portion of the Contract Sum shall be retained for any reasons. A late payment charge of 1 and 1/2% per month (18% annually) will be added on any overdue amount past 7 days. Owner agrees to pay the finance charge on any outstanding balance, and all reasonable attorney's fees, and other costs and expenses incurred in any suit or other legal action to enforce the terms of the contract. No more than 10% of the contract price may be withheld from payment due to disputes or workmanship of the scope of services. If the Project is not ready for commencement of the Work, or if Contractor has not received Notice to Proceed, on or before the proposed commencement date set forth on the front side of this document, the Contract Sum shall be increased by all cost increases incurred by Contractor above the prices available to Contractor as of that date.

**ADDITIONAL OBLIGATIONS OF OWNER:** Owner further agrees' •

- A. To secure and pay for necessary approvals, easements, assessments and charges required for the construction, use or occupancy of permanent structures or facilities, or for permanent changes in existing structures or facilities.
- B. To be responsible for locating and clearly marking all underground utilities and other underground or concealed structures, facilities, and obstacles, Contractor shall be compensated for any costs resulting from damages to such underground items not adequately marked and called to the attention of the contractor.
- C. To maintain reasonable safeguards against injury or damages to persons or property on or about the Work Site at any time that Contractor is not actively conducting operations on the site. 0. In the event Owner fails to so prepare and maintain the Project site and coordinate the others working on the Project, and in the event Contractor is thereby unable to perform its Work on a continuous uninterrupted basis, Contractor shall have the right to stop the Work until Owner and Contractor agree to appropriate adjustments in the Contract Sum.
- E. To secure and pay all permits and government fees, licenses and inspections necessary for the completion of work.

**CLEARING:** Contractor shall be compensated for moving of materials, debris and/or obstacles from the work area, unless specifically noted otherwise in the scope of work, and if such work is necessary for contractor to do the contract work.

**GRADS:** Subgrade elevations are to be brought within plus or minus one (1) inch by others unless specifically noted otherwise in the scope of work before the contracting crews move in. If it is necessary for the contractor to remove excess overburden or add fill to said work areas over and above said limits, contractor shall be compensated for such extra work and materials. Contractor is not responsible for backfilling or adjusting grades adjacent to its work, unless specifically noted in the scope of work.

**LINES & LEVELS:** Owner shall be responsible for all survey lines and grade elevations necessary for contractor to locate and install its work unless specifically noted otherwise in the scope of work. Contractor may rely on such lines and levels to be correct.

**SUBGRADE CONDITIONS:** Owner shall be responsible for subgrade conditions and degree of compaction. Contractor shall not be held responsible for paving defects resulting from subgrade pumping or yielding under normal construction paving conditions.

**SITE CONDITIONS:** Contractor shall be relieved of all responsibility when ordered by owner to install work, when in the contractor's stated opinion, the temperature, Weather, soil or fill conditions are unsuitable and said conditions may have a detrimental effect on the finished installation.

**DRAINAGE:** Contractor shall make a reasonable effort to install the work to avoid puddles or ponding water. Contractor shall not be held responsible for puddles or ponding or running water where insufficient slope (normally 3/16" per foot) or paving exists, or for surface tolerance less than 3/8" in eight feet horizontal distance.

**INDEPENDENT CONTRACTOR:** In performing its obligations hereunder, Contractor shall be deemed an independent contractor and not an agent or employee of Owner. Contractor understands that as an independent employing unit it is subject to all applicable income tax withholding and unemployment compensation laws.

**TERMINATION OF AGREEMENT:** This Agreement may be terminated in the following manner if:

- (i) Owner becomes insolvent, a petition in bankruptcy is filed by or against Owner, Owner makes a general assignment for the benefit of its creditors, or a receiver is appointed for Owner;
- (ii) Owner fails to make payment of any part of the Contract Sum as provided hereof;
- (iii) Contractor elects to terminate this Agreement because the Contractor and Owner are unable to agree to adjustments under the provisions hereof;
- (iv) Performance of the Work is prohibited, prevented or substantially impeded for a period of thirty (30) days or more under an Order of any Court or other public authority having jurisdiction, or as a result of any act of government, or as a result of any interference of hindrance caused by Owner, Owner's Architect/Engineer, or any of their agents, servants, employees or contractors; or
- (v) Owner defaults in the performance of any other covenant or condition hereunder, and fails to remedy such default within fifteen (15) days after receipt of written notice thereof from Contractor; then Contractor may terminate this Agreement by giving written notice thereof to Owner. Upon such termination, Contractor may remove all of its equipment, tools, and machinery from the Project site and may recover from Owner payment for all Work performed through and including the date of termination and may recover from Owner all losses sustained as a direct result of any breach by Owner, including Contractor's lost profits.

#### ADDITION AS TO GUARANTEE

Contractor hereby warrants and guarantees to Owner, in lieu of all other warranties, express or implied, that all Work shall be, of good quality, free from faults or defects, and in conformance with the Plans and Specifications, it being understood that this warranty and guarantee shall remain in effect only for a period of ninety (90) days from and after the date of Completion of the Work. Contractor agrees to repair or replace, at its expense, any defects in the Work which appear within said period of ninety (90) days. Notwithstanding the foregoing, the Contractor shall not be responsible for, and the foregoing guarantee is exclusive of, the following:

- (i) Contractor shall not be held liable for future defects caused by; subgrade settlement, failure of the subgrade, inadequate design, hydrostatic pressure, overloading, abuse, or misuse of the paving by others, temperature and reflective cracking and/or subgrade shrinkage;
- (ii) accumulation of water if Plans, and/or existing job specifications call for less than one percent (1%) per foot fall;
- (iii) reflective cracks due to concrete overlays;
- (iv) damages or defects resulting from Owner's failure to backfill all exposed edges of paving;
- (v) damages or defects resulting from crack-filling with unknown or improper substances;
- (vi) damages or defects resulting from gasoline, oil, or other spillages that dissolve asphalt;
- (vii) damages or defects that result from settling of utility ditches or backfills of any kind;
- (viii) damages or defects that result from snow removal, or from spikes or chains used for gripping snow;
- (ix) damages or defects which result from power steering scuffing or hard usage; and
- (x) damages or defects resulting from any unknown or unforeseen causes or conditions such as unknown underground utilities, underground caverns, underground waterways, tree roots, etc.



**STRUCTURAL CONDITION ASSESSMENT  
TWIN OAKS PARK BRIDGE  
PARK SERVICE ROAD  
ST. LOUIS COUNTY, MISSOURI**

**CITY OF TWIN OAKS**

1381 Big Bend Rd.  
Twin Oaks, MO 63021



**THOUVENOT, WADE & MOERCHEN, INC.**  
Missouri Professional Design Firm  
License No. 001528  
3316 Lemone Industrial Blvd., Suite 2  
Columbia, MO 65201  
573.442.6474  
arutz@twm-inc.com

THIS SHEET HAS BEEN  
SIGNED, SEALED AND DATED  
ELECTRONICALLY



August 24, 2022

Frank Johnson  
1381 Big Bend Rd.  
Twin Oaks, MO, 63021  
636.225.7873

**RE: Structural Condition Assessment and Proposed Bridge Modifications – Twin Oaks Park Bridge**

**PURPOSE**

TWM has been retained by the City of Twin Oaks to investigate the existing condition of the bridge structure, provide a report summarizing the existing condition, and provide proposed repair vs replacement options for the bridge.

**SCOPE OF SERVICES**

TWM performed a field assessment of the bridge on August 4<sup>th</sup>, 2022. This report includes our findings, recommendations, and photographs from the assessment. Our overall scope of services is defined as follows:

1. Perform an in-depth inspection of the structure with the ability to get within arm's reach of any observed areas of concern
2. Provide a condition assessment report for the bridge addressing the below:
  - a. Summarize existing condition findings with photos.
  - b. Provide proposed repair vs. replacement alternatives with cost estimates for both options.
  - c. Prioritize the level of proposed repairs.
  - d. Suggest a recommended inspection schedule for the bridge based on condition findings.

**LIMITATIONS OF ASSESSMENT**

Our assessment is limited to areas and structural members to which we had access during our site visit. We did not access the entire underside of the bridge as the water was too deep towards the center, however no visual areas of concern were observed in this area. Inspections were carried out visually and with limited physical inspection techniques. Existing deck planks were removed in two areas to inspect interior and exterior timber stringers as well as the main arched glulam timber beams, which were prodded with a screwdriver and drilled when deemed necessary. Timber floor beams were visually inspected and prodded with a screwdriver from under the bridge where accessible. This structure consists primarily of timber components. Timber inspection methods can be subjective with the potential to miss deterioration or defects. Overall bridge measurements were taken, and additional measurements were taken where deterioration was found; all other observations were visual. No plans for the bridge were provided by the Owner.

**I. GENERAL GEOGRAPHICAL DATA**

County: St. Louis  
Location: Twin Oaks, MO  
Feature Carried: Twin Oaks Park Service Road and Walking Trail  
Feature Crossed: Twin Oaks Park Pond  
Latitude: 38° 33' 50.0" N  
Longitude: 90° 30' 08.6" W

**II. PHYSICAL DESCRIPTION OF EXISTING STRUCTURE**

Bridge Deck Type: 2x6 timber deck planks supported by timber stringers

Superstructure Type: Single Span consisting of two main arched glue-laminated timber beams with glue-laminated timber stringers and floor beam framing members. (See Field Sketch in Appendix A for component naming conventions used throughout the report).

Substructure Type:



**Abutments:** Cast-in-place concrete cap with concrete backwall. Note: Foundation type was not visible below concrete cap, but it is assumed that deep foundations (driven piles or drilled shafts) are not present.

**Length and Width:** Length = 40'-1" ± face-face abutment backwalls; Width = 6'-0" ± face-face of glulam timbers

**Skew:** None

**Utilities & Attachments:** Electrical conduits and plugins attached to underside of bridge and side posts

### III. FIELD INSPECTION & PHYSICAL EVALUATION

**Bridge Deck:** The existing bridge deck consists of 2" x 6" deck planks screwed into two exterior stringers and one interior stringer. The deck planks are supported by the timber stringers. The deck planks appear to be in fair condition with only minor cracks and deterioration varying throughout the deck.

**Timber Stringers:** The stringers are supported by the floor beams. The interior stringers are 5-3/8" wide by 5-3/4" tall and the exterior stringers are 3" wide by 5-5/8" tall. The existing interior glulam stringer is deteriorated at the top below the deck planks. The member was relatively solid past the point of initial deterioration (see photo 5). The existing exterior glulam stringers have significant decay at the top below the deck planks and along the side at the interface between the stringer and main arched glulam timber beams (see photos 4 & 6). We were able to advance a screwdriver through the section with little to no resistance.

**Timber Floor Beams:** The existing glulam floor beams are attached to the main arched glulam timber beams with galvanized steel plates and bolts. The floor beams are 3" wide by 11-3/8" tall. The connections appear to be in very good condition, and the floor beams are soft on the surface to a depth of approximately 1/8" on all faces of the member but otherwise appear to be in satisfactory condition (see photo 12).

**Main Arched Glulam Timber Beams:** The existing main arched glulam timber beams are the main load carrying components of the bridge spanning between abutments. The beams are 5-1/8" wide by 28-1/4" tall. Deterioration was observed at the interface between the beams and the exterior stringers, and 5/8" deep decay was measured in this area. When drilled, the members were soft and the wood removed was visibly wet approximately 1-1/2" past the point of initial decay (see photos 6-7 and Appendix A, Sheet 2 for a sketch of the deterioration). The outside of the glulam timber beams was solid and dry when drilled, and the remaining inside face of the members, outside the area of deterioration, appears to be in satisfactory condition. The south glulam timber beam also had a large longitudinal crack running down the center of the top surface as well as decay isolated at the top on the east end (see photos 8-9).

**Railings:** The existing bridge railings consist of vertical timber posts (3-1/4" x 5-1/4") bolted into the main arched glulam timber beams, with two horizontal timber railings (3" x 4") bolted to the top and midpoints of the posts. The railings appear to be in satisfactory condition (see photo 17).

**Abutments:** The existing abutments consist of cast-in-place concrete seats with concrete backwalls and appear to be in good condition (see photos 13-14). The approach pavements have minor cracking next to the abutment joints, and there is a piece of pavement detached next to the backwall on the south side of the west abutment (see photos 15-16). These noted approach pavement defects are more cosmetic in nature and do not affect the lifespan or load carrying capacity of the bridge.

### IV. DISCUSSION AND PROPOSED SCOPE OF WORK

We were informed during our field assessment that this bridge is somewhere between 25 and 30 years old. Overall, this structure is in fair condition. There were some areas of localized advanced deterioration as noted above, but it is our opinion that the structure can be repaired and inspected at regular intervals in an effort to extend the lifespan of the bridge. Considerations should also be given to replacement of the superstructure, utilizing the existing abutments, to further extend the life of the bridge and reduce inspection intervals and long-term maintenance costs.

#### **Proposed Bridge Repairs:**

The majority of the observed deterioration and decay was localized to the areas between the 2x6 timber deck planks and stringers, as well as between the exterior stringers and main arched glulam timber beams. These are areas where water could get trapped, advancing the rate of deterioration. Our proposed repair would be to replace the existing glulam timber stringers and deck planks with new members and seal the deteriorated areas of the main arched glulam timber beams with either an epoxy sealant or polyester filler suitable for exterior use. Due to the arched shape of the existing structure the replacement stringers will need to be glulam timbers similar to the existing, that way they can be fabricated to match the vertical curve of the existing



bridge. We would also propose leaving a 1" gap between the face of the new exterior timber stringer and face of the existing main glulam timber beam to allow this area to dry out, mitigating further deterioration to the existing main glulam timber beam. The existing crack in the top of the south main glulam timber beam and section loss at the east end of the beam could also be filled with polyester filler. These proposed repairs are of high priority to get the bridge back in service and open to the public.

The intent of these repairs would be to protect and extend the lifespan of the main glulam timber beams by reducing moisture content, therefore slowing further duration. The repairs also provide a new deck and stringers. Once the main glulam timber beams reach a point of needing replaced, the entire superstructure will need to be replaced.

#### **Proposed Bridge Replacement:**

There are several options available for bridge replacement. The existing bridge could be replaced with a similar arched timber glulam structure, or either a prefabricated steel truss bridge or rolled beam bridge with a stone façade could be considered. Because there is less than 10' between the lowest member of the bridge and the normal pool elevation of the pond, weathering steel is not recommended due to corrosion concerns. See Appendix C for conceptual bridge replacement photos. As noted above we would look to re-use the existing abutments if possible, but if not, new abutments could be placed in roughly the same location. For this purpose of this report the cost estimate in Appendix D considers both a similar timber bridge structure and prefabricated truss bridge.

#### **Recommended Inspection Intervals:**

Recommended inspection duration varies depending on if the structure is repaired or replaced. A repaired structure will need to be inspected more frequently due to the age of remaining members and deterioration that has already occurred. We would recommend inspecting the structure every 2 years if the bridge is repaired with the suggested repairs, and on an on-call basis if any changes are noticed between inspections. An initial inspection schedule of every 5 years would be sufficient for a new replacement bridge.

#### **DISCLAIMERS AND QUALIFICATIONS**

This report only addresses the condition of the portion of the structure which was made accessible and observable at the time of inspection. This report does not address any portions of the structure other than those areas mentioned, nor does it provide any warranty, either expressed or implied, for any portion of the existing structure. There is no claim, either stated or implied, that all conditions were observed. The opinions and recommendations contained in this report are based on field investigations performed as a part of this project. The opinions stated in this report are based on limited visual observations, hammer sounding and drilling only. No other physical inspection methods or testing were performed. No Calculations have been made to determine the adequacy of the structural system or its compliance with accepted design code requirements. With existing bridge plans unavailable we do not know if the original bridge was designed for vehicular live load.

This report supersedes all prior written or oral discussions of the condition of the structure.

#### **APPENDICES**

- A. Field Notes and Sketches
- B. Field Assessment Photos
- C. Conceptual Bridge Photos
- D. Construction Cost Estimates

Respectfully,

**Thouvenot, Wade & Moerchen, Inc.**

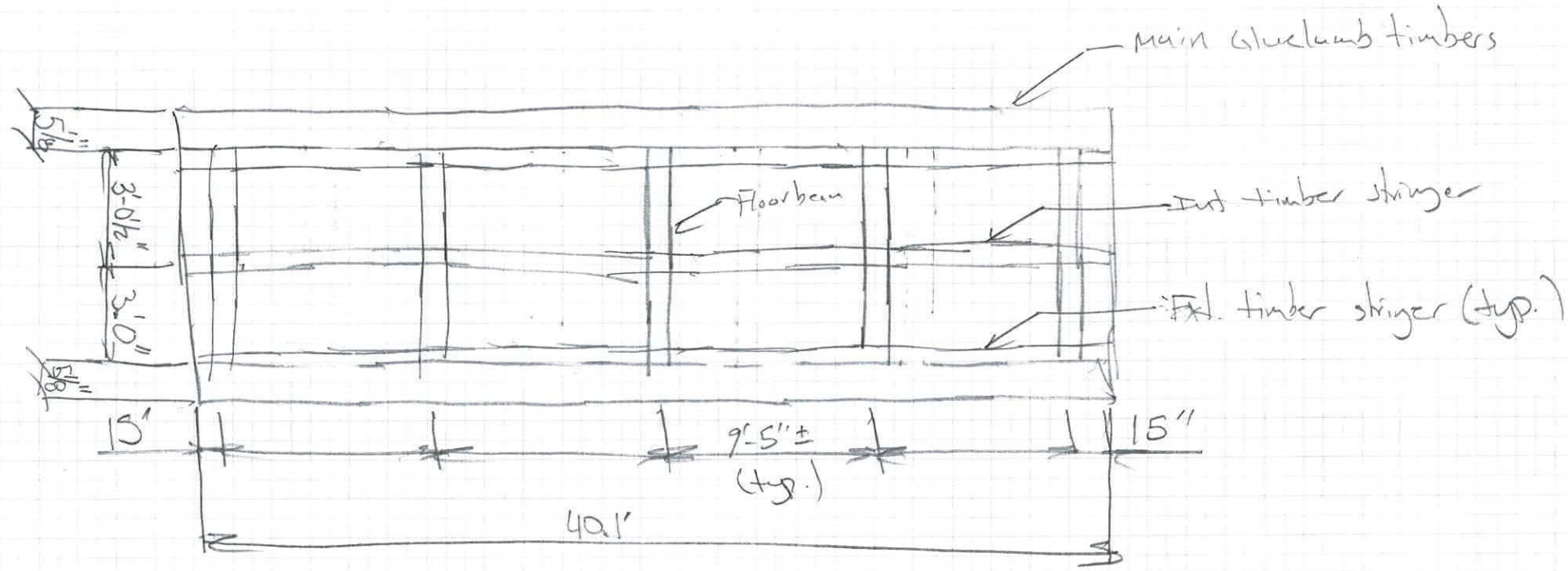
A handwritten signature in black ink, appearing to read "Adam Rutz", is written over a white background.

Adam Rutz, PE, SE  
Structural Engineering Leader



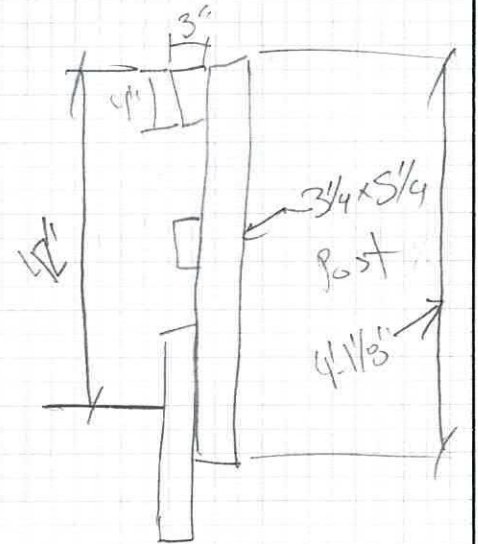
Appendix A  
Field Notes and Sketches

28 1/4"

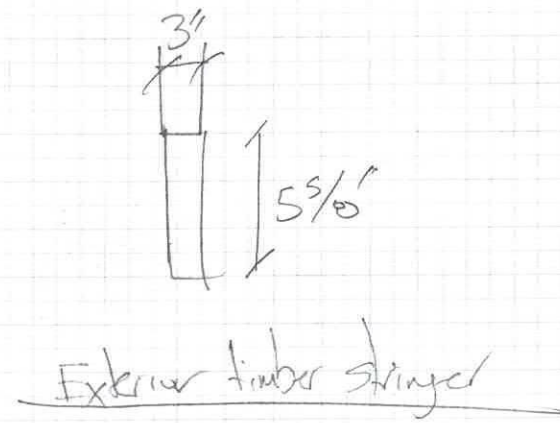
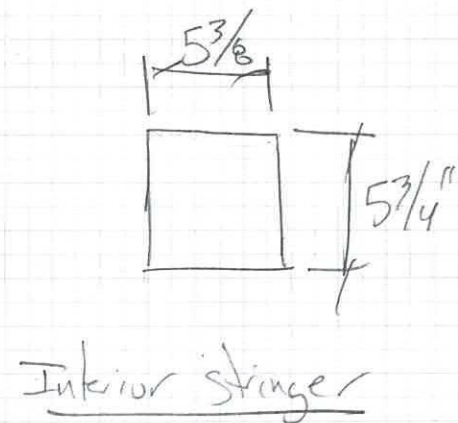
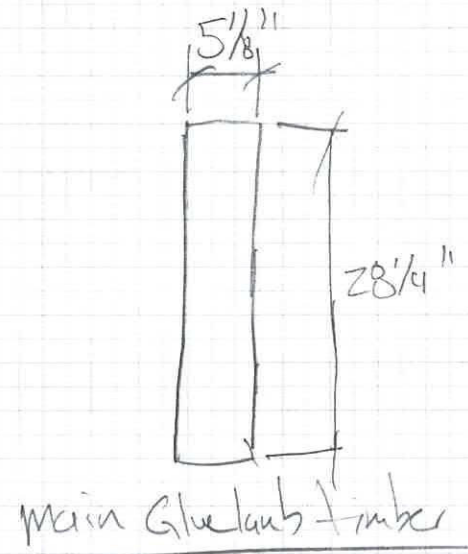


Notes

- Deck planks = 2x6s
- 6' face to face of main timbers



Railings

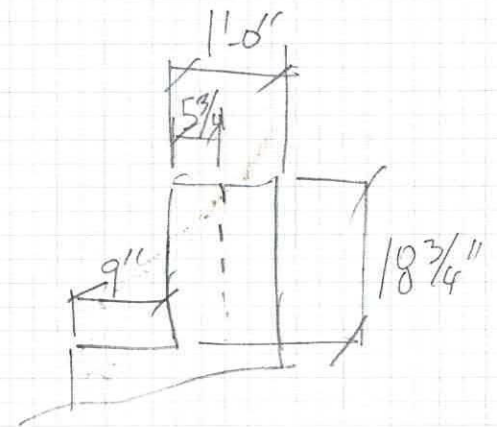
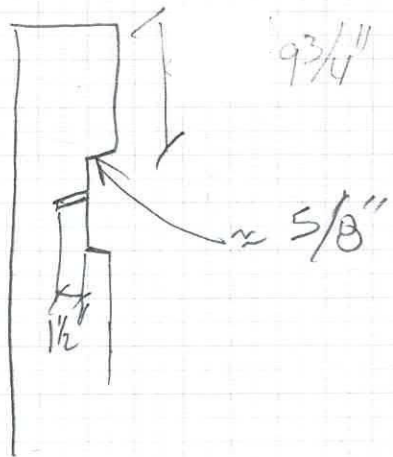


TWO OAKS BRIDGE



## Deterioration notes

- Interior stringers are deteriorated at the top below deck boards, still solid past initial deterioration
- main glue lumb timber have  $5/8$ " section loss & drills soft  $\approx 1/2$ " into glue lumb on one side. Drilled solid & dry on the other side after initial section loss.
- Exterior timber stringers are shot.
- \* floor beams are punky/soft on the surface  $\approx 1/8$ "





Appendix B  
Field Assessment Photos



Photo 1 - Bridge Elevation



Photo 2 - Top of Bridge Looking West



Photo 3 - Typical Underneath of Deck Planks



Photo 4 - Typical Exterior Stringer Deterioration



Photo 5 - Typical Interior Stringer Deterioration



Photo 6 - Typical Exterior Stringer and Main Glulam Decay



Photo 7 - Main Glulam Soft 1 1/2" when drilled



Photo 8 - Large Crack in Main Glulam



Photo 9 - Section Loss at end of Main Glulam



Photo 10 - Typical Floor Beam to Main Arched Glulam Beam Galvanized Steel Connections



Photo 11 - Typical Underside of Bridge



Photo 12 - Floor Beams Soft  $\frac{1}{8}$ " into Surface





Photo 13 - West Abutment



Photo 14 - East Abutment



Photo 15 - Approach Pavement Cracking at Joint



Photo 16 - Detached Piece of Pavement next to West Abutment



Photo 17 - Typical Railing and Exterior of Glulam



Appendix C  
Conceptual Bridge Photos



Similar Timber Bridge Concept



Prefabricated Truss Bridge Concept



Rolled Steel Beam Bridge with Stone Façade Concept



Appendix D  
Construction Cost Estimate

**Estimate of Bridge Construction Costs - Twin Oaks Park Bridge**

Project Sponsor: City of Twin Oaks, MO

Project Title: Bridge Inspection and Condition Report

Date: 24-Aug-22

**Twin Oaks Park Bridge (Bridge Repair Alternative)**

Item	Quantity	Unit	Unit Price	Amount
Removal of Timber Deck Planks and Stringers	1	lump sum	\$1,000	\$1,000
Seal Main Arched Glulam Timber Beams	1	lump sum	\$2,500	\$2,500
Install New Glulam Timber Stringers	3	each	\$5,000	\$15,000
Install New Timber Deck Planks	80	each	\$12.5	\$1,000
Mobilization & Equipment Rental	1	lump sum	\$4,000	\$4,000
			<b>SUBTOTAL</b>	<b>\$23,500</b>
			<b>Contingency (20%)</b>	<b>\$4,700</b>
			<b>TOTAL (ROUNDED)</b>	<b>\$28,000</b>



**Estimate of Bridge Construction Costs - Twin Oaks Park Bridge**

Project Sponsor: City of Twin Oaks, MO

Project Title: Bridge Inspection and Condition Report

Date: 24-Aug-22

<b>Twin Oaks Park Bridge (Timber Bridge Superstructure Replacement Alternative)</b>				
Item	Quantity	Unit	Unit Price	Amount
Removal of Existing Bridge	1	lump sum	\$5,000	\$5,000
New 40'x6' Timber Glulam Bridge (Delivered to Site)	1	lump sum	\$40,300	\$40,300
Install New Glulam Timber Bridge	1	lump sum	\$7,500	\$7,500
Mobilization & Equipment Rental	1	lump sum	\$11,000	\$11,000
			<b>SUBTOTAL</b>	<b>\$63,800</b>
			Contingency (15%)	\$9,600
			<b>TOTAL (ROUNDED)</b>	<b>\$73,000</b>

<b>Twin Oaks Park Bridge (Steel Truss Bridge Superstructure Replacement Alternative)</b>				
Item	Quantity	Unit	Unit Price	Amount
Removal of Existing Bridge	1	lump sum	\$5,000	\$5,000
Install New 40'x6' Steel Truss Bridge	240	sf	\$250	\$60,000
Mobilization & Equipment Rental	1	lump sum	\$13,000	\$13,000
			<b>SUBTOTAL</b>	<b>\$78,000</b>
			Contingency (15%)	\$11,700
			<b>TOTAL (ROUNDED)</b>	<b>\$90,000</b>

<b>Twin Oaks Park Bridge (New Concrete Abutments - If Needed)</b>				
Item	Quantity	Unit	Unit Price	Amount
Construct New Concrete Abutments (If Neded)	2	each	\$6,500	\$13,000
			<b>SUBTOTAL</b>	<b>\$13,000</b>
			Contingency (15%)	\$2,000
			<b>TOTAL (ROUNDED)</b>	<b>\$15,000</b>

**Memo to:** Board of Aldermen  
**From:** City Clerk/Administrator Frank Johnson  
**Subject:** Holiday Lighting Contest  
**Date:** August 26, 2022

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**BOARD ACTION REQUIRED**

- Approve rules and procedures for the 2022 Holiday Lighting Contest.

**RECOMMENDATION**

Last year, the City conducted its first Holiday Lighting Contest and is seeking to bring the contest back for a second year. Staff recommends the following rules for the contest:

- Contestants will be judged in two categories. The first category will be “Houses” and includes all the lots zoned “A” Residential. The second category will be “Condos and Apartments” and include all lots zoned “B” Residential as well as the Villages of Twin Oaks apartments.
- There will be two winners selected for each categories. The winners will receive an honorary sign to display during the holidays and will be included in an official announcement to all residents.
- Winners will be selected by a panel of three City employees. Each employee will rank their top 5 contestants for each category. The two contestants with the lowest total points from the three rankings will be named the winners.
- No official entry is necessary. Judging will take place from Monday, Dec. 12, to Thursday, Dec. 15, with the winners announced on Friday, Dec. 16.
- The contest will be promoted through the City’s communication channels in advance of the judging period.

# City Clerk/Administrator's Report

City of Twin Oaks, Board of Alderman

Sept. 2, 2022

## General Updates

### **Municipal Court**

- The City has successfully opened the account at US Bank and has applied to the Missouri State Highway Patrol to receive another, separate OIR number for the municipal court itself (this is in addition to the OIRs for the prosecutor and the County police).
- Kelly Blain with Engelmeyer & Pezzani is working with Officer Wehner to compile the backlog of cases that will need to be filed in the Twin Oaks Municipal Court.

### **Appreciation Dinner**

- Staff has compiled a guest list of 52 invitees for the annual Appreciation Dinner. The list includes all members of the City's boards and commissions as well as the City engineer, the City attorney, the City's financial consultant, the fire chief of Valley Park, Officer John Wehner, and Sgt. Conrardy.

### **Ace Hardware**

- Ace has signed a contract with a general contractor for the renovation of their portion of the building and work should begin within weeks. The contractor plans to finish the renovation by Feb. 24, 2023.

## Project Updates

### **Park Fence Replacement**

- The Park fence replacement project has been completed as scheduled and the work is satisfactory.

### **Crescent Ave. Sidewalk**

- The City expects to receive completed stormwater analysis between Sept. 9 and Sept. 23. Following this, staff and BFA will meet with the property owner to discuss the stormwater plans for the project in order to determine the size of the stormwater easement needed.

### **Citywide Curb Replacement and Boly Entrance Replacement**

- The post of the RFPs for both projects has been pushed back to Aug. 26 but this does not impact the timing for Board approval at the Sept. 21 meeting, with the selected contractor notified Sept. 22.
- The County reviewed the plans for Boly Lane since it involves their right-of-way and is requesting additional details/changes to the plans.

**Park Bridge Inspection**

- TWM delivered the inspection report for the wooden pond bridge in Twin Oaks Park on Aug. 24. The report states that the bridge can be repaired instead of replaced and would recommend inspections every two years.