

**CITY OF TWIN OAKS
BOARD OF ALDERMEN MEETING
BOARD CHAMBER, TWIN OAKS TOWN HALL
1381 BIG BEND ROAD
WEDNESDAY, NOVEMBER 16, 2022, 7:00 p.m.**

This meeting of the Twin Oaks Board of Aldermen will be livestreamed on Facebook so that the public may watch and listen to the meeting virtually. The livestream of the meeting will be accessible by tablet/laptop/PC or mobile device at www.facebook.com/twinoaksmo.

Tentative Agenda

- 1) REGULAR MEETING CALLED TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF CONSENT AGENDA
 - a) Board of Aldermen Regular Meeting Minutes from November 2, 2022
 - b) Board of Aldermen Closed Session Minutes from November 2, 2022
 - c) Bills List from Oct. 29 to Nov. 10, 2022
 - d) Credit Card List from Oct. 1 to Oct. 31, 2022
- 6) **2023 BUDGET PUBLIC HEARING**
- 7) REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS
 - a) Financial Statements — Jeff Blume
 - b) Park Committee — Joe Krewson
- 8) CITIZEN COMMENTS
- 9) NEW BUSINESS
 - a) Resolution No. 2022-28: A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN APPROVING AN AGREEMENT WITH ECO CONSTRUCTORS FOR MULCHING SERVICES.
- 10) DISCUSSION ITEMS
- 11) ATTORNEY’S REPORT
- 12) CITY CLERK’S REPORT
- 13) MAYOR AND ALDERMEN COMMENTS

14) FINAL CITIZEN COMMENTS

(Remarks shall be limited to three (3) minutes on any one subject unless time is extended by the Board)

15) ADJOURNMENT

Frank Johnson
City Clerk/Administrator

POSTED: November 14, 2022, 10:00 a.m.

Please note: Any person requiring physical or verbal accommodations should contact the city office 12 hours prior to meeting at 636-225-7873. Copies of public records for this agenda are available for public inspection before and at the time of the meeting.

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, NOVEMBER 2, 2022**

Alderman Dennis Whitmore called the meeting of the Twin Oaks Board of Aldermen to order at 7:00 p.m. Roll Call was taken:

Mayor: Russ Fortune – via zoom

Aldermen: April Milne – yea
Dennis Whitmore – yea

Lisa Eisenhauer – absent
Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk/Administrator
Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Alderman Whitmore asked if there were any additions or changes to the Agenda. There being no changes, Alderman Whitmore asked for a motion to approve the Agenda. Alderman Tim Stoeckl so motioned and seconded by Alderman April Milne. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Alderman Whitmore asked for a motion to approve the Consent Agenda consisting of Regular Meeting Minutes from October 19, 2022; the Work Session Minutes from October 19, 2022; Closed Session Minutes from October 19, 2022; and the Bills list from October 15 through October 28, 2022. Alderman Milne motioned to approve the consent agenda, seconded by Alderman Stoeckl. The motion passed by a voice vote.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

Police Report: Officer John Wehner summarized the police activity for the month of October, including radio calls, written reports, traffic stops, crimes and auto accidents. Auto accidents were reported to be down significantly for the month. Officer Wehner reported that Twin Oaks Drug Take Back Day collected over 19 pounds of outdated prescriptions. This collection amount was larger than the precinct collection for the same day.

CITIZEN COMMENTS

There were no citizen comments.

NEW BUSINESS

Bill No. 2022-24: An Ordinance Providing for the Holding of the General Election for Twin Oaks, Missouri, on April 4, 2023. City Clerk/Administrator Frank Johnson stated this bill is the yearly approval to officially hold elections in the City of Twin Oaks. The ballot for April 2023 will have elections for two Aldermanic seats and the office of Mayor. These positions are each elected for two-year terms. Alderman Whitmore requested that City Clerk/Administrator Johnson read the bill a second time. Alderman Milne motioned to approve Bill No. 22-24, seconded by Alderman Stoeckl. The motion passed on a roll call vote as follows: Alderman Milne-yea, Alderman Whitmore-yea, Alderman Stoeckl-yea, and Alderman Eisenhower-absent. Alderman Whitmore stated that Bill No 22-24 being duly passed becomes Ordinance No 22-24.

Resolution No. 2022-25: A Resolution of the Twin Oaks Board of Aldermen approving an Agreement with Gamma Tree Services for the Removal of a Dead White Oak Tree in Twin Oaks Park. City Clerk/Administrator Johnson read the resolution. There is a large Oak tree that has died in Twin Oaks Park and needs to be removed. This tree is located at the north end of the basketball court. City Clerk/Administrator Johnson received three bids for the project and selected Gamma Tree Service as the lowest and best bid. Alderman Whitmore asked for any questions regarding Resolution No. 2022-25. Alderman Stoeckl motioned to approve Resolution No. 2022-25, seconded by Alderman Milne, and the motion passed by a voice vote of three yeas and one absent.

Resolution No. 2022-26: A Resolution Approving and Authorizing the Mayor to Execute an Agreement with Schaffer Electric Company for Electrical Services in Twin Oaks Park. City Clerk/Administrator Johnson stated that the outlets at the entrance and exit gates to the park from Golden Oak Court are no longer functional and need to be replaced. The electrical work will add lighting to the area making the park safer for all patrons. Having the access to electricity will also support park events.. Alderman Whitmore asked if there were any additional questions. Alderman Milne asked if there was a timeline for completion. City Clerk/Administrator commented there wasn't a hard time line but that the work would likely be completed before the end of the year. Alderman Milne motion to approve Resolution No. 2022-26, seconded by Alderman Stoeckl, and the motion passed by a voice vote of three yeas and one absent.

Resolution No. 2022-27: A Resolution Approving an Amendment to the city of Twin Oaks Capital Assets Policy. City Clerk/Administrator Johnson stated that, in consultation with the City's Auditor and Accountant, the City is seeking to revise its capital assets policy to raise the capitalization threshold for non-infrastructure assets from \$1,500 to \$5,000. Increasing this limit will give the City more flexibility in dealing with repair and maintenance expenses. In response to a question from Alderman Whitmore, City Clerk/Administrator Johnson clarified that the purchasing policy isn't affected, it only changes what is considered a Capitol Asset. Alderman

Whitmore asked for addition questions. Alderman Stoeckl motioned to approve Resolution No. 2022-27, seconded by Alderman Milne, and the motion passed by a voice vote of three yeas and one absent.

DISCUSSION ITEMS

There were no discussion items at this time.

ATTORNEY'S REPORT

There was no attorney's report at this time.

CITY CLERK'S REPORT

City Clerk/Administrator Johnson referred the Board to his written report and provided a summary of its contents. He updated the Board on the assessment from LandCare concerning the bridge evaluation. Their engineer largely agreed with the report's findings, but stated that any repair/rehabilitation work is likely to be an "expensive band aid." They believe a replacement would be the most straightforward approach. The company also believes the City can expect the bids to come in higher than the cost estimate, due to the sharply rising costs of labor and other constructions costs.

MAYOR & ALDERMEN COMMENTS

Mayor Fortune stated that he is looking forward to returning to the Nov. 16 Board of Aldermen meeting. His surgery went well and he is feeling great.

Alderman Milne reminded the Board of early voting locations and requested that a notice for early election voting be sent out ahead of next year's elections. City Clerk/Administrator Johnson informed the Board that the City has printed handouts for anyone asking for locations of In-Person Absentee Voting.

FINAL CITIZEN COMMENTS

There were no final citizen comments at this time.

CLOSED SESSION

Alderman Whitmore asked for a motion to move into Closed Session. Alderman Milne motioned to move into closed session, seconded by Alderman Stoeckl. Upon a motion duly made and approved, the Board of Aldermen intends to go into closed session at 7:34 p.m. pursuant to Chapter 610 RSMo for the purpose of dealing with matters relating to the following: legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its

attorneys (610.021(1) RSMo.). The motion passed on a roll call vote as follows: Alderman Milne-yea, Alderman Whitmore-yea, Alderman Stoeckl-yea and Alderman Eisenhower-absent.

ADJOURNMENT

The Board return to regular session, at 8:20 pm. There being no further business Alderman Whitmore ask for a motion to adjourn the meeting. Alderman Milne so motioned, seconded by Aldermen Stoeckl and the regular meeting was adjourned at 8:20 pm.

Drafted By: _____
Paula Dries
Assistant City Clerk

Date of Approval: _____

ATTEST:

Frank Johnson
City Clerk/Administrator

Russ Fortune,
Mayor, Board of Aldermen

**City of Twin Oaks
Bills and Applied Payments
October 29 through November 10, 2022**

Check No.	Invoice Date	Memo/Description	Invoice No.	Bill Amt	Check Amt	Payment Date
	10/31/2022	Clearing of tall grass and brush from "cow pond" area of the Park	1912	\$870.00	\$870.00	11/16/2022
	10/31/2022	Monthly membership meeting		\$20.00	\$20.00	11/16/2022
	11/2/2022	laserfiche server recovery from server crash	4003	\$150.00	\$150.00	11/16/2022
	11/1/2022	assistant prosecutor charges for 10-19 thru 10-27	3258	\$151.50	\$151.50	11/16/2022
	10/29/2022	refund for park deposit	PR102922	\$100.00	\$100.00	11/16/2022
	11/5/2022	Legal Services provided for the month of October	67380, 6781	\$2,348.00	\$2,348.00	11/16/2022
	10/31/2022	lawn cutting services for City Hall, Big Bend/141 and Park-plant removal for 141/Big Bend	SJN#26472	\$4,152.00	\$4,152.00	11/16/2022
	11/8/2022	Park lease payment for 2021 and 2022		\$200.00	\$200.00	11/16/2022
	10/30/2022	Crescent Ave Sidewalk Project design. See attached invoice for details	17602	\$2,080.00		
	10/30/2022	Curb Improvement Project RFP. See attached invoice for details	17603	\$335.00	\$2,415.00	11/16/2022
	11/4/2022	Contract services for November	147147	\$11,847.22	\$11,847.22	11/16/2022
AutoPay	10/25/2022	monthly charges for City Hall	3056	\$73.99	\$73.99	11/4/2022
AutoPay	10/25/2022	monthly charges for 50 Crescent	361	\$45.76	\$45.76	11/9/2022
AutoPay	10/25/2022	monthly charges for 50 Crescent	6457	\$10.29	\$10.29	11/16/2022
AutoPay	10/28/2022	monthly charge for the fire hydrant	8944	\$1.78	\$1.78	11/21/2022
AutoPay	11/2/2022	monthly charge for fire park	9022	\$25.40	\$25.40	11/28/2022
AutoPay	10/25/2022	monthly contract for IT services	220107	\$1,192.00	\$1,192.00	11/2/2022
AutoPay	11/2/2022	monthly charge for street lighting services	5515	\$641.18	\$641.18	11/17/2022
AutoPay	11/3/2022	service charge for November	7119130-1840-3	\$4,116.45	\$4,116.45	12/3/2022
		Alderman				
		Alderman				

103 Elm Street
Washington, MO 63090



Invoice

636.239.4751
www.bfaeng.com

Bill To:
Twin Oaks 1381 Big Bend Road Twin Oaks MO 63021 13-3497-13A/Crescent Rd/Sidewalk Project

Invoice Date:	Invoice #:
10/30/2022	17602

Item	Description	Date	Hours/Qty	Rate	Amount
TSC/PM	Status Report	10/3/2022	0.5	100.00	50.00
AJR/Draft	Reviewed Utility confirmation emails and plan sheets.	10/4/2022	0.25	60.00	15.00
ERQ/Drafter	Draft emails to Electric, Water, and Gas. Send them to Angelica for review (0.50).	10/4/2022	1.25	40.00	50.00
AJR/Draft	Meet with Tiffany and Angelica to go over the emails and how to find the latest chain of emails (0.75). 10:30- 10:45 Left Voicemail with utility contact. Going over sent emails and chain information.	10/5/2022	0.25	60.00	15.00
ERQ/Drafter	Write emails and send them to gas, electric, and water. Revise the topo and emails based on Angelicas findings (0.75). Find previous emails to continue the chain on. Put email links into the correct file for utilities (1.25). Finish moving the emails into the correct utility file. (0.50)	10/5/2022	2.5	40.00	100.00
TSC/PM	Utilities: Review correspondence with AT&T	10/6/2022	0.25	100.00	25.00
TSC/PM	status report (0.25) Review and submit topographic survey (0.25)	10/10/2022	0.5	100.00	50.00
TSC/PM	Utilities: Review waterline maps and emails	10/11/2022	0.5	100.00	50.00
TSC/PM	Utilities: Discuss waterline with AJR and ERQ; Discuss SS with ERQ	10/12/2022	0.75	100.00	75.00
AJR/Draft	Meeting with Lizzie and Tiffany regarding utilities. Working on task list for Lizzie.	10/12/2022	1.25	60.00	75.00
TSC/PM	Status report	10/17/2022	0.5	100.00	50.00
TSC/PM	Work on project sch and task (0.75) Review design base; prep for concept plan (0.25)	10/19/2022	1	100.00	100.00
TSC/PM	S Concept: Discuss sidewalk layout and detail with RII; review layout; go over it with AJR	10/20/2022	2.5	100.00	250.00
AJR/Draft	Meeting with Tiffany regarding new layout for south side of the sidewalk and marking up current layout.	10/20/2022	0.5	60.00	30.00
TSC/PM	S Concept: Go over North layout	10/21/2022	0.5	100.00	50.00
AJR/Draft	Concept Work: Worked on design markups for Katya.	10/21/2022	1.25	60.00	75.00
AJR/Draft	Meeting with Tiffany regarding project to-do item status.	10/21/2022	0.25	60.00	15.00
TSC/PM	Status Report (0.5) S. Concept: Discuss Crosswalk with RII (0.5)	10/24/2022	1	100.00	100.00
AJR/Draft	Review Topographic Survey markups and notes.	10/24/2022	4.5	60.00	270.00
TSC/PM	Go over topo markups with KNK and AJR (0.5)	10/25/2022	0.5	100.00	50.00

A service charge of 2% will be added to all accounts not paid within 60 days. A service charge of 1% per month will be added thereafter.

Amount Due This Invoice

103 Elm Street
Washington, MO 63090



Invoice

636.239.4751
www.bfaeng.com

Bill To:
Twin Oaks 1381 Big Bend Road Twin Oaks MO 63021 13-3497-13A/Crescent Rd/Sidewalk Project

Invoice Date:	Invoice #:
10/30/2022	17602

Item	Description	Date	Hours/Qty	Rate	Amount
AJR/Draft	Email to Tiffany regarding Topo markup questions. Cleaned up project folder. Worked on Topographic Survey Markups. Meeting with Tiffany and Katya regarding Topo notes and reviewed markups. Clean up markups for Katya per meeting. Researching zoning map. Researching American Water Company Codes.	10/25/2022	2.75	60.00	165.00
AJR/Draft	Conceptual: Markups for new sidewalk Layout. Meeting with Tiffany regarding passing spaces.	10/25/2022	0.5	60.00	30.00
KNK/Draft	Recap meeting with TSC & AJR	10/25/2022	1	40.00	40.00
TSC/PM	Go over concept plan; tasks; topo with AJR (0.5)	10/26/2022	0.5	100.00	50.00
AJR/Draft	Researching American Water Company Codes and cleaning up markups. Meeting with Tiffany regarding project status and design changes. Call with Jeremiah for AT&T utility locate. Update Utility Log with Call with Jeremiah (ATT)	10/26/2022	1.25	60.00	75.00
AJR/Draft	Conceptual: Review South sidewalk to smooth out layout. Adding Passing spaces every 200 ft per ADA. Created markups for Katya.Meeting with Tiffany to go over notes for Katya.	10/26/2022	0.75	60.00	45.00
KNK/Draft	Topographic Survey markups	10/26/2022	1.25	40.00	50.00
KNK/Draft	Topographic Survey TS-1 & TS-2 markups	10/27/2022	3.25	40.00	130.00

A service charge of 2% will be added to all accounts not paid within 60 days. A service charge of 1% per month will be added thereafter.

Amount Due This Invoice **\$2,080.00**

103 Elm Street
Washington, MO 63090



Invoice

636.239.4751
www.bfaeng.com

Bill To:
Twin Oaks 1381 Big Bend Road Twin Oaks MO 63021 13-3497-2N/Curb Repair

Invoice Date:	Invoice #:
10/30/2022	17603

Item	Description	Date	Hours/Qty	Rate	Amount
TSC/PM	Prep for Pre-Bid Meeting	10/6/2022	0.25	100.00	25.00
TSC/PM	Pre-construction Meeting; Half Travel	10/7/2022	2	100.00	200.00
AJR/Draft	3497-2Q Meeting with Contractor and City.	10/7/2022	1	60.00	60.00
TSC/PM	Review plans and spec RE: traffic control	10/27/2022	0.5	100.00	50.00

A service charge of 2% will be added to all accounts not paid within 60 days. A service charge of 1% per month will be added thereafter.

Amount Due This Invoice

\$335.00

Credit Card List
 October 1, 2022 to October 31, 2022

Date	Name	Memo/Description	Amount
9/30/2022	Aldi	dog and buns for Family Fun Day	160.46
9/30/2022	Sam's	cookies, plates and condiments for Family Fun Day	160.02
10/1/2022	Quickbooks	Monthly Fee-reaccuring fee for accounting program	85.00
10/1/2022	Schnucks	ice & condiments for Family Fun Day	40.20
10/4/2022	Schnucks	Benadryl for bee sting	10.39
10/4/2022	Valley Park Elevator	3 cans of bee spray for hive found in park	23.97
10/4/2022	Lowe's	duplicate keys for City Hall	13.12
10/5/2022	Zoom	Monthly Fee-reaccuring fee for zoom	14.99
10/5/2022	Lowe's	assorted rock for fill	47.02
10/6/2022	Pure Pest	bee/wasp/hornet nest treatment	250.00
10/10/2022	Lowe's	cleaning supplies for City Hall	59.66
10/13/2022	Fish Window Cleaning	inside and outside window cleaning for City Hall	269.00
10/13/2022	Petromart	fuel for truck	55.00
10/20/2022	Lowe's	replacement spring for the entrance gate-paint	56.44
10/23/2022	Adobe	Monthly Fee-reaccuring fee for computer program	14.99
10/21/2022	Valley Park Elevator	assorted hardware & black top patch	92.38
		Alderman	
		Alderman	



Account Summary

Billing Cycle		10/31/2022
Days In Billing Cycle		31
Previous Balance		\$2,059.66
Purchases	+	\$1,352.64
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$20.71-
Payments	-	\$2,059.66-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$1,331.93

Account Inquiries

Call us at: (844) 697-1178
 Lost or Stolen Card: (866) 839-3485

Write us at PO BOX 31535, TAMPA, FL 33631-3535

Payment Summary

NEW BALANCE	\$1,331.93
MINIMUM PAYMENT	\$34.00
PAYMENT DUE DATE	11/25/2022

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$8,668.07
Available Cash	\$8,668.07
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Corporate Activity

TOTAL CORPORATE ACTIVITY				\$2,059.66-
Trans Date	Post Date	Reference Number	Transaction Description	Amount
10/12	10/12	3154926	INTERNET PMT-THANK YOU	\$2,059.66-

Cardholder Account Summary

FEE ACCT 00000877-010000 ##### 1768	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$20.71-	\$0.00	\$0.00	\$20.71-

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/30	10/02		74142962209000000003730	REBATE CREDIT	\$20.71-

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

ENTERPRISE BANK & TRUST
 1281 N WARSON ROAD
 SAINT LOUIS MO 63132-1805



Account Number
 ##### 1750

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
10/31/22	\$1,331.93	\$34.00	11/25/22

\$

BL ACCT 00000877-10000000
 CITY OF TWIN OAKS
 1381 BIG BEND ROAD
 ATTN FRANK JOHNSON
 TWIN OAKS MO 63021



MAKE CHECK PAYABLE TO:



ENTERPRISE BANK & TRUST
 PO BOX 6818
 CAROL STREAM IL 60197-6818

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- Your name and account number.
The dollar amount of the suspected error.
Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document. Please use blue or black ink to complete form

NAME CHANGE

Last
First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

Cell Phone () - E-mail Address

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature



BL ACCT 0000877-1000000

CITY OF TWIN OAKS

Account Number: #### #### #### 1750

Page 3 of 3

Cardholder Account Summary					
FRANK A JOHNSON #### #### #### 1776		Payments & Other Credits \$0.00	Purchases & Other Charges \$114.98	Cash Advances \$0.00	Total Activity \$114.98
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/01	10/02	PBUS03	24692162274107621684565	INTUIT *QBooks Online CL.INTUIT.COM CA	\$85.00 ✓
10/04	10/05	PBUS03	24011342277000018176551	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$14.99 ✓
10/21	10/23	PBUS03	24943002294700619133297	ADOBE ACROPRO SUBS 408-536-6000 CA	\$14.99 ✓

Cardholder Account Summary					
JOHN WILLIAMS #### #### #### 1792		Payments & Other Credits \$0.00	Purchases & Other Charges \$808.20	Cash Advances \$0.00	Total Activity \$808.20
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/30	10/02	PBUS03	24445002274400117138370	SAMS CLUB #8182 ST. LOUIS MO	\$160.02 ✓
10/01	10/02	PBUS03	24445002275000645253060	SCHNUCKS TWIN OAKS BALLWIN MO	\$40.20 ✓
10/04	10/05	PBUS03	24323042277049700046191	VALLEY PARK ELEVATOR VALLEY PARK MO	\$23.97 ✓
10/04	10/05	PBUS03	24445002278000671273815	SCHNUCKS TWIN OAKS BALLWIN MO	\$10.39 ✓
10/04	10/06	PBUS03	24692162278100484078807	LOWES #01503* BALLWIN MO	\$13.12 ✓
10/05	10/06	PBUS03	24692162278100726328317	LOWES #01503* BALLWIN MO	\$47.02 ✓
10/05	10/06	PBUS03	24275392278900014563998	SECOND MILE SERVICE 314-2025000 MO	\$250.00 ✓
10/09	10/10	PBUS03	24692162282100775983305	LOWES #01503* BALLWIN MO	\$59.66 ✓
10/13	10/14	PBUS03	24034542286001475273524	PHILLIPS 66 - PETROMART 7 VALLEY PARK MO	\$55.00 ✓
10/20	10/23	PBUS03	24692162294109567698878	LOWES #01503* BALLWIN MO	\$56.44 ✓
10/21	10/23	PBUS03	24323042294043000057080	VALLEY PARK ELEVATOR VALLEY PARK MO	\$92.38 ✓

Cardholder Account Summary					
PAULA DRIES #### #### #### 0740		Payments & Other Credits \$0.00	Purchases & Other Charges \$429.46	Cash Advances \$0.00	Total Activity \$429.46
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/30	10/02	PBUS03	24427332274710041246898	ALDI 41069 TWIN OAKS MO	\$160.46 ✓
10/14	10/17	PBUS03	24498132289017028048649	FISH WINDOW CLEANING 636-779-1500 MO	\$269.00 ✓

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH EZCARDINFO. ENROLL TODAY!

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS03 001	PURCHASE	E	\$0.00	0.04517%(D)	16.4900%(V)	\$0.00	\$0.00	0.0000%	\$1,331.93
Cash									
CBUS01 001	CASH	A	\$0.00	0.07257%(D)	26.4900%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

**CITY OF TWIN OAKS, MISSOURI
NOTICE OF PUBLIC HEARING**

In accordance with openness and transparency goals of the City of Twin Oaks, Missouri, notice is hereby given by the Board of Aldermen of the City of Twin Oaks that a public hearing will be held on Wednesday, November 16, 2022 at 7:00 p.m. in the City Hall, 1381 Big Bend Road. The purpose of said hearing will be to present the proposed operating budget for Fiscal Year 2023. The following summarizes the proposed operating budget of the City of Twin Oaks, Missouri for the fiscal year ending December 31, 2023 and is subject to change:

Fund Name	Revenues	Expenditures	Transfers	FUND BALANCE		
				Change	Beginning	Ending
	<i>(Note: Rounded to nearest \$1,000)</i>					
GENERAL	\$ 762	\$ 616	\$ (86)	\$ 60	\$ 615	\$ 675
SPECIAL REVENUE						
Parks and Stormwater	337	265	(57)	15	349	364
Sewer Lateral	4	4	-	-	46	46
CAPITAL EXPENDITURES						
Capital Improvement Sales Tax	284	143	(416)	(275)	702	427
Road	26	633	606	(1)	2	1
Rounding				-		-
Total	\$ 1,413	\$ 1,661	\$ 47	\$ (201)	\$ 1,714	\$ 1,513

The meeting will also be livestreamed on Facebook so that the public may watch and listen to the meeting virtually. The livestream of the meeting will be accessible by tablet/laptop/PC or mobile device at www.facebook.com/twinoaksmo.

All interested citizens will have the opportunity to give written and oral comment. Copies of the proposed budget are on file in the office of the City Clerk at 1381 Big Bend Road, Twin Oaks, MO 63021 and are available for public review in that office during the City’s normal business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday.

Anyone with special needs should contact the City Clerk at least 2 days before said Public Hearing by calling (636) 225-7873. All persons interested may appear and be heard at that meeting.

City Clerk/Administrator
Frank Johnson



**CITY OF
TWIN OAKS, MISSOURI**

**WORKSESSION BINDER
ANNUAL OPERATING BUDGET
FOR THE FISCAL YEAR ENDING
DECEMBER 31, 2023**

**PUBLIC HEARING
WEDNESDAY, NOVEMBER 16, 2022**

CITY OF TWIN OAKS, MISSOURI
ANNUAL OPERATING BUDGET - WORKSESSION BINDER
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023

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CITY OF TWIN OAKS, MISSOURI
CONSOLIDATED STATEMENTS OF
REVENUES, EXPENSES AND FUND BALANCES
FOR THE THREE FISCAL YEARS ENDING DECEMBER 31, 2023

	ACTUAL 2021	FORECAST 2022	DIFFERENCE FAV / (UNFAV)		BUDGET 2023	DIFFERENCE FAV / (UNFAV)	
			AMOUNT	PERCENT		AMOUNT	PERCENT
REVENUES							
Sales and Use Taxes	\$ 1,031,441	\$ 1,137,600	\$ 106,159	10.3 %	\$ 1,201,100	\$ 63,500	5.6 %
Property Taxes	62,706	52,900	(9,806)	(15.6)%	54,900	2,000	3.8 %
Intergovernmental Taxes	27,989	26,900	(1,089)	(3.9)%	26,700	(200)	(0.7)%
Licenses, Permits & Fees	111,090	118,100	7,010	6.3 %	123,700	5,600	4.7 %
Grants	39,954	40,400	446	1.1 %	-	(40,400)	(100.0)%
Miscellaneous Revenue	5,652	4,000	(1,652)	(29.2)%	4,100	100	2.5 %
Interest Income	1,674	2,900	1,226	73.2 %	2,900	-	-
Total	1,280,506	1,382,800	102,294	8.0 %	1,413,400	30,600	2.2 %
EXPENSES							
Personnel Services	248,151	271,100	(22,949)	(9.2)%	285,600	(14,500)	(5.3)%
Administrative	112,543	128,200	(15,657)	(13.9)%	124,800	3,400	2.7 %
Operating	257,131	272,340	(15,209)	(5.9)%	279,500	(7,160)	(2.6)%
Contractual	75,533	75,800	(267)	(0.4)%	70,000	5,800	7.7 %
Police	137,675	141,100	(3,425)	(2.5)%	148,200	(7,100)	(5.0)%
Repairs and Maintenance	58,596	60,200	(1,604)	(2.7)%	58,600	1,600	2.7 %
Debt Service	142,786	142,900	(114)	(0.1)%	142,900	-	-
Capital additions							
Stormwater	3,506	10,800	(7,294)	(208.0)%	2,500	8,300	76.9 %
Other	92,588	155,700	(63,112)	(68.2)%	548,600	(392,900)	(252.3)%
Total	1,128,509	1,258,140	(129,631)	(11.5)%	1,660,700	(402,560)	(32.0)%
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES AND CHANGES IN FUND FUND BALANCE -							
Beginning of Year	1,437,425	1,589,422	151,997	10.6 %	1,714,082	124,660	7.8 %
End of Year	\$ 1,589,422	\$ 1,714,082	\$ 124,660	7.8 %	\$ 1,512,982	\$ (201,100)	(11.7)%

CITY OF TWIN OAKS, MISSOURI
BUDGETED CONSOLIDATING STATEMENTS OF
REVENUES, EXPENSES AND FUND BALANCES
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023

	FUND NAME					
	Sewer	Capital Improve-ments	Road	Park and Stormwater	General	Total
REVENUES						
Sales and Use Taxes	\$ -	\$ 283,000	\$ -	\$ 332,900	\$ 585,200	\$ 1,201,100
Property Taxes	-	-	14,400	-	40,500	54,900
Intergovernmental Taxes	-	-	12,000	-	14,700	26,700
Licenses, Permits & Fees	3,900	-	-	-	119,800	123,700
Grants	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	3,300	800	4,100
Interest Income	100	1,100	-	800	900	2,900
	4,000	284,100	26,400	337,000	761,900	1,413,400
EXPENSES						
Personnel Services	-	-	58,600	39,600	187,400	285,600
Administrative	-	-	-	-	124,800	124,800
Operating	4,000	-	94,900	95,100	85,500	279,500
Contractual	-	-	-	-	70,000	70,000
Police	-	-	-	-	148,200	148,200
Repairs and Maintenance	-	-	18,500	40,100	-	58,600
Debt Service		142,900				142,900
Capital additions						
Stormwater	-	-	-	2,500	-	2,500
Other	-	-	460,600	88,000	-	548,600
Total	4,000	142,900	632,600	265,300	615,900	1,660,700
Excess (deficiency) of revenues over (under) expenditures	-	141,200	(606,200)	71,700	146,000	(247,300)
OTHER SOURCES (USES) OF FUNDS						
Transfers	-	(417,100)	606,200	(57,200)	(85,700)	46,200
CHANGES IN FUND BALANCES						
FUND BALANCE -						
Beginning of Year	46,228	702,210	2,046	348,911	614,687	1,714,082
End of Year	\$ 46,228	\$ 426,310	\$ 2,046	\$ 363,411	\$ 674,987	\$ 1,512,982

CITY OF TWIN OAKS, MISSOURI
FORECASTED CONSOLIDATING STATEMENTS OF
REVENUES, EXPENSES AND FUND BALANCE
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022

	FUND NAME					
	Sewer	Capital Improve-ments	Road	Park and Stormwater	General	Total
REVENUES						
Sales and Use Taxes	\$ -	\$ 272,100	\$ -	\$ 320,100	\$ 545,400	\$ 1,137,600
Property Taxes	-	-	14,400	-	38,500	52,900
Intergovernmental Taxes	-	-	12,100	-	14,800	26,900
Licenses, Permits & Fees	3,900	-	-	-	114,200	118,100
Grants	-	-	-	-	40,400	40,400
Miscellaneous Revenue	-	-	-	3,200	800	4,000
Interest Income	100	1,100	-	800	900	2,900
	4,000	273,200	26,500	324,100	755,000	1,382,800
EXPENSES						
Personnel Services	-	-	55,800	37,700	177,600	271,100
Administrative	-	-	-	-	128,200	128,200
Operating	7,200	-	87,500	95,640	82,000	272,340
Contractual	-	-	-	-	75,800	75,800
Police	-	-	-	-	141,100	141,100
Repairs and Maintenance	-	-	9,000	51,200	-	60,200
Debt Service		142,900				142,900
Capital additions						
Stormwater	-	-	-	10,800	-	10,800
Other	-	4,600	100,700	50,400	-	155,700
Total	7,200	147,500	253,000	245,740	604,700	1,258,140
Excess (deficiency) of revenues over (under) expenditures	(3,200)	125,700	(226,500)	78,360	150,300	124,660
OTHER SOURCES (USES) OF FUNDS						
Transfers	-	(82,100)	225,000	(57,200)	(85,700)	-
CHANGES IN FUND BALANCES	(3,200)	43,600	(1,500)	21,160	64,600	124,660
FUND BALANCE -						
Beginning of Year	49,428	658,610	3,546	327,751	550,087	1,589,422
End of Year	\$ 46,228	\$ 702,210	\$ 2,046	\$ 348,911	\$ 614,687	\$ 1,714,082

CITY OF TWIN OAKS, MISSOURI
CONSOLIDATING STATEMENTS OF
REVENUES, EXPENSES AND FUND BALANCES
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2021

	FUND NAME					
	Sewer	Capital Improve-ments	Road	Park and Stormwater	General	Total
REVENUES						
Sales and Use Taxes	\$ -	\$ 248,598	\$ -	\$ 301,410	\$ 481,433	\$ 1,031,441
Property Taxes	-	-	21,437	-	41,269	62,706
Intergovernmental Taxes	-	-	10,745	-	17,244	27,989
Licenses, Permits & Fees	4,879	-	-	-	106,211	111,090
Grants	-	-	-	-	39,954	39,954
Miscellaneous Revenue	-	-	-	3,900	1,752	5,652
Interest Income	44	-	-	-	1,630	1,674
	4,923	248,598	32,182	305,310	689,493	1,280,506
EXPENSES						
Personnel Services	-	-	50,243	34,391	163,517	248,151
Administrative	-	-	-	-	112,543	112,543
Operating	20,943	-	78,078	76,661	81,449	257,131
Contractual	-	-	-	-	75,533	75,533
Police	-	-	-	-	137,675	137,675
Repairs and Maintenance	-	-	15,391	43,205	-	58,596
Debt Service		142,786				142,786
Capital additions						
Stormwater	-	-	-	3,506	-	3,506
Other	-	26,883	38,723	26,982	-	92,588
Total	20,943	169,669	182,435	184,745	570,717	1,128,509
Excess (deficiency) of revenues over (under) expenditures	(16,020)	78,929	(150,253)	120,565	118,776	151,997
OTHER SOURCES (USES) OF FUNDS						
Transfers	-	(11,020)	153,920	(57,200)	(85,700)	-
CHANGES IN FUND BALANCES	(16,020)	67,909	3,667	63,365	33,076	151,997
FUND BALANCE -						
Beginning of Year	65,448	590,701	(121)	264,386	517,011	1,437,425
End of Year	\$ 49,428	\$ 658,610	\$ 3,546	\$ 327,751	\$ 550,087	\$ 1,589,422

**CITY OF TWIN OAKS, MISSOURI -
GENERAL FUND**

**STATEMENTS OF REVENUES, EXPENSES AND FUND BALANCES
FOR THE SEVEN FISCAL YEARS ENDING DECEMBER 31, 2023**

	ACTUAL					BUDGET	FCAST	BUDGET
	2017	2018	2019	2020	2021	2022	2022	2023
REVENUES								
Sales and Use Taxes								
Sales Tax One Cent	\$ 305,725	\$ 268,144	\$ 338,915	\$ 290,549	\$ 334,827	\$ 321,500	\$ 376,100	\$ 391,100
Local Option 1/4 cent	140,982	126,808	125,405	112,473	123,834	121,200	130,700	135,900
SL County Prop P Sales Tax	4,723	21,352	21,793	20,160	22,772	24,800	26,300	27,400
Use Tax	-	-	-	-	-	-	12,300	30,800
Total	451,430	416,304	486,113	423,182	481,433	467,500	545,400	585,200
Property Taxes								
Property Tax (Commercial)	24,098	28,460	19,196	51,025	40,498	46,100	34,900	36,900
Financial Institution Tax	454	-	-	-	240	200	3,100	3,100
Railroad/Utility Tax	454	437	375	706	531	700	500	500
Total	25,006	28,897	19,571	51,731	41,269	47,000	38,500	40,500
Intergovernmental Taxes								
Motor Vehicle Sales Tax	3,522	3,765	2,988	3,710	4,275	4,300	3,900	3,900
Motor Vehicle Fee Increase	1,742	1,944	1,490	1,775	1,931	2,000	1,800	1,800
Fee Income:Franchise Fee (Charter, AT&	7,203	9,753	10,868	12,432	10,282	9,700	8,500	8,500
Cigarette Tax	970	861	809	818	756	700	600	500
Total	13,437	16,323	16,155	18,735	17,244	16,700	14,800	14,700
Licenses, Permits & Fees								
Occupancy Permits	1,350	900	2,050	8,250	10,943	16,000	6,300	6,300
Fence Permits	105	105	-	25	175	200	100	100
Dumpster/Temp Storage Permit	100	-	-	-	-	-	-	-
Building Permits	1,002	907	1,264	3,430	865	400	1,500	1,500
Sign Permits	1,250	(273)	461	525	575	700	400	400
Site Work Permits	-	-	-	25	50	-	700	700
Fee Income; Misc.	-	63	10	195	550	-	100	100
Merchants Licenses (Annually)	69,738	71,458	60,707	66,958	70,947	63,900	84,600	88,800
Liquor Licenses (Annually)	3,250	3,250	3,161	3,563	3,188	2,900	2,900	2,900
Cellular Tower Lease (Monthly)	14,757	15,967	16,208	17,419	17,418	17,400	17,400	17,400
Board of Adjustment Appeal Fees	-	-	300	-	-	-	100	100
Development Process Application	15,248	10,216	-	1,500	1,500	-	100	1,500
Total	106,800	102,593	84,161	101,890	106,211	101,500	114,200	119,800
General Fund Grant Income	-	-	-	-	39,954	40,000	40,400	-
Miscellaneous Income	-	2,766	3,198	32,204	1,752	1,900	800	800
Interest Income	4,928	5,458	5,751	2,732	1,630	400	900	900
Total	601,601	572,341	614,949	630,474	689,493	675,000	755,000	761,900
EXPENSES								
Personnel Services								
Wages Employees	102,760	99,167	106,979	76,058	92,128	102,200	102,200	109,300
Wages Trustees	20,400	20,400	20,400	21,930	18,870	20,400	20,400	20,400
Employee Benefits	5,096	7,182	8,703	14,182	15,923	15,800	16,900	16,900
Payroll Taxes	16,462	17,287	15,995	16,091	15,103	15,800	17,300	19,000
LAGERS	10,582	13,576	15,916	14,787	19,424	18,700	18,600	19,500
Unemployment Compensation	-	-	321	6,331	169	-	-	-
Payroll Processing Fees	1,721	1,802	1,760	1,940	1,900	2,100	2,200	2,300
Total	157,021	159,414	170,074	151,319	163,517	175,000	177,600	187,400
Administrative								
Building Inspection/Occup Fees	1,387	1,945	5,700	8,313	-	-	-	-
Building Insp/Permits/Occup Fees:Buildi	-	-	-	-	1,168	1,800	400	400
Building Insp/Permits/Occup Fees:Occup	-	-	-	1,275	11,036	14,100	8,000	8,000
Building Insp/Permits/Occup Fees:Other	-	-	-	-	-	-	1,500	1,500
Village Property Expense	11,729	1,649	1,649	1,649	-	-	10,300	-
City Property Expense:Town Hall	-	5,030	9,539	4,335	6,556	5,800	-	9,000
City Property Expense:50 Crescent	-	1,709	4,552	-	14	100	1,400	1,400
Meetings	448	(74)	204	-	11	-	200	200
Administrative Events	3,917	4,808	4,563	1,417	3,871	3,500	3,500	3,500
Arbor Day Event	635	655	548	-	-	-	800	800

**CITY OF TWIN OAKS, MISSOURI -
GENERAL FUND
STATEMENTS OF REVENUES, EXPENSES AND FUND BALANCES
FOR THE SEVEN FISCAL YEARS ENDING DECEMBER 31, 2023**

	ACTUAL					BUDGET	FCAST	BUDGET
	2017	2018	2019	2020	2021	2022	2022	2023
Night Out in the Park	-	-	452	329	300	500	300	300
Govt Center Open House	-	915	-	-	-	-	-	-
Dues, Education & Conferences	4,121	6,426	2,596	2,491	1,637	2,300	2,900	2,900
Mileage	612	694	240	-	110	-	200	200
Bank Service Charges	99	61	32	503	860	600	3,400	1,900
Community Room Supervising	-	573	594	440	64	500	500	500
Election Expense	62	315	297	295	363	800	500	500
Legal Notices/Publications	4,106	1,192	2,577	2,089	1,610	2,200	800	800
Insurance	27,171	29,740	28,793	26,008	28,557	30,600	30,600	31,600
Printing	349	2,237	1,590	1,639	2,349	1,800	2,700	2,700
Postage	367	884	568	585	1,312	600	1,800	1,800
Telephone	6,648	5,584	5,866	6,013	4,723	5,800	5,800	5,800
Equipment Purchase/Maintenance	530	2,219	6,666	2,195	3,194	6,100	2,900	2,900
Service Contr. & Annual Charges	3,053	5,476	8,320	12,572	10,902	10,300	11,400	11,400
IT and Web Hosting	13,670	13,830	15,677	20,092	16,202	16,900	16,900	16,900
Copier Lease	2,724	2,414	2,520	2,602	2,003	800	800	800
Cooler Rental	147	(17)	-	-	-	-	-	-
Window Cleaning	221	2,069	2,826	1,806	2,124	2,100	2,700	2,700
County Sales Reports	105	-	-	-	-	-	-	-
Codification	6,626	3,125	10,167	5,545	8,341	7,200	4,300	4,300
Office Relocation	-	12,850	2,134	-	-	-	-	-
General Admin & Office Supplies	4,825	3,910	4,029	2,906	5,236	4,400	4,300	4,300
Miscellaneous Expense	-	-	-	377	-	-	8,200	500
Court Administration	-	-	-	298	-	-	1,100	7,200
Total	93,552	110,219	122,699	105,774	112,543	118,800	128,200	124,800
Operating								
Miscellaneous	-	-	235	929	-	300	-	-
Sanitation	46,060	43,260	44,272	46,030	51,401	47,600	48,000	51,000
Mosquito Control	365	385	176	494	-	700	700	700
Leaf Vacuuming	9,990	9,200	10,220	11,140	9,850	9,600	10,400	10,400
Utilities-Office	15	(4,839)	-	-	-	-	-	-
Utilities-Office:50 Crescent Ave Utilities	1,817	1,954	2,049	2,055	2,339	2,800	2,700	2,800
Utilities-Office:Electric	4,445	15,291	12,742	12,504	13,155	13,400	13,900	14,200
Utilities-Office:Gas	1,729	1,685	1,006	867	713	1,400	1,100	1,100
Utilities Town Hall and 50 Crescent:Sew	-	509	412	299	319	300	400	400
Utilities Town Hall and 50 Crescent:Wat	-	2,358	2,431	3,728	3,672	3,800	4,800	4,900
Total	64,421	69,803	73,543	78,046	81,449	79,900	82,000	85,500
Contractual								
Legal	81,981	57,796	52,027	61,911	50,829	58,300	42,100	47,100
Legal:Legal - Nonrecurring	10,897	17,401	19,030	593	-	-	12,800	-
Auditing Fees	10,070	10,070	10,760	10,460	11,060	12,300	11,600	13,600
Accounting Fees	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Engineering - General	14,064	24,340	18,361	10,410	7,419	8,100	3,300	3,300
Outside Labor	-	8,300	16,833	808	225	300	-	-
Total	123,012	123,907	123,011	90,182	75,533	85,000	75,800	70,000
Police	104,779	118,165	128,621	133,110	137,675	140,900	141,100	148,200
Lease	35,922	3,369	6	-	-	-	-	-
Stormwater	-	1,273	-	-	-	-	-	-
Total	578,707	586,150	617,954	558,431	570,717	599,600	604,700	615,900
Excess (deficiency) of revenues over (under) expenses	22,894	(13,809)	(3,005)	72,043	118,776	75,400	150,300	146,000
OTHER SOURCES(USES) OF FUNDS								
Transfer From General / (To) CIST	(42,900)	(57,115)	(57,115)	(57,115)	(85,700)	(85,700)	(85,700)	(85,700)
CHANGES IN FUND BALANCES	(20,006)	(70,924)	(60,120)	14,928	33,076	(10,300)	64,600	60,300
FUND BALANCE -								
Prior Period Adjustment	(2,583)							
Beginning of Year	653,133	633,127	562,203	502,083	517,011	550,087	550,087	614,687
End of Year	\$ 633,127	\$ 562,203	\$ 502,083	\$ 517,011	\$ 550,087	\$ 539,787	\$ 614,687	\$ 674,987

**CITY OF TWIN OAKS, MISSOURI -
PARK AND STORMWATER FUND
STATEMENTS OF REVENUES, EXPENSES AND FUND BALANCES
FOR THE SEVEN FISCAL YEARS ENDING DECEMBER 31, 2023**

	ACTUAL					BUDGET	FCAST	BUDGET
	2017	2018	2019	2020	2021	2022	2022	2023
REVENUES								
P&S 1/2 cent	\$289,064	\$255,696	\$290,573	\$254,988	\$301,410	\$270,500	\$320,100	\$332,900
Grants	-	-	-	-	-	-	-	-
Non-Refundable Park Reservation	-	-	-	-	3,400	3,400	3,200	3,200
TOM Agreement (formerly BOA)	400	600	100	400	500	700	-	100
Park Income	-	100,000	-	-	-	-	-	-
Miscellaneous Revenue	400	100,600	100	400	3,900	4,100	3,200	3,300
From Park & Storm Account	-	-	-	-	-	-	800	800
Total	289,464	356,296	290,673	255,388	305,310	274,600	324,100	337,000
EXPENSES								
Park Expense:Park Salaries	28,285	32,094	34,383	30,658	34,391	42,500	37,700	39,600
Park Salaries - Security	14,140	18,375	4,253	-	-	100	-	-
Total Personnel Services	42,425	50,469	38,636	30,658	34,391	42,600	37,700	39,600
Operating								
Park Mowing	8,201	7,297	6,943	6,591	7,603	7,500	7,500	7,800
Park Landscaping	3,404	1,344	3,011	976	431	12,000	16,200	17,000
Landscape Consultant	1,373	-	855	-	-	-	-	-
Vector & Chemical Control	7,540	8,585	4,475	15,861	12,920	11,700	7,600	7,600
Restroom Supplies	477	485	321	238	461	400	300	300
Fuel Expense	-	-	-	43	-	-	-	-
Park - Events, Entertainment & Food	-	32	393	435	-	-	-	-
Events/Entertainment/Food:Water Party E	-	-	120	-	1,109	1,100	2,300	-
Park Expense:Events/Entertainment/Food:	1,580	2,970	2,511	2,456	3,271	3,000	3,140	3,300
Park Events - August Event (Concert)	277	900	7,197	-	600	1,000	900	1,000
Park Events - Eclipse	3,489	-	-	-	-	-	-	-
Park Events - Easter Egg Hunt	983	1,023	-	562	-	1,000	800	1,000
Park Events - Family Fun Day (September	3,911	3,343	4,246	-	6,900	5,000	5,900	5,000
Park Events - July Event (Concert/Firewo	26,961	31,323	30,392	375	28,871	26,700	34,400	35,000
Park Events - June Event (Concert)	734	1,075	719	800	775	1,000	700	1,000
Copyright Fees	1,047	1,114	1,153	1,187	2,121	1,400	1,200	1,200
Facility Partnerships	1,355	1,435	1,765	570	1,465	2,000	1,800	1,800
Park Promotions	914	782	-	1,335	-	-	-	-
Park Utilities:Electric (Park)	5,372	5,636	4,509	3,343	5,003	5,500	5,600	5,700
Park Utilities:Sewer (Park)	1,818	241	-	-	-	900	900	900
Park Utilities:Water (Park)	6,487	6,410	5,961	2,620	5,131	5,600	6,400	6,500
Total Operating	75,923	73,995	74,571	37,392	76,661	85,800	95,640	95,100
Park Expense:Park Lease	-	-	-	500	-	-	-	-
Park Expense:Storage Facility Rental	2,700	-	-	-	-	-	-	-
Miscellaneous Expense-Park	-	-	4,000	69	-	100	-	100
Lake Expense	-	-	-	3,345	2,961	3,100	3,300	3,100
Park Tools/Equipment/Rental	2,465	3,599	4,246	5,499	1,323	1,500	900	1,000
Storm Water Expense:Repairs/Maint. - St	-	-	130	-	625	600	-	-
Park Repairs & Maintenance	3,239	19,882	8,073	(328)	7,746	13,600	5,000	3,000
Park R&M - Park Facility Maintenance	2,518	6,967	3,332	2,155	2,472	4,100	5,400	14,400
Park R&M - Park Inspections	2,664	4,561	3,278	450	2,558	3,500	2,600	3,500
Park R&M - Park Landscaping Maintenar	21,521	24,789	27,908	18,050	22,715	5,000	21,600	10,000
Park R&M - Park Irrigation Maintenance	1,269	1,658	2,909	2,977	1,137	2,000	2,400	2,000
Park R&M - Park Electrical Maintenance	970	1,290	1,318	-	1,668	1,000	10,000	3,000
Total Park Repairs and Maintenance	34,646	62,746	55,194	32,217	43,205	34,500	51,200	40,100

**CITY OF TWIN OAKS, MISSOURI -
PARK AND STORMWATER FUND
STATEMENTS OF REVENUES, EXPENSES AND FUND BALANCES
FOR THE SEVEN FISCAL YEARS ENDING DECEMBER 31, 2023**

	ACTUAL					BUDGET	FCAST	BUDGET
	2017	2018	2019	2020	2021	2022	2022	2023
Capital Outlay								
Storm Water Expense: Engineering	2,905	-	531	1,504	3,506	-	10,800	2,500
Storm Water Expense:Capital Projects - S	130,351	-	181	-	-	-	-	-
Total Storm Water	133,256	-	712	1,504	3,506	-	10,800	2,500
Park Capital Projects	10,470	4,918	21,027	35,862	26,957	33,000	45,400	88,000
Park Capital Projects - Lake Remediation	-	10,091	284,733	-	-	-	-	-
Park Capital Projects - Park Cameras	-	-	8,156	-	-	-	-	-
Park Engineering	(10)	29,202	88	-	25	-	5,000	-
Total Park Capital Projects	10,460	44,211	314,004	35,862	26,982	33,000	50,400	88,000
Total Expenses	299,410	231,421	483,117	138,133	184,745	195,900	245,740	265,300
Excess (deficiency) of revenues over (under) expenses	(9,946)	124,875	(192,444)	117,255	120,565	78,700	78,360	71,700
OTHER SOURCES(USES) OF FUNDS								
Transfer From Park (To) CIST	(28,600)	(85,672)	(85,672)	(85,672)	(57,200)	(57,200)	(57,200)	(57,200)
CHANGES IN FUND BALANCES	(38,546)	39,203	(278,116)	31,583	63,365	21,500	21,160	14,500
FUND BALANCE -								
Beginning of Year	510,262	471,716	510,919	232,803	264,386	327,751	327,751	348,911
End of Year	\$471,716	\$510,919	\$232,803	\$264,386	\$327,751	\$349,251	\$348,911	\$363,411

**CITY OF TWIN OAKS, MISSOURI -
ROAD FUND**

**STATEMENTS OF REVENUES, EXPENSES AND FUND BALANCES
FOR THE SEVEN FISCAL YEARS ENDING DECEMBER 31, 2023**

	ACTUAL					BUDGET	FCAST	BUDGET
	2017	2018	2019	2020	2021	2022	2022	2023
REVENUE								
Road & Bridge Tax - M	\$ 14,503	\$ 15,792	\$ 12,291	\$ 27,381	\$ 21,437	\$ 22,600	\$ 14,400	\$ 14,400
Motor Fuel Tax - M	10,565	10,517	10,202	9,897	10,745	10,700	12,100	12,000
Total	25,068	26,309	22,493	37,278	32,182	33,300	26,500	26,400
EXPENSES								
Personnel Services	42,022	45,932	49,084	46,593	50,243	55,800	55,800	58,600
Operating								
Snow Removal	10,350	24,394	47,567	11,918	23,066	28,900	31,200	38,200
Street Lights	8,491	8,380	14,656	1,997	7,977	8,100	8,200	8,200
Street Signs	1,608	184	24	65	152	200	-	-
R-O-W Landscaping/Mowing	46,354	30,010	31,531	34,668	30,577	35,800	35,800	36,000
Tree Trimming/Emergency Removal	1,325	4,775	3,700	1,675	-	-	-	-
Auto Expense	2,108	2,974	1,599	1,371	4,553	3,000	200	200
Fuel Expense	1,256	1,230	1,449	1,089	1,575	1,700	1,800	1,800
Utilities - Road	13,018	14,502	11,772	16,968	10,178	12,200	10,300	10,500
Total Operating	84,510	86,449	112,298	69,751	78,078	89,900	87,500	94,900
Road Tools & Supplies	557	292	16	103	1,095	1,500	600	1,000
Road Repairs & Maintenance	6,335	18,136	22,692	19,851	13,545	15,000	7,800	17,500
Road Irrigation Maintenance	-	-	902	1,332	751	-	600	-
Total tools and repairs	6,892	18,428	23,610	21,286	15,391	16,500	9,000	18,500
Capital additions								
Road Capital Projects	31,200	-	-	10,969	11,690	67,500	65,200	402,600
Cap Proj - Big Bend Lighting	-	738	84,957	-	-	-	-	-
Road Engineering	4,353	36,858	16,449	9,360	27,033	-	35,500	58,000
Street Scape Grant Engineering	-	-	-	-	-	-	-	-
Total Capital Additions	35,553	37,596	101,406	20,329	38,723	67,500	100,700	460,600
Total	168,977	188,405	286,398	157,959	182,435	229,700	253,000	632,600
Excess (deficiency) of revenues over (under) expenses	(143,909)	(162,096)	(263,905)	(120,681)	(150,253)	(196,400)	(226,500)	(606,200)
OTHER SOURCES(USES) OF FUNDS								
Transfer To Road from CIST	143,851	162,094	287,953	97,150	153,920	196,400	225,000	606,200
CHANGES IN FUND BALANCES	(58)	(2)	24,048	(23,531)	3,667	-	(1,500)	-
FUND BALANCE -								
Beginning of Year	(578)	(636)	(638)	23,410	(121)	3,546	3,546	2,046
End of Year	\$ (636)	\$ (638)	\$ 23,410	\$ (121)	\$ 3,546	\$ 3,546	\$ 2,046	\$ 2,046

**CITY OF TWIN OAKS, MISSOURI -
CAPITAL IMPROVEMENTS FUND
STATEMENTS OF REVENUES, EXPENSES AND FUND BALANCES
FOR THE SEVEN FISCAL YEARS ENDING DECEMBER 31, 2023**

	ACTUAL					BUDGET	FCAST	BUDGET
	2017	2018	2019	2020	2021	2022	2022	2023
REVENUES								
Capital Improvements Sales Tax	\$ 245,705	\$ 217,342	\$ 246,985	\$ 224,340	\$ 248,598	\$ 240,100	\$ 272,100	\$ 283,000
Miscellaneous Revenue	-	-	-	5,051	-	-	-	-
Interest Income	4,766	282	-	-	-	-	1,100	1,100
Total	250,471	217,624	246,985	229,391	248,598	240,100	273,200	284,100
EXPENSES								
Capital Outlay	-	15,450	-	-	26,883	-	4,600	-
Twin Oaks City Center	1,823,628	169,552	-	-	-	-	-	-
Capital Outlay - Project 4	-	32,650	-	-	-	-	-	-
Village Hall Construction	53,418	55	-	-	-	-	-	-
Website Update	-	154	4,179	-	-	-	-	-
Total Capital Outlay	1,877,046	217,861	4,179	-	26,883	-	4,600	-
Debt Service - Principal	40,460	81,209	84,331	87,889	91,454	87,900	95,200	95,200
Debt Service - Interest	30,933	61,578	58,297	54,883	51,332	54,900	47,700	47,700
Debt Service	71,393	142,787	142,628	142,772	142,786	142,800	142,900	142,900
Total	1,948,439	360,648	146,807	142,772	169,669	142,800	147,500	142,900
Excess (deficiency) of revenues over (under) expenses	(1,697,968)	(143,024)	100,178	86,619	78,929	97,300	125,700	141,200
OTHER SOURCES(USES) OF FUNDS								
Transfer From CIST (To) Road	(143,851)	(162,094)	(287,953)	(97,150)	(153,920)	(196,400)	(225,000)	(560,000)
Transfer (To) CIST From PARK	28,600	142,787	85,672	85,672	57,200	57,200	57,200	57,200
Transfer (To) CIST From General	42,900	-	57,115	57,115	85,700	85,700	85,700	85,700
Total Transfers	(72,351)	(19,307)	(145,166)	45,637	(11,020)	(53,500)	(82,100)	(417,100)
Debt proceeds	1,600,000	-	-	-	-	-	-	-
TOTAL	1,527,649	(19,307)	(145,166)	45,637	(11,020)	(53,500)	(82,100)	(417,100)
CHANGES IN FUND BALANCES	(170,319)	(162,331)	(44,988)	132,256	67,909	43,800	43,600	(275,900)
FUND BALANCE -								
Beginning of Year	836,083	665,764	503,433	458,445	590,701	658,610	658,610	702,210
End of Year	\$ 665,764	\$ 503,433	\$ 458,445	\$ 590,701	\$ 658,610	\$ 702,410	\$ 702,210	\$ 426,310

**CITY OF TWIN OAKS, MISSOURI -
SEWER LATERAL FUND
STATEMENTS OF REVENUES, EXPENSES AND FUND BALANCES
FOR THE SEVEN FISCAL YEARS ENDING DECEMBER 31, 2023**

	ACTUAL					BUDGET	FCAST	BUDGET
	2017	2018	2019	2020	2021	2022	2022	2023
REVENUES								
Sewer lateral fees	\$ 4,783	\$ 4,657	\$ 4,248	\$ 3,799	\$ 4,879	\$ 4,700	\$ 3,900	\$ 3,900
Interest Income	269	296	1,951	215	44	100	100	100
Total	5,052	4,953	6,199	4,014	4,923	4,800	4,000	4,000
EXPENSES								
Operating	3,836	-	1,923	3,993	20,943	4,500	7,200	4,000
Total	3,836	-	1,923	3,993	20,943	4,500	7,200	4,000
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENSES AND CHANGES IN FUND	1,216	4,953	4,276	21	(16,020)	300	(3,200)	-
FUND BALANCE -								
Beginning of Year	52,399	56,198	61,151	65,427	65,448	49,428	49,428	46,228
End of Year	\$56,198	\$61,151	\$65,427	\$65,448	\$49,428	\$49,728	\$46,228	\$46,228

CITY OF TWIN OAKS, MISSOURI
CAPITAL IMPROVEMENT PROGRAM
FOR THE TWO FISCAL YEARS ENDING DECEMBER 31, 2023

PROJECT DESCRIPTION	Acct. No.	2022		2023
		Budget	Forecast	
Bike Replacement	4-702		\$ 4,572	
Boly Lane Apron Repair	1-701	18,000		
Boly Lane Apron Repair - Design and Bid	1-709		5,425	
Crescent Ave. Sidewalk - Design and Survey	1-709	40,000	26,740	58,000
Crescent Ave. Sidewalk - Stormwater Analysis	2-708		10,750	2,500
Crescent Ave. Sidewalk - Construction (w/ stormwater)	1-701			384,400
Crescent Ave. Sidewalk - ROW Negotiation	1-701	12,000		14,475
Curb Replacement	1-701	38,000	62,000	
Curb Replacement - Design and Bid	1-709		3,350	
Meramec Station Crosswalk	1-701	20,000		
Park Border Fence Replacement	2-701	39,000	39,000	
Park Electric Repair - South Fence Gates	2-701		MIN	
Playground Pavilion Concrete Repair	2-701	10,000	-	
Playground Surface Sinkhole Repair	2-701	3,395	-	
Pond Bridge - Replacement	2-701			88,000
Pond Bridge - Inspection/Design	2-709		5,000	
Radar Sign Replacement	1-701	3,750	3,240	3,750
Split Rail Fence	2-701	6,000	6,350	
Stone Bridge - Pond Leak	2-701	3,000	-	
		\$193,145	\$166,427	\$551,125

SUMMARY BY ACCOUNT NUMBER

Road - Capital Projects	1-701	91,750	65,240	402,625
Road - Engineering	1-709	40,000	35,515	58,000
Parks & Stormwater - Park Capital Projects	2-701	61,395	45,350	88,000
Parks & Stormwater - Stormwater Engineering	2-708	-	10,750	2,500
Parks & Stormwater - Parks Engineering	2-709	-	5,000	-
CIST - Capital Projects	4-702	-	4,572	-
		\$193,145	\$166,427	\$551,125

CITY OF TWIN OAKS MISSOURI
SCHEDULE OF FORECAST AND BUDGET ADJUSTMENTS
FORECAST FYE DECEMBER 31, 2022 AND BUDGET FYE DECEMBER 31, 2023

ITEM NO.	FUN D	Account #	DESCRIPTION	2022		2023	
				DEBIT	CREDIT	DEBIT	CREDIT
INDIVIDUAL CHANGES - EXPENSES							
1 - E	9	9-552	City Property Expense				10,300
2 - E	9	9-552.1	Town Hall			9,000	
3 - E	2	2-610	Park Mowing			7,800	
4 - E	2	2-609.1	Park Facility Maintenance		5,800		13,000
5 - E	2	2-660.0	Water Party Event				1,500
6 - E	9	9-434	Development Process Application				1,400
7 - E	9	9-565	Bank Service Charges				1,500
8 - E	9	9-580.1	Legal: Legal - Nonrecurring				12,800
9 - E	2	2-609	Park Repairs & Maintenance		7,600		
10 - E	2	2-609.3	Park Landscaping Maintenance		16,100		
11 - E	2	2-609.4	Park Irrigation Maintenance	300			
12 - E	2	2-609.5	Park Electrical Maintenance	9,900			
13 - E	9	5-590	Court administration			6,100	
14 - E	9	9-501	Wages Employees			2,000	
				10,200	29,500	24,900	40,500

INDIVIDUAL CHANGES - REVENUES							
1 - R	9	9-428	Use Tax				18,000
				-	-	-	18,000
TOTAL REVENUE AND EXPENDITURES CHANGES				10,200	29,500	24,900	58,500

TOTAL OF ALL INDIVIDUAL CHANGES ABOVE BY FUND							
FUND							
NAME	NO.						
General	9	-	-	17,100	44,000		
Road	1	-	-	-	-		
Park	2	10,200	29,500	7,800	14,500		
Swr Lat	3	-	-	-	-		
CIST	4	-	-	-	-		
TOTAL				10,200	29,500	24,900	58,500
NET CHANGE (DECREASING) CHANGE IN FUND BALANCE					19,300		33,600

DIFFERENCE IN CHANGE IN FUND BALANCE BY FISCAL YEAR: BEFORE VERSUS AFTER DETAIL CHANGES ABOVE							
FUND		FISCAL YEAR 2022			Difference		
NAME	NO.	ORIGINAL	REVISED	Difference	from above		
General	9	64,600	64,600	-	-		
Road	1	(1,500)	(1,500)	-	-		
Park	2	1,860	21,160	19,300	19,300		
Swr Lat	3	(3,200)	(3,200)	-	-		
CIST	4	43,600	43,600	-	-		
NET DIFFERENCE (DECREASING) CHANGE IN FUND BALANCE		105,360	124,660	19,300	19,300		

FUND		FISCAL YEAR 2023			Difference		
NAME	NO.	ORIGINAL	REVISED	Difference	from above		
General	9	33,400	60,300	26,900	26,900		
Road	1			-	-		
Park	2	7,800	14,500	6,700	6,700		
Swr Lat	3			-	-		
CIST	4	(275,900)	(275,900)	-	-		
NET DIFFERENCE (DECREASING) CHANGE IN FUND BALANCE		(234,700)	(201,100)	33,600	33,600		



**CITY OF
TWIN OAKS, MISSOURI**

**MONTHLY OPERATING
FINANCIAL STATEMENTS**

**AS OF AND FOR THE TEN MONTHS
ENDED OCTOBER 31, 2022 AND
OCTOBER 31, 2021**

CITY OF TWIN OAKS, MISSOURI
BALANCE SHEETS

	OCTOBER 31,	
	2022	2021
ASSETS		
3-115 Enterprise Bank - Sewer Lateral 5757	\$ 36,393	\$ 37,900
4-113 US Bank Trust Account	136	136
9-100 Petty Cash	100	100
9-111 Meramec Money Market	-	10,490
9-112.1 Enterprise Bank- General Checking 5732	24,774	123,794
9-112.2 Enterprise Bank - Reserve Fund MMA 5740	1,393,635	768,423
9-112.3 Enterprise Bank - Special Account 5765	59,875	59,838
9-112.4 Enterprise Bank - Debt Service Retirement 6108	-	183,404
9-116 US Bank Municipal Court Receipting Account		
9-122.2 CD Meramec Valley .5987 9/8/19	-	116,229
9-128 Escrow Deposits Payable	(5,000)	(5,000)
9-129 Accrued Interest	88	88
Total Bank Accounts	1,510,001	1,295,402
9-130 Accounts Receivable	75	75
1-180 Taxes Receivable - Road	9,554	13,736
2-144 Prepaid Expenses	-	5,000
2-180 Taxes Receivable - Park	48,839	44,403
3-180 Taxes Receivable - Sewer Lateral	1,069	1,512
4-180 Taxes Receivable - CI	41,513	45,343
9-144 Prepaid Items	7,400	6,916
9-180 Taxes Receivable - GF	149,865	137,436
9-180.1 Deferred Property Taxes Receivable	5,998	5,998
TOTAL ASSETS	\$ 1,774,315	\$ 1,555,821
LIABILITIES AND EQUITY		
Liabilities		
9-200 Accounts Payable	\$ 15,171	\$ 39,070
9-210 MVB Credit MasterCard	191	191
9-210.1 Enterprise Bank Credit Card	122	4,232
1-201 Accounts Payable - Cap Improve	659	5,341
1-281.1 Deferred property tax revenue - Negative Receipt	-	655
2-201 Accounts Payable - Parks	6,274	5,174
2-240 Park Reservation Deposits	1,450	1,400
9-201 Accounts Payable - GF	4,731	14,605
9-233 LAGER Liability	810	(3,223)
9-239 Accrued Payroll	8,952	8,883
9-240 Community Room Deposits	815	570
9-281 Deferred property tax revenue-Annual Assessment	5,998	5,998
9-281.1 Deferred property tax revenue-Negative Receipts	-	2,993
9-283 Deferred Income - ARPA Grant	385	39,954
Total Liabilities	45,558	125,843
Fund Balances		
1-301 Road Fund Balance	591	591
2-301 Park & Storm Fund Balance	262,946	262,946
3-301 Sewer Lateral Fund Balance	65,448	65,448
4-301 Cap Impr Fund Balance	590,701	590,701
9-301 General Fund Balance	517,744	351,022
9-302 General Fund - Debt Sinking Fund	-	166,722
9-390 Retained Earnings	152,007	5
Net Revenues and Changes in Fund Balances	139,320	(7,457)
Total Fund Balances	1,728,757	1,429,978
TOTAL LIABILITIES AND FUND BALANCES	\$ 1,774,315	\$ 1,555,821

CITY OF TWIN OAKS, MISSOURI
STATEMENTS OF REVENUES AND EXPENDITURES, FUND BALANCE AND CHANGE IN FUND BALANCE
FOR THE TEN MONTHS ENDED OCTOBER 31, 2022 AND OCTOBER 31, 2021

	OCTOBER 31, 2022								OCTOBER 31, 2021		
	Sewer	CIST	Road	Parks	General	Total	Budget	% Bdgt	Actual	DIFFERENCE	
										FAV / (UNFAV)	
									Amount	%	
REVENUES RECEIVED											
Sales Taxes	\$ -	\$ 215,768	\$ -	\$ 253,844	\$ 446,994	\$ 916,606	\$ 978,100	94 %	\$ 822,280	\$ 94,326	11 %
Property Taxes	-	-	9,003	-	30,710	39,713	69,600	57 %	49,513	(9,800)	(20)%
Intergovernmental Taxes	-	-	10,226	-	13,278	23,503	27,400	86 %	22,799	705	3 %
Licenses, Permits & Fees	1,137	-	-	-	108,976	110,112	106,200	104 %	103,128	6,984	7 %
Grants	-	-	-	-	-	-	40,000	-	-	-	-
Miscellaneous Revenue	-	-	-	3,300	41,115	44,415	6,000	740 %	5,453	38,962	714 %
Interest Income	50	-	-	-	2,722	2,772	500	554 %	1,377	1,394	101 %
	1,187	215,768	19,228	257,144	643,794	1,137,121	1,227,800	93 %	1,004,550	132,571	13 %
EXPENDITURES PAID											
Personnel Services	-	-	44,030	30,049	140,977	215,056	273,400	79 %	209,341	(5,715)	(3)%
Administrative	-	-	-	-	103,427	103,427	118,800	87 %	97,331	(6,096)	(6)%
Operating	6,470	-	73,999	93,908	55,953	230,329	260,100	89 %	228,045	(2,284)	(1)%
Contractual	-	-	-	-	63,118	63,118	85,000	74 %	73,669	10,551	14 %
Police	-	-	-	-	118,472	118,472	140,900	84 %	114,729	(3,743)	(3)%
Lease	-	-	-	-	-	-	-	-	-	-	-
Repairs and Maintenance	-	-	6,769	26,699	-	33,469	51,000	66 %	48,039	14,570	30 %
Debt Service	-	142,786	-	-	-	142,786	142,800	100 %	142,786	-	-
Capital additions											
Stormwater	-	-	-	-	-	-	-	-	3,370	3,370	100 %
Other	-	4,416	34,844	50,809	-	90,069	100,500	90 %	94,697	4,628	5 %
Total	6,470	147,202	159,642	201,466	483,022	997,801	1,172,500	85 %	1,012,008	14,206	1 %
Excess (deficiency) of revenues over (under) expenditures	(5,283)	68,566	(140,413)	55,679	160,772	139,320	55,300	252 %	(7,457)	146,777	(1,968)%
OTHER SOURCES(USES) OF FUNDS											
Transfers	-	(164,113)	140,413	(47,700)	71,400	-	-	-	-	-	-
CHANGE IN FUND BALANCES	(5,283)	(95,547)	(0)	7,979	232,172	139,320	55,300	252 %	(7,457)	\$ 146,777	(1,968)%
FUND BALANCES -											
Beginning of Year	49,428	658,610	3,546	327,751	550,087	1,589,422	1,589,422		1,437,426		
End of Period	\$ 44,145	\$ 563,063	\$ 3,546	\$ 335,730	\$ 782,259	\$ 1,728,742	\$ 1,644,722		\$ 1,429,969		
CHANGE IN FUND BALANCE											
Budget	300	(127,600)	-	21,500	161,100	55,300					
Actual Over/(Under) Budget	\$ (5,583)	\$ 32,053	\$ (0)	\$ (13,521)	\$ 71,072	\$ 84,020					

CITY OF TWIN OAKS, MISSOURI
STATEMENTS OF REVENUES AND EXPENDITURES,
FUND BALANCE AND CHANGE IN FUND BALANCE

BUDGET - FYE 12/31/2022						
	Sewer	CIST	Road	Parks	General	Total
REVENUES RECEIVED						
Sales Taxes	\$ -	\$ 240,100	\$ -	\$ 270,500	\$ 467,500	\$ 978,100
Property Taxes	-	-	22,600	-	47,000	69,600
Intergovernmental Taxes	-	-	10,700	-	16,700	27,400
Licenses, Permits & Fees	4,700	-	-	-	101,500	106,200
Grants	-	-	-	-	40,000	40,000
Miscellaneous Revenue	-	-	-	4,100	1,900	6,000
Interest Income	100	-	-	-	400	500
	4,800	240,100	33,300	274,600	675,000	1,227,800
EXPENDITURES PAID						
Court	-	-	-	-	-	-
Personnel Services	-	-	55,800	42,600	175,000	273,400
Administrative	-	-	-	-	118,800	118,800
Operating	4,500	-	89,900	85,800	79,900	260,100
Contractual	-	-	-	-	85,000	85,000
Police	-	-	-	-	140,900	140,900
Lease	-	-	-	-	-	-
Repairs and Maintenance	-	-	16,500	34,500	-	51,000
Debt Service	-	142,800	-	-	-	142,800
Capital additions						
Stormwater	-	-	-	-	-	-
Other	-	-	67,500	33,000	-	100,500
Total	4,500	142,800	229,700	195,900	599,600	1,172,500
Excess (deficiency) of revenues over (under) expenditures	300	97,300	(196,400)	78,700	75,400	55,300
OTHER SOURCES(USES) OF FUND BALANCE						
Transfers	-	(224,900)	196,400	(57,200)	85,700	-
CHANGE IN FUND BALANCE	300	(127,600)	-	21,500	161,100	55,300
FUND BALANCE -						
Beginning of Year	49,428	658,610	3,546	327,751	550,087	1,589,422
End of Period	\$ 49,728	\$ 531,010	\$ 3,546	\$ 349,251	\$ 711,187	\$ 1,644,722
CHANGE IN FUND BALANCE						
Budget						
Actual Over/(Under) Budget						

CITY OF TWIN OAKS, MISSOURI
STATEMENTS OF REVENUES AND EXPENDITURES,
FUND BALANCE AND CHANGE IN FUND BALANCE

ACTUAL - OCTOBER 31, 2022						
	Sewer	CIST	Road	Parks	General	Total
REVENUES RECEIVED						
Sales Taxes	\$ -	\$ 215,768	\$ -	\$ 253,844	\$ 446,994	\$ 916,606
Property Taxes	-	-	9,003	-	30,710	39,713
Intergovernmental Taxes	-	-	10,226	-	13,278	23,503
Licenses, Permits & Fees	1,137	-	-	-	108,976	110,112
Grants	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	3,300	41,115	44,415
Interest Income	50	-	-	-	2,722	2,772
	1,187	215,768	19,228	257,144	643,794	1,137,121
EXPENDITURES PAID						
Court	-	-	-	-	1,075	1,075
Personnel Services	-	-	44,030	30,049	140,977	215,056
Administrative	-	-	-	-	103,427	103,427
Operating	6,470	-	73,999	93,908	55,953	230,329
Contractual	-	-	-	-	63,118	63,118
Police	-	-	-	-	118,472	118,472
Lease	-	-	-	-	-	-
Repairs and Maintenance	-	-	6,769	26,699	-	33,469
Debt Service	-	142,786	-	-	-	142,786
Capital additions						
Stormwater	-	-	-	-	-	-
Other	-	4,416	34,844	50,809	-	90,069
Total	6,470	147,202	159,642	201,466	481,947	996,727
Excess (deficiency) of revenues over (under) expenditures	(5,283)	68,566	(140,413)	55,679	161,847	140,394
OTHER SOURCES(USES) OF FUND BALANCE						
Transfers	-	-	-	-	-	-
CHANGE IN FUND BALANCE	(5,283)	68,566	(140,413)	55,679	161,847	140,394
FUND BALANCE -						
Beginning of Year	49,428	658,610	3,546	327,751	550,087	1,589,422
End of Period	\$ 44,145	\$ 727,176	\$ (136,867)	\$ 383,430	\$ 711,934	\$ 1,729,816
CHANGE IN FUND BALANCE						
Budget	300	(127,600)	-	21,500	161,100	55,300
Actual Over/(Under) Budget	(5,583)	196,166	(140,413)	34,179	747	85,094

CITY OF TWIN OAKS, MISSOURI
STATEMENTS OF REVENUES AND EXPENDITURES,
FUND BALANCE AND CHANGE IN FUND BALANCE

ACTUAL - OCTOBER 31, 2021						
	Sewer	CIST	Road	Parks	General	Total
REVENUES RECEIVED						
Sales Taxes	\$ -	\$ 195,997	\$ -	\$ 230,585	\$ 395,698	\$ 822,280
Property Taxes	-	-	13,914	-	35,599	49,513
Intergovernmental Taxes	-	-	8,660	-	14,138	22,799
Licenses, Permits & Fees	1,746	-	-	-	101,382	103,128
Grants	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	3,900	1,553	5,453
Interest Income	37	-	-	-	1,340	1,377
	1,784	195,997	22,574	234,485	549,710	1,004,550
EXPENDITURES PAID						
Court	-	-	-	-	-	-
Personnel Services	-	-	42,470	29,209	137,662	209,341
Administrative	-	-	-	-	97,331	97,331
Operating	20,943	-	74,101	66,892	66,109	228,045
Contractual	-	-	-	-	73,669	73,669
Police	-	-	-	-	114,729	114,729
Lease	-	-	-	-	-	-
Repairs and Maintenance	-	-	13,589	34,449	-	48,039
Debt Service	-	142,786	-	-	-	142,786
Capital additions						
Stormwater	-	-	-	3,370	-	3,370
Other	-	26,883	40,832	26,982	-	94,697
Total	20,943	169,669	170,993	160,903	489,501	1,012,008
Excess (deficiency) of revenues over (under) expenditures	(19,159)	26,328	(148,418)	73,582	60,210	(7,457)
OTHER SOURCES(USES) OF FUND BALANCE						
Transfers	-	-	-	-	-	-
CHANGE IN FUND BALANCE	(19,159)	26,328	(148,418)	73,582	60,210	(7,457)
FUND BALANCE -						
Beginning of Year	65,448	590,701	587	262,946	517,744	1,437,426
End of Period	\$ 46,289	\$ 617,029	\$ (147,831)	\$ 336,528	\$ 577,954	\$ 1,429,969
CHANGE IN FUND BALANCE						
Budget						
Actual Over/(Under) Budget						

RESOLUTION NO. 2022-28

**A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN APPROVING
AN AGREEMENT WITH ECO CONSTRUCTORS FOR MULCHING
SERVICES.**

**BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS,
MISSOURI, AS FOLLOWS:**

Section 1. The Board of Aldermen hereby approves, and the Mayor is hereby authorized to execute, a contract substantially in the form of “Exhibit 1” attached hereto and incorporated herein, on behalf of for services relating to the delivery and spreading of mulch for areas throughout the city and including in Twin Oaks Park, to be provided under the terms set forth in Exhibit 1.

Section 2. This Resolution is adopted and shall be in full force and effect on and after its passage and approval.

THIS RESOLUTION WAS PASSED AND APPROVED THE 16th DAY OF NOVEMBER 2022, BY
THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI.

Russ Fortune, Mayor

Attest:

Frank Johnson, City Clerk/Administrator

Exhibit 1

Twin Oaks, Missouri
CONTRACTOR SERVICES CONTRACT

THIS AGREEMENT, made and effective as of _____, 2023, by and between the **City of Twin Oaks, Missouri**, a municipal corporation hereinafter referred to as the “City,” and ECO Constructors, a Missouri corporation, hereinafter referred to as “Contractor,” with a business mailing address of 18615 Historic Route 66, Pacific, MO 63069.

WHEREAS, the Contractor provided the City with the proposal, attached hereto as **Exhibit A** and incorporated herein by reference, for certain services relating to delivery and spreading of mulch (“mulching services”) for areas throughout the City and including in Twin Oaks Park, Twin Oaks Town Hall, at or near the intersection of Missouri Route 141 (“141”) and Big Bend Road (the “Proposal”), and at or near the intersection of Boly Lane and Big Bend Road and the City wishes to engage the Contractor as provider of those services to the City, in accordance with the terms of this Agreement;

WITNESSETH: That the parties hereto for the considerations hereinafter set forth agree as follows:

I. SCOPE OF SERVICES

Contractor’s services are necessary for the following services to the City: *Twin Oaks—Mulching Services* (hereinafter referred to as the “Services”).

Except as expressly specified herein, Contractor hereby agrees to provide the expertise, supplies, supervision, labor, skill, materials, equipment, and apparatus to perform all the services and do all the things necessary for the proper completion of the scope of services for the Services listed above and which are particularly described in the attached **Exhibit A** incorporated herein.

The Services shall be provided by the Contractor in accordance with all the provisions of the Proposal and the attached **Twin Oaks General Conditions** which are incorporated herein by reference, and the terms of the General Conditions shall prevail over any conflicting terms that may otherwise be adopted herein as part of any attachment, including the Proposal. If there is any conflict between the City’s Agreement and General Conditions (attached hereto and incorporated herein by reference) and the Proposal, this Agreement and its General Conditions shall prevail.

II. SCHEDULING OF MULCHING SERVICES AND INTERFERENCE WITH TRAFFIC

The City and the Contractor understand that in the course of the Services, the Contractor may be required to close a lane of traffic at or near the intersection of 141 and Big Bend Road, and at or near the intersection of Boly Lane and Big Bend Road. The Contractor’s Services on 141 must be scheduled and accomplished in such that thru traffic is maintained. It shall be the Contractor’s responsibility to provide a traffic way that is usable in all weather conditions.

When it is necessary to close a lane of traffic, the Contractor agrees that **it will be the responsibility of the Contractor** to provide all necessary traffic control and safety barriers, signage, lane markers, and all other equipment that may be necessary to assure safe and least restrictive lane closure. At all times until the City’s final acceptance of the Services, the Contractor shall provide and maintain such necessary traffic control and safety barriers, signage, lane markers, and all other equipment necessary to assure safe and least restrictive lane closure and provide watchmen and flaggers as may be necessary to properly protect the Contractor’s employees and provide for safe and convenient public travel. No additional payment shall be made for the traffic control and safety barriers, signage, lane markers, and all other equipment that may be necessary to assure safe and least restrictive lane closure needed to maintain traffic and to protect the public. All labor, equipment, and material necessary to accomplish this task shall be considered incidental costs to Contractor.

Any injury to person or property due to the Contractor’s failure to adequately provide all necessary traffic control and safety barriers, signage, lane markers, and other necessary equipment—including, but not limited to, injury to the public, injury to the Contractor’s or the City’s employees, or damage to property—will be the

sole responsibility of the Contractor and Contractor expressly holds City harmless and agrees to indemnify the City as set forth in the City's General Conditions which are attached and incorporated herein by reference. The Contractor's failure to adequately provide all necessary traffic control and safety barriers, signage, lane markers, and other necessary equipment indicating closure of a lane at or near the intersection of 141 and Big Bend Road shall be a material breach of this Contract.

III. COMPENSATION

A. Basic Compensation. The City hereby agrees to pay the Contractor the sum set forth in the Proposal, as full compensation after the complete and satisfactory performance of the Services, which include all expenses and costs related thereto.

IV. TIME AND MANNER OF PAYMENTS

All invoices complete with necessary support documentation shall be submitted in triplicate to the City and payment shall be made by City within thirty (30) days of receipt of an invoice received after satisfactory performance of the Services for the fees, prices, rates, or schedule of values set forth in the Proposal.

V. CONTRACT SCHEDULE

Time is of the essence. The mulch shall be delivered and installed between February 10 and March 20 of each year of this Agreement and shall be completed in a reasonable manner no later than March 20 of each year. Failure to complete the Services by the completion date shall result in a reduction in the amount due to the Contractor under this Contract in the amount of \$100.00 per day as liquated damages, herein acknowledged to be reasonable compensation for such delay, in addition to any other remedy that the City may have hereunder.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as of the effective date of Contract first above written.

ECO Constructors

CITY OF TWIN OAKS

By _____

By _____

Title _____

Title _____

DATED: _____

DATED: _____

ATTEST: _____

City Clerk

TWIN OAKS GENERAL CONDITIONS
CITY OF TWIN OAKS, MISSOURI
CONTRACTOR SERVICES AGREEMENT

Independent Contractor. The Contractor shall be and operate as an independent contractor in the performance of this Contract. The Contractor shall have complete charge of the personnel engaged in the performance of the Services, and all persons employed by the Contractor shall be employees of said Contractor and not employees of the City in any respect.

Compliance with Laws. The Contractor shall comply with all applicable City ordinances and other laws and regulations, Federal, State, and any political subdivision thereof, including but not limited to, unemployment and workers' compensation, occupational safety, equal employment and affirmative action and wage and price laws insofar as applicable to the performance of the Contract. Specifically, Contractor shall comply with the following state law requirements:

- **Work Authorization Program.** If the Contract is for services expected to cost more than \$5,000.00, the Contractor shall comply with Section 285.530 RSMo., pertaining to enrollment and participation in a federal work authorization program (as defined therein) and shall provide verification through an affidavit (attached as Exhibit B) that the Contractor (1) does not knowingly employ any person who is an unauthorized alien in connection with the Contract and (2) is enrolled in a federal work authorization program and provide documentary proof thereof. The affidavit shall contain the notarized signature of the registered agent, legal representative or corporate officer of the business entity including but not limited to the human resources director or their equivalent.
- **Proof of Lawful Presence.** Section 208.009 RSMo., requires that all applicants at the time of application for any contract provided by a local government provide "affirmative proof that the applicant is a citizen or a permanent resident of the United States or is lawfully present in the United States." Contractor's affirmative proof must be established through (i) a Missouri driver's license, (ii) any "documentary evidence recognized by the department of revenue when processing an application for a driver's license," or (iii) "any document issued by the federal government that confirms an alien's lawful presence in the United States." §208.009.3.

Subcontracts. The Contractor shall not subcontract any of the Services to be performed by it hereunder without the express written consent of the City. In addition, this Contract shall not be assigned by the Contractor.

Indemnification. To the fullest extent permitted by law, the Contractor agrees to defend with counsel selected by the City, and indemnify and hold harmless the City, its officers, engineers, representatives, agents and employees from and against any and all liabilities, damages, losses, claims or suits, including costs and attorneys' fees, for or on account of any kind of injury to person, bodily or otherwise, or death, or damage to or destruction of property, or any other circumstances, sustained by the City or others, arising from Contractor's breach of the Contract or out of services and operations performed hereunder by the Contractor, including the City's reliance on or use of the services or products provided by the Contractor under the terms of this agreement. The Contractor shall not be liable for any loss or damage attributable solely to the negligence of the City. To the extent required by law to enforce this provision, Contractor agrees that this indemnification requires Contractor to obtain insurance in amounts specified herein and that Contractor has had the opportunity to recover the costs of such insurance in the Compensation set forth in this Agreement.

Insurance. The Contractor shall obtain and maintain for itself during the term of the Project and the City-Contractor Agreement liability insurance coverage of at least \$2,000,000 aggregate and \$450,000 per occurrence or as maybe provided in the Agreement. Insurance policies providing required coverages shall be with companies licensed to do business in the State of Missouri and rated no less than AA by Best or equivalent. All costs of obtaining and maintaining insurance coverages are included in the Bid Amount and no additional payment will be made therefor by the City

In addition, the Contractor and all subcontractors shall provide Worker's Compensation Insurance in at least statutory amounts for all workers employed for the Services. Before commencing any Services, the Contractor shall provide to the City certificates of insurance evidencing the issuance and maintenance in force of the coverages required by this paragraph and bearing an endorsement precluding cancellation of or change in coverage without at least thirty (30) days written notice to the City. Any self-insurance or deductible above \$50,000.00 is not permitted. The City may waive any insurance coverages or amounts required to be carried by the Contractor under this paragraph when the City deems such waiver to be in the interest of the public health, safety, and general welfare.

NOTHING HEREIN SHALL BE CONSTRUED AS A WAIVER OF THE CITY'S SOVEREIGN IMMUNITY UNDER SECTION 537.610.1 OR OTHERWISE. The purpose of the insurance required under this paragraph is to confirm that the Contractor has adequate insurance to cover the Contractor for tort claims that may arise out of the Services. It is not for the purchase of insurance for the City EXCEPT FOR AND ONLY TO THE LIMITED EXTENT OF any claims against the City arising out of the Contractor's Services and based upon one of the two statutory exceptions to sovereign immunity as expressly set forth in Section 537.600.1(1) and (2). To that limited extent, the City shall be named as an additional insured the policy bearing an endorsement that: "The Insurer shall not be liable to make any payment for Loss in connection with any Claim made against the City of Twin Oaks as an additional Insured that is barred by sovereign immunity and nothing contained in this Policy shall constitute a waiver of the City's sovereign immunity."

Nondisclosure. The Contractor agrees that it will not divulge to third parties without the written consent of the City any information obtained from or through the City in connection with the performance of this Contract. Nothing herein shall preclude disclosure of information by the

City.

Changes. No change in this Contract shall be made except in writing prior to the change in the Services or terms being performed. The Contractor shall make any and all changes in the Services without invalidating this Contract when specifically ordered to do so in writing by the City. The Contractor, prior to the commencement of such changed or revised Services, shall submit promptly to the City, a written cost or credit proposal for such revised Services. If the City and Contractor shall not be able to agree as to the amount, either in consideration of time or money to be allowed or deducted, it shall nevertheless be the duty of Contractor, upon written notice from the City, to immediately proceed with such alteration or change, and Contractor shall be compensated the reasonable value of such Services. No Services or change shall be undertaken or compensated for without prior written authorization from the City.

Termination. The City shall have the right to terminate the Contract at any time for any reason by giving the Contractor written notice to such effect. The City shall pay to the Contractor in full satisfaction and discharge of all amounts owing to the Contractor under the Contract an amount equal to the cost of all Services performed by the Contractor up to such termination date, less all amounts previously paid to the Contractor on account of the Contract Price. The Contractor shall submit to the City its statement for the aforesaid amount, in such reasonable detail as the City shall request, within thirty (30) days after such date of termination. The City shall not be liable to the Contractor for any damages on account of such termination for loss of anticipated future profits with respect to the remainder of the Services.

Multi-year contracts; Non-appropriation. Notwithstanding any provision herein to the contrary, the City is obligated only to make the payments set forth in the attached Contract as may lawfully be made from funds budgeted and appropriated for that purpose during the City's then current fiscal year at the discretion of the City. If no funds are appropriated or otherwise made legally available to make the required payments for this Agreement during the next occurring fiscal year (an "Event of Nonappropriation"), this Agreement will terminate at the end of the then current fiscal year as if terminated expressly. The failure or inability of the City to appropriate funds for this Agreement in any subsequent fiscal year shall not be deemed a breach of this Agreement by any party. If applicable, this Agreement may be annually renewed at each fiscal year by inclusion of specific appropriation for this Agreement, from year to year not to exceed the maximum renewal period or term as set forth in the Agreement.

Accounting. During the period of this Contract, the Contractor shall maintain books of accounts of its expenses and charges in connection with this Contract in accordance with generally accepted accounting principles and practices. The City shall at reasonable times have access to these books and accounts to the extent required to verify all invoices submitted hereunder by the Contractor.

Correction Period. Contractor hereby expressly guarantees the aforesaid Services as to workmanship and quality of materials used in connection herewith for a term of one (1) year, commencing on the date of final acceptance by the City, and binds itself, its successors or assigns, to make all repairs or replacements which may become necessary within said period due to construction defects and nonconformity with the City specifications or contract. The Contractor warrants to the City that all materials and equipment furnished under the Contract and incorporated in the Work will be new unless otherwise specified, and that all Services will be of good quality, free from faults and defects and in conformance with the Contract. The Contractor's general warranty and any additional or special warranties are not limited by the Contractor's obligations to specifically correct defective or nonconforming Services as set forth herein, nor are they limited by any other remedies provided in the Contract.

Request for Proposals. If the City issued a request for proposals in connection with the Services, such request for proposals and the proposal of the Contractor in response thereto are incorporated herein by reference and made a part of this Contract. In case of any conflicts between the request for proposals and the executed Contractor Services Contract or proposal of the Contractor, the requirements of the City's Request for Proposal and this executed Contract shall control and supersede unless a change thereto is specifically stated in this Contract (including Exhibit A, "Scope of Services").

Project Records and Work Product. The Contractor shall provide the City with copies of all documents pertinent to the Services which shall include, without limitation, reports, correspondence, meeting minutes, and originals of all deliverables. The City shall own all right, title and interest, including without limitations, all copyrights and intellectual property rights, to all documents and Work Product of the Contractor created in performance of or relating to this Contract. Contractor agrees to take all steps reasonably requested by the City to evidence, maintain, and defend the City's ownership rights in the Work Product.

Site Operations. Where appropriate, the City will arrange for right of entry to any property at the request of the Contractor for the purpose of performing studies, tests and evaluations in connection with the Services.

Personnel. The Services shall be performed exclusively by the personnel of the Contractor identified in the Contractor's proposal and no other personnel of the Contractor shall perform any of the Services without the express written approval of the City.

Representations. Contractor agrees that it has not relied on any representations or warranties of the City, oral or written, other than expressly identified in this Contract. The parties agree the Contract represents the entire agreement between the parties.

Governing/Choice of Law. This Agreement shall be governed by and construed and interpreted in accordance with the internal laws of the State of Missouri, without regard to its principles of conflict of laws.

Other Special Provisions. There are no additional special provisions set forth in the Contractor Services Agreement.

Exhibit A

**Bid Proposal Form
Mulching Services
2023
CITY OF TWIN OAKS**

Name of Company Submitting Bid: ECO Constructors

Name of Person Submitting Bid: Shawn Garland

Address: 18615 Historic Route 66
Pacific MD 63069

Telephone Number: 314-698-3550

Email: Shawn@ECO-Constructors.com

2023 Mulching Services					
Item No.	Description	Units	Quantity	Unit Price	Total
1	Twin Oaks Park Flower Beds — Triple Ground “Black Forest” Mulch (evenly spread at 3” depth)	CY	65	\$75	4875
2	Twin Oaks Town Hall — Triple Ground “Black Forest” Mulch (evenly spread at 3” depth)	CY	12	\$75	900
4	Big Bend Road and Highway 141 Intersection Planters and Beds — Triple Ground “Black Forest” Mulch (evenly spread at 3” depth)	CY	38	\$75	2850
5	Boly Lane Entrance Median — Triple Ground “Black Forest” Mulch (evenly spread at 3” depth)	CY	3	\$75	225
<i>Total Charges for Mulching Services</i>					\$8,850

Shawn Garland
Signature

10/25/22
Date

City Clerk/Administrator's Report

City of Twin Oaks, Board of Alderman

November 11, 2022

General Updates

Salt Spreader Setup for New Truck

- The rust on the old public works truck has reached a level that makes it unsafe to drive. The City is planning to auction it off through GovDeals.
- As this truck was previously used for salt spreading, the new truck needs to be configured with a trailer hitch and electronics to mount and control a salt spreader, which itself will also be replaced and upgraded (the current one is at least nine years old and does not function reliably).
- Staff currently estimates total cost to be between \$2,000-\$3,000. However, the electronic parts needed are on backorder with no estimate for when will be delivered. In the meantime, this will require more salting to be done by Crowder.

Shred Event

- The City of Twin Oaks will hold a Shred Day on Nov. 19 from 9-11 a.m. at the Twin Oaks Town Hall.

Project Updates

Curb Repair Project

- The start date for the project has been pushed back to Dec. 5 to avoid any potential issues with the Thanksgiving holiday. As previously discussed, the City has agreed to pay an additional \$1,500 for faster curing concrete to reduce the length of any driveway closures.

Crescent Ave. Sidewalk

- Work is nearly completed on the preliminary site plans for the south portion of the project. See the attached status report from BFA for details.

Creek Pond in Twin Oaks Park

- LandCare has completed their evaluation of the issue and is proposing two solutions: excavating the ponds to a greater depth so they hold more water and connecting the ponds to the Park's irrigation system with an automatic on/off switch that can supply water when the level gets too low. Waiting to receive official bids for cost estimates.

Sidewalk Repair at Big Bend Rd and Highway 141

- Crowder completed the project on 11/8.

City of Twin Oaks Weekly Project Status Report

Crescent Ave Sidewalk Improvements

BFA 3497-13A

Status Report Date: 11-02-2022

Overall Status	Active
Recent Activity	Work on layout for South Properties, Work with AT&T, Review ADA regs for passing spaces, Work on topographic survey
Upcoming Activity	Work on Utility coordination, and Sidewalk layout for South Properties

North Properties: 90 Crescent Ave, 98 Crescent Ave, 2 Golden Oaks Ct

South Properties: 140 Crescent Ave, and 150 Crescent Ave

Public Involvement, Concept Plans, and Cost Estimates

Completed

- Engineering and General Construction Estimate for North and South Properties 9-8-22
- Construction Cost Estimate breakdown for the North and South Properties 9-14-22
- Prepare letter summarizing catch basin sizing calculations for Capital Planning Mtng 9-20-22
- Cost Estimate for Crescent Road overlay and stormwater improvements 9-20-22
- Capital Planning Workshop 9-21-22

Survey, Easements, and Right-of-way

Outstanding

Jan 2023 to April 2023:

- BFA to contact Utility companies to determine existing easement in the proposed right-of-way
- BFA to prepare summary of existing easement per title report
BFA has drawn the easements in CAD
- Coordinate utility easement relocations, if needed
- Evaluate the Right-of-way exhibits at 2 to 3-feet off the back of sidewalk per City Comments
Note: This will be evaluated after the design is further along
- Add temporary construction easements to the exhibits
- Add stormwater easement to exhibit (90 Crescent)
- Provide preliminary exhibit to City for approval
- Prepare legal descriptions and final exhibit for ORC to negotiate with homeowners.

Stormwater Analysis

Completed

- Preliminary stormwater analysis (Determine drainage area, flow to catch basin, size of catch basin, width of gutter flow) 9-16-22
- Meet with the Krewsons at 90 Crescent Ave 9-21-22
- Determine additional scope and direction after meeting (Rock Swale) 9-21-22

Outstanding

Jan 2022 to Mar 2023:

Preliminary stormwater analysis (Determine size of pipe, velocity of water leaving the pipe, size scour pad or rip-rap apron)

Note: This work will start after the Grading Plan

Prepare Stormwater Report for City file

Design

Completed

Updated Topographic Survey to include the South Properties 10-3-22

Outstanding

Oct 2022 to Dec 2023:

Coordinate Utility relocations with the Utility companies

Started on this

Prepare Preliminary Site Plan for the Full Project

Started on this

Prepare Preliminary Grading Plan for the Full Project including the Swale at 90 Crescent

Jan 2023 to May 2023

Prepare Erosion and Sediment Control Plans and Details for St. Louis County Review

Jan 2023 to June 2023

Prepare the Preliminary Demolition Plan, Utility Plan, Cover Sheet and Details Sheets.

Finalize the Plans and Specifications

May 2023 to July 2023

Prepare Contract Documents and aid during the bidding process

Notes

Items will be added to the “outstanding” list as needed throughout the process.

The schedule may change due to review durations and unforeseeable conditions.