

MAINTENANCE WORKER I

Nature of Work

Perform semi-skilled and skilled work in a variety of public works, parks, and general maintenance and repair activities. This is a part-time position that works an average of 32 hours per week.

Distinguishing Characteristics

An employee in this class holds either a part-time position or acts as full-time summer help to the Maintenance Supervisor. Responsible for performing semi-skilled and skilled work in the maintenance and repair of City park facilities and grounds, rights-of-way, streets, and equipment. Work is characterized by tasks of more than ordinary difficulty requiring special skills or knowledge. Work is performed largely independently and is reviewed and supervised by the Maintenance Supervisor through periodic observation and upon completion of duties.

Description of Work and Essential Job Functions

- Inspects street and park facilities and equipment to determine care, maintenance, and repair work required; determine materials needed and most efficient method to accomplish work; maintain city equipment and facilities performing semi-skilled painting, plumbing, electrical, carpentry and masonry work and repairs; installs, removes and repairs traffic signs, all under the supervision of the Maintenance Supervisor.
- Picks up and haul trash and debris from assigned areas; cleans rights-of-way; loads and unloads trucks; sweeps indoor and paved outdoor areas; removes snow from assigned areas; power washes decks, pavilions and paths in the park.
- Cuts grass and weeds; cuts and removes small trees and tree debris; prepares grounds for seeding and fertilizing; waters landscape; plants, prunes and maintains trees, flower beds and other City plantings.
- Cleans and maintains storage areas, park and office restrooms, office building, City vehicles, and equipment; performs related work as required.
- Assists with the set up and take down of City events.

Knowledge, Abilities, and Skills

- Knowledge of tools, materials, methods, and practices used in parks, street, vehicle, and equipment maintenance.
- Ability to perform a variety of semi-skilled and skilled tasks in the repair and maintenance of streets, park structures and facilities, vehicles, and equipment.
- Ability to perform manual labor for extended periods under adverse environmental conditions.
- Ability to lift and carry heavy objects up to 60 lbs.
- Ability to climb small and large ladders.
- Ability to follow oral and written instructions.
- Ability to work independently.
- Ability to establish and maintain effective working relationships with fellow employees.

- Skilled in the operation of hand and power tools.
- Skilled in the safe and efficient operation of motorized equipment, including utility task vehicles, in normal and difficult conditions.

Training and Experience

A high school diploma or GED is required, with preference given to candidates with additional training at a vocational or trade school. Experience with public works, facility/grounds maintenance and/or horticulture is preferred.

Work Conditions

Adverse weather conditions do not excuse completion of assigned tasks. A variety of weather conditions from normal to extreme will be endured.

This job description and examples of duties is representative in nature and in no way implies these are the only duties which may be assigned.

The number of hours worked each week for this position varies based on the time of the year, with more work occurring in summer months than in winter months, and with occasional evening, weekend and holiday work required to assist with City events.

Pay and Benefits

The starting wage for this position is \$18 per hour. Benefits include paid vacation and sick leave, participation in the LAGERS retirement system, and a personal stipend.

License

Must have a valid Missouri driver's license in their possession and be insurable with the City's insurance carrier.

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