

**CITY OF TWIN OAKS
BOARD OF ALDERMEN MEETING
VIDEO CONFERENCE MEETING
WEDNESDAY, May 20, 2020, 7:00 pm**

In view of the state of emergencies declared by the federal, state, county and City because of the global pandemic COVID-19, as well as the public health orders issued by the St. Louis County Health Department, in accord with the provisions of Twin Oaks Code §120.070 and §610.020, RSMo., the Board of Aldermen of City of Twin Oaks understands that it would be impossible and impractical—and possibly dangerous—for its meeting to be physically accessible to the public during this time.

To balance both the need for continuity of government and protection of the health and safety of our residents, business persons and employees, this meeting of the Board of Aldermen will not be open to public attendance *in person* but shall be accessible by the public by telephone (audio only) or by using their tablet/laptop/pc (audio/video) at:

Telephone: (312) 626-6799
Computer: <https://us02web.zoom.us/j/5197276201>
Webinar ID: 519-727-6201

The Board apologizes for any inconvenience the meeting format change may pose but it is extremely important all measures in compliance with the orders issued by public health authorities be taken to protect employees, residents, and elected officials during these extraordinary times.

Residents and others who wish to comment on any item not on the agenda may email their comments to City Clerk Frank Johnson, fjohnson@cityoftwinoaks.com, by 6:30 p.m. on May 19, 2020, and their comments will be shared with the Board at the appropriate time. There is also an ability to comment during the videoconference meeting by opening the participants tab and clicking “raise hand” during the meeting when the Board reaches the “Citizen Comment” agenda items. The Agenda Packet for this meeting is available for viewing and download on the City’s Website – www.cityoftwinoaks.com.

Tentative Agenda

- 1) REGULAR MEETING CALLED TO ORDER
- 2) ROLL CALL
- 3) APPROVAL OF AGENDA
- 4) APPROVAL OF CONSENT AGENDA
 - a) Board of Aldermen Special Session Minutes from March 2, 2020
 - b) Board of Aldermen Special Session Minutes from March 4, 2020
 - c) Board of Aldermen Special Session Minutes from March 10, 2020
 - d) Board of Aldermen Special Session Minutes from March 19, 2020
 - e) Board of Aldermen Regular Session Minutes from May 6, 2020
- 5) REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS
 - a) Park Committee — Cindy Slama

b) April financials — Jeff Blume

6) PRELIMINARY CITIZEN COMMENTS

7) UNFINISHED BUSINESS

- a) Fourth of July fireworks display
- b) Summer police patrols
- c) Wooden footbridge for Crescent Road

8) NEW BUSINESS

- a) Resolution 2020-09: A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN REQUESTING THAT MUNICIPALITIES WITHIN ST. LOUIS COUNTY RECEIVE AN EQUITABLE DISTRIBUTION OF THE \$175 MILLION IN FUNDING RECEIVED BY ST LOUIS COUNTY FROM THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT TO REIMBURSE MUNICIPALITIES FOR ACTUAL PUBLIC SAFETY COSTS INCURRED RELATED TO COVID-19.
- b) Resolution 2020-10: A RESOLUTION APPROPRIATING ADDITIONAL REVENUE, AND AMENDING THE 2019 ROAD FUND, SEWER LATERAL FUND, PARK AND STORMWATER FUND AND GENERAL FUND BUDGETS.

9) DISCUSSION ITEMS

- a) Repair/replacement of damaged cypress tree
- b) Reopening plans for city facilities
- c) Alternate plans for Crescent Road sidewalk
- d) Boly entrance project

10) ATTORNEY'S REPORT

11) CITY CLERK'S REPORT

12) MAYOR AND ALDERMEN COMMENTS

13) FINAL CITIZEN COMMENTS

(Remarks shall be limited to three (3) minutes on any one subject unless time is extended by the Board)

14) ADJOURNMENT

Frank Johnson
City Clerk

POSTED: May 18, 2020, 2:00 p.m.

Please note: Any person requiring physical or verbal accommodations should contact the city office 12 hours prior to meeting at 636-225-7873. Copies of public records for this agenda are available for public inspection before and at the time of the meeting.

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
MONDAY, MARCH 2, 2020**

The special meeting of the Twin Oaks Board of Aldermen was called to order at 3:59 p.m. Mayor Russ Fortune, Alderman April Milne, Alderman Dennis Whitmore, Alderman Lisa Eisenhauer, and Alderman Tim Stoeckl were present.

Pursuant to Section 610.021(3) for discussion of hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed and 610.021(13), individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, the Board went into closed session at 4:00 p.m.

ADJOURNMENT

After returning from closed session and there being no further business, the Board adjourned the regular meeting at 6:31 p.m.

Date of Approval: _____

ATTEST:

Frank Johnson,
City Clerk

Russ Fortune,
Mayor, Board of Aldermen

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, MARCH 4, 2020**

The special meeting of the Twin Oaks Board of Aldermen was called to order at 5:59 p.m. Mayor Russ Fortune, Alderman April Milne, Alderman Dennis Whitmore, Alderman Lisa Eisenhauer, and Alderman Tim Stoeckl were present.

Pursuant to Section 610.021(3) for discussion of hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed and 610.021(13), individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, the Board went into closed session at 6:00 p.m.

ADJOURNMENT

After returning from closed session and there being no further business, the Board adjourned the regular meeting at 6:46 p.m.

Date of Approval: _____

ATTEST:

Frank Johnson,
City Clerk

Russ Fortune,
Mayor, Board of Aldermen

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
TUESDAY, MARCH 10, 2020**

The special meeting of the Twin Oaks Board of Aldermen was called to order at 9:59 a.m. Mayor Russ Fortune, Alderman April Milne, Alderman Dennis Whitmore, Alderman Lisa Eisenhauer, and Alderman Tim Stoeckl were present.

Pursuant to Section 610.021(3) for discussion of hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed and 610.021(13), individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, the Board went into closed session at 10:00 a.m.

ADJOURNMENT

After returning from closed session and there being no further business, the Board adjourned the regular meeting at 11:31 a.m.

Date of Approval: _____

ATTEST:

Frank Johnson,
City Clerk

Russ Fortune,
Mayor, Board of Aldermen

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
THURSDAY, MARCH 19, 2020**

The special meeting of the Twin Oaks Board of Aldermen was called to order at 2:01 p.m.
Roll Call was taken:

Mayor: Russ Fortune-yea

Aldermen: April Milne –yea
Dennis Whitmore –yea

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Paul Rost, City Attorney

Alderman Milne, seconded by Alderman Stoeckl, made a motion to go into closed session pursuant to Section 610.021(3) for discussion of hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed and 610.021(13), individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

On roll call vote as follows: Aldermen Eisenhauer-yea, Milne-yea, Whitmore-yea and Stoeckl-yea.

The Board went into closed session at 2:02.

ADJOURNMENT

After returning from closed session and there being no further business, Alderman Eisenhauer motioned to adjourn the regular meeting at 3:19 p.m., seconded by Alderman Whitmore and the motion passed with the unanimous consent of the Board of those present.

Date of Approval: _____

ATTEST:

Theresa Gonzales,
Acting City Clerk

Russ Fortune,
Mayor, Board of Aldermen

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
VIRTURAL MEETING
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, MAY 6, 2020**

The meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm. Roll Call was taken:

Mayor: Russ Fortune-yea

Aldermen: April Milne –yea
Dennis Whitmore –yea

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Frank Johnson, City Clerk
Paul Rost, City Attorney
Jeff Blume, Financial Consultant

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Stoeckl motioned to approve the Agenda, seconded by Alderman Milne. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune stated that since the Consent Agenda was so large he would like to vote on items (a) through (h) and then items (i) through (m). Mayor Fortune asked if there were any changes to the Consent Agenda items (a) through (h) consisting of the March 2, 2020 Closed Session Minutes, the March 4, 2020 Regular Meeting Minutes, the March 4, 2020 Closed Session Minutes, March 10, 2020 Closed Session Minutes, March 19, 2020 Closed Session Minutes, the April 7, 2020 Special Meeting Minutes, the April 22, 2020 Work Session Minutes and the April 28, 2020 Special Meeting Minutes. Alderman Whitmore had a correction to the March 4, 2020 Regular Meeting Minutes. Alderman Whitmore motioned to approve items (a) through (h) as amended, seconded by Alderman Eisenhauer. The motion passed by voice vote. Mayor Fortune asked if there were any changes to the Consent Agenda items (i) through (m) consisting of the Bills for Approval from March 5, 2020 through March 18, 2020, the Bills for Approval from March 19, 2020 through April 1, 2020, the Bills for Approval from April 2, 2020 through April 10, 2020, the Bills for Approval from April 11, 2020 through May 1, 2020 and the Credit Card lists from

February 15, 2020 through March 16, 2020. Alderman Whitmore had questions verifying various bills on list. Alderman Whitmore motioned to approve items (i) through (m), seconded by Alderman Milne. The motion passed by voice vote.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

February-March Financials: Mr. Blume reviewed the Financial Statements for February and March 2020 with the Board. Mr. Blume stated that sales tax receipts fell off at the end of the year, however at this time they are back in good shape.

Police Report: Officer Wehner reviewed the April Police Report and the hours he clocked on the bike within the City. Mayor Fortune asked if any of the businesses within the City are violating the Stay At Home order. Officer Wehner stated that he has not seen any businesses violating the order.

PRELIMINARY CITIZEN COMMENTS

Joe Krewson, a resident on Crescent Avenue, submitted a question concerning the sidewalks along Crescent Avenue. He has noticed more people out walking and wanted to know where the City stood on a sidewalk along Crescent Avenue. Mayor Fortune stated that the City had applied for a Grant to build a sidewalk along Crescent Avenue. The Board had met and voted to proceed with the Grant feeling even with the recent economic conditions the sidewalk would be a positive benefit for the City.

Mr. Krewson inquired if the City had ever considered doing a Community Garden in the area behind 50 Crescent Avenue. Mayor Fortune stated that there had been some interest in the past by Cortney Kelley. He would like to put Mr. Krewson in touch with Ms. Kelley for this project.

UNFINISHED BUSINESS/ACTION ITEMS

Banners And Planters For Intersection Update: Mayor Fortune reviewed where these projects were left when the Stay At Home order was instituted as a result of the COVID-19 virus. Alderman Milne stated that she would like to put this project on hold for now and revisit at a future time. Alderman Eisenhauer stated that she was in agreement but suggested the old banners be removed. Alderman Stoeckl stated once the Board revisits this project he feels it would be beneficial to see examples from these companies in person. Discussion ensued and the Board was in agreement with putting this project on hold and removing the existing banners.

NEW BUSINESS

Resolution 2020-07-A Resolution Of The Twin Oaks Board Of Aldermen Approving A Supplement To The Twin Oaks Open Meetings And Records Policy Pertaining To

Meetings Using Video Conference Technology: Mayor Fortune asked for any questions concerning Resolution 2020-07. Mayor Fortune asked for a motion to approve Resolution 2020-07. Alderman Whitmore motioned to approve Resolution 2020-07, seconded by Alderman Milne. The motion passed by voice vote.

Resolution 2020-08-A Resolution Of The Twin Oaks Board Of Aldermen Approving An Agreement With Upper Limits 3, Inc. For Rock Climbing Activities At Twin Oaks Family Fun Day on Oct. 3rd: Mayor Fortune asked for any questions concerning Resolution 2020-08. Alderman Whitmore stated he was uncomfortable passing the Resolution without a provision stating the deposit would be returned if the event would need to be cancelled due to the COVID-19. Also, the date of the event on the contract needs to be changed from October 5 to October 3. Mayor Fortune asked for a motion to approve Resolution 2020-08. Alderman Eisenhower motioned to approve Resolution 2020-08 as amended, seconded by Alderman Milne. The motion passed by voice vote.

City Clerk Johnson will contact Upper Limits 3, Inc. to make these changes to the contract.

SPECIAL DISCUSSION

Fourth of July Celebration And Fireworks: Mayor Fortune stated he would like to discuss the July 3rd fireworks and what the Boards feelings are on whether the City should have the fireworks on July 3rd, postpone till later in the year or to cancel the event for this year.

Alderman Milne inquired why the City pays in full for the event. Mayor Fortune stated that the City receives a discount as well as additional fireworks for the show.

Alderman Eisenhower stated that she did not feel comfortable having the fireworks due to the large crowds that gather. She stated that she felt it would be better to cancel the event for this year since there is a possibility that the virus could increase in the Fall and Winter months.

Alderman Stoeckl was in agreement with cancelling the event for this year. He feels that we could be possibly putting the public in danger.

Alderman Whitmore stated he would like to postpone the event until later in the year.

Attorney Rost stated that in the contract with J&M Displays, it states if the City cancels the event outside of 30 days of the event the City will receive their money back. Discussion ensued.

Alderman Milne motioned to cancel the July 3rd event for this year and to have the money returned by J&M Displays, seconded by Alderman Eisenhower. The motion passed on a voice vote 3 in favor and 1 opposed.

Mayor Fortune asked the feeling of the Board on having the remainder of the events, June and August Concert, Water Play Day and Family Fun Day.

Alderman Milne suggested possibly doing a drive-in concert in the old Shop n Save parking lot. Officer Wehner stated that this could pose a traffic issue and he is not sure, due to the virus, how many officers he could get to work the event. Alderman Whitmore felt the Park would be large enough for people to social distance. Alderman Milne stated that if there are not a lot of events for families to attend this Summer we may have larger crowds than in years past. Discussion ensued.

Mayor Fortune stated he would like to hear what the Park Committee has to say on this subject. They will be meeting on Thursday, May 14th.

Attorney Rost stated that Dr. Sam Paige will be coming out with St. Louis County's guidelines which should provide some direction for the City.

Summer Police Patrols: City Clerk Johnson reviewed the schedule for the Summer patrols in Twin Oaks Park. They normally begin after Memorial Day and end after Labor Day, but this is subject to the weather. Mayor Fortune stated that the playground will not be opening in May and will be evaluated at that time.

Alderman Milne inquired how we pay for the patrols. Mayor Fortune stated that it is an amendment to the City's police contract. Alderman Milne asked if we could be reimbursed for patrols if we do not use them. She feels if we can get money back that we cut back on patrols.

Mayor Fortune asked Officer Wehner to contact Lieutenant Schaffer of the St. Louis County Police to clarify this issue.

Wooden Footbridge Location: Mayor Fortune and John Williams, Public Works, went to the area off Crescent Road to look at the possible location of the footbridge. The city has received one proposal to install the footbridge. Mr. Williams will be getting additional bids for this project.

Attorney's Report: Attorney Rost will be looking at the new guidelines from St. Louis County concerning the re-opening of the County.

Attorney Rost will also be looking at the CARES Act to see if it would benefit the City in any way.

City Clerk's Report:

Public Works

- John Williams will be taking vacation for May 4-8.
- The waterfall pump for the lakes in the park should arrive late next week. Once it is received, Vandevanter will schedule a date for an install.
- Press release sent to local media and posted on the website announcing city clerk hiring.
- We will be adding our current email contact list to the website email alerts for meeting and news announcements in order to streamline our process for notifying residents. Residents may unsubscribe from the notifications at any time.
- Meeting with Jeff Blume on May 4 for overview of city budget and accounting procedures.
- The St. Louis County Police Department reached out to the city again about the Shop and Save as a potential precinct HQ. Provided them with contact information for the leasing agent for the property.

St. Louis County Code Enforcement and Building Code Adoption

- St Louis County passed an ordinance establishing the contract for code enforcement services on March 11, 2020. The city posted the updated codes for adoption on the website and for viewing at city hall on April 23. On July 20, the city will have met the 90-day period for adopting the codes by reference.

Mayors for Meals

- Michelle Harris, Mayor of the City of Clayton, is organizing a food drive for the St. Louis Area Foodbank called “Mayors for Meals.” Twin Oaks will be participating in the food drive, which is scheduled for Saturday, May 9. A collection bin will be placed inside the entryway of City Hall. Donations can be dropped off between 9 a.m. and 3 p.m.

City Clerk Johnson also stated that the office has been working with Botz, Deal on the City’s annual audit.

Mayor and Aldermen Comments: Mayor Fortune stated that he and Connie will be working Saturday at the food drive. If anyone would like to help volunteer for an hour to contact him.

Mayor Fortune also stated that Councilman Tim Fitch and Representative Trish Gunby had reached out to see how the City was doing during this time and if there was anything that we were in need of.

Alderman Stoeckl stated that the City is looking good. The Park is in good shape.

Alderman Eisenhauer stated that she and her family have been walking in the Park during this time and that it looks great.

Alderman Milne thanked City Clerk Johnson for getting information out on social media.

City Clerk Johnson stated that he able to look at East-West Gateway website and the City did not qualify to move to the next level in the Grant process for the sidewalk along Crescent Avenue. He stated that there was not additional information why the City did not qualify, however he will look into this and report back to the Board with his findings.

FINAL CITIZEN COMMENTS

There were no final citizen comments.

ADJOURNMENT

There being no further business, Alderman Milne motioned to adjourn the regular meeting at 8:23 p.m., seconded by Alderman Whitmore and the motion passed with the unanimous consent of the Board of those present.

Drafted By: _____
Theresa Gonzales,
Administrative Assistant

Date of Approval: _____

ATTEST:

Frank Johnson
City Clerk

Russ Fortune,
Mayor, Board of Aldermen

City of Twin Oaks					
Bills and Applied Payments					
May 2, 2020- May 15, 2020					
Check No.	Invoice Date	Memo/Description	Invoice No.	Bill Amt	Check Amt
11618	5/6/2020	Final Installment-Workmans Comp		\$1,000.00	\$1,000.00
11619		Park Pavilion Reimbursement		\$150.00	\$150.00
11620	4/30/2020	Finalize ord. appointing City Clerk;review employ. Provision;review sunshine policy;correspondence re:ADB application for ROW;review Stl County ICC updates;revise zoning code per P&Z revisions	64405	\$3,038.00	
	4/30/2020	Finalize draft ord. for City Clerk;review County Park closure; correspondes re: ROW permit application;research Sunshine and City polices re: video meetings;attend Board meeting; review and revise notice of building codes	64406	\$589.00	\$3,627.00
11621	4/24/2020	Fertilize and weed control in the Park	914537964	\$1,290.00	\$1,290.00
11622	5/1/2020	Planting Crescent Triangle 11 trees	1180551	\$1,977.00	\$1,977.00
11623	4/30/2020	Lawn Maintenance-City, Park and City Hall	17098	\$3,694.21	\$3,694.21
11624	4/30/2020	2020 Spring Leaf Pickup	12711	\$1,290.00	\$1,290.00
11625	4/20/2020	Business Cards for F. Johnson	3436	\$175.00	\$175.00
11626	4/30/2020	Lawn Treatment at City Hall		\$79.00	\$79.00
11627	4/5/2020	Property Inspection 4-6-2020 to 5-3-2020	2253	\$640.00	
	5/4/2020	Property Inspection 5-4-2020 to 5-31-2020	2262	\$640.00	\$1,280.00
Online	4/23/2020	Monthly service-Town Hall Irrigation		\$302.06	\$302.06
Online	4/22/2020	Monthly service-Town Hall		\$43.89	\$43.89
Online	4/24/2020	Monthly service-50 Crescent Avenue		\$10.09	\$10.09
Online	4/22/2020	Monthly service-1240 Derbyshire Irrigation		\$72.62	\$72.62
Online	4/24/2020	Monthly service-City Hall		\$61.60	\$61.60
Online	4/24/2020	Monthly service-50 Crescent Avenue		\$59.19	\$59.19
Online	4/26/2020	Occupancy Inspection		\$95.50	\$95.50
Online	4/10/2020	Copy machine monthly rental		\$206.00	\$206.00
Online	4/24/2020	Monthly service-50 Crescent Avenue		\$25.67	\$25.67
Online	4/24/2020	Monthly service-1 Twin Oaks Ct.-Park		\$120.13	\$120.13
Online	4/24/2020	Monthly service-Town Hall		\$967.19	\$967.19
Online	4/24/2020	Monthly service-141 & Big Bend		\$55.73	\$55.73
Online	4/24/2020	Monthly service-50 Crescent Avenue-water pump		\$162.59	\$162.59
Online	4/15/2020	Monthly statement		\$668.41	\$668.41
Online	5/14/2020	Street Lighting		\$610.28	\$610.28
Online	5/14/2020	May Police contract		\$11,092.49	\$11,092.49
Online	5/14/2020	May Trash contract		\$3,773.60	\$3,773.60
Online	5/14/2020	Twin Oaks Park-Firepark		\$25.20	\$25.20
Online	5/14/2020	Wireless		\$246.26	\$246.26
Online	5/14/2020	Town Hall		\$62.44	\$62.44
		Alderman			
		Alderman			



**CITY OF
TWIN OAKS, MISSOURI**

**MONTHLY OPERATING
FINANCIAL STATEMENTS**

**AS OF AND FOR THE FOUR
MONTHS ENDED APRIL 29, 2020
AND APRIL 30, 2019**

City of Twin Oaks, Missouri

Balance Sheets

April 30, 2020 and 2019

	2020	2019
ASSETS		
3-115 Enterprise Bank - Sewer Lateral	\$ 56,664	\$ 56,251
4-113 US Bank Trust Account	136	136
9-100 Petty Cash	100	100
9-111 Meramec Money Market	10,475	10,442
9-112.1 Enterprise Bank-General Checking	100,750	166,496
9-112.2 Enterprise Bank - Gen. Money Market	770,867	1,075,051
9-112.3 Enterprise Bank - Special Account	62,255	59,339
9-122.2 CD Meramec Valley .5987 9/8/19	114,845	113,818
9-128 Escrow Deposits Payable	(10,000)	(10,000)
9-129 Accrued Interest	88	88
Total Bank Accounts	1,106,180	1,471,721
9-130 Accounts Receivable	854	854
1-180 Taxes Receivable - Road	8,324	9,239
2-180 Taxes Receivable - Park	62,578	27,996
3-180 Taxes Receivable - Sewer Lateral	1,497	1,373
4-180 Taxes Receivable - CI	53,192	23,797
9-144 Prepaid Items	7,057	7,057
9-180 Taxes Receivable - GF	151,372	104,462
9-180.1 Deferred Property Taxes Receivable	14,741	-
9-181 Other receivables	-	1,210
TOTAL ASSETS	\$ 1,405,794	\$ 1,647,709
LIABILITIES AND EQUITY		
9-210 MVB Credit MasterCard	\$ 1,139	\$ 5,429
1-201 Accounts Payable - Cap Improve	9,540	5,275
2-201 Accounts Payable - Parks	7,386	17,045
2-240 Park Reservation Deposits	950	700
4-201 ACCOUNTS PAYABLE - CIST	2,583	154
9-201 Accounts Payable - GF	10,673	13,619
9-233 LAGER Liability	(579)	1,268
9-239 Accrued Payroll	14,512	4,945
9-240 Community Room Deposits	780	200
9-281 Deferred property tax revenue-Annual Assesment	14,741	14,741
Total Liabilities	59,142	63,377
Fund Balance		
2-301 Park & Storm Fund Balance		
3-301 Sewer Lateral Fund Balance	61,151	61,149
4-301 Cap Impr Fund Balance	503,433	503,431
9-301 General Fund Balance	562,355	562,354
9-390 Retained Earnings	(354,769)	(1)
Excess (Deficiency) of Revenues Over (Under) Expenditures	65,003	(52,081)
Total Fund Balance	1,346,653	1,584,333
TOTAL LIABILITIES AND FUND BALANCE	\$ 1,405,794	\$ 1,647,709

CITY OF TWIN OAKS, MISSOURI
STATEMENTS OF REVENUES AND EXPENDITURES, FUND BALANCE AND CHANGE IN FUND BALANCE
FOR THE FOUR MONTHS ENDED APRIL 29, 2020 AND APRIL 30, 2019

	APRIL 29, 2020								APRIL 30, 2019		
	Sewer	CIST	Road	Parks	General	Total	Budget	% Bdgt	Actual	DIFFERENCE	
										FAV / (UNFAV)	
									Amount	%	
REVENUES RECEIVED											
Sales Taxes	\$ -	\$ 80,435	\$ -	\$ 94,630	\$ 183,379	\$ 358,444	\$ 1,007,300	36 %	\$ 391,876	\$ (33,432)	(9)%
Property Taxes	-	-	31,752	-	19,572	51,324	55,600	92 %	24,750	26,574	107 %
Intergovernmental Taxes	-	-	3,384	-	9,286	12,671	27,400	46 %	7,249	5,422	75 %
Licenses, Permits & Fees	67	-	-	-	5,573	5,640	102,000	6 %	7,892	(2,252)	(29)%
Grants	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	200	2,667	2,867	3,200	90 %	3,200	(333)	(10)%
Interest Income	1,676	-	-	-	1,196	2,872	5,000	57 %	2,012	861	43 %
	1,743	80,435	35,136	94,830	221,675	433,818	1,200,500	36 %	436,978	(3,160)	(1)%
EXPENDITURES PAID											
Personnel Services	-	-	14,778	9,831	49,412	74,021	261,100	28 %	70,914	(3,107)	(4)%
Administrative	-	-	-	-	46,281	46,281	104,500	44 %	28,883	(17,398)	(60)%
Operating	-	-	29,138	35,799	21,550	86,486	244,900	35 %	66,476	(20,010)	(30)%
Contractual	-	-	-	-	26,785	26,785	105,300	25 %	37,671	10,886	29 %
Police	-	-	-	-	44,370	44,370	126,200	35 %	42,874	(1,496)	(3)%
Lease	-	-	-	-	-	-	100	-	(76)	(76)	100 %
Repairs and Maintenance	-	-	839	12,183	-	13,022	44,200	29 %	6,153	(6,868)	(112)%
Debt Service	-	71,379	-	-	-	71,379	142,800	50 %	71,393	14	0 %
Capital additions											
Stormwater	-	-	-	-	-	-	700	-	-	-	-
Other	-	-	6,472	-	-	6,472	151,500	4 %	164,770	158,299	96 %
Total	-	71,379	51,226	57,812	188,398	368,816	1,181,300	31 %	489,059	120,243	25 %
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES AND CHANGE IN FUND BALANCE	1,743	9,056	(16,090)	37,017	33,277	65,003	19,200	339 %	(52,081)	\$ 117,084	(225)%
FUND BALANCE -											
Beginning of Year	65,305	285,045	-	273,406	504,507	1,128,263	1,128,263		1,748,283		
End of Period	\$ 67,048	\$ 294,101	\$ (16,090)	\$ 310,423	\$ 537,784	\$ 1,193,266	\$ 1,147,463		\$ 1,696,202		
CHANGE IN FUND BALANCE											
Budget	100	(9,000)	-	67,600	(39,500)	19,200					
Actual Over/(Under) Budget	\$ 1,643	\$ 18,056	\$ (16,090)	\$ (30,583)	\$ 72,777	\$ 45,803					

CITY OF TWIN OAKS, MISSOURI
STATEMENTS OF REVENUES AND EXPENDITURES,
FUND BALANCE AND CHANGE IN FUND BALANCE

BUDGET - FYE 12/31/2020						
	Sewer	CIST	Road	Parks	General	Total
REVENUES RECEIVED						
Sales Taxes	\$ -	\$ 239,100	\$ -	\$ 292,900	\$ 475,300	\$ 1,007,300
Property Taxes	-	-	15,200	-	40,400	55,600
Intergovernmental Taxes	-	-	10,400	-	17,000	27,400
Licenses, Permits & Fees	4,700	-	-	-	97,300	102,000
Grants	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	3,200	3,200
Interest Income	400	-	-	-	4,600	5,000
	5,100	239,100	25,600	292,900	637,800	1,200,500
EXPENDITURES PAID						
Court	-	-	-	-	-	-
Personnel Services	-	-	39,700	42,800	178,600	261,100
Administrative	-	-	-	-	104,500	104,500
Operating	5,000	-	79,800	83,200	76,900	244,900
Contractual	-	-	-	-	105,300	105,300
Police	-	-	-	-	126,200	126,200
Lease	-	-	-	-	100	100
Repairs and Maintenance	-	-	10,800	33,400	-	44,200
Debt Service	-	142,800	-	-	-	142,800
Capital additions						
Stormwater	-	-	-	700	-	700
Other	-	65,000	78,500	8,000	-	151,500
Total	5,000	207,800	208,800	168,100	591,600	1,181,300
Excess (deficiency) of revenues over (under) expenditures	100	31,300	(183,200)	124,800	46,200	19,200
OTHER SOURCES(USES) OF FUND						
Transfers	-	(40,300)	183,200	(57,200)	(85,700)	-
TOTAL	-	(40,300)	183,200	(57,200)	(85,700)	-
CHANGE IN FUND BALANCE	100	(9,000)	-	67,600	(39,500)	19,200
FUND BALANCE -						
Beginning of Year	65,305	285,045	-	273,406	504,507	1,128,263
End of Period	\$ 65,405	\$ 276,045	\$ -	\$ 341,006	\$ 465,007	\$ 1,147,463
CHANGE IN FUND BALANCE						
Budget						
Actual Over/(Under) Budget						

CITY OF TWIN OAKS, MISSOURI
STATEMENTS OF REVENUES AND EXPENDITURES,
FUND BALANCE AND CHANGE IN FUND BALANCE

	ACTUAL - APRIL 29, 2020					
	Sewer	CIST	Road	Parks	General	Total
REVENUES RECEIVED						
Sales Taxes	\$ -	\$ 80,435	\$ -	\$ 94,630	\$ 183,379	\$ 358,444
Property Taxes	-	-	31,752	-	19,572	51,324
Intergovernmental Taxes	-	-	3,384	-	9,286	12,671
Licenses, Permits & Fees	67	-	-	-	5,573	5,640
Grants	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	200	2,667	2,867
Interest Income	1,676	-	-	-	1,196	2,872
	1,743	80,435	35,136	94,830	221,675	433,818
EXPENDITURES PAID						
Court	-	-	-	-	-	-
Personnel Services	-	-	14,778	9,831	49,412	74,021
Administrative	-	-	-	-	46,281	46,281
Operating	-	-	29,138	35,799	21,550	86,486
Contractual	-	-	-	-	26,785	26,785
Police	-	-	-	-	44,370	44,370
Lease	-	-	-	-	-	-
Repairs and Maintenance	-	-	839	12,183	-	13,022
Debt Service	-	71,379	-	-	-	71,379
Capital additions						
Stormwater	-	-	-	-	-	-
Other	-	-	6,472	-	-	6,472
Total	-	71,379	51,226	57,812	188,398	368,816
Excess (deficiency) of revenues over (under) expenditures	1,743	9,056	(16,090)	37,017	33,277	65,003
OTHER SOURCES(USES) OF FUND						
Transfers	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-
CHANGE IN FUND BALANCE	1,743	9,056	(16,090)	37,017	33,277	65,003
FUND BALANCE -						
Beginning of Year	65,305	285,045	-	273,406	504,507	1,128,263
End of Period	\$ 67,048	\$ 294,101	\$ (16,090)	\$ 310,423	\$ 537,784	\$ 1,193,266
CHANGE IN FUND BALANCE						
Budget	100	(9,000)	-	67,600	(39,500)	19,200
Actual Over/(Under) Budget	1,643	18,056	(16,090)	(30,583)	72,777	45,803

CITY OF TWIN OAKS, MISSOURI
STATEMENTS OF REVENUES AND EXPENDITURES,
FUND BALANCE AND CHANGE IN FUND BALANCE

ACTUAL - APRIL 30, 2019						
	Sewer	CIST	Road	Parks	General	Total
REVENUES RECEIVED						
Sales Taxes	\$ -	\$ 88,826	\$ -	\$ 104,501	\$ 198,549	\$ 391,876
Property Taxes	-	-	7,736	-	17,014	24,750
Intergovernmental Taxes	-	-	3,310	-	3,939	7,249
Licenses, Permits & Fees	1,386	-	-	-	6,506	7,892
Grants	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	3,200	3,200
Interest Income	207	-	-	-	1,804	2,012
	1,593	88,826	11,046	104,501	231,012	436,978
EXPENDITURES PAID						
Court	-	-	-	-	-	-
Personnel Services	-	-	12,803	8,535	49,576	70,914
Administrative	-	-	-	-	28,883	28,883
Operating	-	-	38,719	5,641	22,116	66,476
Contractual	-	-	-	-	37,671	37,671
Police	-	-	-	-	42,874	42,874
Lease	-	-	-	-	(76)	(76)
Repairs and Maintenance	-	-	440	5,713	-	6,153
Debt Service	-	71,393	-	-	-	71,393
Capital additions						
Stormwater	-	-	-	-	-	-
Other	-	4,333	9,348	151,089	-	164,770
Total	-	75,727	61,311	170,978	181,043	489,059
Excess (deficiency) of revenues over (under) expenditures	1,593	13,099	(50,265)	(66,478)	49,969	(52,081)
OTHER SOURCES(USES) OF FUND BALANCE						
Transfers	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-
CHANGE IN FUND BALANCE	1,593	13,099	(50,265)	(66,478)	49,969	(52,081)
FUND BALANCE -						
Beginning of Year	56,196	589,782	-	470,276	632,029	1,748,283
End of Period	\$ 57,789	\$ 602,881	\$ (50,265)	\$ 403,798	\$ 681,998	\$ 1,696,202
CHANGE IN FUND BALANCE						
Budget						
Actual Over/(Under) Budget						

Memo to: Board of Aldermen
From: Frank Johnson, City Clerk
Subject: Third of July Fireworks Display
Date: May 14, 2020

BOARD ACTION REQUIRED

- Approve amount of refund to request from J&M Displays.

BACKGROUND

The City of Twin Oaks paid J&M Displays in full upfront for this year's July 3rd fireworks. The total cost of the show was \$26,000. Due to the current public health crisis, J&M Displays is waiving all cancellation fees and is willing to issue a refund for 100 percent of the cost.

The City may also consider requesting a partial refund of some amount and use the remainder as a deposit for the 2021 fireworks show, particularly if J&M would provide some benefit or incentive for doing so.

Memo to: Board of Aldermen
From: Frank Johnson, City Clerk
Subject: Summer Police Patrols
Date: May 14, 2020

BOARD ACTION REQUIRED

- Approve start/end dates and schedule for summer police patrols of Twin Oaks Park.

BACKGROUND

According to the City's contract with the St. Louis County Police Department, the extra summer patrols are provided on a pay-as-you go basis and not included in the annual cost for policing services that the City currently pays monthly.

The contract fixes the cost for the additional patrols at the average hourly overtime rate for the St. Louis County Police Department, which is \$62.69 per hour. This includes salary and benefits. Once a schedule for the patrols is set and approved, the County will provide the City with a separate invoice documenting the overtime services to be paid.

In addition, the contract requires that the City provide the County with 30 days written notice before beginning the patrols. Therefore, if the board were to take immediate action, the earliest possible start day for the patrols would be on June 13.

Previous Patrol Levels

As a reminder, the patrol schedule followed in previous years and recommended by St. Louis County Police Officer John Wehner is:

- Every Friday for three hours, starting at 4 or 5 p.m.
- Every Saturday for four hours, starting after noon, when Officer Wehner is not scheduled
- One random Sunday each month for four hours

The flexibility of the contract allows the City to reduce or modify this schedule as needed and pay only for the service that is provided.



Saint Louis
COUNTY
POLICE

Colonel Jon M. Belmar
Chief of Police
7900 Forsyth Boulevard
St. Louis, Missouri 63105
Voice/TTY (314) 889-2341

October 17, 2019

Mayor Russ Fortune
Mayor, City of Twin Oaks
1381 Big Bend Road
Twin Oaks, Missouri 63021

Dear Mayor Fortune:

Please find enclosed the First Addendum to the Police Service Agreement. The Agreement bears the original signatures of those officials authorized to enter into this contract. This copy is provided for your records.

Thank you for allowing the St. Louis County Police Department the opportunity to serve the City of Twin Oaks. If you have any questions, please feel free to call me at (314) 615-0184.

Sincerely,

Lieutenant Aaron Schafer
Commander
Police Contract Services Unit

cc. Chief Jon Belmar
Enclosures



"Committed to Our Citizens Through Neighborhood Policing"

Exhibit 1

FIRST ADDENDUM TO POLICE SERVICE AGREEMENT

This First ADDENDUM to this Police Service Agreement entered by and between St. Louis County ("COUNTY") and the City of Twin Oaks ("CITY").

WITNESSETH:

WHEREAS, COUNTY and CITY entered into a Police Service Agreement on the 19th day of December, 2018 with an expiration date of December 31, 2019 with automatic one (1) year renewal periods, wherein contingencies for ancillary addendum provisions are outlined in paragraph 9; and

WHEREAS, the provisions of Section 70.210 to 70.320, R.S.Mo. 2000, as amended, empower municipalities and other political subdivisions to contract and cooperate with each other for a common service, and

WHEREAS, Section 701.070, SLCRO 1974, as amended, authorizes the Chief of Police of St. Louis County to contract for its services with municipalities; and

WHEREAS, the CITY desires the continued enforcement of its Ordinances, and police protection and services, including local patrols and traffic supervision; and

WHEREAS, the CITY has duly enacted and approved Ordinance No. 19-13 a copy of which is attached hereto and made a part hereof, authorizing the Mayor and Board of Alderman, to execute this contract;

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN CITY AND COUNTY AS FOLLOWS:

"C" is added to Paragraph (3) of Article I-Scope of Services as follows:

C. St. Louis County Police shall provide a police officer for designated police protection and services at the City of Twin Oaks Park at the written request of the CITY. The request should note dates and times and be provided to COUNTY thirty (30) days in advance of service to commence.

Paragraph (4) is added to Article IV – Billing Rates as follows:

(4) The average police officer hourly overtime rate with fringes for the year service is provided will be used to calculate cost. This rate is supplied by COUNTY and will be communicated to CITY on the annual renewal "Police Service Costs" sheet. The 2019 rate is Sixty-Two Dollars and Sixty-Nine Cents (\$62.69) an hour. COUNTY shall provide a separate invoice to CITY documenting the overtime services to be paid. CITY shall pay COUNTY within thirty (30) days of receipt of the invoice for the overtime services. This service is exclusive of the annual rate CITY shall pay COUNTY for services in the original Police Service Agreement and is not reflected in calculating prior renew term's cost with respect to the amount not exceeding five percent (5%).

Except as expressly modified by the terms of this First Addendum to the Police Service Agreement, and all of the terms, covenants and conditions of the original Police Service Agreement shall remain in full force and effect and are hereby ratified and affirmed.

IN WITNESS WHEREOF, COUNTY and CITY have signed their names and affixed their official seals to this First Addendum to the Police Service Agreement on the day and year written below.

Executed By City:

8-21-19
(Date)

Attest:

Kathy A. Runge
City Clerk

CITY OF TWIN OAKS
Ann Faust
Mayor

Attest:

[Signature]
City Attorney

ST. LOUIS COUNTY, MISSOURI

By Sam Pyle
County Executive

Executed By St. Louis County:

10/8/2019
(Date)

Attest:

[Signature]
Acting Administrative Director

Approved:

[Signature]
Chief of Police
St. Louis County Police Department

ST. LOUIS COUNTY
BOARD OF POLICE COMMISSIONERS

By [Signature]
Chairman

Approved as to Legal Form:

[Signature]
Dep. County Counselor

Approved:

[Signature]
Dep. Accounting Officer

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A FIRST ADDENDUM TO THE POLICE SERVICE AGREEMENT WITH ST. LOUIS COUNTY, MISSOURI

WHEREAS, the City of Twin Oaks is authorized by Section 70.220 RSMo., as amended, to contract with other municipalities or political subdivisions for common services; and

WHEREAS, Department of Police of St. Louis County is authorized to contract for its services with municipalities such as the City of Twin Oaks; and

WHEREAS, the services hereinafter referenced are within the scope of the power of the City of Twin Oaks and St. Louis County; and

WHEREAS, the City of Twin Oaks and St. Louis County entered a Police Services Agreement on December 19, 2018 (the "Agreement"); and

WHEREAS, the City of Twin Oaks and St. Louis County desire to approve an addendum to the Agreement whereunder St. Louis County Police will provide a police officer for designated police protection and services at the City of Twin Oaks Park on an hourly basis at the written request of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen hereby approves, and the Mayor is hereby authorized to execute, the Addendum to the Police Service Agreement, substantially in the form of Exhibit 1 (attached hereto and incorporated herein by reference) on behalf of the City of Twin Oaks with St. Louis County, Missouri for additional police services.

Section 2. This Ordinance shall be in full force and effect on and after its passage and approval by the Mayor.

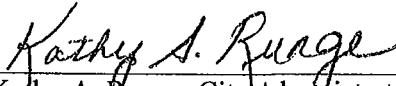
PASSED AFTER HAVING BEEN READ IN FULL OR BY TITLE TWO TIMES PRIOR TO PASSAGE BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI, THIS 21ST DAY OF AUGUST 2019.

	<u>Yea</u>	<u>Nay</u>
Lisa Eisenhauer	X	
Tim Stoeckl	X	
April Milne	absent	
Dennis Whitmore	X	



Russ Fortune, Mayor

Attest:



Kathy A. Runge, City Administrator/Clerk



28 Front St., Valley Park, MO 63088
636-861-9095
www.CrowderConstruction.net

May 4, 2020

Mr. John Williams
City of Twin Oaks
1381 Big Bend Road
Twin Oaks MO 63021

Estimate to install two bridge supports on the creek backs in the walking path area on the south side of the condominiums. The piers would be 6' long and 3' below grade with approximately 1' above grade. The piers would be 1' wide and would be reinforced with steel rebar. Two 16' long 6"x6" treated timbers would be installed on top of the concrete piers for bridge installation by others. The concrete slabs below the bridge would be removed. The creek bed under the bridge would be excavated to maximize flow. The creek bank below the large tree immediately above the bridge would be packed with large rock to reduce erosion.

Project total.....\$1,940.00

Estimate to regrade the creek bed above the bridge and install 25 tons of gabion rock.....\$1,375.00

Excavate and grade the high area into the lower area assuming footings do not require larger equipment. Small tree and stumps would be removed as needed.....\$680.00

Hope we may be of service!

Retaining wall design, engineering & construction ♦ Natural stone & boulder work ♦ Concrete driveways, patios & walks ♦ Stamped & dyed concrete ♦ Mortared flagstone & pavers ♦ Storm water control & creek bank stabilization ♦ Drainage systems & erosion control ♦ Lighting systems

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Member BBB with A+ rating ♦ 39 years' experience in landscape construction ♦ Fully insured

**A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN
REQUESTING THAT MUNICIPALITIES WITHIN ST. LOUIS
COUNTY RECEIVE AN EQUITABLE DISTRIBUTION OF THE
\$175 MILLION IN FUNDING RECEIVED BY ST LOUIS COUNTY
FROM THE CORONAVIRUS AID, RELIEF, AND ECONOMIC
SECURITY ACT TO REIMBURSE MUNICIPALITIES FOR
ACTUAL PUBLIC SAFETY COSTS INCURRED RELATED TO
COVID-19**

WHEREAS, The United States Congress enacted the Coronavirus Aid, Relief and Economic Security Act (the “CARES Act”) providing a \$2 trillion dollars economic relief package to provide assistance for American workers, families, and small businesses; to provide assistance to state and local governments; and to preserve jobs for American industry; and

WHEREAS, the US Department of the Treasury distributed funds from the CARES Act proportionally based on 2019 census data directly to local governments, including directly to cities and counties with a population greater than 500,000 and directly to state governments; and

WHEREAS, the State of Missouri received \$1.9 billion dollars from The CARES Act, a portion of which was subsequently distributed in part to Missouri counties proportionally based on population, except those counties that received a direct payment under the CARES Act, along with a recommendation from the Governor that counties that received funds directly from the State of Missouri in turn distribute CARES Act funds to local governments located within their jurisdictions; and

WHEREAS, no municipality in St. Louis County (the “County”) has received any CARES Act funds from the Federal government, the State of Missouri or the County; and

WHEREAS, Based on St Louis County’s population numbers, which necessarily includes the residents of municipalities located in the County, the County received \$175 million directly from the United States Treasury designated to cover necessary expenses that are incurred due to the public health emergency caused by the COVID-19 pandemic; and

WHEREAS, the County Council has appropriated the entirety of the \$175 million in funding from The CARES Act and has given the County Executive absolute authority overuse and distribution of these funds without further review or oversight by the County Council; and

WHEREAS, the US Department of the Treasury has issued eligibility guidelines for use of the CARES Act funds which includes, in part, that payroll expenses for public safety may be presumed to be costs for services substantially dedicated to mitigation or responding to the COVID-19 public health emergency from and after the effective date of The CARES Act from March 27, 2020 thru December 31, 2020 (the “Eligibility Period”); and

WHEREAS, the County provides non-contracted law enforcement services only to the unincorporated areas of the County, which makes up 32.15% of the County’s total population; and,

WHEREAS, 67.85% of the residents of the County are serviced by municipal police departments or contracted law enforcement services paid for out of municipal funds; and,

WHEREAS, to date, the City of Twin Oaks has incurred contracted costs for law enforcement during the Eligibility Period in the amount of \$19,639.26 and all such costs are presumed by the US Department of the Treasury to be COVID related expenses during the Eligibility Period ; and

WHEREAS, the \$175 million in CARES funding received by the County should justly be shared pro rata with municipalities based on their population or some other equitable method inasmuch as all levels of government including both County and municipal governments are incurring COVID related public safety expenses.

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI, AS FOLLOWS:

Section 1. That if any portion of the \$175 million in funding received by St Louis County under the CARES Act is expended by the St Louis County Executive as reimbursement for law enforcement expenses, including but not limited to payroll and benefits for the St Louis County Police Department during the Eligibility Period, a proportional amount should be paid to the municipalities who provide for the majority of law enforcement services to the citizens of St. Louis County. Further, such reimbursement for public safety expenses should necessarily include all municipal law enforcement whether those services are provided directly by the municipality or by contract with another public safety agency.

THIS RESOLUTION WAS PASSED AND APPROVED THE __ DAY OF MAY 2020, BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI.

Russ Fortune, Mayor

Attest:

Frank Johnson, City Clerk

Introduced by:

A RESOLUTION APPROPRIATING ADDITIONAL REVENUE, AND AMENDING THE 2019 ROAD FUND, SEWER LATERAL FUND, PARK AND STORMWATER FUND AND GENERAL FUND BUDGETS

Whereas, the City has additional revenue that was not previously appropriated in the 2019 Budget and such revenue has been kept in the Road Fund, Sewer Lateral Fund, General Fund and Park and Stormwater Fund as part of the City’s reserves; and

Whereas, the Board of Aldermen would like to appropriate a portion of each fund’s additional revenue; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen hereby appropriates additional revenue and amends the 2019 General Fund Budget as follows:

Account No.	Account Name	Amount of Increase	Account Balance	
			From	To
9-501	Wages Employees	\$ 9,000	\$ 97,700	\$ 106,700
9-552	Village Property Expense	\$ 3,000	\$ 1,700	\$ 4,700
9-589	Police Services	\$ 6,200	\$ 122,500	\$ 128,700

Section 2. The Board of Aldermen hereby appropriates additional revenue and amends the 2019 Park and Stormwater Fund budget as follows:

Account No.	Account Name	Amount of Increase	Account Balance	
			From	To
2-702	Park Capital Projects - Lake Remediation	\$ 9,000	\$ 292,000	\$ 301,000
2-609.3	Park R&M - Park Landscaping Maintenance	\$ 11,000	\$ 17,200	\$ 28,200
2-607	Park Tools/Equipment/Rental	\$ 2,100	\$ 2,300	\$ 4,400

Section 3. The Board of Aldermen hereby appropriates additional revenue and amends the 2019 Road Fund budget as follows:

Account No.	Account Name	Amount of Increase	Account Balance	
			From	To
1-702	Road Expense:Cap Proj - 2019CI-1 Big Bend Lighting	\$ 104,000	\$ -	\$ 104,000
1-501	Road Expense:Road Salaries	\$ 11,000	\$ 38,500	\$ 49,500
1-600	Snow Removal	\$ 13,000	\$ 35,400	\$ 48,400
1-601	Street Lights	\$ 7,000	\$ 8,500	\$ 15,500
1-609	Road Repairs & Maintenance	\$ 19,000	\$ 4,000	\$ 23,000
1-611	Tree Trimming/Emergency Removal	\$ 3,000	\$ 700	\$ 3,700
1-680	Utilities - Road	\$ 2,900	\$ 8,900	\$ 11,800

Section 4. The Board of Aldermen hereby appropriates additional revenue and amends the 2019 Sewer Lateral Fund budget as follows:

Account No.	Account Name	Amount of Increase	Account Balance	
			From	To
3-520	Sewer Lateral:Sewer Lateral Expense	\$ 2,000	\$ -	\$ 2,000

Section 3. This Resolution shall be in full force and effect from and after the date of its passage.

PASSED BY THE BOARD OF ALDERMENT ON THIS 20th DAY OF MAY, 2020.

Russ Fortune, Mayor

Attest:

City Clerk




Client	5/12/2020
VILLAGE OF TWIN OAKS PARK 1 TWIN OAKS CT TWIN OAKS, MO 63088-1179	Proposal #: 1070267-1589301168 Account #: 1149067 Ship To #: 1149067

<input type="checkbox"/> Bark Tracing	Early Sprg	\$840.00	\$840.00
Bark Trace and seal Cypress Damaged by car at Intersection South Bound 141.			
<input type="checkbox"/> Services Performed - Landscape	Late Sprg	\$1,680.00	\$1,680.00
Install New Bald Cypress to replace Damaged Tree. The Value of the tree damaged is Approx: \$3,000.00 but we will not be able to get a tree spayed to area.			
<input type="checkbox"/> Fert w/ Arbor GreenPRO (1yr) (*)	Early Sprg	\$220.00	\$220.00
Deep Root Fertilize Cypress Damaged by car.			
Total of All Services:		\$2,740.00	\$2,740.00

(*) Please note these services continue year after year. By signing you agree to the terms appended to this form.

Yes, please schedule the services marked above.

No Deposit may be required upon acceptance	Deposit payment options we accept are check or credit card	
\$ _____ Deposit Required / \$ _____ Deposit Received	To pay by check mail to	To pay by credit card call
Upon completion of work, please charge balance to credit card ___Yes ___No	The Davey Tree Expert Company 6264 Lemay Ferry Rd. St Louis, MO 63129-2806	(314) 961-5440
		

ACCEPTANCE OF PROPOSAL: The above prices and conditions are hereby accepted. You are authorized to do this work as specified. I am familiar with and agree to the terms and conditions appended to this form. All deletions have been noted. I understand that once accepted, this proposal constitutes a binding contract. This proposal may be withdrawn if not accepted within 30 days.

Thomas Beshoar

Thomas Beshoar
 ISA Certified Arborist OH-0958A

 Authorizing Signature

 Date

Memo to: Board of Aldermen
From: Frank Johnson, City Clerk
Subject: St. Louis County Order on Business Reopening
Date: May 14, 2020

On May 18, St. Louis County will begin the process of reopening county businesses. The order announcing the reopening includes various restrictions and guidance on how businesses and organizations can operate safely. The order is in effect until it is rescinded or modified by the County Department of Public Health. The full order is available at www.stlcorona.com.

Order Highlights

While the guidance released by St. Louis County is focused on businesses, it is reasonable to assume that cities will be expected to comply as well. Therefore, the city will need to put in place its own guidelines and policy for the usage of the park and city facilities as well as the status of various city-sponsored events.

Among other stipulations, the order states that:

- Businesses shall not organize or attend an intentional gathering of more than 10 people in a single space or room, indoors or outdoors.
- Playgrounds, sports courts and banquet rooms are prohibited from reopening.
- Businesses must limit the number of individuals in any particular location to 25 percent or less of the entity's authorized fire or building code occupancy in facilities with square footage of less than 10,000 square feet; or ten percent or less of the entity's authorized fire or building code occupancy in facilities with square footage of 10,000 square feet or more.

The order also contains various provisions for how business should operate in terms of providing proper protection for employees and customers. These requirements include:

- Frequent disinfection for high-touch surfaces.
- Provide face masks or coverings to all employees.
- Require employees to wear face masks unless working alone in an enclosed area.
- Put in place a protocol for screening employees daily.
- Limit the number of individuals in any particular location to 25 percent occupancy for locations less than 10,000 square feet and 10 percent for locations greater than 10,000 square feet.
- Install physical barriers separating employees from customers.
- Provide specific hours for high-risk individuals.
- Create staggered shifts when possible.

City Clerk's Report

City of Twin Oaks, Board of Alderman

May 20, 2020

Updates

- The city has received its order of plantings from Greenscapes for Twin Oaks Park. However, the order was only partially fulfilled due to issues with the growing season. The City only paid for what was received. The plantings for the Highway 141 intersection are due to be delivered by Fahr Greenhouse on May 21.
- Sauce on the Side is interested in setting up limited outdoor seating. Staff advised the business to submit an application for a conditional use permit.
- The Municipal League of Metro St. Louis has shared information from the St. Louis County Collector of Revenue on the property tax payments made under protest that will be released this week. Twin Oaks is expected to receive \$3,270.69.

Sidewalk Application for Surface Transportation Program Grant

- As noted at the last meeting, the City's application for the Surface Transportation Program distributed by East-West Gateway Council of Governments was not recommended for funding. The city was notified by email on May 14 and an official letter is expected later this month. The full list of projects is available [here](#).
- East-West Gateway will issue another call for projects for this program next year, so the city can try and apply again.
- The refund for the application fee will be issued approximately four to six weeks after the Transportation Improvement Program is approved by East-West Gateway's Board of Directors in August.

Damaged Cypress Tree

- On the evening of Wednesday, May 6, there was an accident on Highway 141 that damaged one of the city's cypress trees. We have two options:
 - We can try and treat the tree in order to save it, but there's no guarantee that it will be successful
 - We can remove the damage tree and replace it. However, the replacement tree will be smaller than the other older trees in the intersection.
- We have received a quote from Davey Tree for the work. The treatment would cost \$1,060 (\$840 for the bark tracing and \$220 for fertilizer). The replacement would cost \$1,680.