

RESOLUTION NO. 2022-17 18

**A RESOLUTION OF THE TWIN OAKS BOARD OF ALDERMEN APPROVING
AN AGREEMENT WITH BFA, INC. FOR STORMWATER CALCULATIONS
FOR A PROPOSED STORMSEWER PIPE AT 90 CRESCENT AVE.**

**BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS,
MISSOURI, AS FOLLOWS:**

Section 1. The Board of Aldermen hereby approves, and the Mayor is hereby authorized to execute, a contract substantially in the form of "Exhibit 1" attached hereto and incorporated herein, on behalf of Twin Oaks with BFA, Inc., for engineering services relating to stormwater calculations for a proposed stormsewer pipe at 90 Crescent Avenue to be provided under the terms set forth in Exhibit 1.

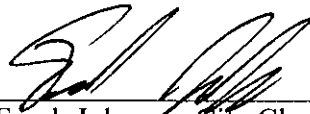
Section 2. This Resolution is adopted and shall be in full force and effect on and after its passage and approval.

THIS RESOLUTION WAS PASSED AND APPROVED THE 20th DAY OF JULY 2022, BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI.



Russ Fortune, Mayor

Attest:



Frank Johnson, City Clerk/Administrator

EXHIBIT A
Proposal

July 14, 2022

City of Twin Oaks
1381 Big Bend Road
Twin Oaks, MO 63021
Attn: Frank Johnson, City Clerk

RE: Proposal for Engineering Services – Stormwater Calculations
Proposed Stormsewer Pipe at 90 Crescent Ave
BFA #3497-13A

Mr. Johnson,

BFA, Inc. (BFA) is submitting this proposal to provide Professional Engineering Services for the above-referenced project. As shown on the Grading Plan dated 8-11-21, stormwater improvements include the following:

- New 6-inch tall curb with 1-foot wide concrete shoulder
- Stormwater improvement at 90 Crescent Ave (Catch Basin and Storm Sewer Pipe)
- This scope does not include grade changes to the road

BFA's general scope of work is to prepare stormwater calculations and report for the storm sewer system at 90 Crescent. For this scope of work, **BFA's estimated fee is \$4,750.**

The section below provides a general listing of the anticipated services and deliverables to be provided by BFA. Client-desired items not listed below should be **clarified in writing**, to prevent conflicts of anticipated scope and fees during the project.

Stormwater Calculations (\$4,750)

The anticipated scope for this item is:

- Stormwater Calculations to size the catch basin and pipe
- Discuss design with City Administrator and address comments
- Provide a Stormwater Report

BFA's proposed fee does not include the following services and/or items. Should the City wish for any of the below items to be included, we can provide these services and negotiate the associated fee(s):

- This proposal includes addressing one set of comments with modifications. Should major plan revisions be requested after the preparation of the Design Improvements, additional fees may be incurred.
- This proposal does not include City Board Meetings. Should meetings be requested, additional fees may be incurred (Estimated fee \$1500/meeting).
- Storm Sewer Easements
- MSD Permitting

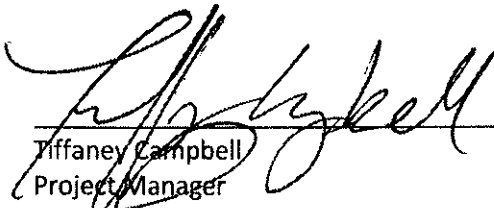
The City of Twin Oaks will be billed monthly on a time and materials basis. Reimbursable printing, mileage, permit fees, etc. will be billed at cost to BFA without any markup and are not included in our

proposed Engineering and Surveying Fee proposal. BFA shall obtain written approval from the City before performing any work that is outside of the scope of the project.

Please provide formal authorization for us to begin work on this project by signing below and returning this document to us. BFA's proposal and fees for this project shall remain applicable for 60 days after execution by BFA below.

We are excited about the opportunity to work with the City on this project. Please feel free to contact us at any time should you have questions about our services and/or this proposal.

Best regards,



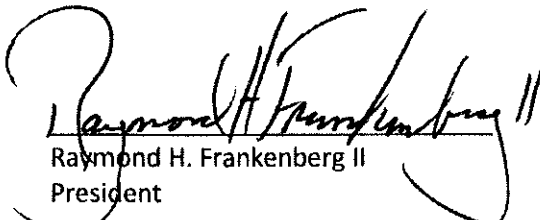
 Tiffany Campbell
 Project Manager
 BFA, Inc.
 Direct: 636.231.4319
tcampbell@bfaeng.com

7/14/22

 Date

CLIENT ACCEPTANCE OF PROPOSAL FOR PROFESSIONAL SERVICES


BFA Inc. Authorization:



 Raymond H. Frankenberg II
 President
7.14.22

 Date

Client Authorization:



 Name: Russ Fortune
 Title: Mayor
7-22-22

 Date